

## **Board Meeting Minutes September 15, 2014**

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Middle/High School Media Center. The meeting was called to order by Chair Michelle Werner at 6:00 p.m. The Pledge of Allegiance was said. The school board members present were Jared Barnes, Amanda King, Melissa Marschall, Kelley McGraw, Jean Meyer, Michelle Werner, and Spencer Yohe. Also present were Superintendent Ben Barton, Principals Paul DeMorett and Gina Meinertz, Nancy Runningen, Barb Meyer, Karen Schiltz, Dan McGonigle, Janelle Field Rohrer, Jean Klinski, Deb Cody and Carol Nelson.

### **APPROVAL OF AGENDA**

Moved by Jean Meyer, seconded by Melissa Marschall to approve the agenda as amended to include going into closed session for negotiation strategy. Motion carried by a unanimous vote.

### **APPROVAL OF PAST MEETING MINUTES**

Moved by Jared Barnes, seconded by Melissa Marschall to approve the minutes of the August 18, 2014, regular school board meeting. Motion carried by a unanimous vote.

### **WARRIOR PRIDE**

Thank you to Bob and Jan Klug for going out of their way to help coordinate getting a new projector screen from the Lourdes High School to our elementary media center.

### **BOARD SHOWCASE**

Mrs. Carol Nelson shared with the board information regarding the Middle School Advisory Program. She informed the Board on various activities that students have participated in. The students meet with teachers four days a week for the last 26 minutes of the day except on Wednesdays due to the early release schedule. The middle school teachers are glad to have this advisory program back for students and stated that things are going well. Superintendent Barton thanked the middle school staff for their hard work, as it is an outstanding program for our students.

### **TREASURER'S REPORT & AUTHORIZATION OF ACCOUNTS PAYABLE**

Moved by Spencer Yohe, seconded by Melissa Marschall to approve the electronic transfers and bills due and payable amounting to \$234,349.78 including check numbers 57502 through 57547. Motion carried by a unanimous vote.

### **STUDENT SCHOOL BOARD REPRESENTATIVE UPDATE**

Mr. DeMorett and Director King updated the board regarding the student school board representatives. Mr. DeMorett stated that they are currently brainstorming new ideas to get some interest from students. Director King plans on visiting classrooms to discuss this opportunity with junior and senior students.

### **PERSONNEL ITEMS**

#### **Resignations**

Moved by Jean Meyer, seconded by Spencer Yohe to accept the resignation of Mitch Mullins as the junior high girls' basketball coach effective immediately with thanks for his ten years of service to the school district in this position. Motion carried by a unanimous vote.

#### **Maternity Leave Request**

Moved by Jared Barnes, seconded by Jean Meyer to accept the maternity leave request from Angela TenKley beginning on October 31, 2014, through January 22, 2015, given there are no complications. Motion carried by a unanimous vote.

### New Hires

Moved by Jean Meyer, seconded by Melissa Marschall to ratify the contract for Heidi Myhre as the part-time elementary music teacher beginning the 2014-2015 school year at BA/0 years at \$17,744.50 (\$35,489 @ 0.50 FTE). Motion carried by a unanimous vote.

Moved by Spencer Yohe, seconded by Jared Barnes to ratify the contract of Stacie Meyer as a part-time elementary Title I teacher at BA/0 years at 0.50 FTE at \$17,744.50 (\$35,489 @ 0.50 FTE) for the 2014-2015 school year. Motion carried by a unanimous vote.

Moved by Amanda King, seconded by Jean Meyer to ratify the contract for Stacey Meyer as the yearbook advisor beginning the 2014-2015 school year at VI/0 years at \$3,001.52. Motion carried by a unanimous vote.

Moved by Jared Barnes, seconded by Melissa Marschall to ratify the contract for Keri Eglinton as the Surround Care Assistant beginning the 2014-2015 school year at III/P years at \$10.72 per hour. Motion carried by a unanimous vote.

Moved by Jean Meyer, seconded by Jared Barnes to ratify the hiring of Cassidy Bauer as a casual student assistant in the SAC Program beginning the 2014-2015 school year at \$7.25 per hour. Motion carried by a unanimous vote.

Moved by Jared Barnes, seconded by Amanda King to ratify the hiring of Emily Hoscheit as a casual student assistant in the SAC Program beginning the 2014-2015 school year at \$7.25 per hour. Motion carried by a unanimous vote.

Moved by Jean Meyer, seconded by Melissa Marschall to ratify the contract of Josh Meier as a part-time special ed para at III/P years at \$10.72 per hour for the 2014-2015 school year. Motion carried by a unanimous vote.

Moved by Spencer Yohe, seconded by Melissa Marschall to ratify the part-time, long-term teacher substitute contract for Jon Lilliquist beginning approximately on October 31, 2014, through January 22, 2015, at a daily rate of pay of \$132.39 (\$35,489/184 days @ 0.6864 FTE). Motion carried by a unanimous vote.

Moved by Jared Barnes, seconded by Melissa Marschall to ratify the contract for Bethany (Meiners) Zellmer as the junior class advisor beginning the 2014-2015 school year at V/2 years at \$2,092.75. Motion carried by a unanimous vote.

### Staff Recall and Contract/FTE Changes

Moved by Spencer Yohe, seconded by Kelley McGraw to ratify the part-time teaching contract for Ms. Jessie Emerson as a 0.6006 FTE at BA+15/5 at \$25,769.94 (\$42,907 at 0.6006 FTE) beginning the 2014-2015 school year. Motion carried by a unanimous vote.

### **ACTION ITEMS**

#### Fund Balances Policy #714

Moved by Jean Meyer, seconded by Amanda King to adopt the Fund Balances Policy #714 as presented. Motion carried by a unanimous vote.

#### Vending Machines Policy #720

Moved by Melissa Marschall, seconded by Jared Barnes to adopt the Vending Machines Policy #720 as presented. Motion carried by a unanimous vote.

### Equal Access to School Facilities Policy #801

Moved by Kelley McGraw, seconded by Jean Meyer to adopt the Equal Access to School Facilities Policy #801 as presented. Motion carried by a unanimous vote.

### Disposition of Obsolete Equipment and Material Policy #802

Moved by Jean Meyer, seconded by Kelley McGraw to adopt the Disposition of Obsolete Equipment and Material Policy #802 as presented. Motion carried by a unanimous vote.

### Waste Reduction and Recycling Policy #805

Moved by Jared Barnes, seconded by Amanda King to adopt the Waste Reduction and Recycling Policy #805 as presented. Motion carried by a unanimous vote.

### Special School Board Meeting

Moved by Amanda King, seconded by Melissa Marschall to hold a special school board meeting on Monday, September 29, 2014, at 6:00 p.m. in the Middle/High School Media Center to certify the proposed levy. Motion carried by a unanimous vote.

## **ADMINISTRATIVE REPORTS**

Mr. DeMorett informed the board that this week is Homecoming with various student activities planned. The middle school PBIS group met today. On Tuesday, September 23<sup>rd</sup>, the 8<sup>th</sup> grade class will be attending a Courage Retreat sponsored by the Caledonia Rotary. The Three Rivers and Section 1 meetings will be held on Wednesday evening in Stewartville.

Mrs. Meinertz is meeting with classrooms to build a relationship with the elementary students and staff. She updated the board regarding the PLC meetings that have taken place. They are focusing on RTI and making intervention changes. They continue to work on differentiation learning in the classrooms. The Curriculum Committee will meet on September 30<sup>th</sup>. The 4<sup>th</sup> grade will be attending a Kindness Retreat on September 26<sup>th</sup>.

Mrs. Runnigen updated the board on Hand in Hand Preschool. The Surround Care Program has been implemented. She updated the board regarding ADSIS, Houston County Child Initiative, and the ABE/GED Needs Assessment. The Title grants were submitted, and she shared with the board an overview of the Title program for the 2014-2015 school year. She is working on submitting the NWEA roster. Family movie night will be held on September 26<sup>th</sup>.

Superintendent Barton updated the board regarding the World's Best Workforce, which is a strategic plan that needs to be updated yearly and information has been placed on the school district website.

## **NEW BUSINESS ITEMS**

### School Policies

The following items were reviewed by the board with the adoption to take place at the October 20<sup>th</sup> regular school board meeting:

- Community Education Policy #901
- Use of School District Facilities and Equipment Policy #902
- Visitors to School District Buildings and Sites Policy #903
- Distribution of Materials on School District Property by Nonschool Programs Policy #904
- Community Notification of Predatory Offenders Policy #906
- Rewards Policy #907

## **DIRECTORS' REPORTS**

Director Barnes updated the board regarding the Technology Committee meeting. Director McGraw updated the board regarding the Facility Committee meeting.

## **CLOSED SESSION**

Moved by Spencer Yohe, seconded by Jean Meyer to close the meeting at 6:55 p.m. to discuss negotiations strategy. Motion carried by a unanimous vote.

Moved by Jean Meyer, seconded by Spencer Yohe to convene the regular school board meeting at 7:35 p.m. Motion carried by a unanimous vote.

## **ADJOURNMENT**

Moved by Spencer Yohe, seconded by Jean Meyer to adjourn the meeting at 7:35 p.m. Motion carried by a unanimous vote.

---

Jean Meyer, Clerk