

Board Meeting Minutes January 17, 2012

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Middle/High School Media Center. The meeting was called to order by Chair Michelle Werner at 7:00 p.m. The school board members present were John Klug, Scott Longhorn, Melissa Marschall, Kelley McGraw, Jean Meyer, Michelle Werner, and Spencer Yohe. Also present were Superintendent Marcia Love, Paul DeMorett, Nancy Runningen, Karen Schiltz, Barb Meyer, Clay Schuldt, Roger Knutson, Janelle Field Rohrer, and Brad Harguth. Absent was Jane Morken.

APPROVAL OF AGENDA

Moved by Jean Meyer, seconded by John Klug to approve the agenda as amended to include an action on clarifying the percentage breakdown for the position of the superintendent/elementary principal. Motion carried by a unanimous vote.

APPROVAL OF PAST MEETING MINUTES

Moved by Kelley McGraw, seconded by Spencer Yohe to approve the minutes of the December 19, 2011, regular school board meeting and minutes of the January 3, 2012, organizational school board meeting. Motion carried by a unanimous vote.

TREASURER'S REPORT & AUTHORIZATION OF ACCOUNTS PAYABLE

Moved by Spencer Yohe, seconded by Kelley McGraw to approve the electronic transfers and bills due and payable amounting to \$2,065,936.41, including check numbers 53558 through 53704 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$400,000.00. Motion carried by a unanimous vote.

PERSONNEL ITEMS

Spring Sport Coaching Contracts for the 2011-2012 School Year

Moved by Spencer Yohe, seconded by John Klug to ratify the following spring coaching contracts for the 2011-2012 school year:

Baseball:

Dave Konz, head coach, IV/1 at \$2,947.60
Tom Schultz, assistant coach, II/4 at \$2,047.83
Zach Hauser, junior high coach, I/3 at \$1,834.39

Boys' & Girls' Golf:

Jeremy Leis, head boys' golf coach, IV/6 at \$3,284.60
Head girls' golf coach position open at this time
Mitch Mullins, co-assistant boys' & girls' golf coach, II/20 at \$1,108.16 (\$2,216.32/2)
Ken VanDenBoom, co-assistant boys' & girls' golf coach, II/38 at \$1,108.16 (\$2,216.32/2)

Boys' & Girls' Track:

Carl Fruechte, head boys' track coach, IV/12 at \$3,284.60
Jim Westland, head girls' track coach, IV/2 at \$2,947.60
Reese Wait, boys' & girls' assistant track coach, II/7 at \$2,216.32

Those voting in favor: John Klug, Scott Longhorn, Melissa Marschall, Kelley McGraw, Jean Meyer, and Spencer Yohe. Those opposed: Michelle Werner. Motion carried.

New Hires

Moved by Kelley McGraw, seconded by Melissa Marschall to ratify the contract for Eric Jerviss as the full-time network technician for the 2011-2012 school year at a pro-rated amount of \$47,000.00. Motion carried by a unanimous vote.

ACTION ITEMS

Clarifying Percentage Breakdown for the Superintendent/Elementary Principal Position

Moved by Scott Longhorn, seconded by Kelley McGraw to clarify the percentage breakdown for the superintendent/elementary principal position to be 80% superintendent and 20% elementary principal. Motion carried by a unanimous vote.

ADMINISTRATIVE REPORTS

Mr. DeMorett informed the board that he is in the preliminary stages of working on the schedule/registration process for the 2012-2013 school year. He met with the high school teaching staff regarding the grading policy, which will be implemented second semester. He is working on the credit schedule for the on-line courses. He is updating the Crisis Plan and will distribute this to the staff and board members next week Tuesday.

Superintendent Love is working on the budget and is busy with various committee meetings and getting acquainted with staff.

Mrs. Runnigen updated the board regarding testing. The community education brochure was mailed out last week and is taking class registrations. An ECFE Open House will be held Thursday evening.

OLD BUSINESS ITEMS

Strategic Planning Committee

They will be scheduling a strategic planning committee meeting in February.

Superintendent/Elementary Principal Search

The committee is in the final stages of finishing the brochure and will be mailing this out next week to schools in Minnesota, Wisconsin and Iowa. Applicants will be completing their application process online. The deadline for the applicants will be February 20th.

Signage Language on Highway 44

The signs located on Highway 44 are the property of the City of Caledonia and there are guidelines that need to be followed. Director Meyer will follow-up next month with more information about the signage.

Leasing of School District Building Space

Director Werner asked the Building and Grounds Committee to contact the City of Caledonia EDA Committee with regard to the discussion about the outcome of ABLE, Inc. leasing space in the elementary building.

Superintendent Love informed the board that she has been contacted by an education entity that may be interested in leasing space from our school district possibly beginning in the spring of this year.

NEW BUSINESS ITEMS

The board had a discussion on how iPads and various technology equipment is tracked/inventoried when staff sign the equipment out.

DIRECTORS' REPORTS

The board members attended the MSBA Conference and shared information about the various breakout sessions they attended at the conference.

ADJOURNMENT

Moved by Jean Meyer, seconded by Scott Longhorn to adjourn the meeting at 8:00 p.m. Motion carried by a unanimous vote.

Jean Meyer, Clerk