

## **SCHOOL BOARD MINUTES**

### **Monday, September 20, 2010**

The Board of Education of Independent School District #299, Caledonia, Minnesota, met in a regular school board meeting in the Caledonia Area Elementary Media Center. The meeting was called to order by Chair Naomi Fruechte at 7:00 p.m. Members present were Naomi Fruechte, John Klug, Jean Meyer, Michelle Werner, Charlie Wray, and Spencer Yohe. Also present were Superintendent Bruce Thomas, Paul DeMorett, Nancy Runningen, Barb Meyer, Karen Schiltz, Craig Moorhead, Lindsey Meyer, Brad Harguth, Janelle Field Rohrer, Scott Longhorn, and Joleen Doyle. Absent were Matt Hendel and Connie Hesse.

#### **APPROVAL OF AGENDA**

Moved by Jean Meyer, seconded by John Klug to approve the agenda as presented. Motion carried by a unanimous vote.

#### **APPROVAL OF PAST MEETING MINUTES**

Moved by Charlie Wray, seconded by Spencer Yohe to approve the minutes of the August 16, 2010, regular school board meeting. Motion carried by a unanimous vote.

#### **TREASURER'S REPORT & AUTHORIZATION OF ACCOUNTS PAYABLE**

Moved by Spencer Yohe, seconded by Charlie Wray to approve the electronic transfers and bills due and payable amounting to \$402,913.01, including check numbers 51364 through 51493 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$210,000.00. Motion carried by a unanimous vote.

#### **PERSONNEL ITEMS**

##### Resignations

Moved by John Klug, seconded by Jean Meyer to accept the resignation of Jena Betz as junior high girls' basketball coach effective immediately with thanks for her services. Motion carried by a unanimous vote.

Moved by Jean Meyer, seconded by John Klug to accept the resignation of Dan Reinhart as junior high boys' basketball coach effective immediately with thanks for his services. Motion carried by a unanimous vote.

##### New Hires

Moved by Jean Meyer, seconded by Michelle Werner to ratify the hiring of Laura Eglinton as a part-time elementary teacher beginning the 2010-2011 school year at BA/1 at \$19,969.95 (\$35,035 @ 0.57). Motion carried by a unanimous vote.

Moved by Charlie Wray, seconded by Spencer Yohe to ratify the hiring of Dana Wiebke as the School Age Care Program Supervisor at IX/1 at \$11.90 per hour. Motion carried by a unanimous vote.

Moved by Spencer Yohe, seconded by Jean Meyer to ratify the hiring of Lindsay Mackie as a part-time (0.654) middle/high school social studies teacher beginning the 2010-2011 school year at BA/0 at \$22,198.07 with 15% of the contracted amount being shared with the Spring Grove School District and yearbook advisor at VI/0 at \$3,001.52. Motion carried by a unanimous vote.

Moved by Jean Meyer, seconded by Charlie Wray to ratify the hiring of Erin Becker as the School Age Care Program Assistant at V/P at \$10.21 per hour. Motion carried by a unanimous vote.

Moved by Jean Meyer, seconded by Spencer Yohe to ratify the contract for Dave Konz as the head baseball coach beginning the 2010-2011 school year at IV/0 years at \$2,947.60. Motion carried by a unanimous vote.

### Contract School Nurse Services

Moved by Spencer Yohe, seconded by Jean Meyer to contract part-time school nurse services with Angela Frank beginning the 2010-2011 school year. Motion carried by a unanimous vote.

### **ACTION ITEMS**

#### FFA School Trip to the National Western Livestock Show

Moved by Spencer Yohe, seconded by Charlie Wray to approve the FFA school trip to attend the National Western Livestock Show in Denver on January 5, 2011, through January 12, 2011, with no additional costs to the school district for this trip except for the teacher substitute. Motion carried by a unanimous vote.

#### Caledonia/Hiawatha Valley Education District Purchase of Service Agreement for Speech and Language for the 2010-2011 School Year

Member Jean Meyer introduced the following agreement and moved it adoption:

Caledonia/Hiawatha Valley Education District Purchase of Service Agreement  
for Speech and Language for the 2010-2011 School Year

Caledonia Public Schools #299 and Hiawatha Valley Education District #6013 (HVED) hereby enter into a purchase agreement for Speech and Language services. Because HVED serves as the providing district for Caledonia students in the Early Childhood Special Education Program, age birth to three years old, they will purchase the speech and language services needed for any district student in that program from the Caledonia district. The district's educational speech and language pathologist, Ellen Soper, will be under contract and employed by Caledonia Public Schools #299.

This agreement is based on the Caledonia Public Schools master agreement and the school calendar of 184 days, and an estimation of approximately 8 hours of service each month, for a total of up to 90 hours of service purchased. It is estimated that the total cost for HVED will be \$4,359.60 based on the 2010-11 contract for Ellen Soper's wages (\$3,342.60), benefits (\$1,017.00) prorated per hours worked in the HVED ECSE program as part of her annual contract and mileage based on 150 miles @ \$75.00.

Caledonia Public Schools #299 will bill the Hiawatha Valley Education District in two billings for the actual hours worked and paid to Ellen Soper.

The motion for the adoption of the foregoing agreement was duly seconded by Member Michelle Werner. Upon vote being taken thereon, the following voted in favor thereof: Naomi Fruechte, Matt Hendel, John Klug, Jean Meyer, Michelle Werner, Charlie Wray and Spencer Yohe. Absent was Director Matt Hendel. The following voted against the same: None. Whereupon said agreement was declared dully passed and adopted.

#### Levy Limitation Certification for 2011

Moved by Michelle Werner, seconded by Charlie Wray to certify the Levy Limitation Certification for taxes payable in 2011 as presented. Motion carried by a unanimous vote.

#### Property, Liability, Auto, and Worker's Compensation Insurance Coverage for ISD #299

Moved by Michelle Werner, seconded by Spencer Yohe to approve the property, liability, auto, and worker's compensation insurance quote from Continental Western Group in the amount of \$112,701.00 for the 2010-2011 school year. Motion carried by a unanimous vote.

### **ADMINISTRATIVE REPORTS**

Mr. DeMorett informed the board that they are in the process of collecting parent information from students for the SchoolReach Instant Contact Parent System. He updated the board with regard to how things are going for the seven period day and are continuing to work on issues with the lunch line.

Mrs. Hesse was absent.

Superintendent Thomas stated that it has been a good start to the school year. He will be working on the hiring of a new head cook/cook manager. He has met with neighboring schools about the possibilities of sharing services between schools. He will be meeting with Tom Watson to see what things we can purchase between schools in order to maximize the current resources we have. He informed the board that he felt they should have some discussion on the topic of a referendum with community members and themselves. The school district could receive approximately \$150,000.00 of federal money that he would like the district to use for 2011-2012 in order to provide a cushion with the exception of staffing for technology.

Mrs. Runnigen informed the board that the community education catalog will be mailed out next week. Updated the board with regard to the ABE program. She is applying for a grant through the Child Care Resource and Referral for supplies, equipment, and curriculum for the SAC Program. There are currently 45 students enrolled for the Hand in Hand Preschool Program. Mary Lou Busta and Deb Wray are going to be working as Parent Educator substitutes until a permanent replacement can be found. She shared with the board information about the International/Global Awareness Day that is going to be held on October 15<sup>th</sup>.

### **OLD BUSINESS ITEMS**

#### **Superintendent's Evaluation**

Moved by Spencer Yohe, seconded by Jean Meyer to approve the Superintendent Goals as follows:

- The Superintendent will continue to focus on fiscal responsibility in the operation of the schools, discussions to explore options will be held with other governmental units with a focus on shared services.
- During the first quarter of the school year, the Superintendent will recommend additional human resources to assist staff in the use of instructional technology in the classroom.
- The Superintendent will facilitate a process to develop a three year strategic plan for the District. The plan will be finalized by the Board at its March regular school board meeting.
- Reports will be presented to the School Board on a quarterly basis on the status of school district initiatives i.e. state, standards, AYP, curriculum review status, and technology.

Motion carried by a unanimous vote.

### **NEW BUSINESS ITEMS**

Moved by Spencer Yohe, seconded by Michelle Werner to approve the committee members of Matt Hendel, Jean Meyer, and Charlie Wray to initiate the process of a superintendent search. Motion carried by a unanimous vote.

### **DIRECTORS' REPORTS**

The Administrative Negotiations Committee met last week with the principals and community education director for negotiations.

The MSBA Fall Area meeting will be held in Rochester on September 22<sup>nd</sup>.

### **ADJOURNMENT**

Moved by Jean Meyer, seconded by Michelle Werner to adjourn the meeting at 8:06 p.m. Motion carried by a unanimous vote.

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Jean Meyer, Clerk