

**Board Meeting Minutes
May 16, 2011**

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a closed session in the Middle/High School Media Center at 6:00 p.m. for the negotiation strategy session.

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Middle/High School Media Center. The meeting was called to order by Chair Michelle Werner at 7:00 p.m. The school board members present were John Klug, Scott Longhorn, Melissa Marschall, Kelley McGraw, Jean Meyer, Michelle Werner, and Spencer Yohe. Also present were Superintendent Bruce Thomas, Nancy Runningen, Karen Schiltz, Barb Meyer, Ruth Esch, Kay Dahl, Jill Diana, Lindsey Meyer, Joel Hesse, Craig Moorhead, Brad Harguth, Peggy Purcell, Roger and Kristi Knutson, Julia Erchoff-Costet, Becky Newgaard and Tina Fruechte. Absent were Principals Paul DeMorett and Connie Hesse.

APPROVAL OF AGENDA

Moved by Scott Longhorn, seconded by John Klug to approve the agenda as amended to include a medical leave of absence for Connie Hesse. Motion carried by a unanimous vote.

APPROVAL OF PAST MEETING MINUTES

Moved by Jean Meyer, seconded by Melissa Marschall to approve the minutes of the regular school board meeting on April 18, 2011. Motion carried by a unanimous vote.

TREASURER'S REPORT & AUTHORIZATION OF ACCOUNTS PAYABLE

Moved by Spencer Yohe, seconded by Kelley McGraw to approve the electronic transfers and bills due and payable amounting to \$486,665.59, including check numbers 52479 through 52616 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$500,000.00. Motion carried by a unanimous vote.

PERSONNEL ITEMS

Resignations

Moved by Scott Longhorn, seconded by John Klug to accept the resignation of Mr. Orion Gay as assistant girls' soccer coach effective immediately with thanks for his services. Motion carried by a unanimous vote.

Moved by Jean Meyer, seconded by Melissa Marschall to accept the resignation of Mr. Mark Krause as junior high girls' basketball coach effective immediately with thanks for his services. Motion carried by a unanimous vote.

New Hires

Moved by Scott Longhorn, seconded by John Klug to ratify the contract for Dustin Moburg as the head boys' soccer coach beginning the 2011-2012 school year at V/2 at \$3,374.47. Motion carried by a unanimous vote.

Termination and Non-renewal of Probationary Teacher

Member Spencer Yohe introduced the following resolution and moved its adoption:

Resolution Relating to the Termination and Non-renewal of the Teaching Contract
of Julia Benson, a Probationary Teacher

WHEREAS, Julia Benson is a probationary teacher in Independent School District No. 299,

BE IT RESOLVED, by the School Board of Independent School District No. 299, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Julia Benson, a probationary teacher in Independent School District No. 299, is hereby terminated at the close of the current 2010-2011 school year.

BE IT FURTHER RESOLVED, that the written notice be served to said teacher regarding termination and non-renewal of her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION
AND NON-RENEWAL

May 16, 2011

Ms. Julia Benson
510 East Madison Street
Caledonia, MN 55921

Dear Ms. Benson:

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 299 held on Monday, May 16, 2011, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2011-2012 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subdivision 5.

You may officially request that the School Board give its reasons for the non-renewal of your teaching contract.

Yours very truly,

SCHOOL BOARD OF INDEPENDENT
SCHOOL DISTRICT NO. 299
Jean Meyer
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Jean Meyer. Upon vote being taken thereon, the following voted in favor thereof: John Klug, Scott Longhorn, Melissa Marschall, Kelley McGraw, Jean Meyer, Michelle Werner, and Spencer Yohe. The following voted against the same: None. Motion carried by a unanimous vote.

Termination and Non-renewal of Probationary Teacher

Member Jean Meyer introduced the following resolution and moved its adoption:

Resolution Relating to the Termination and Non-renewals of the Teaching Contract
of Bradley Church, a Probationary Teacher

WHEREAS, Bradley Church is a probationary teacher in Independent School District No. 299,
BE IT RESOLVED, by the School Board of Independent School District No. 299, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Bradley Church, a probationary teacher in Independent School District No. 299, is hereby terminated at the close of the current 2010-2011 school year.

BE IT FURTHER RESOLVED, that the written notice be served to said teacher regarding termination and non-renewal of his contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION
AND NON-RENEWAL

May 16, 2011

Mr. Bradley Church
1627 Saint Cloud Street
La Crosse, WI 54603

Dear Mr. Church:

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 299 held on Monday, May 16, 2011, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2011-2012 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subdivision 5.

You may officially request that the School Board give its reasons for the non-renewal of your teaching contract.

Yours very truly,
SCHOOL BOARD OF INDEPENDENT
SCHOOL DISTRICT NO. 299
Jean Meyer
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by John Klug. Upon vote being taken thereon, the following voted in favor thereof: John Klug, Scott Longhorn, Kelley McGraw, Jean Meyer, Michelle Werner, and Spencer Yohe. The following voted against the same: Melissa Marschall. Motion carried.

Termination and Non-renewal of Probationary Teacher

Member Jean Meyer introduced the following resolution and moved its adoption:

Resolution Relating to the Termination and Non-renewal of the Teaching Contract
of Laura Eglinton, a Probationary Teacher

WHEREAS, Laura Eglinton is a probationary teacher in Independent School District No. 299,

BE IT RESOLVED, by the School Board of Independent School District No. 299, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Laura Eglinton, a probationary teacher in Independent School District No. 299, is hereby terminated at the close of the current 2010-2011 school year.

BE IT FURTHER RESOLVED, that the written notice be served to said teacher regarding termination and non-renewal of her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION
AND NON-RENEWAL

May 16, 2011

Ms. Laura Eglinton
9652 County 20
Caledonia, MN 55921

Dear Ms. Eglinton:

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 299 held on Monday, May 16, 2011, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2011-2012 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subdivision 5.

You may officially request that the School Board give its reasons for the non-renewal of your teaching contract.

Yours very truly,
SCHOOL BOARD OF INDEPENDENT
SCHOOL DISTRICT NO. 299
Jean Meyer
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Scott Longhorn. Upon vote being taken thereon, the following voted in favor thereof: John Klug, Scott Longhorn, Melissa Marschall, Kelley McGraw, Jean Meyer, Michelle Werner, and Spencer Yohe. The following voted against the same: None. Motion carried by a unanimous vote.

Termination and Non-renewal of Probationary Teacher

Member Kelley McGraw introduced the following resolution and moved its adoption:

Resolution Relating to the Termination and Non-renewal of the Teaching Contract
of Zachariah Hauser, a Probationary Teacher

WHEREAS, Zachariah Hauser is a probationary teacher in Independent School District No. 299,

BE IT RESOLVED, by the School Board of Independent School District No. 299, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Zachariah Hauser, a probationary teacher in Independent School District No. 299, is hereby terminated at the close of the current 2010-2011 school year.

BE IT FURTHER RESOLVED, that the written notice be served to said teacher regarding termination and non-renewal of his contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION
AND NON-RENEWAL

May 16, 2011

Mr. Zachariah Hauser
12619 Katrina Drive
Caledonia, MN 55921

Dear Mr. Hauser:

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 299 held on Monday, May 16, 2011, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2011-2012 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subdivision 5.

You may officially request that the School Board give its reasons for the non-renewal of your teaching contract.

Yours very truly,
SCHOOL BOARD OF INDEPENDENT
SCHOOL DISTRICT NO. 299
Jean Meyer
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by John Klug. Upon vote being taken thereon, the following voted in favor thereof: John Klug, Scott Longhorn, Melissa Marschall, Kelley McGraw, Jean Meyer, Michelle Werner, and Spencer Yohe. The following voted against the same: None. Motion carried by a unanimous vote.

Termination and Non-renewal of Probationary Teacher

Member Spencer Yohe introduced the following resolution and moved its adoption:

Resolution Relating to the Termination and Non-renewal of the Teaching Contract
of Lindsay Mackie, a Probationary Teacher

WHEREAS, Lindsay Mackie is a probationary teacher in Independent School District No. 299,

BE IT RESOLVED, by the School Board of Independent School District No. 299, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Lindsay Mackie, a probationary teacher in Independent School District No. 299, is hereby terminated at the close of the current 2010-2011 school year.

BE IT FURTHER RESOLVED, that the written notice be served to said teacher regarding termination and non-renewal of her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION
AND NON-RENEWAL

May 16, 2011

Ms. Lindsay Mackie
10685 County 10
Caledonia, MN 55921

Dear Ms. Mackie:

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 299 held on Monday, May 16, 2011, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2011-2012 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subdivision 5.

You may officially request that the School Board give its reasons for the non-renewal of your teaching contract.

Yours very truly,
SCHOOL BOARD OF INDEPENDENT
SCHOOL DISTRICT NO. 299
Jean Meyer
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Scott Longhorn. Upon vote being taken thereon, the following voted in favor thereof: John Klug, Scott Longhorn, Kelley McGraw, Jean Meyer, Michelle Werner, and Spencer Yohe. The following voted against the same: Melissa Marschall. Motion carried by a unanimous vote.

Termination and Non-renewal of Probationary Teacher

Member John Klug introduced the following resolution and moved its adoption:

Resolution Relating to the Termination and Non-renewal of the Teaching Contract
of Ross Martin, a Probationary Teacher

WHEREAS, Ross Martin is a probationary teacher in Independent School District No. 299,

BE IT RESOLVED, by the School Board of Independent School District No. 299, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Ross Martin, a probationary teacher in Independent School District No. 299, is hereby terminated at the close of the current 2010-2011 school year.

BE IT FURTHER RESOLVED, that the written notice be served to said teacher regarding termination and non-renewal of his contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION
AND NON-RENEWAL

May 16, 2011

Mr. Ross Martin
5808 Country Club Road
Houston, MN 55943

Dear Mr. Martin:

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 299 held on Monday, May 16, 2011, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2011-2012 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subdivision 5.

You may officially request that the School Board give its reasons for the non-renewal of your teaching contract.

Yours very truly,
SCHOOL BOARD OF INDEPENDENT
SCHOOL DISTRICT NO. 299
Jean Meyer
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Spencer Yohe. Upon vote being taken thereon, the following voted in favor thereof: John Klug, Scott Longhorn, Melissa Marschall, Kelley McGraw, Jean Meyer, Michelle Werner, and Spencer Yohe. The following voted against the same: None. Motion carried by a unanimous vote.

Termination and Non-renewal of Probationary Teacher

Member Spencer Yohe introduced the following resolution and moved its adoption:

Resolution Relating to the Termination and Non-renewal of the Teaching Contract
of Julie O'Mara-Meyer, a Probationary Teacher

WHEREAS, Julie O'Mara-Meyer is a probationary teacher in Independent School District No. 299,

BE IT RESOLVED, by the School Board of Independent School District No. 299, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Julie O'Mara-Meyer, a probationary

teacher in Independent School District No. 299, is hereby terminated at the close of the current 2010-2011 school year.

BE IT FURTHER RESOLVED, that the written notice be served to said teacher regarding termination and non-renewal of her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION
AND NON-RENEWAL

May 16, 2011

Ms. Julie O'Mara-Meyer
5293 County Road 3
Hokah, MN 55941

Dear Ms. O'Mara-Meyer:

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 299 held on Monday, May 16, 2011, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2011-2012 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subdivision 5.

You may officially request that the School Board give its reasons for the non-renewal of your teaching contract.

Yours very truly,
SCHOOL BOARD OF INDEPENDENT
SCHOOL DISTRICT NO. 299
Jean Meyer
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Scott Longhorn. Upon vote being taken thereon, the following voted in favor thereof: John Klug, Scott Longhorn, Melissa Marschall, Kelley McGraw, Jean Meyer, Michelle Werner, and Spencer Yohe. The following voted against the same: None. Motion carried by a unanimous vote.

Resolution for Placing Staff on Unrequested Leave of Absence

Member Kelley McGraw introduced the following resolution and moved its adoption:

Resolution Placing Kay Dahl on Unrequested Leave of Absence

WHEREAS, the School Board of Independent School District No. 299 adopted a resolution proposing placement of Kay Dahl on unrequested leave of absence on April 11, 2011, on the grounds of discontinuance of positions, financial limitations and lack of pupils; and

WHEREAS, said written notice of the proposed placement on unrequested leave of absence was received by Kay Dahl by personal service on Tuesday, April 12, 2011; and

WHEREAS, said written notice of the proposed placement on unrequested leave of absence contained a statement setting forth the reasons for the proposed placement as well as a statement that she was entitled to a hearing before the school board provided she make a request in writing within fourteen days of receipt of said notice, and that if no hearing was requested within said fourteen day period it constituted acquiescence by Kay Dahl to the school board's proposed action; and

WHEREAS, the teacher withdrew a request for a hearing and acquiesced to being placed on unrequested leave of absence as outlined in a Memorandum of Agreement dated May 2, 2011;

BE IT HEREBY RESOLVED, by the School Board of Independent School District No. 299 that Kay Dahl be and hereby is placed on unrequested leave of absence as a teacher of Independent School District No. 299 on the grounds of discontinuance of position, financial limitations, and lack of pupils effective at the end of the 2010-2011 school year on June 30, 2011, pursuant to Minnesota Statutes, Sec. 122A.40, Subd. 10, and Article XXIII of the current Master Agreement between the school district and the exclusive representative, without pay or fringe benefits.

BE IT FURTHER RESOLVED, that said placement on unrequested leave of absence is not the result of the implementation of an education district agreement.

BE IT FURTHER RESOLVED, that a notice of placement on unrequested leave, together with a copy of this resolution be forwarded to said teacher personally and that an affidavit of same be placed in her file, together with a copy of the notice and resolution.

**NOTICE OF PLACEMENT ON
UNREQUESTED LEAVE OF ABSENCE**

May 16, 2011

Ms. Kay Dahl
33999 State Highway 43
Rushford, MN 55971

Dear Ms. Dahl:

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 299 held on Monday, May 16, 2011, a resolution was adopted by majority roll call vote of the full membership of the School Board placing you on unrequested leave of absence as a teacher of Independent School District No. 299 effective at the end of the 2010-2011 school year on June 30, 2011, pursuant to Minnesota Statutes Sec. 122A.40, Subdivision 10, without pay or fringe benefits.

Your placement on unrequested leave of absence is not the result of the implementation of an education district agreement.

A copy of the resolution duly adopted by the School Board is attached hereto for your information.

If a position becomes available in a field in which you are licensed, at any time up to five years after your leave is effective, you may have a right to reinstatement to that position if you have sufficient seniority in the district and if you filed a written request for reinstatement prior to April 1 of each year while you are on leave. If you do not file such a request each year, your right to reinstatement will be automatically terminated.

Please keep the school district's personnel office advised in writing of your address at all times until your right have expired, so that the district may notify you of any available positions for which you may qualify.

Yours very truly,
SCHOOL BOARD OF INDEPENDENT
SCHOOL DISTRICT NO. 299
Jean Meyer

Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Jean Meyer. Upon vote being taken thereon, the following voted in favor thereof: John Klug, Scott Longhorn, Melissa Marschall, Kelley McGraw, Jean Meyer, and Michelle Werner. The following voted against the same: None. Director Spencer Yohe abstained. Motion carried.

Resolution for Placing Staff on Unrequested Leave of Absence

Member Jean Meyer introduced the following resolution and moved its adoption:

Resolution Placing Tina Fruechte on Unrequested Leave of Absence

WHEREAS, the School Board of Independent School District No. 299 adopted a resolution proposing placement of Tina Fruechte on unrequested leave of absence on April 11, 2011, on the grounds of discontinuance of positions, financial limitations and lack of pupils; and

WHEREAS, said written notice of the proposed placement on unrequested leave of absence was received by Tina Fruechte by personal service on Tuesday, April 12, 2011; and

WHEREAS, said written notice of the proposed placement on unrequested leave of absence contained a statement setting forth the reasons for the proposed placement as well as a statement that she was entitled to a hearing before the school board provided she make a request in writing within fourteen days of receipt of said notice, and that if no hearing was requested within said fourteen day period it constituted acquiescence by Tina Fruechte to the school board's proposed action; and

WHEREAS, the teacher withdrew a request for a hearing and acquiesced to being placed on unrequested leave of absence as outlined in a Memorandum of Agreement dated May 2, 2011;

BE IT HEREBY RESOLVED, by the School Board of Independent School District No. 299 that Tina Fruechte be and hereby is placed on unrequested leave of absence as a teacher of Independent School District No. 299 on the grounds of discontinuance of position, financial limitations, and lack of pupils effective at the end of the 2010-2011 school year on June 30, 2011, pursuant to Minnesota Statutes, Sec. 122A.40, Subd. 10, and Article XXIII of the current Master Agreement between the school district and the exclusive representative, without pay or fringe benefits.

BE IT FURTHER RESOLVED, that said placement on unrequested leave of absence is not the result of the implementation of an education district agreement.

BE IT FURTHER RESOLVED, that a notice of placement on unrequested leave, together with a copy of this resolution be forwarded to said teacher personally and that an affidavit of same be placed in her file, together with a copy of the notice and resolution.

**NOTICE OF PLACEMENT ON
UNREQUESTED LEAVE OF ABSENCE**

May 16, 2011

Ms. Tina Fruechte
10374 County 14
Caledonia, MN 55921

Dear Ms. Fruechte:

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 299 held on Monday, May 16, 2011, a resolution was adopted by majority roll call vote of the full membership of the School Board placing you on unrequested leave of absence as a teacher of Independent School District No. 299 effective at the end of the 2010-2011 school year on June 30, 2011, pursuant to Minnesota Statutes Sec. 122A.40, Subdivision 10, without pay or fringe benefits.

Your placement on unrequested leave of absence is not the result of the implementation of an education district agreement.

A copy of the resolution duly adopted by the School Board is attached hereto for your information.

If a position becomes available in a field in which you are licensed, at any time up to five years after your leave is effective, you may have a right to reinstatement to that position if you have sufficient seniority in the district and if you filed a written request for reinstatement prior to April 1 of each year while you are on leave. If you do not file such a request each year, your right to reinstatement will be automatically terminated.

Please keep the school district's personnel office advised in writing of your address at all times until your right have expired, so that the district may notify you of any available positions for which you may qualify.

Yours very truly,
SCHOOL BOARD OF INDEPENDENT
SCHOOL DISTRICT NO. 299
Jean Meyer
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by John Klug. Upon vote being taken thereon, the following voted in favor thereof: John Klug, Scott Longhorn, Melissa Marschall, Kelley McGraw, Jean Meyer, Michelle Werner, and Spencer Yohe. The following voted against the same: None. Motion carried by a unanimous vote.

Resolution for Placing Staff on Unrequested Leave of Absence

Member Jean Meyer introduced the following resolution and moved its adoption:

Resolution Placing Bradley Harguth on Unrequested Leave of Absence

WHEREAS, the School Board of Independent School District No. 299 adopted a resolution proposing placement of Bradley Harguth on unrequested leave of absence on April 11, 2011, on the grounds of discontinuance of positions, financial limitations and lack of pupils; and

WHEREAS, said written notice of the proposed placement on unrequested leave of absence was received by Bradley Harguth by personal service on Tuesday, April 12, 2011; and

WHEREAS, said written notice of the proposed placement on unrequested leave of absence contained a statement setting forth the reasons for the proposed placement as well as a statement that he was entitled to a hearing before the school board provided he make a request in writing within fourteen days of receipt of said notice, and that if no hearing was requested within said fourteen day period it constituted acquiescence by Bradley Harguth to the school board's proposed action; and

WHEREAS, the teacher withdrew a request for a hearing and acquiesced to being placed on unrequested leave of absence as outlined in a Memorandum of Agreement dated May 2, 2011;

BE IT HEREBY RESOLVED, by the School Board of Independent School District No. 299 that Bradley Harguth be and hereby is placed on unrequested leave of absence as a teacher of Independent School District No. 299 on the grounds of discontinuance of position, financial limitations, and lack of pupils effective at the end of the 2010-2011 school year on June 30, 2011, pursuant to Minnesota Statutes, Sec. 122A.40, Subd. 10, and Article XXIII of the current Master Agreement between the school district and the exclusive representative, without pay or fringe benefits.

BE IT FURTHER RESOLVED, that said placement on unrequested leave of absence is not the result of the implementation of an education district agreement.

BE IT FURTHER RESOLVED, that a notice of placement on unrequested leave, together with a copy of this resolution be forwarded to said teacher personally and that an affidavit of same be placed in his file, together with a copy of the notice and resolution.

**NOTICE OF PLACEMENT ON
UNREQUESTED LEAVE OF ABSENCE**

May 16, 2011

Mr. Bradley Harguth
12550 County 27
Caledonia, MN 55921

Dear Mr. Harguth:

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 299 held on Monday, May 16, 2011, a resolution was adopted by majority roll call vote of the full membership of the School Board placing you on unrequested leave of absence as a teacher of Independent School District No. 299 effective at the end of the 2010-2011 school year on June 30, 2011, pursuant to Minnesota Statutes Sec. 122A.40, Subdivision 10, without pay or fringe benefits.

Your placement on unrequested leave of absence is not the result of the implementation of an education district agreement.

A copy of the resolution duly adopted by the School Board is attached hereto for your information.

If a position becomes available in a field in which you are licensed, at any time up to five years after your leave is effective, you may have a right to reinstatement to that position if you have sufficient seniority in the district and if you filed a written request for reinstatement prior to April 1 of each year while you are on leave. If you do not file such a request each year, your right to reinstatement will be automatically terminated.

Please keep the school district's personnel office advised in writing of your address at all times until your right have expired, so that the district may notify you of any available positions for which you may qualify.

Yours very truly,
SCHOOL BOARD OF INDEPENDENT
SCHOOL DISTRICT NO. 299
Jean Meyer
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by John Klug. Upon vote being taken thereon, the following voted in favor thereof: John Klug, Melissa Marschall, Kelley McGraw, Jean Meyer, and Michelle Werner. The following voted against the same: Scott Longhorn. Director Spencer Yohe abstained. Motion carried.

Resolution for Placing Staff on Unrequested Leave of Absence

Member Kelley McGraw introduced the following resolution and moved its adoption:

Resolution Placing Lindsey Meyer on Unrequested Leave of Absence

WHEREAS, the School Board of Independent School District No. 299 adopted a resolution proposing placement of Lindsey Meyer on unrequested leave of absence on April 11, 2011, on the grounds of discontinuance of positions, financial limitations and lack of pupils; and

WHEREAS, said written notice of the proposed placement on unrequested leave of absence was received by Lindsey Meyer by personal service on Tuesday, April 12, 2011; and

WHEREAS, said written notice of the proposed placement on unrequested leave of absence contained a statement setting forth the reasons for the proposed placement as well as a statement that she was entitled to a hearing before the school board provided she make a request in writing within fourteen days of receipt of said notice, and that if no hearing was requested within said fourteen day period it constituted acquiescence by Lindsey Meyer to the school board's proposed action; and

WHEREAS, the teacher withdrew a request for a hearing and acquiesced to being placed on unrequested leave of absence as outlined in a Memorandum of Agreement dated May 2, 2011;

BE IT HEREBY RESOLVED, by the School Board of Independent School District No. 299 that Lindsey Meyer be and hereby is placed on unrequested leave of absence as a teacher of Independent School District No. 299 on the grounds of discontinuance of position, financial limitations, and lack of pupils effective at the end of the 2010-2011 school year on June 30, 2011, pursuant to Minnesota Statutes, Sec. 122A.40, Subd. 10, and Article XXIII of the current Master Agreement between the school district and the exclusive representative, without pay or fringe benefits.

BE IT FURTHER RESOLVED, that said placement on unrequested leave of absence is not the result of the implementation of an education district agreement.

BE IT FURTHER RESOLVED, that a notice of placement on unrequested leave, together with a copy of this resolution be forwarded to said teacher personally and that an affidavit of same be placed in her file, together with a copy of the notice and resolution.

**NOTICE OF PLACEMENT ON
UNREQUESTED LEAVE OF ABSENCE**

May 16, 2011

Ms. Lindsey Meyer
216 North Sunnyside Drive
Caledonia, MN 55921

Dear Ms. Meyer:

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 299 held on Monday, May 16, 2011, a resolution was adopted by majority roll call vote of the full membership of the School Board placing you on unrequested leave of absence as a teacher of Independent School District No. 299 effective at the end of the 2010-2011 school year on June 30, 2011, pursuant to Minnesota Statutes Sec. 122A.40, Subdivision 10, without pay or fringe benefits.

Your placement on unrequested leave of absence is not the result of the implementation of an education district agreement.

A copy of the resolution duly adopted by the School Board is attached hereto for your information.

If a position becomes available in a field in which you are licensed, at any time up to five years after your leave is effective, you may have a right to reinstatement to that position if you have sufficient seniority in the district and if you filed a written request for reinstatement prior to April 1 of each year while you are on leave. If you do not file such a request each year, your right to reinstatement will be automatically terminated.

Please keep the school district's personnel office advised in writing of your address at all times until your right have expired, so that the district may notify you of any available positions for which you may qualify.

Yours very truly,
SCHOOL BOARD OF INDEPENDENT
SCHOOL DISTRICT NO. 299
Jean Meyer
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Spencer Yohe. Upon vote being taken thereon, the following voted in favor thereof: John Klug, Scott Longhorn, Melissa Marschall, Kelley McGraw, Michelle Werner, and Spencer Yohe. The following voted against the same: None. Director Jean Meyer abstained. Motion carried.

Resolution for Placing Staff on Unrequested Leave of Absence

Member Jean Meyer introduced the following resolution and moved its adoption:

Resolution Placing Becky Newgaard on Unrequested Leave of Absence

WHEREAS, the School Board of Independent School District No. 299 adopted a resolution proposing placement of Becky Newgaard on unrequested leave of absence on April 11, 2011, on the grounds of discontinuance of positions, financial limitations and lack of pupils; and

WHEREAS, said written notice of the proposed placement on unrequested leave of absence was received by Becky Newgaard by personal service on Tuesday, April 12, 2011; and

WHEREAS, said written notice of the proposed placement on unrequested leave of absence contained a statement setting forth the reasons for the proposed placement as well as a statement that she was entitled to a hearing before the school board provided she make a request in writing within fourteen days of receipt of said notice, and that if no hearing was requested within said fourteen day period it constituted acquiescence by Becky Newgaard to the school board's proposed action; and

WHEREAS, the teacher withdrew a request for a hearing and acquiesced to being placed on unrequested leave of absence as outlined in a Memorandum of Agreement dated May 2, 2011;

BE IT HEREBY RESOLVED, by the School Board of Independent School District No. 299 that Becky Newgaard be and hereby is placed on unrequested leave of absence as a teacher of Independent School District

No. 299 on the grounds of discontinuance of position, financial limitations, and lack of pupils effective at the end of the 2010-2011 school year on June 30, 2011, pursuant to Minnesota Statutes, Sec. 122A.40, Subd. 10, and Article XXIII of the current Master Agreement between the school district and the exclusive representative, without pay or fringe benefits.

BE IT FURTHER RESOLVED, that said placement on unrequested leave of absence is not the result of the implementation of an education district agreement.

BE IT FURTHER RESOLVED, that a notice of placement on unrequested leave, together with a copy of this resolution be forwarded to said teacher personally and that an affidavit of same be placed in her file, together with a copy of the notice and resolution.

**NOTICE OF PLACEMENT ON
UNREQUESTED LEAVE OF ABSENCE**

May 16, 2011

Mrs. Becky Newgaard
17375 County 27
Spring Grove, MN 55974

Dear Ms. Newgaard:

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 299 held on Monday, May 16, 2011, a resolution was adopted by majority roll call vote of the full membership of the School Board placing you on unrequested leave of absence as a teacher of Independent School District No. 299 effective at the end of the 2010-2011 school year on June 30, 2011, pursuant to Minnesota Statutes Sec. 122A.40, Subdivision 10, without pay or fringe benefits.

Your placement on unrequested leave of absence is not the result of the implementation of an education district agreement.

A copy of the resolution duly adopted by the School Board is attached hereto for your information.

If a position becomes available in a field in which you are licensed, at any time up to five years after your leave is effective, you may have a right to reinstatement to that position if you have sufficient seniority in the district and if you filed a written request for reinstatement prior to April 1 of each year while you are on leave. If you do not file such a request each year, your right to reinstatement will be automatically terminated.

Please keep the school district's personnel office advised in writing of your address at all times until your right have expired, so that the district may notify you of any available positions for which you may qualify.

Yours very truly,
SCHOOL BOARD OF INDEPENDENT
SCHOOL DISTRICT NO. 299
Jean Meyer
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by John Klug. Upon vote being taken thereon, the following voted in favor thereof: John Klug, Scott Longhorn, Melissa Marschall, Kelley McGraw, Jean Meyer, Michelle Werner, and Spencer Yohe. The following voted against the same: None. Motion carried by a unanimous vote.

Resolution for Placing Staff on Unrequested Leave of Absence

Member John Klug introduced the following resolution and moved its adoption:

Resolution Placing Carrie Thompson on Unrequested Leave of Absence

WHEREAS, the School Board of Independent School District No. 299 adopted a resolution proposing placement of Carrie Thompson on unrequested leave of absence on April 11, 2011, on the grounds of discontinuance of positions, financial limitations and lack of pupils; and

WHEREAS, said written notice of the proposed placement on unrequested leave was received by Carrie Thompson by personal service on Tuesday, April 12, 2011; and

WHEREAS, said written notice of the proposed placement on unrequested leave contained a statement setting forth the reasons for the proposed placement as well as a statement that she was entitled to a hearing before the school board provided she make a request in writing within fourteen days of receipt of said notice, and that if no hearing was requested within said fourteen day period it constituted acquiescence by Carrie Thompson to the school board's proposed action; and

WHEREAS, no written request of any kind was received by the school board or superintendent of schools from Carrie Thompson for a hearing as of April 29, 2011; and

WHEREAS, said failure to make written request for a hearing within fourteen days after receipt of notice of proposed placement on unrequested leave constitutes acquiescence by Carrie Thompson to her placement on unrequested leave.

BE IT HEREBY RESOLVED, by the School Board of Independent School District No. 299 that Carrie Thompson be and hereby is placed on unrequested leave of absence as a teacher of Independent School District No. 299 on the grounds of discontinuance of position, financial limitations, and lack of pupils effective at the end of the 2010-2011 school year on June 30, 2011, pursuant to Minnesota Statutes, Sec. 122A.40, Subd. 10, and Article XXIII of the current Master Agreement between the school district and the exclusive representative, without pay or fringe benefits.

BE IT FURTHER RESOLVED, that said placement on unrequested leave of absence is not the result of the implementation of an education district agreement.

BE IT FURTHER RESOLVED, that a notice of placement on unrequested leave, together with a copy of this resolution be forwarded to said teacher personally and that an affidavit of same be placed in her file, together with a copy of the notice and resolution.

**NOTICE OF PLACEMENT ON
UNREQUESTED LEAVE OF ABSENCE**

May 16, 2011

Ms. Carrie Thompson
1120 Browns Lane
Dakota, MN 55925

Dear Ms. Thompson:

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 299 held on Monday, May 16, 2011, a resolution was adopted by majority roll call vote of the full membership of the School Board placing you on unrequested leave of absence as a teacher of Independent School District No.

299 effective at the end of the 2010-2011 school year on June 30, 2011, pursuant to Minnesota Statutes Sec. 122A.40, Subdivision 10, without pay or fringe benefits.

Your placement on unrequested leave of absence is not the result of the implementation of an education district agreement.

A copy of the resolution duly adopted by the School Board is attached hereto for your information.

If a position becomes available in a field in which you are licensed, at any time up to five years after your leave is effective, you may have a right to reinstatement to that position if you have sufficient seniority in the district and if you filed a written request for reinstatement prior to April 1 of each year while you are on leave. If you do not file such a request each year, your right to reinstatement will be automatically terminated.

Please keep the school district's personnel office advised in writing of your address at all times until your right have expired, so that the district may notify you of any available positions for which you may qualify.

Yours very truly,
SCHOOL BOARD OF INDEPENDENT
SCHOOL DISTRICT NO. 299
Jean Meyer
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Spencer Yohe. Upon vote being taken thereon, the following voted in favor thereof: John Klug, Scott Longhorn, Melissa Marschall, Kelley McGraw, Jean Meyer, Michelle Werner, and Spencer Yohe. The following voted against the same: None. Motion carried by a unanimous vote.

Resolution for Placing Staff on Unrequested Leave of Absence

Member John Klug introduced the following resolution and moved its adoption:

Resolution Placing Cheryl White on Unrequested Leave of Absence

WHEREAS, the School Board of Independent School District No. 299 adopted a resolution proposing placement of Cheryl White on unrequested leave of absence on April 11, 2011, on the grounds of discontinuance of positions, financial limitations and lack of pupils; and

WHEREAS, said written notice of the proposed placement on unrequested leave of absence was received by Cheryl White by personal service on Tuesday, April 12, 2011; and

WHEREAS, said written notice of the proposed placement on unrequested leave of absence contained a statement setting forth the reasons for the proposed placement as well as a statement that she was entitled to a hearing before the school board provided she make a request in writing within fourteen days of receipt of said notice, and that if no hearing was requested within said fourteen day period it constituted acquiescence by Cheryl White to the school board's proposed action; and

WHEREAS, the teacher withdrew a request for a hearing and acquiesced to being placed on unrequested leave of absence as outlined in a Memorandum of Agreement dated May 2, 2011;

BE IT HEREBY RESOLVED, by the School Board of Independent School District No. 299 that Cheryl White be and hereby is placed on unrequested leave of absence as a teacher of Independent School District No. 299 on the grounds of discontinuance of position, financial limitations, and lack of pupils effective at the end of the 2010-2011 school year on June 30, 2011, pursuant to Minnesota Statutes, Sec. 122A.40, Subd. 10, and Article XXIII of

the current Master Agreement between the school district and the exclusive representative, without pay or fringe benefits.

BE IT FURTHER RESOLVED, that said placement on unrequested leave of absence is not the result of the implementation of an education district agreement.

BE IT FURTHER RESOLVED, that a notice of placement on unrequested leave, together with a copy of this resolution be forwarded to said teacher personally and that an affidavit of same be placed in her file, together with a copy of the notice and resolution.

**NOTICE OF PLACEMENT ON
UNREQUESTED LEAVE OF ABSENCE**

May 16, 2011

Ms. Cheryl White
724 East Grant Street
Caledonia, MN 55921

Dear Ms. White:

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 299 held on Monday, May 16, 2011, a resolution was adopted by majority roll call vote of the full membership of the School Board placing you on unrequested leave of absence as a teacher of Independent School District No. 299 effective at the end of the 2010-2011 school year on June 30, 2011, pursuant to Minnesota Statutes Sec. 122A.40, Subdivision 10, without pay or fringe benefits.

Your placement on unrequested leave of absence is not the result of the implementation of an education district agreement.

A copy of the resolution duly adopted by the School Board is attached hereto for your information.

If a position becomes available in a field in which you are licensed, at any time up to five years after your leave is effective, you may have a right to reinstatement to that position if you have sufficient seniority in the district and if you filed a written request for reinstatement prior to April 1 of each year while you are on leave. If you do not file such a request each year, your right to reinstatement will be automatically terminated.

Please keep the school district's personnel office advised in writing of your address at all times until your right have expired, so that the district may notify you of any available positions for which you may qualify.

Yours very truly,
SCHOOL BOARD OF INDEPENDENT
SCHOOL DISTRICT NO. 299
Jean Meyer
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Jean Meyer. Upon vote being taken thereon, the following voted in favor thereof: John Klug, Scott Longhorn, Melissa Marschall, Kelley McGraw, Jean Meyer, Michelle Werner, and Spencer Yohe. The following voted against the same: None. Motion carried by a unanimous vote.

Leave of Absence

Moved by Jean Meyer, seconded by Scott Longhorn to accept the six to eight week leave of absence for Connie Hesse under the Family Medical Leave Act contingent upon the school district receiving the appropriate medical documentation. Motion carried by a unanimous vote.

ACTION ITEMS

School Board Out-of-State Travel Policy #213

Moved by Jean Meyer, seconded by Melissa Marschall to approve the School Board Out-of-State Travel Policy #213 as presented. Motion carried by a unanimous vote.

2011-2012 Resolution for Membership in the Minnesota State High School League

Member Spencer Yohe introduced the following resolution and moved its adoption:

RESOLVED, that the Governing Board of School District No. 299, Caledonia Area Middle School/High School, County of Houston, State of Minnesota delegates the control, supervision and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the Caledonia Area Middle School/High School is authorized by this, the Governing Board of said school district or school to renew its membership in the Minnesota State High School League; and, participate in the approved interschool activities sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's Official Handbook, on file at the office of the school district or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities are assigned to the official representative identified by the Governing Board.

The above resolution was adopted by the Governing Board of this school district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

The motion for the adoption of the foregoing resolution was duly seconded by Director John Klug, and upon vote being taken thereon, the following board members voted in favor thereof: John Klug, Scott Longhorn, Melissa Marschall, Kelley McGraw, Jean Meyer, Michelle Werner, and Spencer Yohe. The following voted against the same: None. Whereupon the Board of Chairperson declared the resolution duly passed and adopted this 16th day of May, 2011, at a regular meeting of the School Board of Independent School District No. 299, Caledonia, Minnesota.

Resolution for the Adoption Plan for the 125 Flexible Benefits Plan

Member Jean Meyer introduced the following resolution and moved its adoption:

Board Resolution Adoption Plan for the 125 Flexible Benefits Plan

The undersigned, being a duly authorized agent of the Board of Education of Caledonia School District No. 299, hereby adopts the following Resolution and directs that this Resolution be entered into record.

Whereas, Caledonia ISD #299 makes certain benefits allowable under Internal Revenue Code (IRC) 125 for its employees;

Whereas, the Patient Protection and Affordability Act of 2010 and other recent updates have caused revisions to be made to the IRC 125 Plan;

Whereas, Caledonia ISD #299 desire to allow its employees to participate in an IRC 125 Plan which includes the Salary Reduction Plan, and component benefits plans and policies as outlined in the Special Plan Information Sheet in accordance with recent changes;

Whereas, The hereby agreed upon component plans are featured in the Special Plan Information Sheet provided to the Board along with a copy of the Summary Plan Description; and

NOW THEREFORE BE IT RESOLVED:

1. The Caledonia ISD #299 Board of Education hereby reinstates the Salary Reduction Plan, and component benefit plans and policies described, effective September 1, 2011.
2. The benefit administrator is authorized and directed to take any and all action as may be necessary to effectuate this Resolution.

The motion for the adoption of the foregoing resolution was duly seconded by Member Scott Longhorn. Upon vote being taken thereon, the following voted in favor thereof: John Klug, Scott Longhorn, Melissa Marschall, Kelley McGraw, Jean Meyer, Michelle Werner, and Spencer Yohe. The following voted against the same: None. Motion carried by a unanimous vote.

Resolution for the Health Reimbursement Arrangement

Member Kelley McGraw introduced the following resolution and moved its adoption:

Board Resolution Adoption Plan for the Health Reimbursement Arrangement

The undersigned, being a duly authorized agent of the Board of Caledonia ISD #299 (hereinafter referred to as the Employer), hereby adopts the following Resolution and directs that this Resolution be entered into record.

Whereas, the Employer has implemented a Health Reimbursement Arrangement (hereinafter referred to as HRA) through a collective bargaining agreement or personnel policy as provided in the HRA Plan Document.

Whereas, the Employer and participating employees agreed to abide by the HRA Plan and Trust Documents; and

Whereas, the Patient Protection and Affordability Act of 2010 and other recent federal changes have caused revisions to be made to Internal Revenue Code sections 105, 106, and 213(d); and

Whereas, these revisions change the administrative features of the HRA; and

Whereas, the Employer desires to allow its employees to participate in the HRA in accordance with recent federal changes;

Whereas, the hereby agreed upon benefit as described in the HRA Plan Document as provided to the Board shall be reinstated; and

NOW THEREFORE BE IT RESOLVED:

1. The Board hereby reinstates the HRA, effective September 1, 2011.
2. The benefit administrator is authorized and directed to take any and all action as may be necessary to effectuate this Resolution.

IN WITNESS WHEREOF, the undersigned, being a duly authorized member of the Board, has executed this Resolution effective upon execution.

The motion for the adoption of the foregoing resolution was duly seconded by Member Scott Longhorn. Upon vote being taken thereon, the following voted in favor thereof: John Klug, Scott Longhorn, Melissa Marschall, Kelley McGraw, Jean Meyer, Michelle Werner, and Spencer Yohe. The following voted against the same: None. Motion carried by a unanimous vote.

ADMINISTRATIVE REPORTS

Mr. DeMorett and Mrs. Hesse were absent.

Superintendent Thomas updated the board with regard to the legislature and asked the board to change the regular school board meeting in June. The music concerts have been very enjoyable. The Elementary Grandparents/Special Friends Day held on Friday had an exceptional turnout. He will be presenting to the Board at the June meeting the transportation quotes that were received. The Athletic/Co-curricular Committee met last week. The Houston County Collaborative will generate some money for our school district and it will need to be decided on how we will utilize this money in our school for the next school year. He continues to work with Springsted on the job description analysis.

Moved by Scott Longhorn, seconded by Spencer Yohe to hold the June regular school board meeting on June 27, 2011, with the closed session to begin at 6:00 p.m. for the negotiation strategy session and the regular school board meeting to begin at 7:00 p.m. in the Middle/High School Media Center. Motion carried by a unanimous vote.

Mrs. Runnigen is continuing to work on year end reports. She is looking for new Community Education Advisory Council members. The Transportation Fair was held this past Saturday. She continues to accept registrations for the preschool and SAC programs. She is continuing to work with Semcac Head Start on a partnership agreement for the 2011-2012 school year. She is working on a grant for the Kindergarten Academy Program.

OLD BUSINESS ITEMS

Referendum Update

The Referendum Board Committee is waiting for the survey results so they can meet again to discuss the results of this survey. Superintendent Thomas will discuss this with Mr. DeMorett.

Superintendent Search Update

The Superintendent Search Board Committee is researching various options such as a half-time superintendent, a split part-time principal/superintendent position, and shared superintendent. They will be meeting again and will bring forth to the board information they have gathered and ideas on how they would like to proceed.

NEW BUSINESS ITEMS

Graduation Ceremony

The graduation ceremony will take place on Friday, June 3rd at 8:00 p.m. and Directors Scott Longhorn and Spencer Yohe will assist in distributing diplomas that evening.

Fund Balance Classifications

The Board discussed the Fund Balance Policy #714 that is currently in place and the MSBA model policy. A second reading and adoption of this policy will take place at the June 27th regular school board meeting.

DIRECTORS' REPORTS

Director John Klug attended the FFA Awards Night and thanked Mr. Harguth for all his hard work and dedication he has done for this successful program.

The Technology Committee will meet on May 17th and May 24th at 3:15 p.m. in Room A148 in the middle/high school building.

ADJOURNMENT

Moved by Spencer Yohe, seconded by John Klug to adjourn the meeting at 8:02 p.m. Motion carried by a unanimous vote.

Jean Meyer, Clerk