

SCHOOL BOARD MINUTES

Monday, March 21, 2011

The Board of Education of Independent School District #299, Caledonia, Minnesota, met in a regular school board meeting in the Caledonia Area Elementary Media Center. The meeting was called to order by Chair Michelle Werner at 7:00 p.m. Members present were John Klug, Scott Longhorn, Melissa Marschall, Kelley McGraw, Jean Meyer, Michelle Werner, and Spencer Yohe. Also present were Superintendent Bruce Thomas, Paul DeMorett, Connie Hesse, Nancy Runningen, Barb Meyer, Karen Schiltz, Craig Moorhead, Lindsey Meyer, Janelle Field Rohrer, Roger Knutson, Ricky Pitts, Scott Martin, and Carol Nelson

APPROVAL OF AGENDA

Moved by Scott Longhorn, seconded by Jean Meyer to approve the agenda as presented. Motion carried by a unanimous vote.

APPROVAL OF PAST MEETING MINUTES

Moved by Jean Meyer, seconded by Scott Longhorn to approve the minutes of the February 28, 2011, regular school board meeting. Motion carried by a unanimous vote.

TREASURER'S REPORT & AUTHORIZATION OF ACCOUNTS PAYABLE

Moved by Spencer Yohe, seconded by John Klug to approve the electronic transfers and bills due and payable amounting to \$235,280.24, including check numbers 52237 through 52336 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$325,000.00. Motion carried by a unanimous vote.

PUBLIC COMMENT

A student that participates in Mr. Martin's Chopper Club informed the board that he would like this organization to continue as it has a lot to offer to students who may not want to do other extra-curricular activities. Mr. Martin explained to the board the projects the students have worked on in the past and the project they are currently working on this school year. He stated he meets with the students Tuesdays and Thursdays after school and possibly on a weekend. It is a great experience for students as they are using lots of different math skills and treat their projects as if it was a business of their own.

PERSONNEL ITEMS

Approval of Proposed Letter of Engagement with Watson Consulting to Review Bus Contracts

Moved by Spencer Yohe, seconded by Kelley McGraw to approve the Letter of Engagement with Watson Consulting to review bus contracts in an amount not to exceed \$5,600.00 and to get clarification of the Task #6 in this letter of engagement. Motion carried by a unanimous vote.

ACTION ITEMS

2011-2012 School Calendar

Moved by Jean Meyer, seconded by Melissa Marschall to approve the 2011-2012 school calendar as presented. Motion carried by a unanimous vote.

Adopt the Revised 2010-2011 Budget

Moved by Scott Longhorn, seconded by Melissa Marschall to adopt the revised 2010-2011 budget as presented:

	2010-11 Budgeted Revenues	2010-11 Revised Budgeted Revenues	Increase (Decrease) In Revenues	2010-11 Budgeted Expenditures	2010-11 Revised Budgeted Expenditures	Increase (Decrease) In Expenses	2010-11 Revised Fund Balance Inc/(Decrease)
General Fund	7,302,136	7,455,044	152,907	7,301,371	7,433,291	131,920	21,753
Food Service	423,088	423,088	0	394,854	384,350	-10,505	38,738
Community Services	329,567	325,755	-3,812	320,896	317,474	-3,423	8,281
Debt Retirement	1,731,394	1,731,394	0	1,672,526	1,672,526	0	58,868
Scholarship Fund	13,495	13,495	0	13,495	13,495	0	0
Concession Stand Fund	0	0	0	0	0	0	0
Activity Fund	40,550	40,550	0	40,550	40,550	0	0
Total	9,840,231	9,989,326	149,095	9,743,693	9,861,685	117,993	127,641

Motion carried by a unanimous vote.

Approval of Proposed Budget Reductions for the 2011-2012 Projected Budget

Moved by Jean Meyer, seconded by Spencer Yohe to approve the proposed budget reductions for the 2011-2012 projected budget as follows:

• Administration	\$ 25,000
• MS/HS Staff Reductions	\$100,000
• Custodial/Maintenance	\$ 25,000
• Elementary Staffing	\$ 58,000
• Elementary/MS/HS Support Staff	\$ 63,000
• Athletics	\$ 15,000
• Supplies	<u>\$ 10,000</u>
Total	\$296,000

Motion carried by a unanimous vote.

ADMINISTRATIVE REPORTS

Mr. DeMorett informed the board that the registration process for the 2011-2012 school year has begun with students. During the inservice day on Monday, March 28th Pat Anderson will work with staff regarding generational poverty. The academic eligibility policy has been working well and he has received overwhelming support from coaches with this policy. He had fifty-seven students participate in a full scale practice ACT last week.

Mrs. Hesse informed the board that we have received an Exemplary Grant so she will be scheduling a staff development committee meeting to discuss K-12 science curriculum. She will be rescheduling the ISD #299 Curriculum Committee meeting. I Love to Read Month is underway. She attended a Dyslexia Workshop with Peggy Purcell and Trina Scanlan. She thanked PACE for paying for the DJ and prizes for the Family Fun Night and Elementary Dance that was held on February 18th. She will be presenting anti-bullying initiative to her faculty at the

staff meeting on Tuesday morning. DARE graduation is scheduled for April 11th. She updated the board regarding Title I and testing.

Superintendent Thomas informed the board that he will contact ABLE, Incorporated as a follow-up from his meeting with them earlier this year.

Mrs. Runnigen is working with the Extension and the City of Caledonia to have one summer brochure that would contain all summer activities including her community education classes. Community Education Advisory Council is meeting on April 5th. She is working on the summer SAC program. Early childhood screening was held on March 4th. Hand in Hand Preschool Open House is scheduled for March 29th. Community Education and Semcac Head Start are continuing to work on a partnership agreement for the 2011-2012 school year. They received a \$977 grant from HVED for Early Childhood Love and Logic class.

OLD BUSINESS ITEMS

The District Improvement Team met last week in regard to the data of the School District Survey. Mr. DeMorett will email the board the survey information on Tuesday.

Directors Jean Meyer, Kelley McGraw, and Spencer Yohe will serve on the superintendent search committee.

NEW BUSINESS ITEMS

Moved by Spencer Yohe, second by Scott Longhorn to hold a special school board meeting on Monday, April 11, 2011, at 7:00 p.m. in the middle/high school media center. Motion carried by a unanimous vote.

It was the consensus of the board that there will be a closed session at the May 16th regular school board meeting beginning at 6:00 p.m. to discuss negotiation strategies and the regular school board meeting will begin at 7:00 p.m.

DIRECTORS' REPORTS

The co-curricular/athletic committee met last week with Mr. DeMorett and Mr. Meyer.

ADJOURNMENT

Moved by Scott Longhorn, seconded by Melissa Marschall to adjourn the meeting at 8:46 p.m. Motion carried by a unanimous vote.

Jean Meyer, Clerk