

## **SCHOOL BOARD MINUTES**

### **Monday, January 24, 2011**

The Board of Education of Independent School District #299, Caledonia, Minnesota, met in a special session in the Caledonia Middle/High School Media Center to discuss and review budget reductions. The meeting was called to order by Chair Michelle Werner at 6:04 p.m. Members present were John Klug, Scott Longhorn, Melissa Marschall, Kelley McGraw, Jean Meyer, Michelle Werner, and Spencer Yohe. Also present were Superintendent Bruce Thomas, Paul DeMorett, Connie Hesse, Nancy Runningen, Barb Meyer, Karen Schiltz, Craig Moorhead, Lindsey Meyer, Brad Harguth, and Janelle Field Rohrer.

Superintendent Thomas informed the Board that they need to start the process of looking at the budget for the next school year. The school district needs to weigh programs that are currently being offered to our students in order to provide the best education program possible. The school district will need to cut approximately \$300,000.00 in the 2011-2012 budget and approximately \$600,000 in the 2012-2013 budget based on declining enrollment and reduction in funding. Superintendent Thomas recommended to the Board that they develop a three year strategic plan to address the budget and to include dialogue with staff, parents, students and community members.

Directors Scott Longhorn, Jean Meyer, and Michelle Werner will serve on the planning budget committee, and a meeting with administration will be scheduled for next week.

Moved by Spencer Yohe, seconded by Scott Longhorn to hold the following special school board meetings: Thursday, February 17<sup>th</sup>, at 7:00 p.m. and Tuesday, February 22<sup>nd</sup>, at 7:00 p.m. in the middle/high school media center.

Moved by Spencer Yohe, seconded by Scott Longhorn to close the special session at 6:56 p.m. Motion carried by a unanimous vote.

The regular school board meeting was called to order by Chair Michelle Werner at 7:04 p.m. Members present were John Klug, Scott Longhorn, Melissa Marschall, Kelley McGraw, Jean Meyer, Michelle Werner, and Spencer Yohe. Also present were Superintendent Bruce Thomas, Paul DeMorett, Connie Hesse, Nancy Runningen, Barb Meyer, Karen Schiltz, Craig Moorhead, Lindsey Meyer, Brad Harguth, and Janelle Field Rohrer.

#### **APPROVAL OF AGENDA**

Moved Jean Meyer, seconded by Scott Longhorn to approve the agenda as presented. Motion carried by a unanimous vote.

#### **APPROVAL OF PAST MEETING MINUTES**

Moved by Jean Meyer, seconded by Melissa Marschall to approve the minutes of the December 22, 2010, regular school board meeting and the minutes of the January 3, 2011, organizational school board meeting. Motion carried by a unanimous vote.

#### **TREASURER'S REPORT & AUTHORIZATION OF ACCOUNTS PAYABLE**

Moved by Spencer Yohe, seconded by Scott Longhorn to approve the electronic transfers and bills due and payable amounting to \$1,298,456.91, including check numbers 51940 through 52093 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$1,162,000.00. Motion carried by a unanimous vote.

## **PUBLIC COMMENT**

Mr. Brad Harguth explained to the Board information regarding the agriculture and career exploration course being offered to students. He updated the Board regarding activities in the FFA and agricultural departments.

## **PERSONNEL ITEMS**

### **Addendum to Principal Master Agreement**

Moved by Scott Longhorn, seconded by John Klug to delete the language in Article VIII, Section 1, Salaries: The salary negotiations for the principal's association shall be conducted on the years opposite of the teacher salary negotiations period and designated on the usual School District continuing contract form effective immediately. Motion carried by a unanimous vote.

### **New Hires**

Moved by Jean Meyer, seconded by Melissa Marschall to ratify the contract for Tammy Reichenbacher as a part-time special educational assistant beginning January 3, 2011, at V/1 year at \$10.61 per hour. Motion carried by a unanimous vote.

### **Spring Sport Coaching Contracts for the 2010-2011 School Year**

Moved by Spencer Yohe, seconded by Scott Longhorn to approve the following spring sport coaching contracts for the 2010-2011 school year:

- Baseball:
  - Dave Konz, head coach, IV/0 at \$2,947.60
  - Tom Schultz, assistant coach, II/3 at \$2,047.83
  - Roger Knutson, junior high coach, I/1 year at \$1,665.89
- Boys' Golf:
  - Mitchell Mullins, head coach, IV/19 at \$3,284.60
  - Jeremy Leis, boys and girls assistant golf coach, II/5 at \$2,047.83
- Girls' Golf:
  - Ken VanDenBoom, head coach, IV/37 at \$3,284.60
- Boys' Track:
  - Carl Fruechte, head coach, IV/11 at \$3,284.60
  - Reese Wait, boys and girls assistant track coach, II/6 at \$2,216.32
- Girls' Track:
  - Jim Westland, head coach, IV/1 at \$2,947.60

Motion carried by a unanimous vote.

### **Long-term Teacher Substitute**

Moved by Jean Meyer, seconded by Melissa Marschall to ratify the contract for Daniel Connolly as a long-term teacher substitute to begin at the birth of Mrs. Carrie Thompson's child on approximately February 9, 2011, and to continue until approximately April 11, 2011, or upon the return of Mrs. Thompson given there are no complications at BA/0 at \$184.47 per day (\$33,942 / 184 days). Motion carried by a unanimous vote.

### **Resignation**

Moved by Kelley McGraw, seconded by Scott Longhorn to accept the resignation of Chris Jandt as head boys' soccer coach effective immediately with thanks for his years of service to the school district. Motion carried by a unanimous vote.

## **ACTION ITEMS**

### **Recognition of the Caledonia High Chopper Club**

Moved by Jean Meyer, seconded by Melissa Marschall to recognize the Caledonia High Chopper Club organized by Mr. Scott Martin as a booster club that must maintain external, separate bank accounts, have their own tax identification number, and mechanisms of disbursement and accounting are to be external to the operations of the school or district; but may, with Board approval, operate a special event and supervise other projects on school property involving students. Mr. Martin will also provide to the Board an outline on how the Chopper Club will be operated and how it will effect school property. Those voting in favor: John Klug, Melissa Marschall, Kelley McGraw, Jean Meyer, Michelle Werner, and Spencer Yohe. Those opposed: Scott Longhorn. Motion carried.

### **Location of School Board Meeting on March 21, 2011**

Moved by Spencer Yohe, seconded by Scott Longhorn to hold the regular school board meeting on March 21, 2011, at 7:00 p.m. in the elementary media center due to Large Group Music Contest being held in the middle/high school building that evening. Motion carried by a unanimous vote.

## **ADMINISTRATIVE REPORTS**

Mr. DeMorett informed the Board that the January 3<sup>rd</sup> parent/teacher conferences were well attended. A SmartBoard has been installed in Mrs. Wild's classroom. He thanked students and staff for a job well done when the building had to be evacuated last week.

Mrs. Hesse informed the Board there was a 96% attendance for elementary parent/teacher conferences. She thanked the PACE Organization for funding the School Patrol Field Trip so that the elementary patrol members can attend a Minnesota Twins game in May. The 5<sup>th</sup> grade students did a nice job during the Dr. Martin Luther King, Jr. Lyceum. She updated the Board regarding Title and testing.

Superintendent Thomas felt that MSBA Conference was well attended by board members and that this conference is very beneficial for them. He informed the Board that the Winona School District is asking to withdraw from HVED; however, it really should not have an impact on services to our district. He stated that the school district does have some pay equity issues that will need to be addressed. He has attended regional meetings over the past few weeks with representatives of various school districts and the common theme is what will take place in the upcoming session of the legislature.

Mrs. Runningen shared with the Board information and programs currently being offered through Community Ed and a DVD presentation from the Houston County Early Childhood Initiative Program.

## **OLD BUSINESS ITEMS**

Superintendent Thomas informed the Board that two years ago, the Board of Education froze any purchases of textbooks. If the Board chooses to once again begin the textbook cycling process, it will need to be placed back into the budget.

The Board discussed expanding the current Minnesota State High School League Committee to include curricular and co-curricular activities.

Moved by Scott Longhorn, seconded by Jean Meyer to expand the current Minnesota State High School League Committee to include but not limited to curricular and co-curricular activities. Motion carried by a unanimous vote.

It was the consensus of the Board that Directors, John Klug, Michelle Werner, and Spencer Yohe will serve on this committee.

The Board asked Superintendent Thomas to get a list of the chaperones for the music trip to them.

**DIRECTORS' REPORTS**

Director Werner updated the Board on the prior meetings that were held regarding sharing with other school districts. The Board discussed various MSBA highlights they had from the meetings they attended at the conference. February 24<sup>th</sup> is Capitol Day for school board members.

**ADJOURNMENT**

Moved by Spencer Yohe, seconded by Kelley McGraw to adjourn the meeting at 8:47 p.m. Motion carried by a unanimous vote.

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Jean Meyer, Clerk