

SPECIAL SCHOOL BOARD MINUTES
Tuesday, December 2, 2008

The Board of Education of Independent School District #299, Caledonia, Minnesota, met in a special school board meeting in the Caledonia Area Elementary Media Center.

The meeting was called to order by Chair Naomi Fruechte at 7:00 p.m. Members present were Naomi Fruechte, Matt Hendel arriving at 7:07 p.m., John Klug arriving at 7:40 p.m., Joyce Knutson, Jean Meyer, Michelle Werner, and Charlie Wray. Also present were Superintendent Michael Moriarty, Nancy Runningen, and Principals Ronald Helmers arriving at 7:11 p.m. and Connie Hesse. Others present were Barb Meyer, Karen Schiltz, and Spencer Yohe.

APPROVAL OF AGENDA

Moved by Jean Meyer, seconded by Michelle Werner to approve the agenda as presented. Motion carried by a unanimous vote.

PERSONNEL ITEMS

Resolution Relating to the Termination of IT Systems Administrator

Member Charlie Wray introduced the following Resolution and moved its adoption:

**RESOLUTION RELATING TO THE TERMINATION
OF THE IT SYSTEMS ADMINISTRATOR CONTRACT**

WHEREAS, Clinton Kanieski is a probationary employee in Independent School District No. 299

BE IT RESOLVED by the School Board of Independent School District No. 299, that pursuant to contract status as "At Will Employee" that the contract of Clinton Kanieski, a probationary employee, is hereby terminated effective December 2, 2008.

BE IT FURTHER RESOLVED that written notice be sent to said employee regarding termination of his contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION

Mr. Clinton Kanieski
629 Amy Drive #15
Holmen, WI 54636

Dear Mr. Kanieski:

You are hereby notified that at a Special School Board Meeting of the School Board of Independent School District No. 299 held on Tuesday, December 2, 2008, a resolution was adopted by a majority roll call vote to terminate your contract effective December 2, 2008. Said action of the board is taken pursuant to contract status as "At Will Employee".

Sincerely,

Naomi Fruechte
School Board Chair

The motion for the adoption of the foregoing Resolution was duly seconded by Michelle Werner and upon a vote being taken thereon, the following voted in favor thereof: Naomi Fruechte, Joyce Knutson, Jean Meyer, Michelle Werner, and Charlie Wray. Absent were Directors Matt Hendel and John Klug. The following voted against the same: None. Whereupon said resolution was declared duly passed and adopted.

TOPICS TO BE ADDRESSED

Strategic Planning

The Board reviewed the current School Board Goals and discussed ideas on how to proceed with reductions in order to balance out the 2009-2010 budget.

It was the consensus of the board that in one year they would like to see a 2.5% or greater fund balance maintained and have department reports at the board meetings. In two years they would like to maintain or make some progress in the fund balance and have the AYP progress goals met. In five years, they would like to see an 8% fund balance.

The board reviewed and discussed the suggested list of reductions. First, the board agreed that making reductions will be necessary to offset the declining enrollment. The board determined these reductions will include the following: reduce one section of 8th grade; reduce one section of 9th grade; reduce the Title program by 0.5 FTE to align with the Title funding; reduce Spanish instructors by 0.5 FTE; reduce 1 FTE custodial position; and reduce 1 FTE support staff/office staff. The board then discussed preparing for next year in which little or no state pupil funding is expected. It will be necessary to offset the cost for inflation increases in utilities, operating supplies, salaries and benefits and capital purchases, and to meet the necessary budget and state reductions.

The board gave authorization to Superintendent Moriarty to begin planning to make the following reductions:

- Reduce to one library teacher for both buildings – 0.5 FTE
- Reduce the music program by 1 FTE
- Reduce industrial arts/home economics/business programs by a combined total of 0.5 FTE
- Reduce expenditures to athletic programs
- Textbook replacement cycle put off for one year so that money can be used in the classroom
- Reduce supply budget by 5 – 10%

ADJOURNMENT

Moved by Jean Meyer, seconded by Joyce Knutson to adjourn the meeting at 9:20 p.m. Motion carried by a unanimous vote.

Jean Meyer, Clerk