

Board Meeting Minutes October 22, 2012

Prior to the regular school board meeting, the Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in the Brownsville Community Center in Brownsville, Minnesota, at 7:00 p.m. to discuss with the public the upcoming One-day Bond Election to be held on November 6, 2012. The board shared information about the one-day bond and various comments and questions were asked of the board with the discussion lasting approximately thirty minutes.

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Brownsville Community Center in Brownsville, Minnesota. The meeting was called to order by Chair Michelle Werner at 7:36 p.m. The school board members present were John Klug, Melissa Marschall, Kelley McGraw, Jean Meyer, Michelle Werner, and Spencer Yohe. Also present were Superintendent Ben Barton, Paul DeMorett, Nancy Runnigen, Barb Meyer, Karen Schiltz, Emily Bialkowski, Janelle Field Rohrer, Brian Bauer, Kerry Schaller, Kendra Rohrer, and Jared Barnes. Absent was Director Scott Longhorn.

APPROVAL OF AGENDA

Moved by Jean Meyer, seconded by John Klug to approve the agenda as presented. Motion carried by a unanimous vote.

WARRIOR PRIDE

The board recognized the following individuals: SEMA Equipment, Inc., Dennis Gavin, and Brent Schroeder for the use of their equipment for landscaping; and Donnie Moore and Spencer Yohe for their work with the special parking area in the end zone this year during the football games.

BOARD SHOWCASE

Superintendent Barton and Mrs. Runnigen presented to the board the student achievement results for the school district.

APPROVAL OF PAST MEETING MINUTES

Moved by Spencer Yohe, seconded by Jean Meyer to approve the minutes of the September 17, 2012, regular school board meeting. Motion carried by a unanimous vote.

TREASURER'S REPORT & AUTHORIZATION OF ACCOUNTS PAYABLE

Moved by Spencer Yohe, seconded by Jean Meyer to approve the electronic transfers and bills due and payable amounting to \$519,190.30 including check numbers 54753 through 54913 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$550,000.00. Motion carried by a unanimous vote.

PUBLIC COMMENT

Ms. Emily Bialkowski shared with the board information she received from the Minnesota Department of Transportation for elementary and middle schools to apply for Safe Routes to School Grant for projects that will help children safely walk and bicycle to school. Grant application deadline is February 15, 2013.

PERSONNEL ITEMS

Resignations

Moved by Jean Meyer, seconded by John Klug to accept the resignation of Jacquelyn Hauser as the 7th grade girls' basketball coach effective immediately with thanks for her service to the school district. Motion carried by a unanimous vote.

Moved by Spencer Yohe, seconded by Jean Meyer to accept the resignation of Ken VanDenBoom as the co-assistant boys' and girls' golf coach effective immediately with thanks for his years of service to the school district. Motion carried by a unanimous vote.

New Hires

Moved by Jean Meyer, seconded by John Klug to ratify the contract for Reese Wait as the head girls' track coach beginning the 2012-2013 school year at IV/8 at \$3,284.60. Motion carried by a unanimous vote.

Moved by John Meyer, seconded by Spencer Yohe to ratify the contract for Tammy Schuldt as a part-time middle/high school special educational assistant beginning October 1, 2012, at V/P at \$10.26 per hour. Motion carried by a unanimous vote.

Moved by John Klug, seconded by Melissa Marschall to ratify the contract for Crystal Ostern as a part-time middle/high school special educational assistant beginning October 1, 2012, at V/P at \$10.26 per hour. Motion carried by a unanimous vote.

Moved by Spencer Yohe, seconded by Melissa Marschall to ratify the contract for Keri Eglinton as a part-time ECFE assistant beginning September 27, 2012, at V/P at \$10.26 per hour. Motion carried by a unanimous vote.

Moved by Kelley McGraw, seconded by John Klug to ratify the contract for Peggy Perry as the yearbook advisor for the 2012-2013 school year at VI/0 at \$3,001.52. Motion carried by a unanimous vote.

Moved by John Klug, seconded by Spencer Yohe to ratify the hiring of Bethany Meiners as the Parent and Family Educator for the 2012-2013 school year at BA/0 at \$23.40 per hour. Motion carried by a unanimous vote.

Moved by Jean Meyer, seconded by Spencer Yohe to ratify the contract for Jamie Ideker as a part-time elementary special educational assistant beginning October 8, 2012, at V/P at \$10.26 per hour. Motion carried by a unanimous vote.

Coaching Leave of Absence

Moved by Spencer Yohe, seconded by Jean Meyer to approve the one year leave of absence of Janet Westland as the co-assistant gymnastics coach for the 2012-2013 school year. Motion carried by a unanimous vote.

Winter Sports Coaching Contracts

Moved by Jean Meyer, seconded by Spencer Yohe to ratify the following coaching contracts for the 2012-2013 winter sports season contingent upon participation numbers in each of the sports:

- Wrestling:
 - Daniel Goergen, head coach, V/4 at \$3,542.96

- Houston School District hires and pays for the assistant coach
- Roger Holland, junior high coach, I/2 at \$1,665.89
- Kasey Meiners, co-junior high coach, I/3 at \$917.20 (\$1,834.39/2)
- Jeff Winjum, co-junior high coach, I/2 at \$832.95 (\$1,665.89/2)
- Boys' Basketball:
 - Josh Diersen, head coach, V/9 at \$3,712.58
 - Jeremy Leis, assistant coach, III/7 at \$2,643.18
 - Brad King, 9th grade coach, I/2 at \$1,665.89
 - Dan Reinhart, 8th grade coach, I/12 at \$2,002.89
 - Kevin Klug, 7th grade coach, I/10 at \$2,002.89
- Girls' Basketball:
 - James Westland, head coach, V/2 at \$3,374.47
 - Carl Fruechte, assistant coach, III/23 at \$2,643.18
 - Sara Fruechte, 9th grade coach, I/5 at \$1,834.39
 - Mitch Mullins, 8th grade coach, I/8 at \$2,002.89
 - Brandon Meiners, 7th grade coach, I/0 at \$1,665.89
- Gymnastics:
 - Jackie Johnson, head coach, V/6 at \$3,712.58
 - Danielle Adamson, assistant coach, III/3 at \$2,474.68

Motion carried by a unanimous vote.

ACTION ITEMS

Crisis Management Policy #806

Moved by Jean Meyer, seconded by John Klug to adopt the Crisis Management Policy #806 as presented. Motion carried by a unanimous vote.

Mandated Reporting of Maltreatment of Vulnerable Adults Policy #415

Moved by Jean Meyer, seconded by Kelley McGraw to adopt the Mandated Reporting of Maltreatment of Vulnerable Adults Policy #415 as presented. Motion carried by a unanimous vote.

Setting of Special School Board Meeting to Canvass November 6th Election Results

Moved by John Klug, seconded by Spencer Yohe to hold a special school board meeting to canvass the November 6, 2012, election results on Friday, November 9, 2012, at 12:00 p.m. in the Superintendent's Office. Motion carried by a unanimous vote.

ADMINISTRATIVE REPORTS

Mr. DeMorett informed the board that Dan Hyson is continuing to work with the departments reviewing testing data. He is continuing to meet with various departments and is working with the Student Services Office on the course descriptions and college offerings for the 2013-2014 school year. He will be attending the Teacher and Principal Evaluation Workshop on Tuesday in Rochester. The School Talk Articles will be expanded this year to any staff that may want to submit an article to the Argus. The board requested that information be sent to parents and students about concurrent and online courses.

Mrs. Runnigen informed the board that she is in the process of posting an opening for a SAC Supervisor. The 25th Annual ECFE Family Fun Fair will be held on November 10th. She updated the board with regard to testing and the MCA results. She is working on submitting the Arlin Falck grant application. The first Robotics presentation was held for students.

Superintendent Barton informed the board that Mr. DeMorett is leading a group to look at our school website design and to contact Mr. DeMorett if you are interested in being part of this group. He would like to schedule an Administrative Negotiations Committee meeting. The One-day Bond Public meeting will be held in the Caledonia Middle/High School Media Center on Thursday at 7:00 p.m. He will be doing a One-day Bond presentation to the Rotary Committee on Friday. The School Board Retreat will be held on November 8th.

OLD BUSINESS ITEMS

Teacher & Principal Evaluation Process/Updated

A four member team will be attending the Principal & Teacher Evaluation Regional meeting at the Southeast Service Cooperative in Rochester on October 23rd. The principal evaluation process will need to be in place by July 1, 2013, and the teacher evaluation process will need to be in place by July 1, 2014.

NEW BUSINESS ITEMS

School Policies

The board held the first reading of the following policies with the adoption to take place at the November 19, 2012, regular school board meeting:

- Family and Medical Leave Policy #410
- Student Sex Nondiscrimination Policy #552

MSBA Annual Leadership Conference

The MSBA Annual Leadership Conference will be held on January 16th through January 18th.

DIRECTORS' REPORTS

The Athletic Committee will meet on Thursday. Director Yohe updated the board regarding the MSBA Fall Regional Meeting he attended. Director Klug updated the board with regard to the Athletic Committee that was held. The Technology Committee held a virtual meeting.

ADJOURNMENT

Moved by Jean Meyer, seconded by Spencer Yohe to adjourn the meeting at 8:53 p.m. Motion carried by a unanimous vote.

Jean Meyer, Clerk