

Board Meeting Minutes
August 18, 2014

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Middle/High School Media Center. The meeting was called to order by Chair Michelle Werner at 6:00 p.m. The Pledge of Allegiance was said. The school board members present were Jared Barnes, Amanda King, Melissa Marschall, Kelley McGraw, Jean Meyer, Michelle Werner, and Spencer Yohe. Also present were Superintendent Ben Barton, Principals Paul DeMorett and Gina Meinertz, Nancy Runningen, Barb Meyer, Karen Schiltz, Dan McGonigle, Brad Harguth, and Janelle Field Rohrer.

APPROVAL OF AGENDA

Moved by Jean Meyer, seconded by Amanda King to approve the agenda as presented. Motion carried by a unanimous vote.

APPROVAL OF PAST MEETING MINUTES

Moved by Jared Barnes, seconded by Melissa Marschall to approve the minutes of the July 21, 2014, regular school board meeting. Motion carried by a unanimous vote.

BOARD SHOWCASE

Mrs. Meinertz shared with the board the Caledonia ISD #299 Mentor/Mentee Handbook that our school district will begin utilizing this fall with our new teaching staff.

TREASURER'S REPORT & AUTHORIZATION OF ACCOUNTS PAYABLE

Moved by Spencer Yohe, seconded by Melissa Marschall to approve the electronic transfers and bills due and payable amounting to \$304,102.27 including check numbers 57398 through 57501 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$200,000. Motion carried by a unanimous vote.

STUDENT SCHOOL BOARD REPRESENTATIVE UPDATE

Mr. DeMorett informed the board that during the student meetings the first week of school, he will discuss the student school board representative openings and encourage any interested students to apply.

PERSONNEL ITEMS

Resignations

Moved by Jean Meyer, seconded by Jared Barnes to accept the resignation of Jacquelyn Snodgrass as head girls' golf coach effective immediately with thanks for her three years of service to the school district in this position. Motion carried by a unanimous vote.

Moved by Spencer Yohe, seconded by Jared Barnes to accept the resignation of Jeremy Leis as the junior high volleyball coach effective immediately with thanks for his seven years of service to the school district in this position. Motion carried by a unanimous vote.

Moved by Jean Meyer, seconded by Kelley McGraw to accept the resignation of Alissa Diersen as the junior high volleyball coach effective immediately with thanks for her six years of service to the school district in this position. Motion carried by a unanimous vote.

Moved by Jared Barnes, seconded by Spencer Yohe to accept the resignation of Jimmy Westland as a special education assistant para effective immediately with thanks for his one year of service to the school district. Motion carried by a unanimous vote.

Moved by Kelley McGraw, seconded by Jean Meyer to accept the resignation of Lois Klein as a part-time cook effective immediately with thanks for her nine years of service to the school district. Motion carried by a unanimous vote.

New Hires

Moved by Amanda King, seconded by Jared Barnes to ratify the contract for Joshua Meier as the assistant girls' soccer beginning the 2014-2015 school year at III/0 years at \$2,306.18. Motion carried by a unanimous vote.

Moved by Kelley McGraw, seconded by Jean Meyer to ratify the contract for Heidi Myhre as the school musical advisor beginning the 2014-2015 school year at IV/0 years at \$1,879.32. Motion carried by a unanimous vote.

Moved by Spencer Yohe, seconded by Jared Barnes to ratify the contract for Jamie Ideker as the 7th grade junior high volleyball coach beginning the 2014-2015 school year at I/0 years at \$1,665.89. Motion carried by a unanimous vote.

Moved by Jean Meyer, seconded by Kelley McGraw to ratify the contract for Nichelle Grage as the 8th grade junior high volleyball coach beginning the 2014-2015 school year at I/0 years at \$1,665.89. Motion carried by a unanimous vote.

Staff Recall and Contract/FTE Changes

Moved by Jared Barnes, seconded by Jean Meyer, to ratify the part-time teaching contract for Ms. Stacey Meyer as a 0.1716 FTE High School ESL teacher at MA+15/5 at \$8,529.21 (\$49,704 at 0.1716 FTE) beginning the 2014-2015 school year. Motion carried by a unanimous vote.

Moved by Amanda King, seconded by Jean Meyer, to ratify the part-time special ed para contract for Jamie Ideker at III/2 at \$11.34 per hour beginning the 2014-2015 school year. Motion carried by a unanimous vote.

Moved by Spencer Yohe, seconded by Jared Barnes, to ratify the part-time, job-share special ed para contract for Cathy Studenski at III/1 at \$11.13 per hour beginning the 2014-2015 school year. Motion carried by a unanimous vote.

Moved by Jean Meyer, seconded by Jared Barnes, to approve the job classification change for Michael Gavin from a Janitor I position to a Custodian position at \$12.26 per hour effective August 19, 2014. Motion carried by a unanimous vote.

Approval of the Cook Manager Contract

Moved by Jean Meyer, seconded by Jared Barnes to ratify the Cook Manager contract for the 2013-2015 school years with Rita McCormick in the amount of \$15,157.12 for the 2013-2014 school year (1%) and \$15,547.68 for the 2014-2015 school year (2%). Motion carried by a unanimous vote.

Approval of the Community Education Director Contract

Moved by Spencer Yohe, seconded by Jared Barnes to ratify Community Education Director contract for the 2013-2015 school years with Nancy Runningen in the amount of \$58,754.39 for the 2013-2014 school year (0.5%) and \$60,223.25 for the 2014-2015 school year (2.5%). Motion carried by a unanimous vote.

Approve the Non-bargaining Administrative Contracts

Moved by Jean Meyer, seconded by Jared Barnes to ratify the non-bargaining administrative contract for the 2013-2015 school years with a 1% increase the 2013-2014 school year and a 2.5% increase the 2014-2015 year. Motion carried by a unanimous vote.

Approval of the Technology Coordinator Contract

Moved by Jared Barnes, seconded by Kelley McGraw to ratify Technology Coordinator contract for the 2013-2016 school years with Eric Jerviss in the amount of \$48,182.05 for the 2013-2014 school year (1%), \$50,591.15 for the 2014-2015 school year (5%), and \$54,638.44 for the 2015-2016 school year (8%). Motion carried by a unanimous vote.

Teacher Evaluation Plan Approval

Moved by Spencer Yohe, seconded by Jean Meyer to approve the Teacher Evaluation Plan. Motion carried by a unanimous vote.

ACTION ITEMS

Transportation of Nonpublic School Students Policy #708

Moved by Kelley McGraw, seconded by Melissa Marschall to adopt the Transportation of Nonpublic School Students Policy #708 as presented. Motion carried by a unanimous vote.

Student Transportation Safety Policy #709

Moved by Kelley McGraw, seconded by Amanda King to adopt the Student Transportation Safety Policy #709 as presented. Motion carried by a unanimous vote.

Extracurricular Transportation Policy #710

Moved by Spencer Yohe, seconded by Jean Meyer to adopt the Extracurricular Transportation Policy #710 as presented. Motion carried by a unanimous vote.

Video Recording on School Buses Policy #711

Moved by Jean Meyer, seconded by Kelley McGraw to adopt the Video Recording on School Buses Policy #711 as presented. Motion carried by a unanimous vote.

Video Surveillance Other Than on Buses Policy #712

Moved by Jared Barnes, seconded by Jean Meyer to adopt the Video Surveillance Other Than on Buses Policy #712 as presented. Motion carried by a unanimous vote.

FFA Trip Request

Moved by Spencer Yohe, seconded by Jared Barnes to approve four members of the Dairy Cattle Evaluation team to compete at the National FFA Convention from Monday, October 27th through Friday, October 31st, and to approve seven FFA members to attend the National FFA Convention from Wednesday, October 29th through Friday, October 31st in Louisville, Kentucky, as presented by Mr. Harguth. Motion carried by a unanimous vote.

District Motto

Moved by Kelley McGraw, seconded by Amanda King to adopt the District Motto of Learning Today – Leading Tomorrow. Motion carried by a unanimous vote.

Certify Truth In Taxation Hearing Dates

Moved by Jean Meyer, seconded by Kelley McGraw to Certify the Truth in Taxation Hearing Date to be held on Monday, December 15, 2014, at 6:00 p.m. during the regular school board meeting in the middle/high school media center. Motion carried by a unanimous vote.

ADMINISTRATIVE REPORTS

Mr. DeMorett stated that there were eight middle school staff members that attended the PBIS training in Mankato last week. Approximately six coaches attended the “Why We Play” training last week. iPad distributions for grades 4 – 9 will be held this week. He thanked the board for approving the Teacher Evaluation Plan. Staff inservice will be held next week. The board discussed with him the Touchdown sign funds and whether these funds go to the school or to the Football Boosters Club. Administration informed the board that these funds go back to the booster organization and not the school.

Mrs. Meinertz informed the board that she attended the Leadership Conference, RTI training, and CPI training, which has been very beneficial in her position at our school. She stated that there was also some elementary staff that attended the PBIS training last week.

Mrs. Runnigen is working on the Fall Community Ed Catalog. She updated the board regarding the Lego League Program. The SE Minnesota ABE Consortium is currently conducting a needs assessment to determine the needs in Houston and Fillmore Counties. The Community Ed Office has moved to the former Student Services Office. They are continuing to accept SAC and preschool registrations. Surround Care will now be offered in the afternoon for students who attend preschool in the morning. She updated the board regarding testing, Title, and grant applications.

Superintendent Barton informed the board that all staff will be reporting for inservice on Monday and if any board members are available to assist in serving breakfast, please come to the middle/high school commons area. On Wednesday, he will be attending the Minnesota Department of Education Teacher Development and Evaluation/Q Comp Alignment Work Group meeting, which will be one of five various meetings throughout the school year.

NEW BUSINESS ITEMS

One-Day Bond Committee Update

The next committee meeting is scheduled on September 11th. They are continuing to gather and update information to share with the community.

School Policies

The following items were reviewed by the board with the adoption to take place at the September 15th regular school board meeting:

- Student Activity Accounting Policy #713
- Fund Balances Policy #714
- Vending Machines Policy #720
- Equal Access to School Facilities Policy #801
- Disposition of Obsolete Equipment and Material Policy #802
- Waste Reduction and Recycling Policy #805

Addition of 0.50 FTE Music Teacher

Superintendent Barton and the board discussed the idea of adding a 0.50 FTE K-5 music teacher position.

Moved by Kelley McGraw, seconded by Jared Barnes to approve the addition of a 0.50 FTE kindergarten through fifth grade music teacher position beginning the 2014-2015 school year. Motion carried by a unanimous vote.

DIRECTORS' REPORTS

Directors Spencer Yohe and Jared Barnes updated the board regarding the MSBA Seminar they attended. Director Yohe informed the board that Don Moore and he will be ready to assist with the handicap parking again this year during home football games. The board discussed the idea of once again having a senior citizen's night. They felt having this held during Homecoming Week would be beneficial.

ADJOURNMENT

Moved by Spencer Yohe, seconded by Jean Meyer to adjourn the meeting at 7:21 p.m. Motion carried/failed by a unanimous vote.

Jean Meyer, Clerk