

Board Meeting Minutes
March 18, 2013

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Middle/High School Media Center. The meeting was called to order by Chair Michelle Werner at 7:00 p.m. The Pledge of Allegiance was said. The school board members present were Jared Barnes, Amanda King, Melissa Marschall, Jean Meyer, Michelle Werner, and Spencer Yohe. Also present were Superintendent Ben Barton, Paul DeMorett, Nancy Runningen, Barb Meyer, Karen Schiltz, Emily Bialkowski, Janelle Field Rohrer, Lindsey Meyer, Paul and Tina Fruechte, and Tory-Kale Schulz. Absent was Director Kelley McGraw.

APPROVAL OF AGENDA

Moved by Jean Meyer, seconded by Jared Barnes to approve the agenda as presented. Motion carried by a unanimous vote.

APPROVAL OF PAST MEETING MINUTES

Moved by Spencer Yohe, seconded by Jean Meyer to approve the minutes of February 21, 2013, regular school board meeting. Motion carried by a unanimous vote.

WARRIOR PRIDE

The board recognized the following individuals: Congratulations to the cast and crew of the Middle/High School Music Department for their fine performances of Calamity Jane; thank you to Cara Stemper for singing the National Anthem at the Sectional Final Wrestling Tournament; and thank you to Heather Myhre for her contributions for securing a grant to enhance inside recess days for students in the elementary and for assisting with a grant for the Farm to School Program.

BOARD SHOWCASE

Superintendent Barton updated the board with regard to the 2013-2014 administrative recommendations for budget reductions and revenues.

TREASURER'S REPORT & AUTHORIZATION OF ACCOUNTS PAYABLE

Moved by Spencer Yohe, seconded by Melissa Marschall to approve the electronic transfers and bills due and payable amounting to \$362,271.00 including check numbers 55411 through 55517 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$500,000.00. Motion carried by a unanimous vote.

PERSONNEL ITEMS

Termination of Employment

Moved by Jean Meyer, seconded by Amanda King to terminate the employment of Tara Dodson effective February 11, 2013. Motion carried by a unanimous vote.

Resignation

Moved by Jared Barnes, seconded by Jean Meyer to accept the resignation of Dianne Stevens as the Hand in Hand Preschool teacher effective at the end of the 2012-2013 school year with thanks for her years of service. Motion carried by a unanimous vote.

Resolution Discontinuing and Reducing Educational Programs and Positions

Member Spencer Yohe introduced the following resolution and moved its adoption:

**RESOLUTION DISCONTINUING AND REDUCING
EDUCATIONAL PROGRAMS AND POSITIONS**

WHEREAS, the School Board of Independent School District No. 299 adopted a resolution on December 17, 2012, directing the administration to make recommendations for reductions in programs and positions; and,

WHEREAS, said recommendations have been received and considered by the School Board;

BE IT RESOLVED, by the School Board of Independent School District No. 299, as follows:

That the following programs and positions or portions thereof, be discontinued:

1. 0.2278 Middle/High School Business
2. 0.3432 High School English
3. 0.2574 Middle/High School Physical Education & Health
4. 0.1716 High School Science
5. 1.1716 Middle School Reading
6. 1.00 Kindergarten First Grade Position
7. 0.1716 Elementary Physical Education

The motion for the adoption of the foregoing resolution was duly seconded by Member Amanda King. Upon vote being taken thereon, the following voted in favor thereof: Jared Barnes, Amanda King, Melissa Marschall, Jean Meyer, Michelle Werner, and Spencer Yohe. Director Kelley McGraw was absent. The following voted against: None. Whereupon said resolution was declared duly passed/failed

ACTION ITEMS

Adopt the Revised 2012-2013 Budget

Moved by Jean Meyer, seconded by Melissa Marschall to adopt the revised 2012-2013 budget as follows:

	2012-13			2012-13			2012-13
	2012-13	Revised	Increase	2012-13	Revised	Increase	Revised
	Budgeted	Budgeted	(Decrease)	Budgeted	Budgeted	(Decrease)	Fund Balance
	Revenues	Revenues	In	Expenditures	Expenditures	In Expenses	Inc/(Decrease)
			Revenues				
General Fund	7,135,458	7,133,106	-2,352	7,094,421	7,095,544	1,124	37,561
Food Service	423,088	423,088	0	420,858	417,501	-3,357	5,587
Community Services	312,271	314,201	1,930	308,831	313,992	5,161	209
Capital Projects Fund	0	0	0	0	0	0	0
Debt Retirement	1,493,680	1,493,680	0	1,493,680	1,493,680	0	0
Scholarship Fund	13,495	13,495	0	13,495	13,495	0	0
Concession Stand Fund	0	0	0	0	0	0	0
Activity Fund	40,550	40,550	0	34,474	34,474	0	6,076
Total	9,418,542	9,418,120	-422	9,365,758	9,368,686	2,928	49,434

Motion carried by a unanimous vote.

Legal Status of the School Board Policy #201

Moved by Melissa Marschall, seconded by Jean Meyer to adopt the Legal Status of the School Board Policy #201. Motion carried by a unanimous vote.

School Board Officers Policy #202

Moved by Jared Barnes, seconded by Spencer Yohe to adopt the School Board Officers Policy #202. Motion carried by a unanimous vote.

Operation of the School Board – Governing Rules Policy #203

Moved by Jean Meyer, seconded by Amanda King to adopt the Operation of the School Board – Governing Rules Policy #203. Motion carried by a unanimous vote.

School Board Procedures; Rules of Order Policy #203.1

Moved by Spencer Yohe, seconded by Jared Barnes to adopt the School Board Procedures; Rules of Order Policy #203.1. Motion carried by a unanimous vote.

Order of the Regular School Board Meeting Policy #203.2

Moved by Amanda King, seconded by Jean Meyer to adopt the Order of the Regular School Board Meeting Policy #203.2. Motion carried by a unanimous vote.

School Board Meeting Agenda Policy #203.5

Moved by Spencer Yohe, seconded by Jean Meyer to adopt the School Board Meeting Agenda Policy #203.5. Motion carried by a unanimous vote.

Consent Agendas Policy #203.6

Moved by Jared Barnes, seconded by Jean Meyer to adopt the Consent Agendas Policy #203.6. Motion carried by a unanimous vote.

School Board Meeting Minutes Policy #204

Moved by Amanda King, seconded by Spencer Yohe to adopt the School Board Meeting Minutes Policy #204. Motion carried by a unanimous vote.

Open Meetings and Closed Meetings Policy #205

Moved by Jean Meyer, seconded by Jared Barnes to adopt the Open Meetings and Closed Meetings Policy #205. Motion carried by a unanimous vote.

2012-2013 Hiawatha Valley Education District Agreement

Moved by Amanda King, seconded by Jean Meyer to approve the agreement between Hiawatha Valley Education District and Caledonia Public School District No. 299 to purchase education services from Hiawatha Valley Education District for the 2012-2013 school year. Motion carried by a unanimous vote.

ADMINISTRATIVE REPORTS

Mr. DeMorett informed the board that they are preparing for spring assessment testing. He is working with the Chamber of Commerce to coordinate some business classes designing their website. He will begin the final registration process with students for the 2013-2014 school year.

Mrs. Runnigen informed the board that they are preparing for the summer community ed classes and taking registrations for the Winter/Spring offerings. Registration has begun for the

2013-2014 school year for the preschool and ECFE classes. She updated the board regarding testing. She will be working on the Title revisions and the Perkins Grant. The Caledonia Community – What we can do to help reduce Bullying Event will be held on Thursday, March 26th in the middle/high school auditorium sponsored by Kohl's and Gundersen/Lutheran Medical Foundation. Community members and students are encouraged to attend.

Mr. Barton informed the board that the Department of Education has not approved the Qcomp group request but that the school is in the revision stages of this process. The Qcomp Group will be meeting to work on these revisions and submit this to the Department of Education. He will be working with staff on the 2013-2014 ADSIS grant. He acknowledged all the hard work teachers and para-professionals do for our school district and thanked the elementary staff who works hard in this transition of him having the duo role as superintendent and elementary principal.

NEW BUSINESS ITEMS

School Policies

The board held the first reading of the following policies with the adoption to take place at the April 15th regular school board meeting:

- Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations Policy #206
- Public Hearings Policy #207
- Development, Adoption, and Implementation of Policies #208
- Conflict of Interest – School Board Members Policy #210
- Criminal or Civil Action Against School District, School Board Member, Employee or Student Policy #211
- School Board Member Development Policy #212
- School Board Committees Policy #213
- Out-of-State Travel by School Board Members Policy #214

30 Minute Late Starts on Wednesdays beginning the 2013-2014 School Year

Mr. Barton discussed with the board the thirty minute late starts on Wednesdays beginning the 2013-2014 school year to allow for Professional Learning Communities (PLC's) from 7:30 a.m. until 8:30 a.m. on these days.

School Board Retreat

It was the consensus of the board that a School Board Retreat will be held on May 16th from 5:30 p.m. until 8:00 p.m.

Snow Make-up Day

Moved by Spencer Yohe, seconded by Jared Barnes to have the snow make-up day on Monday, March 25, 2013, for staff and students. Motion carried by a unanimous vote.

DIRECTORS' REPORTS

Board members updated the board with regard to the Hiawatha Valley Education District meeting, the Technology Committee meeting, and the Curriculum Committee meeting.

ADJOURNMENT

Moved by Spencer Yohe, seconded by Jean Meyer to adjourn the meeting at 8:43 p.m. Motion carried by a unanimous vote.