

Board Meeting Minutes June 15, 2015

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Middle/High School Media Center. The meeting was called to order by Chair Kelley McGraw at 6:00 p.m. The Pledge of Allegiance was said. The school board members present were Amanda King, Kelley McGraw, Jean Meyer, Michelle Werner, and Jimmy Westland. Also present were Superintendent Ben Barton, Gina Meinertz, Barb Meyer, Janelle Field Rohrer, James Larson, Ramesh Patel, Logan Larson, Andy and Sheri Allen, Dan and Emily McGonigle, Mason Anderson, Sonja Hoskins, Will Hoskins. Absent was Directors Jared Barnes and Spencer Yohe, Nancy Runningen and Paul DeMorett.

ADOPTION OF AGENDA

Moved by Jean Meyer, seconded by Michelle Werner to approve the agenda as presented. Motion carried by a unanimous vote.

WARRIOR PRIDE

Thank you to AcenTek for their generous donation of \$500 towards our 21st Century Classroom materials for our elementary school. Thank you to AcenTek for their generous donation of \$2,000 towards our leveled libraries within the classroom for our elementary school.

BOARD SHOWCASE

The board viewed the Minnesota State High School League “Why We Play” presentation. Superintendent Barton informed the board that we need to be purposeful on how we do this approach as demonstrated in the video. He stated that the Activities Committee will develop an action plan.

CONSENT AGENDA

Moved by Jean Meyer, seconded by Amanda King to approve the following consent agenda:

- Approval of May 18, 2015, Regular School Board Minutes
- Approval of the electronic transfers and bills due and payable amounting to \$449,233.52 including check numbers 58588 through 58703 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$500,000.00.
- Resignations:
 - Accept the resignation of Jake Dellamuth as the head boys’ soccer coach effective immediately.
 - Accept the resignation of Jamie Ideker as junior high volleyball coach effective immediately with thanks for her one year of service in this position.
- New Hires and Contract Changes:
 - Ratify the hiring of the following casual SAC Program employees: Sophia Augedahl; Samantha Colleran; Ashley Floyd; Bailey McNamer; Wilfred Schmitz; and Madelyn Strub.
 - Ratify the hiring of Greg Lamb as the IT summer help temporary position
 - Ratify the principal master agreement for the 2015-2017 school years as presented and the hiring of Mary Morem as the middle/high school principal beginning July 1, 2015.
 - Ratify the contract for Suzanne Sivertson as the part-time elementary art teacher beginning the 2015-2016 school year at BA/6 at \$21,176.00 (\$42,352 @ 0.50 FTE).
 - Ratify the contract for Susan Howe as the elementary school counselor beginning the 2015-2016 school year at MA+15/2 at \$46,273.00.

- Approve the non-licensed hourly substitute rate of pay to \$9.50 per hour beginning September 1, 2015.
- Approval of five additional summer work days to the middle/high school counselor contract for a total of ten extra summer work days beginning the 2015-2016 school year.
- Approve eliminating the position of technology integrationist beginning the 2015-2016 school year.
- Approve the hiring of a Professional Development and Instructional Technology Coach as an At Will Employee beginning the 2015-2016 school year.
- Approve the Workload Limits for Certain Special Education Teachers Policy #427
- Approve the 2016-2018 Caledonia Public School Technology Plan
- Authorize the bidding of dairy and petroleum products for the 2015-2016 school year.

Motion carried by a unanimous vote.

ACTION ITEMS

Warriors Mascot/Logo

Moved by Jean Meyer, seconded by Amanda King to pursue moving forward to research the topic of the Warriors Mascot/Logo with the understanding to continue to meet with booster clubs and the community throughout the process; involve as many people as possible; define “warriors” with the intent to not eliminate the “warrior”; and to put this topic forth to the public, research it and then bring the final recommendation to the Board at a later date for a vote. Motion carried by a unanimous vote.

Robotics Program

Moved by Michelle Werner, seconded by Jimmy Westland to move forward in implementing a Robotics Program at the Caledonia Middle/High School beginning the 2015-2016 school year and advertise for a coach for this position with the understanding that a budget will be created to allow for a coach and a small stipend to be used for competition fees, supplies, or other expenses the small stipend could cover and that the program would need to generate program funds to cover the majority of expenses to compete. Motion carried by a unanimous vote.

Fall Sport Coaching Contracts for the 2015-2016 School Year

Moved by Jean Meyer, seconded by Amanda King to ratify the following fall sport coaching contracts for the 2015-2016 school year:

- Football:
 - Brent Schroeder, head coach, V/16 at \$3,712.58
 - Carl Fruechte, assistant coach, III/25 at \$2,643.18
 - Mitch Mullins, assistant coach, III/24 at \$2,643.18
 - Roger Knutson, assistant coach, III/30 at \$2,643.18
 - Dan Muenkel, 9th grade coach, I/3 at \$1,834.39
 - Doug Miller, 8th grade coach, I/11 at \$2,002.89
 - John Fruechte, 7th grade coach, I/5 at \$1,834.39
- Girls’ Soccer:
 - Jake Dellamuth, head coach, V/2 at \$3,374.47
 - Position open for assistant girls’ soccer coach
- Boys’ Soccer:
 - Dan McGonigle, head coach, V/0 at \$3,374.47
- Volleyball:
 - Scott Koepke, head coach, V/23 at \$3,712.58
 - Dan Reinhart, assistant coach, III/11 at \$2,643.18
 - Nichelle Grage, junior high coach – 8th grade, I/1 at \$1,665.89

- Heather Myhre, junior high coach – 7th grade, I/0 at \$1,665.89

It has been suggested to approve these coaching contracts contingent upon participation numbers in each of the sports. Motion carried by a unanimous vote.

Co-Curricular Coaching Contracts for the 2015-2016 School Year

Moved by Jimmy Westland, seconded by Jean Meyer to ratify the following co-curricular coaching contracts for the 2015-2016 school year:

- School Musical Heidi Myhre at IV/1 at \$1,879.32
- One Act Play Tory-Kale Schulz at I/2 at \$1,237.91
- Band Dustin Moburg at I/4 at \$1,406.40
- Choir Ross Martin at I/5 at 1,406.40
- FFA Advisor Bradley Harguth at VI/10 at \$3,604.74
- Jr. Class Advisor Position Open
- Jazz Symposium Ross Martin at VI/5 at \$3,305.95
- Knowledge Bowl Becky Breeser at I/17 at \$1,574.89
- Knowledge Bowl David Riley, I/19 at \$1,574.89
- Marching & Pep Band Dustin Moburg at IV/4 at \$2,047.83
- National Honor Society Tory-Kale Schulz at I/3 at \$1,406.40
- Student Council Sue Link at VI/18 at \$3,604.74
- Yearbook Stacey Meyer at VI/1 at \$3,001.52

The above contracts are approved contingent upon participation numbers in each of the activities. Motion carried by a unanimous vote.

Student Participation Fees for the 2015-2016 School Year

Moved by Michelle Werner, seconded by Jean Meyer to approve the following student participation fees for the 2015-2016 school year:

<u>Music/Other Activities:</u>	<u>2015-2016 Fees</u>		
	<u>Elem.</u>	<u>Gr. 7-8</u>	<u>Gr. 9-12</u>
Wind Instruments	\$55.00	\$55.00	\$55.00
Percussion	\$40.00	\$40.00	\$40.00
Band Uniforms	N/A	\$0.00	\$20.00
Jazz Choir	N/A	\$40.00	\$40.00
All School Musical	N/A	\$35.00	\$35.00
Knowledge Bowl	N/A	\$40.00	\$40.00
Individual Maximum	N/A	\$90.00	\$135.00
Family Maximum	N/A	(\$200.00)	

Motion carried by a unanimous vote.

2015-2016 School Year Budget

Moved by Amanda King, seconded by Jimmy Westland to adopt the 2015-2016 school year budget as presented. Motion carried by a unanimous vote.

2015-2016 Health and Safety Budget

Moved by Amanda King, seconded by Michelle Werner to adopt the Health and Safety budget as presented for the 2014-2015 school year. Motion carried by a unanimous vote.

2015-2016 Lease Agreement

Moved by Jean Meyer, seconded by Amanda King to approve the 2015-2016 Lease Agreement between Independent School District No. 299 and Hiawatha Valley Ed District. Motion carried by a unanimous vote.

ADMINISTRATIVE REPORTS

Mr. DeMorett was absent and no report was submitted.

Mrs. Meinertz updated the board on the new staff that will be starting in the elementary building this fall. She is creating a mentor/new teacher feedback form to assess the first year's Mentor/New Teacher Program. She updated the board regarding PBIS. She met with Nancy Runnigen and Rocky Danielson to apply for a grant to paint an inside continuous mural that will extend throughout the elementary and display the "Warrior Way" theme. She is exploring the possibility of creating an "all school" and community art gallery in part of the elementary building. She updated the board with regard to the curriculum. She is working with staff to prepare transportation, schedules and budget for the summer school program. Volunteers have been working hard all week to help level our library with the new IRLA reading levels. She also informed the board that the elementary has experienced great success with these independent reading levels and assessment system so far, and plans to continue implementation into the future

Mrs. Runnigen was absent, but submitted a report to the board with an update regarding community education events that are taking place this summer. They continue to accept registrations for Hand in Hand Preschool and once again will partner with Head Start for the 2015-2016 school year. The SAC program continues to receive registrations for the summer program. She updated the board with regard to testing.

Superintendent Barton informed the board that there is an administrative team meeting tomorrow with the new administrators also participating in this meeting. The school district is currently wrapping up the 2014-2015 school year and working on the upcoming school year items.

Mrs. Meyer updated the board with regard to information she received while attending the Legislative Session update on June 11th. The Finance Committee met on June 3rd to discuss the 2015-2016 budget and future one-day bonds. The administrative review of our food service program by MDE has been completed and informed the board that our school district has met all the requirements. Work sessions continue at the Southeast Service Cooperative on gathering information for ACA reporting. She informed the board that Ehler's, Inc. will give our school board a presentation on our capital loan at the July school board meeting and then the board will need to decide on future one-day bond votes. She stated that she has started work on wrapping up the 2014-2015 school year, preparing for the audit and all the reporting requirements, and is beginning to prepare for the next school year.

Mr. Jerviss updated the board regarding the 1:1 devices and the elementary lab usage. He went on a site visit to Lake City on June 4th and had great collaboration with their Middle/High Principal. The elementary will be purchasing additional iPads for an Elementary shared cart to go along with the five that each classroom has. The District #299 Foundation will be donating funds to go towards about 15 of the 25 devices. Summer Projects are underway. He is making a list of District Software used, as there is no consolidated official list. He is looking to have all our software be web-based if possible. There are approximately 25 participants signed up thus far for the Summer Technology Workshop (about 8 from other districts). He will be finalizing the plans and sending out more information at the end of June.

NEW BUSINESS ITEMS

Superintendent Evaluation Process

The board discussed the process that will be used for the Superintendent Evaluation.

2015-2016 District Employee Handbook

The board reviewed the 2015-2016 District Employee Handbook with the adoption to be taken at the regular school board meeting in July.

BOARD MEMBER REPORTS

Director Werner updated that board with regard to the Activities Committee meeting. Director King updated the board regarding the Finance Committee meeting that was held, and informed the board that there will be two new student school board representative starting in the fall. Superintendent Barton updated the board with regard to the Curriculum Committee.

CLOSED SESSION FOR NEGOTIATIONS DISCUSSION

Moved by Amanda King, seconded by Jean Meyer to close the meeting at 6:50 p.m. for negotiations discussion. Motion carried by a unanimous vote.

Moved by Jean Meyer, seconded by Amanda King to convene the regular school board meeting at 7:39 p.m. Motion carried by a unanimous vote.

ADJOURNMENT

Moved by Amanda King, seconded by Jimmy Westland to adjourn the meeting at 7:39 p.m. Motion carried by a unanimous vote.

Jean Meyer, Clerk