

## **Board Meeting Minutes September 17, 2012**

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Middle/High School Media Center. The meeting was called to order by Chair Michelle Werner at 7:00 p.m. The school board members present were John Klug, Scott Longhorn, Melissa Marschall, Kelley McGraw, Jean Meyer arriving at 7:10 p.m., Michelle Werner, and Spencer Yohe. Also present were Superintendent Ben Barton, Paul DeMorett, Nancy Runningen, Barb Meyer, Karen Schiltz, Emily Bialkowski, Janelle Field Rohrer, Lindsey Meyer, Mike Buttell, Jean Klinski, and Jared Barnes.

### **APPROVAL OF AGENDA**

Moved by Scott Longhorn, seconded by John Klug to approve the agenda as presented. Motion carried by a unanimous vote.

### **WARRIOR PRIDE**

The board recognized the following individuals: Julie O'Mara-Meyer and Scott Koepke for their leadership roles they have taken in the Bullying Task Force Committee; Chuck Schulte for volunteering his services and equipment for weeding and edging on our school grounds, Tim and Cindy Colleran and Kerry King for taking care of a student during an away game that needed emergency medical attention.

### **APPROVAL OF PAST MEETING MINUTES**

Moved by Spencer Yohe, seconded by Scott Longhorn to approve the minutes of the August 20, 2012, regular school board meeting. Motion carried by a unanimous vote.

### **TREASURER'S REPORT & AUTHORIZATION OF ACCOUNTS PAYABLE**

Moved by Scott Longhorn, seconded by Kelley McGraw to approve the electronic transfers and bills due and payable amounting to \$307,195.22 including check numbers 54624 through 54752. Motion carried by a unanimous vote.

### **PUBLIC COMMENT**

Mr. Mike Buttell addressed the board his concerns about the students not getting enough food at lunch. The board explained that they have to follow the state and federal guidelines with the portion sizes. Mr. DeMorett will talk with the kitchen staff about the extra entrée charge for students. Mr. Buttell also shared with the board his concerns about the attendance policy with students missing a half-day of school and not being able to participate in practice even when it is an excused absence by a parent.

### **PERSONNEL ITEMS**

#### **Resignations**

Moved by Spencer Yohe, seconded by Scott Longhorn to accept the resignation of Mark Hosch effective immediately with thanks for his years of service and dedication to the school district. Motion carried by a unanimous vote.

#### **New Hires**

Moved by Spencer Yohe, seconded by Scott Longhorn to ratify the contract for Bethany Meiners as the part-time elementary social worker beginning the 2012-2013 school year at BA/1 at \$24,892.70 (\$35,561 @ 0.70 FTE). Motion carried by a unanimous vote.

Moved by Scott Longhorn, seconded by Jean Meyer to ratify the contract for Tory-Kale Schulz as the national honor society advisor beginning the 2012-2013 school year at I/O at \$1,237.91. Motion carried by a unanimous vote.

Moved by Scott Longhorn, seconded by Spencer Yohe to ratify the contract for Megan Karr as the part-time speech pathologist beginning the 2012-2013 school year at MA/O at \$16,419.60 (\$41,049 @ 0.40 FTE). Motion carried by a unanimous vote.

Moved by Jean Meyer, seconded by Scott Longhorn to ratify the contract for Eileen Peterson as a part-time middle/high school cook beginning September 11, 2012, at III/P at \$9.68 per hour. Motion carried by a unanimous vote.

### **ACTION ITEMS**

#### **Bullying Prohibition Policy #514**

Moved by Scott Longhorn, seconded by Jean Meyer to adopt the Bullying Prohibition Policy #514 as presented. Motion carried by a unanimous vote.

#### **Internet Acceptable Use and Safety Policy #524**

Moved by Jean Meyer, seconded by John Klug to adopt the Internet Acceptable Use and Safety Policy #524 as presented. Motion carried by a unanimous vote.

#### **Harassment and Violence Policy #413**

Moved by Scott Longhorn, seconded by Spencer Yohe to adopt the Harassment and Violence Policy #413 as presented. Motion carried by a unanimous vote.

#### **Mandated Reporting of Child Neglect or Physical or Sexual Abuse Policy #414**

Moved by Jean Meyer, seconded by Scott Longhorn to adopt the Mandated Reporting of Child Neglect or Physical or Sexual Abuse Policy #414 as presented. Motion carried by a unanimous vote.

#### **Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds Policy #532**

Moved by Scott Longhorn, seconded by Spencer Yohe to adopt the Use of Peace Officers and Crisis Teams to Remove Students with IEPs from School Grounds Policy #532 as presented. Motion carried by a unanimous vote.

#### **Levy Limitation Certification for 2013**

Moved by Jean Meyer, seconded by Scott Longhorn to certify the Levy Limitation Certification for taxes payable in 2013 in the amount of \$2,488,993.44. Motion carried by a unanimous vote.

#### **Property, Liability, Auto, and Workers Compensation Insurance Coverage for ISD #299**

Moved by Scott Longhorn, seconded by Spencer Yohe to approve the quotes from Continental Western Group in the amount of \$45,435.00 for property, liability and auto insurance and \$57,798.00 for worker's compensation insurance through RAM Mutual Insurance Company for the 2012-2013 school year. Motion carried by a unanimous vote.

### **ADMINISTRATIVE REPORTS**

Mr. DeMorett informed the board that it was a good workshop week for staff. The first week of classes went well for everyone. He has begun department meetings and is working on the assessment

calendar with Mrs. Runnigen. Homecoming went well last week. He is working on getting School Talk articles for the Argus from the middle/high school staff.

Mrs. Runnigen informed the board that the Community Ed Brochure has been mailed and is taking registrations for classes. She is preparing for the 2012-2013 school year for the Southeast ABE Consortium classes. Hand in Hand Preschool classes started last week. The Title I grant has been submitted. She updated the board with regard to testing and the Perkins Grant.

Superintendent Barton thanked the school board, administrations, staff and the community for a great start to the school year. The MREA meeting will be held this Wednesday night in Rushford. The MSBA meeting will be held this Thursday night in Rochester. He is continuing to work on filling the remaining speech pathologist position. He is working with Barb in preparing for the upcoming audit and the 2013-2014 budget.

### **OLD BUSINESS ITEMS**

#### *Referendum Discussion/Update*

The committee met last week. The community outreach meetings have been set up in October, and they are working on updating information that will be sent out to the public. They stressed the importance of the passage of the One Day Bond in our school district.

#### *Teacher & Principal Evaluation Process/Updated*

A four member team will be attending the Principal & Teacher Evaluation Regional meeting at the Southeast Service Cooperative in Rochester on October 23<sup>rd</sup>.

### **NEW BUSINESS ITEMS**

#### *School Policies*

The board held the first reading of the following policies with the adoption to take place at the October 15<sup>th</sup> regular school board meeting:

- Crisis Management Policy #806
- Mandated Reporting of Maltreatment of Vulnerable Adults Policy #415

#### *School Board Retreat*

It was the consensus of the board that a School Board Retreat will be held on Thursday, November 8<sup>th</sup> at 5:00 p.m.

### **DIRECTORS' REPORTS**

Director Yohe updated the board regarding the Three River Conference meeting he attended.

Director Klug updated the board with regard to the Athletic Committee and the Community Ed Advisory Council meetings he attended.

### **ADJOURNMENT**

Moved by Scott Longhorn, seconded by Jean Meyer to adjourn the meeting at 8:10 p.m. Motion carried by a unanimous vote.

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Jean Meyer, Clerk