

Board Meeting Minutes September 23, 2013

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Middle/High School Media Center. The meeting was called to order by Chair Michelle Werner at 7:00 p.m. The Pledge of Allegiance was said. The school board members present were Jared Barnes, Amanda King, Melissa Marschall, Kelley McGraw, Michelle Werner, and Spencer Yohe. Also present were Superintendent Ben Barton, Paul DeMorett, Nancy Runnigen, Barb Meyer, Karen Schiltz, Janelle Field Rohrer, Emily Bialkowski, Brad Harguth, Tom Reichenbacher, Lauren Perry, Julia Jones, Peggy Purcell, Jane Meisch, Carol Sweeney-Marnach, and Sue Link. Absent was Director Jean Meyer.

APPROVAL OF AGENDA

Moved by Spencer Yohe, seconded by Jared Barnes, to approve the agenda as presented. Motion carried by a unanimous vote.

APPROVAL OF PAST MEETING MINUTES

Moved by Kelley McGraw, seconded by Jared Barnes, to approve the minutes of the August 19, 2013, regular school board meeting. Motion carried by a unanimous vote.

WARRIOR PRIDE

The board thanked Bob and Jan Klug for volunteering their services and time for weeding and planting the flower bed area by the kindergarten entrance of the elementary building; thank you to Nick Frank and Doug Colsch for volunteering their services and time when installing the canned lighting in the press box at the middle/high school; and congratulations to the Food Service Department for receiving perfect scores on the State Health Inspection.

BOARD SHOWCASE

Mr. Brad Harguth and students from the Home Construction Class presented to the board a presentation regarding the estimated materials and costs associated with getting the elementary garage building repaired. Roofing approximately \$3,400; siding approximately \$1,800 - \$2,200; windows approximately \$0.00 - \$1,000; and doors approximately \$0.00 - \$2,930.00. The totals range from \$5,200 to \$9,500.00.

Moved by Kelley McGraw, seconded by Amanda King to have the Home Construction Class students proceed with the roof repair of the elementary garage building at an approximate cost of \$3,400.00. Motion carried by a unanimous vote.

TREASURER'S REPORT & AUTHORIZATION OF ACCOUNTS PAYABLE

Moved by Spencer Yohe, seconded by Melissa Marschall, to approve the electronic transfers and bills due and payable amounting to \$379,200.82 including check numbers 56046 through 56181. Motion carried by a unanimous vote.

PUBLIC COMMENT

Mr. Harguth informed the board that the Caledonia FFA Dairy Cattle Evaluation Team finished fourth at the All American Dairy Show in Harrisburg, Pennsylvania, and thanked the board for giving those students this great opportunity. He also informed the board that the school district will be receiving a \$2,500 check for the garden project from AgStar.

PERSONNEL ITEMS

Student School Board Representatives

Moved by Jared Barnes, seconded by Amanda King to approve Lauren Perry and Julia Jones as the two student school board representatives. Motion carried by a unanimous vote.

Superintendent Barton thanked Mr. DeMorett, Director Amanda King for their work getting this together and to the board for their willingness to move in this direction having student school board representatives.

New Hires

Moved by Jared Barnes, seconded by Spencer Yohe to ratify the hiring of Nicole Ott as a full-time Student Services Secretary beginning on September 4, 2013, at VIII/5 years experience at \$12.57 per hour. Motion carried by a unanimous vote.

Moved by Kelley McGraw, seconded by Melissa Marschall to ratify the hiring of Jim Schoh as the assistant boys' soccer coach for the 2013-2014 school year at III/1 at \$2,306.18 due to an increase in participation numbers. Motion carried by a unanimous vote.

Moved by Spencer Yohe, seconded by Melissa Marschall to ratify the hiring of Jimmie Westland as a part-time special educational assistant beginning on September 9, 2013, at V/4 years experience at \$11.31 per hour. Motion carried by a unanimous vote.

Moved by Jared Barnes, seconded by Amanda King to ratify the contract of Scott Sorenson as a 9th grade girls' basketball coach beginning the 2013-2014 school year, at I/16 years experience at \$2,002.89. Motion carried by a unanimous vote.

Moved by Jared Barnes, seconded by Spencer Yohe to ratify the hiring Chelsey Meyer as a part-time Hand in Hand Preschool and ECFE assistant beginning on September 16, 2013, at V/P years experience at \$10.26 per hour. Motion carried by a unanimous vote.

Licensed Staff Recall

Moved by Kelley McGraw, seconded by Spencer Yohe to ratify the full-time teaching contract for Ms. Jessie Emerson as a middle/high school science and middle school math teacher at BA+15/3 years at \$39,431 beginning the 2013-2014 school year (this salary is based on the 2011-2013 Teacher Master Agreement). Motion carried by a unanimous vote.

Approval of Two Lead Custodial Positions

Moved by Amanda King, seconded by Jared Barnes to approve creating two lead custodial positions in our school district and to hire within for these positions. Motion carried by a unanimous vote.

ACTION ITEMS

Gifts to Employees Policy #421

Moved by Kelley McGraw, seconded by Jared Barnes to adopt the Gifts to Employees Policy #421 as presented. Motion carried by a unanimous vote.

Policies Incorporated by Reference Policy #422

Moved by Kelley McGraw, seconded by Melissa Marschall to adopt the Policies Incorporated by Reference Policy #422 as presented. Motion carried by a unanimous vote.

Employee-Student Relationship Policy #423

Moved by Jared Barnes, seconded by Spencer Yohe to adopt the Employee-Student Relationship Policy #423 as presented. Motion carried by a unanimous vote.

License Status Policy #424

Moved by Spencer Yohe, seconded by Amanda King to adopt the License Status Policy #424 as presented. Motion carried by a unanimous vote.

Approval of the Section 125 Plan Resolution and Amendment Between Educators Benefit Consultants (EBC) and ISD #299

Moved by Jared Barnes, seconded by Melissa Marschall to approve the Section 125 Plan Resolution Amendment Between Educators Benefit Consultants (EBC) and ISD #299 as presented. Motion carried by a unanimous vote.

Resolution Appointing Election Judges for School District Special Election

Member Spencer Yohe moved the adoption of the following Resolution:

**RESOLUTION APPOINTING ELECTION JUDGES
FOR THE NOVEMBER 5, 2013
SCHOOL DISTRICT SPECIAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 299, State of Minnesota, as follows:

1. The individuals specified on EXHIBIT A attached hereto, each of whom is qualified to serve as an election judge, are hereby appointed as judges of election for the school district's special election on November 5, 2013 to act as such at the combined polling place listed on said exhibit.
2. The election judges shall act as clerks of election, count the ballots cast, and submit the results to the school board for canvass in the manner provided for other school district elections.

The motion for the adoption of the foregoing resolution was duly seconded by Jared Barnes. On a roll call vote, the following voted in favor: Jared Barnes, Amanda King, Melissa Marschall, Kelley McGraw, Michelle Werner, and Spencer Yohe. Absent was Director Jean Meyer. The following voted against: None. Whereupon said resolution was declared duly passed and adopted.

EXHIBIT A

COMBINED POLLING PLACE

Caledonia Area Elementary Cafeteria

ELECTION JUDGES

Head Election Judge: Holly Klankowski
Anita Deters
Ethelyn Gensmer
Lee Grippen
Jane Hayes
Doris Klankowski
Sandy Morey
Rita Noel
Lolita St. Mary

FFA Trip Request

Moved by Spencer Yohe, seconded by Jared Barnes to approve the Caledonia FFA students to attend the National FFA Convention from October 29th through November 1st as presented by Mr. Harguth. Motion carried by a unanimous vote.

Snow Removal Proposals for the 2013-2014 and 2014-2015 School Years

Moved by Kelley McGraw, seconded by Spencer Yohe to accept the snow removal proposal from Schroeder Landscaping and Construction for the 2013-2014 and 2014-2015 school years. Motion carried by a unanimous vote.

Proposed Levy Limitation Certification for 2014

Moved by Amanda King, seconded by Melissa Marschall to certify the proposed Levy Limitation Certification for taxes payable in 2014 for the maximum amount of \$2,573,972.74. Motion carried by a unanimous vote.

Property, Liability Auto, and Worker's Compensation Insurance Coverage for ISD #299

Moved by Spencer Yohe, seconded by Kelley McGraw to approve the quotes from Continental Western Group in the amount of \$47,463.00 for property, liability and auto insurance and \$29,887.00 for worker's compensation insurance through RAM Mutual Insurance Company for the 2013-2014 school year. Motion carried by a unanimous vote.

ADMINISTRATIVE REPORTS

Mr. DeMorett informed the board that the PLC's are going well and that he is receiving positive feedback from the teachers. He will be attending the athletic director meeting next week Monday. Teachers are preparing to deliver ADSIS services. He informed the board that he has a staff member interested in directing a One-Act Play and asked how the school district should proceed with this. The board discussed this idea and requested that more information be gathered like the costs for this program and if there would be enough student participation to warrant this. Mr. DeMorett updated the board regarding the current BCLO Program and that he is still working on an application process so that our school district can be our own site for this type of program.

Mrs. Runningen updated the board on the community education fall classes being offered. She stated that there will be two Junior First Lego League teams registered for students ages 6-9. A parent meeting will be held on October 7th for this. The ECFE teacher and ECFE parent educator positions are still open, and she will be discussing staffing options with the Minnesota Department of Education. She updated the board regarding testing and grants. She will be attending the ECFE/School Readiness Coordinator State meeting on October 7th.

OLD BUSINESS ITEMS

Qcomp Discussion

Superintendent Barton informed the board that the teacher union has voted down Qcomp.

One Day Bond Discussion

The one day bond election will be held on November 5th. Directors Jared Barnes and Michelle Werner, Barb Meyer, Nancy Runningen, and Superintendent Barton have expressed an interest to be part of the One Day Bond Committee.

NEW BUSINESS ITEMS

School Policies

The board held the first reading of the following policies with the adoption to take place at the October 21st regular school board meeting:

- School Weapons Policy #501
- Search of Student Lockers, Desks, Personal Possessions, and Student's Person Policy #502
- Student Dress and Appearance Policy #504

- Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees Policy #505
- Corporal Punishment Policy #507
- Extended School Year for Certain Students with Individualized Education Programs Policy #508
- Enrollment of Nonresident Students Policy #509
- School Activities Policy #510

Annual Report on Curriculum, Instruction and Student Achievement

Superintendent Barton shared with the board the Annual Report on Curriculum, Instruction and Student Achievement and stated that it is required that this report be shared with the board annually. He asked the board to review this report thoroughly and to contact him with any questions.

DIRECTORS' REPORTS

Directors Jared Barnes updated the board regarding the technology committee meeting. Director Yohe informed the board that the parking by south end of the middle/high school varsity football/soccer/track complex has been going well and shared with the board the Region 1A enrollment information. Director King updated the board regarding the Curriculum and Finance Committee meetings. The board discussed the idea of having senior citizen discounts for school activities. It was the consensus of the board that this is something that should be pursued at the beginning of the 2013-2014 school year and that beginning this year, the school district could possibly pick a senior citizen night for some of the school activities allowing them to have free admission. Superintendent Barton and Directors Jared Barnes, Kelley McGraw, and Spencer Yohe met with the Houston School District to start conversations on areas our school district and their school district can possibly have shared services in both course offerings and administration. They felt it was a very positive experience with exciting opportunities and will keep the board apprised of any future decisions or meetings that will be held.

CLOSED SESSION FOR NEGOTIATIONS DISCUSSION

Moved by Spencer Yohe, seconded by Kelley McGraw to close the meeting at 9:14 p.m. for negotiations strategy. Motion carried by a unanimous vote.

Moved by Spencer Yohe, seconded by Melissa Marschall, to convene the regular school board meeting at 10:26 p.m. Motion carried by a unanimous vote.

ADJOURNMENT

Moved by Jared Barnes, seconded by Melissa Marschall, to adjourn the meeting at 10:26 p.m. Motion carried by a unanimous vote.

Jean Meyer, Clerk