

SCHOOL BOARD MINUTES

Monday, July 16, 2007

The Board of Education of Independent School District #299, Caledonia, Minnesota, met in a regular school board meeting in the Caledonia Area Elementary Media Center.

The meeting was called to order by Chair Naomi Fruechte at 7:00 p.m. Members present were Naomi Fruechte, Matt Hendel arrived at 7:13 p.m., John Klug, Joyce Knutson, Jean Meyer, Michelle Werner, and Charlie Wray. Also present were Superintendent Michael Moriarty, Principals Ronald Helmers and Connie Hesse. Others present were Barb Meyer, Karen Schiltz, Jane Palen, Janelle Field-Rohrer, and Jan Klug. Absent were Brian Doty and Nancy Runningen.

APPROVAL OF AGENDA

Moved by Joyce Knutson, seconded by Charlie Wray to approve the agenda as presented. Motion carried by a unanimous vote.

APPROVAL OF PAST MEETING MINUTES

Moved by Jean Meyer, seconded by Joyce Knutson to approve the minutes of the June 18, 2007, regular school board meeting. Motion carried by a unanimous vote.

TREASURER'S REPORT & AUTHORIZATION OF ACCOUNTS PAYABLE

Moved by Jean Meyer, seconded by Joyce Knutson to approve the electronic transfers and bills due and payable amounting to \$576,484.61, including check numbers 45329 through 45481 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$310,000.00. Motion carried by a unanimous vote.

PERSONNEL ITEMS

Fall Sport Coaching Contracts for the 2007-2008 School Year

Moved by Charlie Wray, seconded by Jean Meyer to ratify the following coaching contracts for the fall sports season: Football: Carl Fruechte, head coach, V/17 at \$2,134.92 (\$3,499.47 minus \$1,364.55 as he pays for two assistants out of his contract), Brent Schroeder, assistant coach, III/8 at \$2,491.45, Mitch Mullins, assistant coach, III/16 at \$2,491.45, Roger Knutson, assistant coach, III/22 at \$2,491.45, Phil Costigan, 9th grade coach, I/10 at \$1,887.91, Josh Diersen, 8th grade coach, I/5 at \$1,729.09, Kevin Klug, 7th grade coach I/6 at \$1,887.91, Doug Miller, assistant out of Carl's contract at \$864.55, Luke Snell, assistant out of Carl's contract at \$500.00; Girls' Soccer: Sue Link, head coach, V/9 at \$3,499.47, Laurie Conway, assistant coach, III/8 at \$2,491.45, Peggy Perry, junior high coach, I/1 year at \$1,177.70 (3/4 contract due to starting coaching later in the season - \$1570.26 x 75%) contingent that there are sufficient number of students signed up for girls' soccer; Boys' Soccer: Tom Krinke, head coach, V/5 at \$3,339.58, Chris Jandt, assistant coach, III/1 at \$2,173.80; Volleyball: Scott Koepke, head coach, V/15 at \$3,499.47, Dan Reinhart, assistant coach, III/3 at \$2,332.62, Al Campbell, junior high coach, I/1 year at \$1,570.26. Motion carried by a unanimous vote.

Co-Curricular Coaching Contract for the 2007-2008 School Year

Moved by John Klug, seconded by Joyce Knutson to ratify the following co-curricular coaching contracts for the 2007-2008 school year: School Musical: Elliott Kranz at IV/4 at \$1,930.27; Band: Carrie Erickson at I/2 at \$1,166.84; Choir: Elliott Kranz at I/4 at \$1,325.67; FFA Advisor: Bradley Harguth at VI/2 at \$2,829.22; FLA Advisor: Sally Mensink at VI/6 at \$3,397.82; Jr. Class Advisor: Becky Breeser at V/3 at \$2,131.44; Jr. Jazz Band: Dustin Moburg at III/3 at \$1,729.09; Jazz Band: Carrie Erickson at VI/2 at \$2,829.22; Jazz Symposium: Elliott Kranz at VI/4 at \$3,116.17; Knowledge Bowl: Becky Breeser at I/9 at \$1,484.49; Knowledge Bowl: David Riley, I/11 at \$1,484.49; Marching & Pep Band: Carrie Erickson at IV/1 at \$1,771.44; National Honor Society: Cheryl Utecht at I/5 at \$1,325.67; School Newspaper: Angie Zaiger at II/6 at \$1,686.73; Speech: Laura Eglinton at I/5 at \$1,325.67; Student Council: Sue Link at VI/10 at \$3,397.82; Yearbook: David Riley at VI/3 at \$3,116.17. Motion carried by a unanimous vote.

School Nurse Contract

Moved by Jean Meyer, seconded by John Klug to accept the request of Ms. Carrie Ott for a reduction in her contract to work four days per week for the next three years beginning the 2007-2008 school year. Motion carried by a unanimous vote.

Resignation

Moved by Joyce Knutson, seconded by Matt Hendel to accept the resignation of Arnold Lundtvedt as the middle/high school food service janitor effective immediately with thanks for his services. Motion carried by a unanimous vote.

ACTION ITEMS

2007-2008 Middle School Handbook, 2007-2008 High School Handbook, and 2007-2008 Elementary School Handbook

Moved by Jean Meyer, seconded by Charlie Wray to approved the 2007-2008 Middle School Handbook, the 2007-2008 High School Handbook, and the 2007-2008 Elementary School Handbook. Motion carried by a unanimous vote.

Approval of School Van

Moved by Jean Meyer, seconded by Michelle Werner to approve the purchase of the 2007 Chevrolet Uplander extended van with less than 10,000 miles at a price of \$18,300.00 from Ellingson Motors, Inc. Motion carried by a unanimous vote.

Bread Product Bids

Moved by Matt Hendel, seconded by Joyce Knutson to accept the bread product bid for the 2007-2008 school year from The Sara Lee Bakery Group as follows:

<u>Product</u>	<u>Sara Lee Bakery Group</u>
1 1/2 lb. white bread, sandwich loaf	\$0.95
1 1/2 white bread, regular loaf (round top)	\$0.90 (20 oz)
1 1/2 lb. cracked wheat, sandwich loaf	\$0.97
Hamburger buns, per dozen	\$2.50 (30 ct)
Hot dog buns, per dozen	\$2.50 (30 ct)
Foot-long hot dog buns	\$1.10 (6 ct)
Submarine buns, per dozen	\$2.50 (24 ct)
Hoagie buns, per dozen	\$0.95 (6 ct)
20 oz. whole grain white bread	Not asked to bid
20 oz. whole grain 100% wheat bread	Not asked to bid

Motion carried by a unanimous vote.

Dairy Products

Moved by Matt Hendel, seconded by John Klug to accept the dairy product bid for the 2007-2008 school year from Ziebell's Foods as follows:

<u>Product</u>	<u>Ziebell's Foods</u>
Whole milk, per 1/2 pint carton	\$0.197
2% milk, per 1/2 pint carton	\$0.186
Swiss Chocolate, per 1/2 pint carton	\$0.184
Whole milk, per gallon container	\$3.22
Skim milk, per 1/2 pint carton	\$0.176
Containers of orange juice	\$0.178 (8 oz)

- Please see the escalator clause for each of the milk bids

Motion carried by a unanimous vote.

Gasoline/Fuel Oils Bids

Moved by Charlie Wray, seconded by Matt Hendel to accept the gasoline/fuel oil bid for the 2007-2008 school year from Kwik Trip as follows:

<u>Product Name</u>	<u>Kwik Trip</u>
Posted pump price, July 10, 2007	\$3.099
Less Applicable Gasoline Tax	\$0.184
Less Discount Per Gallon	<u>\$0.06</u>
Net Price Per Gallon	\$2.855
<u>No. 2 Fuel in Tank Wagon Delivery</u>	
Posted tank wagon price, July 10, 2007	N/A
Less Discount Per Gallon	N/A
Net Price Per Gallon	N/A

Moved by a unanimous vote.

Approval of Health and Safety Attachment 99

Moved by Jean Meyer, seconded by Matt Hendel to approve the Health and Safety Attachment 99 and forward to the Department of Education. Motion carried by a unanimous vote.

School Crossing Guard Agreement Between the City of Caledonia and Independent School District No. 299

Member Charlie Wray introduced the following agreement and moved its adoption:

*SCHOOL CROSSING GUARD AGREEMENT BETWEEN THE CITY OF CALEDONIA AND
INDEPENDENT SCHOOL DISTRICT NO. 299*

WHEREAS, Minnesota Statute 471.59 authorizes two or more governmental units to jointly or cooperatively exercise powers which they possess; and

WHEREAS, the City of Caledonia and Independent School District No. 299 have a mutual interest in ensuring, to the greatest extent possible, the safety of children as they cross STH 44/76 traveling to and from school; and

WHEREAS, the City of Caledonia and Independent School District No. 299 believe that the use of responsible, adult crossing guards will help to ensure the safety of children traveling across STH 44/76.

NOW THEREFORE THE PARTIES AGREE AS FOLLOWS:

1. Duties and Responsibilities of Independent School District No. 299. Independent School District No. 299 will hire an adequate number of responsible adults to staff two crossing guard locations. Independent School District No. 299 shall, in its discretion, determine the qualifications and training of the guards. The guards hired pursuant to this Agreement shall be Independent School District employees and will be paid by Independent School District No. 299, subject to appropriate withholdings. The crossing guards shall be named as insureds on the school district's liability insurance coverage. All personnel issues regarding the crossing guards shall be handled by Independent School District No. 299. ISD #299 shall render periodic invoices at intervals conforming to its fiscal year. Invoices shall itemize total crossing guard hours per month during the period, rate per hour, total monthly wages, Social Security and Medicare, all extended to a Total Cost.
2. Duties and Responsibilities of the City of Caledonia. The City agrees to pay 50% of wages for up to and including two crossing guards at current, hourly rates established by ISD #299, including employer's share of Social Security and Medicare within thirty (30) days of the invoice date.
3. Hold Harmless/Indemnification. The School District agrees to hold the City harmless for any damages or injuries to school district's employees or property. It agrees to defend and indemnify the City for any claims or causes of actions that result from the School District's actions under this agreement. The City will be named as an additional insured on the School District's liability policy for any actions under this Agreement.

4. Modification of Agreement. This agreement may only be modified by written consent of the parties.
5. Governing Law. This Agreement shall be governed by the laws of the State of Minnesota.
6. Term of Agreement. This Agreement shall take effect September 1, 2007, and shall terminate, unless renewed by mutual consent, on the last day of the 2007-2008 school year, including extensions for "make up" days.
7. No Contract. This Agreement is not intended to create or serve as a contract with any crossing guard hired by Independent School District No. 299.

The motion for adoption of the foregoing agreement was duly seconded by Member John Klug. The following voted in favor thereof: Matt Hendel, John Klug, Joyce Knutson, Jean Meyer, Michelle Werner and Charlie Wray. Director Naomi Fruechte abstained due to the fact that she is a crossing guard substitute. Motion carried by a unanimous vote.

Certify Truth In Taxation Hearing Dates

Moved by Jean Meyer, seconded by John Klug to approve Tuesday, December 4, 2007, as the initial truth in taxation hearing date at 7:00 p.m. in the elementary media center and Tuesday, December 11, 2007, as the continuation meeting date (if needed) at 7:00 p.m. in the elementary media center. Motion carried by a unanimous vote.

Michael's Engineering Change Orders

Moved by Charlie Wray, seconded by Matt Hendel to approve Michael's Engineering change orders for the middle/high school energy efficiency project as follows: to approve alternate bid #2 for back flushing all heat pump source water heat exchangers in the amount of \$15,600.00 and alternate bid #3 for removal of two 100hp circulation pumps, starters, air separator, and two heat exchangers; and deliver to school district for salvage in the amount of \$4,700.00. Motion carried by a unanimous vote.

ADMINISTRATIVE REPORTS

Mr. Doty was absent.

Mr. Helmers informed the board that he is currently fine tuning and balancing the class schedules for the 2007-2008 school year. The schedules will be going out the middle of August. He is getting ready for the rollover to the Power School System and is reviewing the summer curriculum hours from staff.

Mrs. Hesse informed the board that both of the special education summer school programs will conclude this week. The Summer Success program will start in two weeks and there are fifty-six students participating in this program. The fine arts textbook adoption is complete. She is finalizing the handbooks and schedules for the new school year.

Superintendent Moriarty informed the board that members of the Sentence to Serve Program with Craig Welsh are currently in process of tearing down the garage near the elementary building and that they will also be painting a portion of the concession stand and dugout areas. He met with Michael's Engineering last week regarding the progress of the middle/high school energy project and everything is on schedule with this project. The equipment for the new phone system is being installed at this time. He is continuing to work with the insurance company as there is a continuing concern with the moisture in the elementary gymnasium floor not getting better as they originally anticipated. If any board member is interested in attending the MSBA Summer Workshop, they are to contact the district office so they can get registered for this session. He updated the board regarding the upcoming referendum and stated that a brochure will need to be created, the polling hours can take place from 1:30 until 7:00 p.m., and that polling places will be in Brownsville, Caledonia, Eitzen and Freeburg. He is still working with the Spring Grove Board of Education to schedule a meeting date.

Mrs. Runningen was absent from the meeting but informed the board that she is currently registering students for Honors On Line classes. She is working on Fall programming. The Prairie Fire Theatre presentation of Snow White and the Seven Dwarfs will be held on August 3rd and 4th at 7:00 p.m. in the Middle/High School Auditorium. She will be attending the Adult Basic Education Summit on August 8th through the 10th. On July 27th Go Bananas Puppet Show will be held in the Elementary Media Center as a final summer reading program. Friday Night at the Movies will be held at the American Legion Shelter at 9:00 p.m. on July 20th and August 10th. The movie Cars being shown on July 20th and Night at the Museum will be shown on August 10th. She is continuing to take registrations for the SAC Program and currently has 30 students enrolled for the 2007-2008 school year.

OLD BUSINESS ITEMS

The board reviewed Section 600 of the District No. 299 Policy Manual and Policy #608 will be updated and presented to the board at the August 20, 2007, meeting for the initial reading. The board will review Section 700 at the June regular school board meeting.

DIRECTOR'S REPORTS

Director Wray informed the board that there was a licensed staff negotiations committee meeting last week Tuesday. The committee exchanged proposals including language, teacher and supervisor responsibilities, and salaries. Another meeting was scheduled for August 7, 2007.

ADJOURNMENT

Moved by Michelle Werner, seconded by John Klug to adjourn the meeting at 9:00 p.m. Motion carried by a unanimous vote.

Jean Meyer, Clerk