

**Special Board Meeting Minutes
September 8, 2011**

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a closed session in the Middle/High School Media Center at 6:00 p.m. pursuant to Minn. Stat. § 13D.05, subd. 2(b) for preliminary consideration of allegations or charges against an employee and pursuant to Minn. Stat. § 13.05, subd. 3(b)(the attorney-client privilege) to discuss pending or threatened litigation concerning an employee. The school board members present were John Klug, Scott Longhorn, Melissa Marschall, Kelley McGraw, Jean Meyer, and Michelle Werner. Others present were Superintendent Bruce Thomas and Lawyer Peter Martin from Knutson, Flynn & Dean, P.A. Absent was Director Spencer Yohe.

ADJOURNMENT TO CLOSED SESSION

Moved by Scott Longhorn, seconded by Jean Meyer, to close the meeting at 6:05 p.m. pursuant to Minn. Stat. § 13D.05, subd. 2(b) for preliminary consideration of allegations or charges against an employee and pursuant to Minn. Stat. § 13.05, subd. 3(b)(the attorney-client privilege) to discuss pending or threatened litigation concerning an employee. Motion carried by a unanimous vote.

ADJOURN TO OPEN SESSION

Moved by Jean Meyer, seconded by Scott Longhorn, to adjourn to open session of the school board meeting at 7:34 p.m. Motion carried by a unanimous vote.

The school board members present were John Klug, Scott Longhorn, Melissa Marschall, Kelley McGraw, Jean Meyer, and Michelle Werner. Others present were Superintendent Bruce Thomas, Janelle Field Rohrer, Joel Hesse, Kerry Schaller, Deb Cody, Brad Harguth, and Karen Schiltz. Absent was Director Spencer Yohe.

ACTION ITEMS

Resolution Proposing Appropriate Action Concerning Connie Hesse

Member Jean Meyer introduced the following resolution and moved its adoption:

**RESOLUTION PROPOSING
APPROPRIATE ACTION CONCERNING CONNIE HESSE**

BE IT RESOLVED, by the School Board of Independent School District No. 299 as follows:

1. That School Board action is proposed toward Connie Hesse, a principal with continuing contract status employed with Independent School District No. 299.
2. That written notice be sent to Connie Hesse regarding the proposed action as provided by law and that said notice shall be in the form set forth in Exhibit A attached hereto.
3. That the notice and its content comply with the requirements of applicable law.
4. That the contents of Exhibit A to this Resolution contain private data on individuals, pursuant to the Minnesota Government Data Practices Act, Chapter 13 of the Minnesota Statutes. The Superintendent is specifically directed to maintain the private data classification of Exhibit A in accordance with all the applicable state law, including the provisions of the Minnesota Government Data Practices Act.

5. That written notice shall be signed by the Clerk of the School Board and served upon Connie Hesse in a manner determined by the administration of Independent School District No. 299.

The motion for the adoption of the foregoing resolution was duly seconded by Member Melissa Marschall. Upon vote being taken thereon, the following voted in favor thereof: John Klug, Scott Longhorn, Melissa Marschall, Jean Meyer, and Michelle Werner. Director Kelley McGraw abstained. Director Spencer Yohe was absent. The following voted against: None. Whereupon said resolution was declared duly passed and adopted.

Parking on the South End of the Middle/High School Varsity Football/Soccer/Track Complex

Moved by Jean Meyer, seconded by Scott Longhorn to allow parking on the south end of the middle/high school varsity football/soccer/track complex. Motion carried by a unanimous vote.

New Hires

Moved by Scott Longhorn, seconded by Jean Meyer to ratify the contract for Blaine Moe as the full-time head custodian/maintenance director effective August 25, 2011, at \$44,000.00. Motion carried by a unanimous vote.

Moved by Jean Meyer, seconded by Kelley McGraw to ratify the contract for Mrs. Jane Morken as the part-time interim elementary principal at a daily wage and benefits of \$450.00. Motion carried by a unanimous vote.

Resignation

Moved by Jean Meyer, seconded by John Klug to accept the resignation of Mitch Mullins as the head boys' golf coach effective immediately with thanks for his past 20 years of service. Motion carried by a unanimous vote.

Resolution Appointing Election Judges for the November 8, 2011, School District Special Election

Member Scott Longhorn moved the adoption of the following Resolution:

RESOLUTION APPOINTING ELECTION JUDGES
FOR THE NOVEMBER 8, 2011
SCHOOL DISTRICT SPECIAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 299, State of Minnesota, as follows:

1. The individuals specified on EXHIBIT A attached hereto, each of whom is qualified to serve as an election judge, are hereby appointed as judges of election for the school district's special election on November 8, 2011, to act as such at the combined polling place listed on said exhibit.

2. The election judges shall act as clerks of election, count the ballots cast and submit the results to the school board for canvass in the manner provided for other school district elections.

The motion for the adoption of the foregoing resolution was duly seconded by John Klug. On a roll call vote, the following voted in favor: John Klug, Scott Longhorn, Melissa Marschall, Kelley McGraw, Jean Meyer, and Michelle Werner. Absent was Director Spencer Yohe. The following voted against: None. Whereupon said resolution was declared duly passed and adopted.

EXHIBIT A

COMBINED POLLING PLACE

ELECTION JUDGES

Caledonia Area Elementary Cafeteria Head Election Judge Holly Klankowski
Lorene Burrichter
Jane Hayes
Doris Klankowski
Mary Ellen Lapham
Maureen Meiners
Eunice Meyer
Rita Noel
Kim Sheehan – Work until 6:30 p.m.

ADJOURNMENT

Moved by Scott Longhorn, seconded by Jean Meyer to adjourn the meeting at 7:55 p.m. Motion carried/failed by a unanimous vote.

Jean Meyer, Clerk