

**SCHOOL BOARD MINUTES**  
**Monday, June 16, 2008**

The Board of Education of Independent School District #299, Caledonia, Minnesota, met in a regular school board meeting in the Caledonia Area Elementary Media Center.

The meeting was called to order by Chair Naomi Fruechte at 7:03 p.m. Members present were Naomi Fruechte, Matt Hendel, Jean Meyer, Michelle Werner, and Charlie Wray. Also present were Superintendent Michael Moriarty, Nancy Runningen, and Ronald Helmers. Others present were Karen Schiltz, Barb Meyer, Dan McGonigle, and Janelle Field-Rohrer. Absent were Directors John Klug and Joyce Knutson and Principals Brian Doty and Connie Hesse.

**APPROVAL OF AGENDA**

Moved by Jean Meyer, seconded by Charlie Wray to approve the agenda as amended to include the hiring of Jason Cognac. Motion carried by a unanimous vote.

**APPROVAL OF PAST MEETING MINUTES**

Moved by Charlie Wray, seconded by Matt Hendel to approve the minutes of the May 19, 2008, regular school board meeting. Motion carried by a unanimous vote.

**TREASURER'S REPORT & AUTHORIZATION OF ACCOUNTS PAYABLE**

Moved by Jean Meyer, seconded by Matt Hendel to approve the electronic transfers and bills due and payable amounting to \$708,990.62 including check numbers 47380 through 47525 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$860,000.00. Motion carried by a unanimous vote.

**PERSONNEL ITEMS**

***Placement of Support Staff Employee on Layoff***

Member Charlie Wray introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE PLACEMENT OF TAMMY TWITE  
ON LAYOFF ON THE BASIS OF SENIORITY

WHEREAS, Tammy Twite is the least senior employee in Group V / Cook II, Educational Assistant II, Health Aide and whereas due to declining enrollment which decreases the need for Group V, Educational Assistant II employees.

BE IT RESOLVED, that the written notice be served to said support staff employee regarding placement on layoff as stated in the Support Staff Employees Agreement, Article XIV, Section 1.

NOTICE OF LAYOFF

June 16, 2008

Tammy Twite  
9921 Peacock Ridge Road  
Caledonia, MN 55921

Dear Tammy,

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 299 held on Monday, June 16, 2008, a resolution was adopted by majority roll call vote to place you on layoff effective August 31, 2007, pursuant to Article XIV, Section 1 of the Support Staff Employees Agreement.

Sincerely,  
SCHOOL BOARD OF ISD NO. 299

Jean Meyer  
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Member Jean Meyer and upon vote being taken thereon, the following voted in favor thereof: Naomi Fruechte, Matt Hendel, Jean Meyer, Michelle Werner, and Charlie Wray. Absent were Directors John Klug and Joyce Knutson. The following voted against the same: None. Motion carried.

Placement of Support Staff Employee on Layoff

Member Michelle Werner introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE PLACEMENT OF LYNETTE SOLIE  
ON LAYOFF ON THE BASIS OF SENIORITY

WHEREAS, Lynette Solie is the least senior employee in Group V / Cook II, Educational Assistant II, Health Aide and whereas due to declining enrollment which decreases the need for Group V, Educational Assistant II employees.

BE IT RESOLVED, that the written notice be served to said support staff employee regarding placement on layoff as stated in the Support Staff Employees Agreement, Article XIV, Section 1.

NOTICE OF LAYOFF

June 16, 2008

Lynette Solie  
12511 West Beaver Road  
Spring Grove, MN 55974

Dear Lynette,

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 299 held on Monday, June 16, 2008, a resolution was adopted by majority roll call vote to place you on layoff effective August 31, 2007, pursuant to Article XIV, Section 1 of the Support Staff Employees Agreement.

Sincerely,  
SCHOOL BOARD OF ISD NO. 299

Jean Meyer  
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Member Matt Hendel and upon vote being taken thereon, the following voted in favor thereof: Naomi Fruechte, Matt Hendel, Jean Meyer, Michelle Werner, and Charlie Wray. Absent were Directors John Klug and Joyce Knutson. The following voted against the same: None. Motion carried.

**Placement of Support Staff Employee on Layoff**

Member Jean Meyer introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE PLACEMENT OF TAMMY STADTLER  
ON LAYOFF ON THE BASIS OF SENIORITY

WHEREAS, Tammy Stadler is the least senior employee in Group V / Cook II, Educational Assistant II, Health Aide and whereas due to declining enrollment which decreases the need for Group V, Educational Assistant II employees.

BE IT RESOLVED, that the written notice be served to said support staff employee regarding placement on layoff as stated in the Support Staff Employees Agreement, Article XIV, Section 1.

NOTICE OF LAYOFF

June 16, 2008

Tammy Stadler  
428 Maple Drive  
Spring Grove, MN 55974

Dear Tammy,

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 299 held on Monday, June 16, 2008, a resolution was adopted by majority roll call vote to place you on layoff effective August 31, 2007, pursuant to Article XIV, Section 1 of the Support Staff Employees Agreement.

Sincerely,  
SCHOOL BOARD OF ISD NO. 299

Jean Meyer  
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Member Matt Hendel and upon vote being taken thereon, the following voted in favor thereof: Naomi Fruechte, Matt Hendel, Jean Meyer, Michelle Werner, and Charlie Wray. Absent were Directors John Klug and Joyce Knutson. The following voted against the same: None. Motion carried.

**Placement of Support Staff Employee on Layoff**

Member Charlie Wray introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE PLACEMENT OF JUDY VONARX  
ON LAYOFF ON THE BASIS OF SENIORITY

WHEREAS, Judy VonArx is the least senior employee in Group V / Cook II, Educational Assistant II, Health Aide and whereas due to declining enrollment which decreases the need for Group V, Educational Assistant II employees.

BE IT RESOLVED, that the written notice be served to said support staff employee regarding placement on layoff as stated in the Support Staff Employees Agreement, Article XIV, Section 1.

#### NOTICE OF LAYOFF

June 16, 2008

Judy VonArx  
519 South Decorah  
Caledonia, MN 55921

Dear Judy,

You are hereby notified that at the regular meeting of the School Board of Independent School District No. 299 held on Monday, June 16, 2008, a resolution was adopted by majority roll call vote to place you on layoff effective August 31, 2007, pursuant to Article XIV, Section 1 of the Support Staff Employees Agreement.

Sincerely,  
SCHOOL BOARD OF ISD NO. 299

Jean Meyer  
Clerk of the School Board

The motion for the adoption of the foregoing resolution was duly seconded by Member Michelle Werner and upon vote being taken thereon, the following voted in favor thereof: Naomi Fruechte, Matt Hendel, Jean Meyer, Michelle Werner, and Charlie Wray. Absent were Directors John Klug and Joyce Knutson. The following voted against the same: None. Motion carried.

#### Leave of Absence

Moved by Jean Meyer, seconded by Charlie Wray to accept the request of Mrs. Gail McCormick for an unpaid three to five year leave of absence from our school district beginning the 2008-2009 school year. Motion carried by a unanimous vote.

#### New Hires

Moved by Jean Meyer, seconded by Matt Hendel to ratify the contract for Clinton Kanieski as the IT systems administrator beginning July 1, 2008, at a contract amount of \$38,500.00. Motion carried by a unanimous vote.

Moved by Charlie Wray, seconded by Jean Meyer to ratify the contract for Jason Cognac as the part-time social studies teacher beginning the 2008-2009 school year at BA/2 in the amount of \$24,387.07. Motion carried by a unanimous vote.

#### **ACTION ITEMS**

School Bus Transportation Contract

Moved by Jean Meyer, seconded by Michelle Werner to ratify the school bus transportation contract with Schmitz Bus Service, Inc., for the 2008-2009 school year in the amount of \$488,735.44 and for the 2009-2010 school year in the amount of \$503,397.50 with a fuel cost escalator that will kick in at \$1.55 per gallon but will be limited to a total cost to the district of \$20,000.00 for the 2008-2009 school year and \$25,000.00 for the 2009-2010 school year. Motion carried by a unanimous amount.

Bidding of Food Service and Petroleum Products

Moved by Matt Hendel, seconded by Jean Meyer to authorize the bidding of food service and petroleum products for the 2008-2009 school year. Motion carried by a unanimous vote.

Adopt Budget for the 2008-2009 School Year

Moved by Jean Meyer, seconded by Michelle Werner to adopt the budget for the 2008-2009 school year as presented:

	2007-2008	2008-2009	Increase	2007-2008	2008-2009	Increase	2008-2009
	Revised	<b>Budgeted</b>	(Decrease)	Revised	<b>Budgeted</b>	(Decrease)	<b>Fund Balance</b>
	Budgeted	<b>Budgeted</b>	In Revenues	Budgeted	<b>Budgeted</b>	In Expenses	<b>Inc/(Decrease)</b>
	Revenues	<b>Revenues</b>		Expenditures	<b>Expenditures</b>		
<b>General Fund</b>	8,119,536	<b>7,775,537</b>	-343,999	8,183,953	<b>7,774,433</b>	-409,520	<b>1,104</b>
<b>Food Service</b>	408,908	<b>416,608</b>	7,700	402,836	<b>403,406</b>	570	<b>13,202</b>
<b>Community Services</b>	285,387	<b>307,054</b>	21,667	279,957	<b>293,504</b>	13,547	<b>13,550</b>
<b>Debt Retirement</b>	1,471,780	<b>1,605,510</b>	133,730	1,444,528	<b>1,590,028</b>	145,500	<b>15,482</b>
<b>Scholarship Fund</b>	13,495	<b>13,495</b>	0	13,940	<b>13,495</b>	-445	<b>0</b>
<b>Concession Stand Fund</b>	0	<b>0</b>	0	0	<b>0</b>	0	<b>0</b>
<b>Activity Fund</b>	40,550	<b>40,550</b>	0	40,550	<b>40,550</b>	0	<b>0</b>
<b>Total</b>	10,339,656	<b>10,158,754</b>	-180,902	10,365,764	<b>10,115,416</b>	-250,348	<b>43,338</b>

Motion carried by a unanimous vote.

Sealcoating Bids

Moved by Charlie Wray, seconded by Matt Hendel to accept the lower sealcoating bid from B & D Sealcoating in the amount of \$6,310.00 for the sealcoating of the back parking lot and the walking path to the football/soccer fields of the middle/high school building. Motion carried by a unanimous vote.

**ADMINISTRATIVE REPORTS**

Mr. Helmers informed the board that the summer school program started this past week with fifteen students participating with the possibility of some more students attending. He updated the board regarding the applicants they have received for the teacher openings. Handbooks will be presented for board approval at the July 21<sup>st</sup> meeting.

Mr. Moriarty informed the board that the committee has met with the parent reps from the current second grade class. They will meet again in early August and will make a recommendation to the board at the August 18<sup>th</sup> board meeting. He will be interviewing a speech and language candidate this week. He stated that our school district will be contracting with the Spring Grove School District in sharing a part-time Spanish teacher. Berkley Risk Administrators has assigned a legal counsel with regard to the Allen case against the school district. Summer cleaning has begun in both buildings. The first of week July, the school district will be starting a summer autism program in the elementary building coordinated with HVED. He informed the board that during the legislative session it was passed that all school districts will need to start doing background checks on all volunteers.

Superintendent Moriarty read a letter on behalf of Mrs. Busta thanking the school district for all their support and leadership during her employment.

Mrs. Runnigen informed the board that the Community Education Advisory Council is having an Open House on Thursday, June 19<sup>th</sup>, at 5:30 p.m. for Mary Lou Busta in the elementary cafeteria. Driver's education is being increased to \$340 to offset increases in salary, fringe, and gas costs. SAC program fees have increased to \$2.50 per hour for the first child and \$2.25 per hour for any additional children. There are currently fifteen junior and senior students enrolled in the Honor's Online Program for summer and fall courses.

**OLD BUSINESS ITEMS**

Superintendent Moriarty informed the board that the athletic director position has been posted. Director Jean Meyer stated she will serve on the interview committee.

**DIRECTOR'S REPORTS**

Director Fruechte updated the board regarding the HVED meeting she attended. Superintendent Moriarty will get in contact with Gary Woodard to see if he could possibly attend the August 18<sup>th</sup> board meeting.

**CLOSED SESSION FOR SUPERINTENDENT'S EVALUATION**

Moved by Jean Meyer, seconded by Matt Hendel to close the meeting at 8:35 p.m. for the superintendent's evaluation. Motion carried by a unanimous vote.

Moved by Charlie Wray, seconded by Matt Hendel to convene the regular school board meeting at 9:34 p.m. Motion carried by a unanimous vote.

**ADJOURNMENT**

Moved by Jean Meyer, seconded by Matt Hendel to adjourn the meeting at 9:44 p.m. Motion carried by a unanimous vote.

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Jean Meyer, Clerk