

**Board Meeting Minutes
November 21, 2011**

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Middle/High School Media Center. The meeting was called to order by Chair Michelle Werner at 7:00 p.m. The school board members present were John Klug, Scott Longhorn, Melissa Marschall, Kelley McGraw, Jean Meyer, Michelle Werner, and Spencer Yohe. Also present were Superintendent Bruce Thomas, Principals Paul DeMorett and Jane Morken, Nancy Runningen, Karen Schiltz, Barb Meyer, Clay Schuldt, Jean Klinski, Janelle Field Rohrer, Brad Harguth, Joel Hesse, and Lindsey Meyer.

APPROVAL OF AGENDA

Moved by Jean Meyer, seconded by John Klug to approve the agenda as presented. Motion carried by a unanimous vote.

APPROVAL OF PAST MEETING MINUTES

Moved by Jean Meyer, seconded by Melissa Marschall to approve the minutes of the October 17, 2011, regular school board meeting and November 11, 2011, special school board meeting. Motion carried by a unanimous vote.

TREASURER'S REPORT & AUTHORIZATION OF ACCOUNTS PAYABLE

Moved by Spencer Yohe, seconded by Scott Longhorn to approve the electronic transfers and bills due and payable amounting to \$685,708.95, including check numbers 53278 through 53427 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$600,000. Motion carried by a unanimous vote.

PERSONNEL ITEMS

Resignations

Moved by Jean Meyer, seconded by Spencer Yohe to accept the resignation of Kevin Klug as the junior high girls' basketball coach effective immediately with thanks for his services. Motion carried by a unanimous vote.

Moved by Spencer Yohe, seconded by Scott Longhorn to accept the resignation of Ken VanDenBoom as the head girls' golf coach effective immediately with thanks for his services. Motion carried by a unanimous vote.

New Hires

Moved by John Klug, seconded by Jean Meyer to ratify the contract for Kathryn Lamb as the part-time middle/high school special educational assistant at \$10.21 per hour at V/P for the 2011-2012 school year. Motion carried by a unanimous vote.

Moved by Spencer Yohe, seconded by Scott Longhorn to ratify the contract for Rachel (Grippen) Storlie as the school musical director at \$1,879.32 at IV/0 and junior high class advisor at \$2,092.75 at V/0 for the 2011-2012 school year. Motion carried by a unanimous vote.

Moved by Jean Meyer, seconded by Kelley McGraw to ratify the contract for Sarah Fruechte as the 9th grade girls' basketball coach at \$1,834.39 at I/4 years for the 2011-2012 school year. Motion carried by a unanimous vote.

Moved by Jean Meyer, seconded by John Klug to ratify the contract for Jacquelyn Hauser as the junior high girls' basketball coach at \$1,665.89 at I/0 years for the 2011-2012 school year. Motion carried by a unanimous vote.

ACTION ITEMS

Moved by Scott Longhorn, seconded by Kelley McGraw to approve the authorization of the heating system repairs at the middle/high school building. Motion carried by a unanimous vote.

Once the school district receives quotes for these repairs, the building and grounds committee will review these quotes and make a decision.

ADMINISTRATIVE REPORTS

Mr. DeMorett informed the board that on the afternoon of November 17th, the middle/high school teachers had a great technology workshop with Naomi Harms. They are currently reviewing the applications for the network technician position. He updated the board with regard to special education. He complimented Blaine Moe and Mike Meiners for doing a great job on finding ways of improving and saving money in the middle/high school building.

Mrs. Morken complimented the fifth grade staff and students for an excellent Veteran's Day Program. Global Reader's Day has been scheduled for December 14th for elementary students. Christmas concerts will be held on December 5th and 12th. She is working on the Kindergarten through Third Grade Early Literacy Plan that needs to be completed by June 1st.

Superintendent Thomas complimented and thanked the Referendum Committee, Board Members, staff and community members on a successful referendum election that was held. The Building and Grounds Committee met with ABLE, Inc. and is currently working on a proposal for them to utilize space in the elementary building. Three Rivers Conference will be having follow-up meetings with the HVL League to discuss schools wanting to join the conference. He is working on the job descriptions, employee responsibilities, and negotiations with regard to the district office staff and the administrative assistants. He will be presenting this information to the board at the December meeting for their approval.

Mrs. Runnigen updated the board with regard to Title and testing. The preschool and Headstart programs are going well. The SAC program will be closed over the Thanksgiving break and continues to take registrants. The community education catalog will be out in January.

OLD BUSINESS ITEMS

The strategic planning committee will meet on Tuesday, November 29th, at 3:15 p.m. in the middle/high school media center.

The board discussed the classroom grading policy. This item will be brought forth for action at the December regular school board meeting.

The superintendent search committee is in the process of selecting an interim superintendent to begin in January. In January, they will start the search for a permanent superintendent to begin in July.

NEW BUSINESS ITEMS

The MSBA Annual Leadership Conference information was shared with the board.

The board discussed the idea of changing the signage on Highway 44 to say 30 MPH when lights are flashing versus 30 MPH when children are present. Director Meyer will report back to the board with information about this.

DIRECTORS' REPORTS

Director Longhorn shared with the board a bomb threat procedure proposal that he received from Mrs. Field Rohrer. He asked them to review this information and report back to him with any comments or suggestions.

The athletic committee met and is working on gathering the participation numbers.

CLOSED SESSION FOR NEGOTIATIONS DISCUSSION

Moved by Scott Longhorn, seconded by Jean Meyer to close the meeting at 8:29 p.m. for negotiations discussion. Motion carried by a unanimous vote.

Moved by Jean Meyer, seconded by Spencer Yohe to adjourn the closed session at 9:18 p.m. Motion carried by a unanimous vote.

Moved by Scott Longhorn, seconded by Jean Meyer to convene the regular school board meeting at 9:19 p.m. Motion carried by a unanimous vote.

ADJOURNMENT

Moved by Scott Longhorn, seconded by Spencer Yohe to adjourn the meeting at 9:19 p.m. Motion carried by a unanimous vote.

Jean Meyer, Clerk