

SCHOOL BOARD MINUTES

Monday, May 19, 2008

The Board of Education of Independent School District #299, Caledonia, Minnesota, met in a regular school board meeting in the Caledonia Area Elementary Media Center.

The meeting was called to order by Chair Naomi Fruechte at 7:00 p.m. Members present were Naomi Fruechte, Matt Hendel, John Klug, Joyce Knutson, Jean Meyer, Michelle Werner, and Charlie Wray. Also present were Superintendent Michael Moriarty, Nancy Runnigen, and Principals Brian Doty, Ronald Helmers, and Connie Hesse. Others present were Karen Schiltz, Barb Meyer, Dan McGonigle, Janelle Field Rohrer, Brad and Deb Augedahl, Scott and Joyce Meyer, Bob and Sara Bullerman, Brian and Kim Bauer, Kris Ranzenberger, Helen Olson, David and Elizabeth Pieper, Ron Shmal, Anne Gotschall, Kathy Danaher, Cindy Staggemeyer, Dave and Helen Augedahl, Jason and Dana Wiebke, Pam Bauer, Beth McDonald, Tammy Twite, Nancy Mullins, Jan Klug, Carolyn Medin, Carol Sweeney-Marnach, David Studenski, Nikki Augedahl, Kim Kranz, Peggy Eggert, Tina Bechtel, Suzanne Roesler, Mike and Brenda Miller, Todd Meiners, Sharon Tweten, Dianne Stevens, Marsha Kotten, Janelle Field-Rohrer, Wanda Pieper, and Julie O'Mara-Meyer.

APPROVAL OF AGENDA

Moved by Jean Meyer, seconded by Matt Hendel to approve the agenda as presented. Motion carried by a unanimous vote.

APPROVAL OF PAST MEETING MINUTES

Moved by Charlie Wray, seconded by Michelle Werner to approve the minutes of the April 21, 2008, regular school board meeting. Motion carried by a unanimous vote.

TREASURER'S REPORT AND AUTHORIZATION OF ACCOUNTS PAYABLE

Moved by Michelle Werner, seconded by Matt Hendel to approve the electronic transfers and bills due and payable amounting to \$524,828.64, including check number 47202 through 47379 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$630,000.00. Motion carried by a unanimous vote.

PUBLIC COMMENT

Parents from the current first grade classes addressed the board with their concerns about the current structure and size of the two first grade classes. They requested that the board form a committee to work with a small number of the parents to address these issues prior to the school year beginning next fall. Directors Naomi Fruechte, Jean Meyer, and Charlie Wray agreed to be part of this committee.

PERSONNEL ITEMS

Resignations

Moved by Jean Meyer, seconded by John Klug to accept the resignation of Mr. David Riley as the yearbook advisor effective at the end of the 2007-2008 school year with thanks for his years of service in this position. Motion carried by a unanimous vote.

Moved by Charlie Wray, seconded by Matt Hendel to accept the resignation of Mr. Jay Tolleson as the head wrestling coach effective at the end of the 2007-2008 school year with thanks for his years of service in this position. Motion carried by a unanimous vote.

Moved by Michelle Werner, seconded by John Klug to accept the resignation of Mrs. Kellie Rhinerson as the speech and language pathologist effective at the end of the 2007-2008 school year with thanks for her years of service to the school district. Motion carried by a unanimous vote.

Moved by Jean Meyer, seconded by Matt Hendel to accept the resignation of Mrs. Mary Lou Busta as the ECFE/Learning Readiness Coordinator and Parent Educator effective at the end of the 2007-2008 school year with thanks for her years of service to the school district. Motion carried by a unanimous vote.

Retirement

Moved by Charlie Wray, seconded by Jean Meyer to accept the retirement of Mr. Brian Doty from the Caledonia School District as of August 15, 2008, from his position as Middle School Principal/Special Education Coordinator/Work Experience Coordinator/Assessment Coordinator and to thank him for his years of service to the school district. Motion carried by a unanimous vote.

Mrs. Carol Sweeney Marnach, Superintendent Michael Moriarty and the Board of Education publicly thanked Mr. Doty for his years of service, dedication and devotion he has given the Caledonia School District and wished him the best in his retirement.

Termination and Non-renewal of Probationary Teacher

Member Charlie Wray introduced the following resolution and moved its adoption:

**RESOLUTION RELATING TO THE TERMINATION
AND NONRENEWAL OF THE TEACHING CONTRACT
OF MEGAN JONES, A PROBATIONARY TEACHER**

WHEREAS, Megan Jones is a probationary teacher in Independent School District No. 299,

BE IT RESOLVED, by the School Board of Independent School District No. 299, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Megan Jones, a probationary teacher in Independent School District No. 299, is hereby terminated at the close of the current 2007-2008 school year.

BE IT FURTHER RESOLVED, that the written notice be served to said teacher regarding termination and non-renewal of her contract as provided by law, and that said notice shall be in substantially the following form:

**NOTICE OF TERMINATION
AND NON-RENEWAL**

May 19, 2008

Ms. Megan Jones
PO Box 667
17881 Highway 4
Spring Grove, MN 55974

Dear Ms. Jones:

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 299 held on Monday, May 19, 2008, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2008-2009 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subdivision 5.

You may officially request that the School Board give its reasons for the non-renewal of your teaching contract.

Yours very truly,

SCHOOL BOARD OF INDEPENDENT
SCHOOL DISTRICT NO. 299

Jean Meyer
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Member Michelle Werner and upon vote being taken thereon, the following voted in favor thereof: Naomi Fruechte, Matt Hendel, John Klug, Joyce Knutson, Jean Meyer, Michelle Werner, and Charlie Wray. The following voted against the same: None. Motion carried by a unanimous vote.

Voluntary Reduction in Teaching Contract

Moved by Michelle Werner, seconded by Matt Hendel to accept the request from Mrs. Judy Flaten to reduce her teaching position from a 0.80 to a 0.50 beginning the 2008-2009 school year, which will revert her back to her 0.50 elementary guidance position that she held during the 2006-2007 school year. Motion carried by a unanimous vote.

ACTION ITEMS

Breakfast and Lunch Price Increase for the 2008-2009 School Year

Moved by Jean Meyer, seconded by John Klug to accept the increase of student breakfast and lunch prices by \$0.10 per meal and adult prices by \$0.10 per meal making the prices of \$1.10 per meal for elementary breakfast for students and \$1.60 per meal for elementary breakfast for adults and second breakfast, \$1.90 per meal for lunch for elementary students, \$2.00 per meal for lunch for middle/high school students, \$2.90 per meal for lunch for adults and second meals, and \$2.00 per meal for lunch for students attending St. John's Lutheran School. Motion carried by a unanimous vote.

Student Participation Fees for the 2008-2009 School Year

Moved by Jean Meyer, seconded by John Klug to accept the following student participation fee increase for the 2008-2009 school year:

<u>Athletics:</u>	<u>Elem.</u>	<u>Gr. 7-8</u>	<u>Gr. 9-12</u>
Per Sport	N/A	\$25.00	\$45.00
Individual Maximum	N/A	\$60.00	\$100.00
Family Maximum	N/A	(\$165.00)	
<u>Music/Other Activities:</u>	<u>Elem.</u>	<u>Gr. 7-8</u>	<u>Gr. 9-12</u>
Wind Instruments	\$40.00	\$40.00	\$40.00
Percussion	\$20.00	\$20.00	\$20.00
Band Uniforms	N/A	\$15.00	\$20.00
Jazz Band	N/A	\$25.00	\$25.00
Jazz Choir	N/A	\$25.00	\$25.00
Newspaper/Yearbook	N/A	\$20.00	\$20.00
All School Play	N/A	\$20.00	\$20.00
Future Problem Solvers	N/A	\$25.00	\$25.00
Knowledge Bowl	N/A	\$25.00	\$25.00
Individual Maximum	N/A	\$60.00	\$100.00
Family Maximum	N/A	(\$165.00)	

Motion carried by a unanimous vote.

Athletic Admission Fees to Home Contests for the 2008-2009 School Year

Moved by Michelle Werner, seconded by Charlie Wray to increase athletic admissions to home contests for the 2008-2009 school year as follows: season tickets for all home events except tournaments or special events set at \$40.00 for students, \$60.00 for adults, and a family season ticket set at \$125.00. Motion carried by a unanimous vote.

Co-curricular Committee Recommendation

Moved by Jean Meyer, seconded by Charlie Wray to approve the following co-curricular committee recommendation and that this be placed in district handbooks:

Caledonia Area Public Schools
District #299

Mission

Caledonia Area Public Schools provides educational opportunities for students through interscholastic fine arts and athletic programs which encourage and support individual and team growth in leadership, cooperation, and character development through competitive participation.

Co-curriculas are made available for students enrolled in the public and parochial schools of the District at the appropriate designated age/grade level.

Values

- Support the academic mission of the school;
- Promote fair play and honorable competition;
- Support positive healthy lifestyles;
- Treat people with dignity and respect; and
- Promote equity, fairness and justice.

Philosophy

- Sportsmanship will have a constant presence in all school-based activity programs.
- Students have an equal opportunity to participate in all sponsored activities offered by Caledonia Area Public Schools.
- Ethical behavior, dignity and respect are non-negotiable by the coaches, students, parents, and fans.
- Participation in school-sponsored activities will be inclusive, not exclusive.
- Ethical behavior, fairness, and embracing diversity best serve students and the districts' communities.
- Caledonia Area Public Schools promotes providing programs that are competitive, equitable, and uniform while learning valuable lessons through participation.
- Compliance with school, community and Minnesota State High School (MSHS) League rules is essential for all activity participants.

- The District will facilitate communication between coaches, parents, and students through preseason meetings and clearly defined references in student and coach's handbook.

Participation

Participation in high school interscholastic programs is limited to students in grades 7-12 inclusive which is consistent with the MSHS League. Eligible students who desire to participate and abide by the MSHS League and Caledonia Area Public Schools rules and regulations will be provided the opportunity to compete in programs that are equitable and uniform. The payment of a required participation fee allows a student to become part of the program and to be issued a uniform, if applicable, and any other required equipment. It does not guarantee equal participation in competitive individual or team contests, games or activities.

A basic "No Cut" policy shall be observed by coaches and advisors unless District economic factors require limitations. When dealing with a "No Cut" policy the intentions are to follow the values supported by the District.

Varsity tournament squads may be reduced to meet MSHS League roster restrictions. Coaches and advisors will strive to provide every opportunity to maintain the team players on the roster during the interscholastic season. Exceptions to the "No Cut" policy can be granted at the varsity level. The head coach must make the request to the Athletic Director in writing. This request must state the number of players to be cut and the reason(s) for the cut request. The Athletic Director will respond, in writing, in a timely fashion.

In the event a student has questions or concerns, coaches at the 9-12 grade levels will provide an individual meeting with that student to review roles and responsibilities and explain what the student can expect for playing time. In a situation where a student may not understand why playing time is limited, the coach will outline the steps needed in order for playing time to increase.

The coach and student will observe that varsity level is a competitive interscholastic athletic program and that playing time will not be evenly distributed. Coaches may offer the opportunity to students with high skill levels to be on the roster at a level other than their own grade. Coaches will follow the official MSHS League Athletic Policies (Bylaw 502) in regards to player participation limitations. A team member, regardless of his/her role on the team, has the responsibility to contribute his/her best effort toward the success of the team. Team members also have the right to expect equal respect and appreciation for the work and effort expended to improve the team.

9th Grade: Skill development, fundamentals, and teamwork are emphasized at this level. Playing time will begin to shift toward those who demonstrate a desire, work ethic, skill level, and the attitude it takes to become successful in this activity. Coaches will provide opportunities for all team players to have some playing time throughout the course of the season.

Junior Varsity: Teamwork and skill development continue to be the emphasis. Increased playing time may be provided to team players who display advanced skills and development. Junior varsity's main objective is to continue the development of those players who have worked to improve their skills.

Varsity: Emphasis is on team work, to further refine life skills and development, and to strive for a winning season within the parameters of the rules and good sportsmanship. Playing time will be given to those who most help the team attain those objectives.

The district provides the authority to the Athletic Director, and/or the High School Principal and Superintendent to ensure that all aspects of co-curricular mission, values and philosophy are carried out.

The following list of Sportsmanship Responsibilities is to be provided to coaches, athletes, and parents:

Sportsmanship Responsibilities

COACH

A coach can be the most influential person in the sport environment. Their role is similar to that of a teacher. Students will look up to a coach for guidance and expectations. It is crucial that the coach sets clear and healthy expectations and guidelines. As the leader of the TEAM FAMILY, the coach is responsible to train each member in this basic fundamental of sportsmanship: respect others, and in so doing you will earn respect for yourself. The roles of the coach include:

- Role model for positive behavior and attitudes
 - If you coach... coach positively
- Set expectations for the season
- Set guidelines for behaviors and attitudes
- Help athletes evaluate their progress
- Be properly trained and informed to work with youth
- Support and encourage all athletes equally
 - Makes a sport fun for students
 - Inspires in his/her athletes a love for the game
- Communicate respectfully with parents, athletes, officials

PARENTS

The key for parents is to find a “healthy balance” of involvement in their child’s sport experience. Work cooperatively with your child and the coach to make sure your child’s needs are being met. But leave the coaching up to the coach. As a parent, your role should focus on:

- Being a role model for positive behavior and attitudes
- Helping to define the right sport and program to meet your child’s needs
- Assessing the coaches philosophy to make sure it will fit your child’s goals and needs
- Supporting and encouraging with positive language

ATHLETES

Athletes can help keep the sport environment positive and fun by communicating their needs and emotions in a respectful way. Remember that the coach and your parents are there to help you, the athlete, have a good experience. Encourage them to work with you to meet your goals. You can help other athletes too, by remembering your roles:

- Be a role model by displaying “good sport” behavior
 - Lives clean and plays hard. Plays for the love of the game
- Follow the rules and guidelines established by your coach and communicate respectfully when you have conflicts

- Communicate your needs and goals to your parents and coach so they can help you achieve them
- Encourage and support your teammates
 - Wins without boasting, loses without excuses and never quits
- Try your best and you will have more fun

Source: WCCO Sports 4 the Right Reason Playbook

Motion carried by a unanimous vote.

Resolution for 2008 Primary Elections

Member Charlie Wray introduced the following resolution for the 2008 primary election:

Resolution for 2008 Primary Elections

Contingent Resolution Relating to Choosing Nominees for Election to the School Board and Calling the School District Primary Election

BE IT RESOLVED by the School Board of Independent School District No. 299, State of Minnesota, as follows:

1. It is necessary to elect three school board members at the 2008 general election. If more than two candidates for a specified school board position or more than twice as many candidates as there are at large school board positions available file affidavits of candidacy, Minnesota Statutes, Section 205A.03 requires that nominees must be chosen at a primary election. If a primary election is so required, the clerk shall include the names of the individuals who file affidavits of candidacy during the filing period on the primary election ballot as though they had been included by name in this resolution.

2. The primary election is hereby called and directed to be held in conjunction with the state primary election on Tuesday, the 9th day of September, 2008.

3. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this primary election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as those for the state primary election.

4. The clerk is hereby authorized and directed to cause written notice of said primary election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least forty-nine (49) days before the date of said primary election. The notice shall include the date of said election and the office or offices to be voted on at said primary election.

The clerk is hereby authorized and directed to cause notice of said primary election to be posted at the administrative offices of the school district at least ten (10) days before the date of said primary election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of the said primary election and to cause a sample ballot to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates, and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said primary election to be published in the official newspaper of the school district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

5. The clerk is authorized and directed to acquire and distribute such election materials and to take such other actions as may be necessary for the proper conduct of this primary election and generally to cooperate with state, city, township, and county election authorities conducting the state primary and other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate municipal and county officials regarding preparation and distribution of ballots, election administration and cost sharing.

6. The clerk is further authorized and directed to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color, and instructions as may be necessary to accommodate the use of an optical scan voting system.

SCHOOL DISTRICT BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 299 CALEDONIA, MINNESOTA PRIMARY ELECTION SEPTEMBER 9, 2008

Put an (X) in the square opposite the name of each candidate you wish to vote for.

SCHOOL BOARD MEMBER
VOTE FOR UP TO THREE

CANDIDATE S

CANDIDATE T

In precincts using paper ballots, the ballots must be printed on buff colored paper. On the back of all paper ballots be printed "OFFICIAL BALLOT", the date of the election, and lines for the initials of two judges. The printing shall be so placed as to be visible when the ballot is properly folded by deposit.

CANDIDATE U

In precincts using an optical scan voting system, the ballots must be printed in black ink or white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

7. For paper ballot precincts, the name of each candidate for office at this election shall be rotated with the names of the other candidates for the same office so that the name of each candidate appears substantially an equal number of times at the top, at the bottom and at each intermediate place in the group of candidates for that office.

For optical scan precincts, the name of each candidate for office at this election shall be rotated with the names of other candidates for the same office in the manner specified in Minnesota Statutes, Section 206.61, subd. 5 and Minnesota Rule, Part 8220.0825.

8. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

9. The individuals designated as judges for the state primary election shall act as election judges for this primary election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit them to the school board for canvass in the manner provided by other school district elections.

10. The provisions of this resolution shall only be effective if, as a result of filings, a primary election is required by law.

The motion for the adoption of the foregoing resolution was duly seconded by Director Naomi Fruechte and upon vote being taken thereon, the following voted in favor thereof: none. The following voted against the same: Naomi Fruechte, Matt Hendel, John Klug, Joyce Knutson, Jean Meyer, Michelle Werner, and Charlie Wray. Motion declared not passed.

Resolution Establishing Dates for Filing Affidavits of Candidacy

Member Charlie Wray introduced the following resolution establishing dates for filing affidavits of candidacy

RESOLUTION ESTABLISHING DATES FOR FILING AFFIDAVITS OF CANDIDACY

BE IT RESOLVED by the School Board of Independent School District No. 299, State of Minnesota, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 299 shall begin on July 1, 2008, and shall close on July 15, 2008. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 4:30 p.m. on July 15, 2008.
2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy.
3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.
4. The notice of said filing dates shall be in substantially the following form:

**NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT NO. 299,
CALEDONIA, MINNESOTA**

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District #299 shall begin on July 1, 2008, and shall close at 4:30 p.m. on July 15, 2008.

The general election shall be held on Tuesday, November 4, 2008. At that election, three members will be elected to the school board for terms of four (4) years each. Positions currently held by John Klug, Joyce Knutson, and Jean Meyer are open.

Affidavits of Candidacy Forms are available from the School District Office located at 511 West Main Street. Candidates shall pay a filing fee of \$2.00 upon application for Affidavit of Candidacy.

A candidate for this office must be an eligible voter; must be 21 years of age or more on assuming office; must have been a resident of the school district from which the candidate seeks election for thirty (30) days before the general election; and must have no other affidavit on file for any other office at the same general election.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 4:30 p.m. on July 15, 2008.

A candidate for School Board Office may withdraw from the election by filing an Affidavit of Withdrawal with the School District Office by July 17, 2008. Thereafter, no candidate may file an Affidavit of Withdrawal.

The motion for the adoption of the foregoing resolution was duly seconded by Director Jean Meyer and upon vote being taken thereon, the following voted in favor thereof: none. The following voted against the same: Naomi Fruechte, Matt Hendel, John Klug, Joyce Knutson, Jean Meyer, Michelle Werner, and Charlie Wray. Motion declared not passed.

Mass Dispensing Site Agreement between the Caledonia School District and Houston County Public Health

Member Michelle Werner introduced the Mass Dispensing Site Agreement between the Caledonia School District and Houston County Public Health.

This agreement is made and entered into between the Caledonia School District #299 located in Houston County, Minnesota, and the Houston County Public Health Department.

Pursuant to the terms of Minnesota Statutes 145A.09 to 145A.14, the Houston County Board of Commissioners, as the County Board of Health, delegates responsibility to the Houston County Public Health Department to prevent and control communicable diseases. Independent School District #299 is authorized to permit the Houston County Public Health Department to use Caledonia Middle/High School, grounds, and equipment for mass clinics required in the conduct of disease prevention and control activities and wishes to cooperate with the Houston County Public Health Department for such purposes.

The parties here do mutually desire to reach an understanding that will result in making aforesaid facilities of Caledonia Middle/High School available to the Houston County Public Health Department for the aforesaid use. Now, therefore it is mutually agreed between the parties as follows:

1. Caledonia School District #299 agrees that, after meeting its responsibilities to pupils, members, or clients, it will permit, to the extent of its ability and upon request of the Houston County Public Health Department, the use of its physical facilities and equipment by the Houston County Public Health Department within 12-24 hours of the request and for the time period being requested, for mass dispensing clinics for disease prevention and control activities, including:
 - a. office equipment, including telephones, computers, copy machines, fax machines, televisions;

- b. tables, chairs, desks, cots, wheelchairs;
 - c. refrigerators (as available)
2. The Houston County Public Health Department agrees that it shall exercise reasonable care in the conduct of its activities in such facilities. And further agrees to replace or reimburse Caledonia School District #299 for any supplies that may be used by the Houston County Public Health Department in the conduct of mass dispensing clinics.

In witness thereof, the governing board of the Caledonia School District #299 has caused this agreement to be executed by the Superintendent of Caledonia School District #299. And the Houston County Public Health Department has caused this agreement to be executed by the Director of Public Health. Said agreement to become effective and operative upon obtaining the necessary signatures.

The motion for the adoption of the foregoing agreement was duly seconded by Director Matt Hendel and upon vote being taken thereon, the following voted in favor thereof: Naomi Fruechte, Matt Hendel, John Klug, Joyce Knutson, Jean Meyer, Michelle Werner, and Charlie Wray. The following voted against the same: None. Motion carried by a unanimous vote.

ADMINISTRATIVE REPORTS

Mr. Brian Doty updated the board regarding testing. The middle school staff is busy with year end things. Mr. Doty commended his middle school staff for all the work they are doing and he has enjoyed working with them.

Mr. Helmers updated the board regarding the scheduling for the 2008-2009 school year. Seniors are working on their commencement speeches. May 27th is the last day of classes for seniors. May 28th is makeup day for seniors and the senior picnic. May 29th is commencement practice for seniors. Awards Night is May 28th at 7:00 p.m. The Caledonia Idol Contest will be held on Wednesday, May 21st at 10:00 a.m.

Mrs. Hesse updated the board regarding the ISD #299 Curriculum Committee meeting held on May 13, 2008. She informed the board that the elementary building received a total amount of \$8,856.19 to be used toward the purchase of materials from the Responsive to Intervention (RTI) Grant provided by the Hiawatha Valley Ed District for the 2007-2008 school year. She recognized seventy people in the elementary building during National Volunteer Week. She recognized the elementary staff during the Teacher/Staff Appreciation Week. There were 342 people that attended during the Grandparents/Special Friends Day. Traci Heaney from the Caledonia Ambulance Service spent the day at the elementary building letting students tour the ambulance during EMS Week. The school patrol members will be taking their annual school patrol trip on Thursday, May 22nd. The Elementary Awards Lyceum will be held on Friday, May 30th. The graduation ceremony for the fifth grade students will be held on May 29th in the elementary gymnasium.

Superintendent Moriarty informed the board that the legislative session has come to an end. Our school district will be receiving an additional \$51 per pupil student for the 2008-2009 school year. The legislature approved the land trust funds beginning the 2009-2010 school year. The school district was served a summons last week from Andy and Sheri Allen to correct what they perceive to be a runoff problem as the school district's fault. The school district attorney's will be working with our insurance company with this summons. The IT interviews will be held on May 23rd. The school district will be advertising the part-time social studies teacher position. The science teacher applicants will be interviewed soon. The school bus transportation contract will be presented to the board for their approval at the June 16th board meeting. The building and grounds committee reviewed and approved the capital outlay budget. There will be approximately two full-time equivalent support staff cuts presented to the board for their approval at the June 16th board meeting.

Mrs. Runnigen informed the board that she is continuing to work on the summer programming. Prairie Fire Theatre will be doing another performance this year. There will be two sessions of Summer Friends this summer. They are coordinating another summer reading program with the Caledonia City Library. One hundred

adults/students attended the Town Hall Meeting on Underage Drinking. They are continuing to take summer applications for the SAC Program. The Accupalcer test was given to the 10th graders on April 29th. Students will be able to register for the following classes at SE tech for the fall semester: general psychology, intro to sociology, intro to the arts, and nutrition. The ECFE classes for the spring session ended on May 8th. Hand in Hand Readiness Preschool held an open house on April 29th, and they currently have fifty-six children registered for the fall three and four year old classes with additional children signing up over the summer.

OLD BUSINESS ITEMS

The board reviewed and made changes to the athletic director's job description. This document will be updated and reviewed again at the June 16th board meeting.

ADJOURNMENT

Moved by Jean Meyer, seconded by John Klug to adjourn the meeting at 10:04 p.m. Motion carried by a unanimous vote.

Jean Meyer, Clerk