

Board Meeting Minutes February 21, 2012

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Middle/High School Media Center. The meeting was called to order by Chair Michelle Werner at 7:00 p.m. The school board members present were John Klug, Scott Longhorn, Melissa Marschall, Kelley McGraw, Jean Meyer, Michelle Werner, and Spencer Yohe. Also present were Superintendent Marcia Love, Principals Paul DeMorett and Jane Morken, Nancy Runningen, Betsy Knoche and Jeff Seeley from Ehlers, Inc., Barb Meyer, Karen Schiltz, Kerry Schaller, Deb Cody, Jean Klinski, Clay Schuldt, Joel and Connie Hesse, Bradley Hesse, Justin Hesse, Andrew Hesse, Roger Knutson, Janelle Field Rohrer, Dave Meyer, Carl Fruechte, Kevin McCormick, and Lindsey Meyer.

APPROVAL OF AGENDA

Moved by Spencer Yohe, seconded by Jean Meyer to approve the agenda as amended to table the action item to decrease the elementary principal position. Motion carried by a unanimous vote.

APPROVAL OF PAST MEETING MINUTES

Moved by Jean Meyer, seconded by Scott Longhorn to approve the minutes of the January 17, 2012, regular school board meeting. Motion carried by a unanimous vote.

TREASURER'S REPORT & AUTHORIZATION OF ACCOUNTS PAYABLE

Moved by Spencer Yohe, seconded by Scott Longhorn to approve the electronic transfers and bills due and payable amounting to \$446,894.01, including check numbers 53705 through 53869 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$1,200,000.00. Motion carried by a unanimous vote.

PUBLIC COMMENT

Betsy Knoche and Jeff Seeley from Ehlers, Inc. discussed with the board information concerning the One Day Bond. They informed the board that our school district had to make the required minimum payment to the state this year and that there needs to be ongoing voter approval each year to see the full benefits of having capital project funds and reduced payments on our capital loan. They informed the Board that there was some miscommunication between Ehlers and the school district about this One Day Bond. Director Werner informed the board and the community members that she asked Ehlers to attend this board meeting so that they could explain this situation publically so that everyone is aware. Ms. Werner asked Ehlers to return to the March 19th regular school board meeting to answer any further questions about the One Day Bond.

Mr. Joel Hesse addressed the board with questions about the resolution being presented to eliminate the building and grounds position. Mr. Bradley Hesse read to the board a letter asking them to reconsider the terminating of this position.

PERSONNEL ITEMS

Resolution to Eliminate the Building and Grounds Position

Moved by Kelley McGraw, seconded by Scott Longhorn to table the resolution to eliminate the building and grounds custodian position until the March 19th regular school board meeting and to have the Building and Grounds Committee schedule a meeting to look into who is going to take care of these duties. Motion carried by a unanimous vote.

Head Girls' Golf Contract

Moved by Spencer Yohe, seconded by Scott Longhorn to ratify the contract for Jacquelyn Hauser as the head girls' golf coach for the 2011-2012 school year at IV/0 at \$2,947.60. Motion carried by a unanimous vote.

Elementary Principal Position

This item was tabled until the March 19th regular school board meeting.

ACTION ITEMS

2012-2013 School Calendar

Moved by Scott Longhorn, seconded by Melissa Marschall to approve the 2012-2013 school calendar as presented. Motion carried by a unanimous vote.

Purchase of Service Agreement for ECSE Behavior Assistance Services for the 2011-2012 School Year between Caledonia ISD #299 and Hiawatha Valley Ed District

Member Scott Longhorn introduced the following agreement between Caledonia ISD #299 and Hiawatha Valley Ed District and moved its adoption:

CALEDONIA ISD # 299 / HIAWATHA VALLEY EDUCATION DISTRICT

Purchase of Service Agreement for ECSE Behavior Assistant Services 2011-2012

Caledonia, ISD 299 and the Hiawatha Valley Education District #6013 (HVED) hereby enter into a purchase agreement for Behavior Assistant Services for Early Childhood Special Education. Currently, Caledonia, ISD 299 has unique needs within the early Childhood Special Education Classroom which requires additional Behavior Assistant Services. Caledonia, ISD 299 agrees to purchase the behavior assistant services needed for a student being served in the Early Childhood Special Education Center Based Setting. The ECSE Behavior Assistant, Erin Edwards, is under contract and employed by Hiawatha Valley Education District, ISD 6013, while Caledonia, ISD 299 is sub-contracting for a portion of her services.

This agreement is based on the current Early Childhood Special Education Behavior Assistant contract and the remaining school calendar of 67 days, and an estimation of approximately 67 days of service, for a total of up to 67 days of service purchased. It is estimated that the total cost for Caledonia will be \$117.92/day or \$58.96/half day based on actual hours worked, not to exceed \$5,137.56 based on the 2011-2012 contract for Erin Edward's wages \$14.74, OASDI/Medicare, TRA and LTD \$2.30 prorated per hours worked in the Caledonia, ISD 299 Early Childhood Special Education Center-Based Program as part of her 2011-2012 HVED contract.

Hiawatha Valley Education District will bill Caledonia, ISD 299 monthly for the daily ECSE Behavior Assistant Services worked and paid to Erin Edwards. Hours will be based on student need as reported in the IEP.

The motion for the adoption of the foregoing agreement was seconded by Director Melissa Marschall and upon vote being taken thereon the following members voted in favor thereof: John Klug, Scott Longhorn, Melissa Marschall, Kelley McGraw, Jean Meyer, Michelle Werner, and Spencer Yohe.

School Lawyer

Moved by Spencer Yohe, seconded by Scott Longhorn to change the designation of the school attorney as previously approved at the January 3, 2012, school board meeting and to designate Kennedy & Graven Law Firm and Knutson, Flynn Deans, P.A. as the school lawyers for our student and/or employee matters. Motion carried by a unanimous vote.

ADMINISTRATIVE REPORTS

Mr. DeMorett informed the board that he is reviewing the current attendance policy with his staff and may be presenting to the board an updated policy for their approval. He thanked the Rotarian Club for sponsoring a Leadership Retreat on February 16th for sixteen juniors that attended. He is working out the details for a possible two hour late start for seniors due to a conflict with the assessment testing schedule on April 17th and will keep the board informed once he has the details worked out. He discussed with the board the credit awarding which he would like to get figured out prior to the 2012-2013 pre-registration process for students. This will be discussed at the next Curriculum Committee meeting.

Mrs. Morken discussed with the board the high numbers in the current kindergarten class that will be in first grade next fall along with approximately fifty-seven students possibly enrolling next fall. Mrs. Morken and Mrs. Runningen have submitted the ADSIS Grant.

Superintendent Love informed the board that they held a Health and Safety Committee meeting this past week and will continue to meet on a monthly basis. The board will be adopting the health and safety budget and policy once they have these items completed. She attended the Three Rivers Conference and informed the board that it was approved to bring Cotter into the conference beginning 2013-2014. A technology committee meeting is scheduled for February 28th. She thanked Mrs. Morken and Mrs. Runningen for working and submitting the ADSIS Grant.

Mrs. Runningen stated that the Community Education Advisory Council met prior to the school board meeting. She is working on the summer SAC Program. They will be holding ECFE classes now in Brownsville and Eitzen. Early childhood screening will be held on March 1st and March 2nd. Hand in Hand Spring Open House/Registration will be held on March 20th. ABE is now part of the Southeast Minnesota ABE Consortium with sites in Caledonia and Preston. She is working on the 2012-2013 community education budget and will present this at the board meeting in March. She distributed to the board the testing calendar for the 2011-2012 school year.

OLD BUSINESS ITEMS

Strategic Planning Committee

This was tabled until March.

Superintendent/Elementary Principal Search Committee

We have received ten applicants. After the ranking process is complete, interviews will be scheduled and the committee will be bringing their recommendation to the board in April.

Signage Language on Highway 44

Director Meyer will discuss this issue with the City of Caledonia.

NEW BUSINESS ITEMS

Director Werner shared with the board the fall and winter sport participation numbers for them to review.

DIRECTORS' REPORTS

Director Klug informed the board that they are looking for new members to be involved in the Community Education Advisory Council.

Director Werner informed the board the House of Representatives has a Bill in place proposing that operating referendums cannot be held on odd years. She suggested to the board that they share their opinions about this Bill with Representative Davids and Senator Miller.

CLOSED SESSION FOR NEGOTIATIONS DISCUSSION

Moved by Spencer Yohe, seconded by Scott Longhorn to close the meeting at 8:46 p.m. for negotiations discussion. Motion carried by a unanimous vote.

Moved by Scott Longhorn, seconded by Kelley McGraw to convene the regular school board meeting at 9:33 p.m. Motion carried by a unanimous vote.

ADJOURNMENT

Moved by Kelley McGraw, seconded by Jean Meyer to adjourn the meeting at 9:34 p.m. Motion carried by a unanimous vote.

Jean Meyer, Clerk