

## **Board Meeting Minutes February 21, 2013**

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Middle/High School Media Center. The meeting was called to order by Chair Michelle Werner at 7:00 p.m. The Pledge of Allegiance was said. The school board members present were Jared Barnes, Amanda King, Melissa Marschall, Kelley McGraw, Jean Meyer, Michelle Werner, and Spencer Yohe. Also present were Superintendent Ben Barton, Barb Meyer, Karen Schiltz, Emily Bialkowski, Janelle Field Rohrer, Jean Klinski, Lindsey Meyer, Jane Meisch, Brad Harguth, Judy Doty, Mary Lilliquist, Trina Scanlan, Deb Cody, Jean Klinski, Peggy Purcell, Roger Knutson, Judy Doty, and Carol Nelson. Absent was Paul DeMorett and Nancy Runningen.

### **APPROVAL OF AGENDA**

Moved by Jean Meyer, seconded by Amanda King to approve the agenda as presented. Motion carried by a unanimous vote.

### **APPROVAL OF PAST MEETING MINUTES**

Moved by Spencer Yohe, seconded by Jared Barnes to approve the minutes of January 24, 2013, regular school board meeting. Motion carried by a unanimous vote.

### **WARRIOR PRIDE**

The board recognized the following individuals: Thank you to Kenneth Lindaas for volunteering his time and helping shovel snow at the elementary building; thank you to Gundersen Lutheran for their donation of an AED machine to the school district athletic department; thank you to Ken VanDenBoom for assisting the school district as a temporary athletic director; congratulations to the elementary and middle/high school kitchen departments for receiving zero deficiencies from the Minnesota Department of Health Annual Inspections; and thank you to the City of Caledonia Police Department for their donation of new school patrol safety flags.

### **BOARD SHOWCASE**

The Qcomp work group gave a Qcomp presentation and updated the board with regard to the progress they are making towards this transition.

### **TREASURER'S REPORT & AUTHORIZATION OF ACCOUNTS PAYABLE**

Moved by Spencer Yohe, seconded by Kelley McGraw to approve the electronic transfers and bills due and payable amounting to \$450,556.17 including check numbers 55298 through 55410 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$1,000,000.00. Motion carried by a unanimous vote.

### **PERSONNEL ITEMS**

#### **Long-Term Teacher Substitutes**

Moved by Kelley McGraw, seconded by Amanda King to ratify the hiring of Anna Frauenkron as the long-term preschool teacher substitute for approximately six weeks beginning around March 10, 2013, during the maternity leave of Erin Becker. Motion carried by a unanimous vote.

Moved by Kelley McGraw, seconded by Jared Barnes to ratify the hiring of Tim Danielson as a long-term middle school social studies teacher beginning February 15, 2013, during the absence of Mr. Dave Meyer for the 2012-2013 school year. Motion carried by a unanimous vote.

### Resignation

Moved by Spencer Yohe, seconded by Kelley McGraw to accept the resignation of Gail McCormick effective at the end of the 2012-2013 school year. Motion carried by a unanimous vote.

### **ACTION ITEMS**

#### Legal Status of the School District Policy #101

Moved by Jean Meyer, seconded by Kelley McGraw to adopt the Legal Status of the School District Policy #101. Motion carried by a unanimous vote.

#### Name of the School District Policy #101.1

Moved by Jared Barnes, seconded by Jean Meyer to adopt the Name of the School District Policy #101.1. Motion carried by a unanimous vote.

#### Equal Educational Opportunity Policy #102

Moved by Spencer Yohe, seconded by Jean Meyer to adopt the Equal Educational Opportunity Policy #102. Motion carried by a unanimous vote.

#### Complaints – Students, Employees, Parents, Other Persons Policy #103

Moved by Kelley McGraw, seconded by Jared Barnes to adopt the Complaints – Students, Employees, Parents, Other Persons Policy #103. Motion carried by a unanimous vote.

#### School District Mission Statement Policy #104

Moved by Jean Meyer, seconded by Spencer Yohe to adopt the School District Mission Statement Policy #104. Motion carried by a unanimous vote.

#### 2012-2013 Hiawatha Valley Education District Agreement

Moved by Jean Meyer, seconded by Amanda King to table the 2012-2013 Hiawatha Valley Education District Agreement until the March 18, 2013, regular school board meeting. Motion carried by a unanimous vote.

### **ADMINISTRATIVE REPORTS**

Mr. DeMorett and Mrs. Runnigen were absent.

Mr. Barton updated the board with regard to the 2013-2014 budget process and that an aggressive plan will need to be in place as there will be approximately 30-40 students less in the upcoming school year which will mean less state aide for the school district. He informed the board that he has been contacted by an organization with regard to leasing or purchasing the lot where the elementary garage is located. He would like the board to think about what direction they would like the school district to go with this as discussions also continue about having an elementary safe drop-off/pick-up area for students.

### **NEW BUSINESS ITEMS**

#### School Policies

The board held the first reading of the following policies with the adoption to take place at the March regular school board meeting:

- Legal Status of the School Board Policy #201
- School Board Officers Policy #202

- Operation of the School Board – Governing Rules Policy #203
- School Board Procedures; Rules of Order Policy #203.1
- Order of the Regular School Board Meeting Policy #203.2
- School Board Meeting Agenda Policy #203.5
- Consent Agendas Policy #203.6
- School Board Meeting Minutes Policy #204
- Open Meetings and Closed Meetings Policy #205

### Core Values

Mr. Barton updated the board regarding the meetings that have taken place with the Strategic Planning Work Group. When the group has the core values completed, Mr. Barton would like the board to consider having a Board Retreat to discuss these core values with the adoption to take place at a regular school board meeting.

### **DIRECTORS' REPORTS**

Board members updated the board with regard to the Technology Committee, the Building and Grounds Committee, and the Negotiations Seminar they attended.

### **ADJOURNMENT**

Moved by Kelley McGraw, seconded by Amanda King to adjourn the meeting at 8:35 p.m. Motion carried by a unanimous vote.

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Jean Meyer, Clerk