

Board Meeting Minutes January 20, 2015

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Middle/High School Media Center. The meeting was called to order by Chair Kelley McGraw at 6:00 p.m. The Pledge of Allegiance was said. The school board members present were Jared Barnes, Amanda King, Kelley McGraw, Michelle Werner, Jimmy Westland, Spencer Yohe and student school board representatives Emily Ranzenberger and Brenna Werner. Also present were Superintendent Ben Barton, Principals Paul DeMorett and Gina Meinertz, Simoine Bolin, Nancy Runningen, Barb Meyer, Karen Schiltz, Dan McGonigle, Janelle Field Rohrer, and Josh Gran. Absent was Director Jean Meyer.

APPROVAL OF AGENDA

Moved by Amanda King, seconded by Jared Barnes to approve the agenda as amended to include a discussion about scheduling a school board retreat. Motion carried by a unanimous vote.

APPROVAL OF PAST MEETING MINUTES

Moved by Michelle Werner, seconded by Jimmy Westland to approve the minutes of the December 15, 2014, regular school board meeting and the January 5, 2015, organizational school board meeting. Motion carried by a unanimous vote.

WARRIOR PRIDE

Thank you to the Caledonia Bakery for donating treats to our Elementary Students of the Month! Thank you to the Caledonia Fire Department for donating 70 window punches to the Caledonia Area Public School District! Thank you to Merchants Bank for their generous donations to the Caledonia Area Elementary, Middle School and High School Buildings! Thank you to Keith Hollatz for all your years of service and dedication you have given Caledonia Area Public School District as a teacher and as a driver's education instructor!

BOARD SHOWCASE

Ms. Simoine Boilin from the Hiawatha Valley Ed District shared with the board information regarding the services they provide our school district.

TREASURER'S REPORT & AUTHORIZATION OF ACCOUNTS PAYABLE

Moved by Jared Barnes, seconded by Amanda King to approve the electronic transfers and bills due and payable amounting to \$1,517,225.96 including check numbers 57982 through 58124 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$1,550,000.00. Motion carried by a unanimous vote.

STUDENT SCHOOL BOARD REPRESENTATIVE UPDATE

Student school board representatives Emily Ranzenberger and Brenna Werner introduced themselves and informed the board that they are currently in the process of organizing a blood drive to be held in the middle/high school and that the One Act Play held a nice performance to the students.

PUBLIC COMMENT

City Mayor, Josh Gran, introduced himself to the board and explained to them that he is looking forward to working with the school district and the city on ways the two entities can market the city and schools that will benefit the community as a whole. He will be seeking input from the school district and city on ideas to make this happen.

PERSONNEL ITEMS

Memorandum of Understanding with Middle/High School Principal

Moved by Michelle Werner, seconded by Jared Barnes to approve the Memorandum of Understanding between Mr. Paul DeMorett, Middle/High School Principal, and Independent School District No. 299, regarding the additional \$3,500.00 as the Activities Director stipend amount beginning the 2013-2014 school year. Motion carried by a unanimous vote.

Spring Sport Coaching Contracts for the 2014-2015 School Year

Moved by Michelle Werner, seconded by Amanda King to ratify the following spring sport coaching contracts for the 2014-2015 school year contingent upon participation numbers in each of the sports.

- **Baseball:**
 - Dave Konz, head coach, IV/4 at \$3,116.10
 - Tom Schultz, assistant coach, II/7 at \$2,216.32
 - Zach Hauser, junior high coach, I/6 at \$2,002.89
- **Boys' & Girls' Golf:**
 - Jeremy Leis, head boys' golf coach, IV/9 at \$3,284.60
 - Mitch Mullins, head girls' golf coach, IV/23 years at \$3,284.60
 - Assistant Boys' & Girls' golf coach position is open at this time
- **Boys' & Girls' Track:**
 - Carl Fruechte, head boys' track coach, IV/15 at \$3,284.60
 - Reese Wait, head girls' track coach, IV/10 at \$3,284.60
 - Eddie Hodges, boys' and girls' assistant track coach, II/2 at \$1,879.32

Motion carried by a unanimous vote.

ACTION ITEMS

Lease of Approximately ½ Acre of Tillable Land

Moved by Spencer Yohe, seconded by Michelle Werner to approve the leasing of approximately ½ acre of tillable land located north of Warrior Avenue to Eric Johnson beginning April of 2013, through December of 2016, at rental amount of \$240 per acre (\$120) with the payment date of May 15th each year. Motion carried by a unanimous vote.

Family and Medical Leave Policy #410

Moved by Jared Barnes, seconded by Spencer Yohe to adopt the Family and Medical Leave Policy #410 as presented. Motion carried by a unanimous vote.

Harassment and Violence Policy #413

Moved by Michelle Werner, seconded by Jimmy Westland to adopt the Harassment and Violence Policy #413 as presented. Motion carried by a unanimous vote.

Mandated Reporting of Child Neglect or Physical or Sexual Abuse Policy #414

Moved by Amanda King, seconded by Jared Barnes to adopt the Mandated Reporting of Child Neglect or Physical or Sexual Abuse Policy #414 as presented. Motion carried by a unanimous vote.

Mandated Reporting of Maltreatment of Vulnerable Adults Policy #415

Moved by Spencer Yohe, seconded by Jimmy Westland to adopt the Mandated Reporting of Maltreatment of Vulnerable Adults Policy #415 as presented. Motion carried by a unanimous vote.

Student Discipline Policy #506

Moved by Jared Barnes, seconded by Michelle Werner to adopt the Student Discipline Policy #506 as presented. Motion carried by a unanimous vote.

Bullying Prohibition Policy #514

Moved by Spencer Yohe, seconded by Jared Barnes to adopt the Bullying Prohibition Policy #514 as presented. Motion carried by a unanimous vote.

Student Sex Nondiscrimination Policy #522

Moved by Michelle Werner, seconded by Jared Barnes to adopt the Student Sex Nondiscrimination Policy #522 as presented. Motion carried by a unanimous vote.

Internet Acceptable Use and Safety Policy #524

Moved by Jared Barnes, seconded by Jimmy Westland to adopt the Internet Acceptable Use and Safety Policy #524 as presented. Motion carried by a unanimous vote.

Crisis Management Policy #806

Moved by Jimmy Westland, seconded by Spencer Yohe to adopt the Crisis Management Policy #806 as presented. Motion carried by a unanimous vote.

Health and Safety Policy #807

Moved by Spencer Yohe, seconded by Jared Barnes to adopt the Health and Safety Policy #807 as presented. Motion carried by a unanimous vote.

Location of Board Meetings for February 17th and March 16th

Moved by Jimmy Westland, seconded by Michelle Werner to hold the Tuesday, February 17th and Monday, March 16th regular school board meetings in the elementary media center. Motion carried by a unanimous vote.

ADMINISTRATIVE REPORTS

Mr. DeMorett informed the board that the staff is continuing to work on the ACT Prep Application with the junior students. The school district will be working with South West State for concurrent enrollment. There will be a half-day staff development held on Friday where the middle school staff will work on ELA Standards and technology, and the high school staff will work on technology to help prepare them for the 1:1 devices for the high school students that will be implemented next fall. The Curriculum Committee is examining the middle school curriculum at this time.

Mrs. Meinertz updated the board regarding curriculum and the ELA Standards. The Elementary PBIS will be implemented in February and with that they are currently working on such things as creating a school-wide video, making signs to be placed in the elementary building, a ticket system, and a Swiss system. The elementary staff will have a staff development day on Friday and will be working on ELA Standards and Alignment, technology ideas, and Schoology.

Mrs. Runnigen complimented the elementary students and staff for a great Martin Luther King Jr. Day presentation that was held on Monday. She informed the board that the Jr. First Lego League attended their first event in Rochester on January 10th and January 11th and received three rewards. She updated the board regarding testing, the Hand in Hand Preschool Program and the EFCE Program. Caledonia Neighbors in Action continue to meet and have also received some grant money. The staff is involved in a walking challenge sponsored by Southeast Service Cooperative. The Community Education Catalog has been mailed out. The Community Ed Advisory Council meets this Wednesday.

Superintendent Barton updated the board regarding the World's Best Workforce and the surveys will be sent out this week. He informed the board that the Technology Task Team met today afterschool and was very pleased with their comments and positive attitude they have. He stated this team was involved in a meeting in Chatfield and our school district is leading in the technology area of other

school districts where they look to us for ideas and our team will also continue to take steps to improve our district in the technology area.

OLD BUSINESS ITEMS

2015-2016 School Calendar

The 2015-2016 school calendar was discussed. Superintendent Barton informed the board to please contact him with any concerns or ideas they have regarding the school calendar and that this calendar will need to be adopted at the regular school board meeting in February.

NEW BUSINESS ITEMS

School Policies

The following items were reviewed by the board with the adoption to take place at the February regular school board meeting:

- Open Meetings and Closed Meetings Policy #205
- Public Participation in School Board Meetings/Complaints about Persons at School Board Meetings and Data Privacy Considerations Policy #206
- Development, Adoption, and Implementation of Policies #208
- Public and Private Personnel Data Policy #406
- Tobacco-Free Environment Policy #419
- Gifts to Employees and School Board Members Policy #421
- Staff Development Policy #425
- School Weapons Policy #501

Music Trip to St. Louis

Safety concerns related to music trip to St. Louis area were discussed. Superintendent Barton will discuss these issues further with Mr. Martin.

Discussion of Future Robotics Program

Superintendent Barton discussed with the board the future of the Robotics Program and the idea of our school district starting our own program. We will create a proposal with a budget included for our own Robotics Program and present this information to the board.

DIRECTORS' REPORTS

School Board Retreat

It was the consensus of the board that a school board retreat needs to be scheduled.

ADJOURNMENT

Moved by Spencer Yohe, seconded by Michelle Werner to adjourn the meeting at 8:10 p.m. Motion carried by a unanimous vote.

Jean Meyer, Clerk