

## **Board Meeting Minutes June 7, 2013**

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a special school board meeting in the Middle/High School Media Center. The meeting was called to order by Chair Michelle Werner at 5:50 p.m. The Pledge of Allegiance was said. The school board members present were Jared Barnes, Amanda King, Melissa Marschall, Kelley McGraw, Jean Meyer, Michelle Werner, and Spencer Yohe. Also present were Superintendent Ben Barton, Nancy Runningen, Barb Meyer, Karen Schiltz, Mike Werner, and Emily Bialkowski. Absent was Mr. DeMorett.

### **APPROVAL OF AGENDA**

Moved by Jean Meyer, seconded by Spencer Yohe, to approve the agenda as presented. Motion carried by a unanimous vote.

### **TOPICS TO BE ADDRESSED**

#### *Resignations*

Moved by Jared Barnes, seconded by Amanda King to accept the resignation of James Westland as the head girls' basketball coach and the 9<sup>th</sup> grade football coach effective immediately with thanks for his years of service to the school district in these positions. Motion carried by a unanimous vote.

#### *Budget Update & Administration Restructuring*

Superintendent Barton and the board members discussed the current structure and the future needs in the administration area of the school district. Superintendent Barton informed the board that Finance Committee met and the recommendation is that the school district is not in a position to add administration at this time.

Superintendent Barton updated the board with regard to the vacancy of the athletic director position. Mr. Barton informed the school board that the school district will be restructuring the current athletic director position. The administration duties of this position will be handled by the middle/high school principal. The school district will need to hire an activities coordinator to do the scheduling of games, umps/refs, etc.

Superintendent Barton and the board discussed at length the options of filling the vacancy of the head custodian/maintenance director position. This item will be directed to the Building, Grounds, and Transportation Committee.

Moved by Jean Meyer, seconded by Spencer Yohe to direct the Building, Grounds and Transportation Committee to research the options and the cost/benefit ratio of filling the vacant head custodian/maintenance director position and report back to the board their decision. Motion carried by a unanimous vote.

### **ADJOURNMENT**

Moved by Jean Meyer, seconded by Amanda King, to adjourn the meeting at 7:00 p.m. Motion carried by a unanimous vote.

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Jean Meyer, Clerk