

SCHOOL BOARD MINUTES

Monday, July 17, 2006

The Board of Education of Independent School District #299, Caledonia, Minnesota, met in a regular school board meeting in the Caledonia Area Elementary Media Center.

The meeting was called to order by Chair Mary Frank at 7:04 p.m. Members present were Mary Frank, Naomi Fruechte, Barbara Hurley, Joyce Knutson, Jean Meyer, Chuck Schulte, and Charlie Wray. Also present were Superintendent Michael Moriarty and Principals Brian Doty, Connie Hesse, and Ronald Helmers. Others present were Karen Schiltz, Barb Meyer, Jim Hoscheit, Steve Sellness, and Janelle Field-Rohrer. Absent was Nancy Runningen.

APPROVAL OF AGENDA

Moved by Chuck Schulte, seconded by Barbara Hurley to approve the agenda as amended to include the resignation of Glenda Miller and to approve the contract with Hiawatha Valley Mental Health Center. Motion carried by a unanimous vote.

APPROVAL OF PAST MEETING MINUTES

Moved by Chuck Schulte, seconded by Barbara Hurley to approve the minutes of the June 19, 2006, regular school board meeting. Motion carried by a unanimous vote.

AUTHORIZATION OF ACCOUNTS PAYABLE

Moved by Barbara Hurley, seconded by Naomi Fruechte to approve the electronic transfers and bills due and payable amounting to \$502,891.85 including check numbers 43209 through 43333. Motion carried by a unanimous vote.

PUBLIC COMMENT

Jim Hoscheit, Football Boosters Committee, addressed the board with regard to being able to place banners along the fenced area of the football field. After much discussion, the board requested to table this item for action at the August 21, 2006, regular school board meeting.

Steve Selness, Football Boosters Committee, addressed the board with regard to being able to rope off part of an area of the football field for spectators to watch the game. After much discussion, the board requested to meet at 6:30 p.m. at the football field prior to the August 21, 2006, regular school board meeting and will table action until that time.

PERSONNEL ITEMS

Resignation

Moved by Chuck Schulte, seconded by Naomi Fruechte to accept the resignations of Alan Schmitz as the junior high wrestling coach effective immediately and Glenda Miller as the middle/high school administrative assistant effective July 31, 2006, with thanks for their services. Motion carried by a unanimous vote.

Long Term Substitute

Moved by Chuck Schulte, seconded by Jean Meyer to ratify the long-term substitute contract with Howard Medin to begin at the birth of Mrs. Tina Fruechte's child around October 13, 2006, and to continue during the maternity leave through January 22, 2007, or upon the return of Mrs. Fruechte at a daily rate of \$172.94 based on BA/0. Motion carried by a unanimous vote.

New Hires

Moved by Naomi Fruechte, seconded by Barbara Hurley to ratify the hiring of Todd Rowekamp as the middle/high school counselor beginning the 2006-2007 school year at MA+30 with an additional ten extra contract

days in the amount of \$48,845.90 and Kris Ballard as the full-time middle/high school janitor beginning on July 5, 2006, at 1/3. Motion carried by a unanimous vote.

Fall Sporting Coaching Contracts for the 2006-2007 School Year

Moved by Chuck Schulte, seconded by Jean Meyer to ratify the following fall sport coaching contracts for the 2006-2007 school year: Football: Carl Fruechte, head coach, V/16 at \$2,214.34 (\$3,499.47 - \$1,285.13 pays for two assistants out of his contract), Brent Schroeder, assistant coach, III/7 at \$2,491.45, Mitch Mullins, assistant coach, III/15 at \$2,491.45, Roger Knutson, assistant coach, III/21 at \$2,491.45, Phil Costigan, 9th grade coach, I/9 at \$1,887.91, Josh Diersen, 8th grade, I/4 at \$1,729.09, Kevin Klug, 7th grade coach, I/5 at \$1,729.09, Doug Miller, assistant out of Carl's contract at \$785.13, Luke Snell, assistant out of Carl's contract at \$500.00; Girls' Soccer: Sue Link, head coach, V/8 at \$3,499.47; Laurie Conway, assistant coach, III/7 at \$2,491.45, Peggy Perry, junior high coach, I/0 year at \$1,570.26; Boys' Soccer: Tom Krinke, head coach, V/4 at \$3,339.58, Chris Jandt, assistant coach, III/0 at \$2,173.80; Volleyball: Scott Koepke, head coach, V/14 at \$3,499.47, Dan Reinhart, assistant coach, III/2 at \$2,173.80. Motion carried by a unanimous vote.

Co-Curricular Coaching Contracts for the 2006-2007 School Year

Moved by Barbara Hurley, seconded by Jean Meyer to ratify the following co-curricular coaching contracts for the 2006-2007 school year: School Musical - Elliott Kranz at IV/3 at \$1,930.27; Band - Carrie Erickson at I/1 at \$1,166.84; Choir - Elliott Kranz at I/3 at \$1,325.67; FFA Advisor - Bradley Harguth at VI/1 at \$2,829.22; Jr. Class Advisor - Becky Breeser (1/2 position) at V/2 at \$986.31; Jr. Jazz Band - Dustin Moburg at III/2 at \$1,570.26; Jazz Band - Carrie Erickson at VI/1 at \$2,829.22; Jazz Symposium - Elliott Kranz at VI/3 at \$3,116.17; Knowledge Bowl - Becky Breeser at I/8 at \$1,484.49; Knowledge Bowl - David Riley, I/10 at \$1,484.49; Marching & Pep Band - Carrie Erickson at IV/1 at \$1,771.44; National Honor Society - Cheryl Utecht at I/4 at \$1,325.67; School Newspaper - Angie Zaiger at II/5 at \$1,527.91; Student Council - Sue Link at VI/9 at \$3,397.82; Yearbook - David Riley at VI/2 at \$2,829.22. Motion carried by a unanimous vote.

ACTION ITEMS

Bread Product Bids

Moved by Barbara Hurley, seconded by Naomi Fruechte to accept the bread product bid from Interstate Brands Corporation for the 2006-2007 school year as follows:

<u>Product</u>	<u>Interstate Brands Corp.</u>
1 1/2 lb. white bread, sandwich loaf	\$0.95
20 oz. white bread, regular loaf (round top)	\$0.90
1 1/2 lb. cracked wheat, sandwich loaf	\$0.97
Hamburger buns, per dozen (bulk or small 12)	\$1.00
Hot dog buns, per dozen (bulk or coney 10)	\$1.00
Foot-long hot dog buns – 6 count	\$1.10 / 6 count
Submarine buns – 24 count	\$2.50 / 24 count
Hoagie buns – 6 count	\$0.95 / 6 count
20 oz. Wonder whole grain white bread	\$1.10

ALL FIXED PRICING

Motion carried by a unanimous vote.

Dairy Products

Moved by Naomi Fruechte, seconded by Jean Meyer to accept the dairy products bid from Ziebell's Foods for the 2006-2007 school year as follows:

<u>Product</u>	<u>Ziebell's Foods</u>
Whole milk, per 1/2 pint carton	\$0.157
2% milk, per 1/2 pint carton	\$0.152
Swiss Chocolate, per 1/2 pint carton	\$0.151(chocolate skim)
Whole milk, per gallon container	\$2.69

Skim milk, per ½ pint carton	\$0.144
Containers of orange juice	\$0.179 (8 oz)

- Please see the escalator clause for each of the milk bids

Motion carried by a unanimous vote.

Gasoline/Fuel Oils Bids

Moved by Barbara Hurley, seconded by Joyce Knutson to accept the gasoline bid from Kwik Trip and the No. 2 fuel in tank wagon delivery bid from Caledonia Oil for the 206-2007 school year as follows:

Kwik Trip Gasoline:

<u>Product Name</u>	<u>Kwik Trip</u>
Posted pump price, July 12, 2006	\$2.969
Less Applicable Gasoline Tax	\$0.184
Less Discount Per Gallon	<u>\$0.06</u>
Net Price Per Gallon	\$2.725

Caledonia Oil Fuel:

<u>No. 2 Fuel in Tank Wagon Delivery</u>	
Posted tank wagon price, July 12, 2006	\$2.60
Less Discount Per Gallon	-----
Net Price Per Gallon	\$2.60

Motion carried by a unanimous vote.

Approval of Health and Safety Attachment 99

Moved by Naomi Fruechte, seconded by Barbara Hurley to approve the Health and Safety Attachment 99 and forward this to the Minnesota Department of Education. Motion carried by a unanimous vote.

SCHOOL CROSSING GUARD AGREEMENT BETWEEN THE CITY OF CALEDONIA AND INDEPENDENT SCHOOL DISTRICT NO. 299

Member Jean Meyer introduced the following agreement and moved its adoption:

SCHOOL CROSSING GUARD AGREEMENT BETWEEN THE CITY OF CALEDONIA AND INDEPENDENT SCHOOL DISTRICT NO. 299

WHEREAS, Minnesota Statute 471.59 authorizes two or more governmental units to jointly or cooperatively

exercise powers which they possess; and

WHEREAS, the City of Caledonia and Independent School District No. 299 have a mutual interest in ensuring, to

the greatest extent possible, the safety of children as they cross STH 44/76 traveling to and from school; and

WHEREAS, the City of Caledonia and Independent School District No. 299 believe that the use of responsible,

adult crossing guards will help to ensure the safety of children traveling across STH 44/76.

NOW THEREFORE THE PARTIES AGREE AS FOLLOWS:

1. Duties and Responsibilities of Independent School District No. 299. Independent School District No. 299 will hire an adequate number of responsible adults to staff two crossing guard locations. Independent School District No. 299 shall, in its discretion, determine the qualifications and training of the guards. The guards hired pursuant to this Agreement shall be Independent School District employees and will be paid by Independent School District No. 299, subject to appropriate withholdings. The crossing guards shall be named as insureds on the school district's liability insurance coverage. All personnel issues regarding the crossing guards shall be handled by Independent School District No. 299. ISD #299 shall render periodic invoices at intervals conforming to its fiscal year. Invoices shall itemize total crossing guard hours per month during the period, rate per hour, total monthly wages, Social Security and Medicare, all extended to a Total

Cost.

2. Duties and Responsibilities of the City of Caledonia. The City agrees to pay 50% of wages for up to and including two crossing guards at current, hourly rates established by ISD #299, including employer's share of Social

Security and Medicare within thirty (30) days of the invoice date.

3. Hold Harmless/Indemnification. The School District agrees to hold the City harmless for any damages or injuries to school district's employees or property. It agrees to defend and indemnify the City for any claims or causes of actions that result from the School District's actions under this agreement. The City will be named as an additional insured

on the School District's liability policy for any actions under this Agreement.

4. Modification of Agreement. This agreement may only be modified by written consent of the parties.

5. Governing Law. This Agreement shall be governed by the laws of the State of Minnesota.

6. Term of Agreement. This Agreement shall take effect September 1, 2006, and shall terminate, unless renewed by mutual consent, on the last day of the 2006/2007 school year, including extensions for "make up" days.

7. No Contract. This Agreement is not intended to create or serve as a contract with any crossing guard hired by Independent School District No. 299.

The motion for the adoption of the foregoing agreement was duly seconded by Member Chuck Schulte and upon vote being taken thereon, the following voted in favor thereof: Mary Frank, Barbara Hurley, Joyce Knutson, Jean Meyer, Chuck Schulte, and Charlie Wray. Director Naomi Fruechte abstained. The following voted against the same: None. Whereupon the agreement was declared duly passed and adopted.

Resolution to Enter into an Agreement with St. Mary's University for the Purpose Student Teachers

Member Chuck Schulte introduced the following agreement and moved its adoption:

Resolution of Independent School District No. 299 and St. Mary's University

Be it Resolved, that Independent School District No. 299 enters into an agreement with St. Mary's University of Minnesota, for the purpose of providing aiding and/or observation experience for students from St. Mary's University of Minnesota.

Be it Resolved, that the chair and clerk be and they hereby are authorized to execute such agreement.

The motion for the adoption of the foregoing agreement was duly seconded by Member Barbara Hurley and upon vote being taken thereon, the following voted in favor thereof: Mary Frank, Naomi Fruechte, Barbara Hurley, Joyce Knutson, Jean Meyer, Chuck Schulte, and Charlie Wray. The following voted against the same: None. Whereupon the agreement was declared duly passed and adopted.

Approval of School Van

Moved by Naomi Fruechte, seconded by Barbara Hurley to approve the purchase of the 2006 Dodge Caravan from Ellingson Motors in the amount of \$15,750.00 due to the fact that it has better highway fuel mileage and more interior space. Motion carried by a unanimous vote.

Hiawatha Valley Mental Health Center

Moved by Chuck Schulte, seconded by Jean Meyer to approve the contract with Hiawatha Valley Mental Health Center. Motion carried by a unanimous vote.

ADMINISTRATIVE REPORTS

Mr. Doty informed the board that summer BST testing is happening this week.

Mr. Helmers informed the board that he is working on the scheduling issues and in the process of redoing the schedules at the high school which may take a couple of weeks to complete. The board requested from Mr. Helmers a report showing how the staff development account has been utilized this past year.

Mrs. Hesse informed the board that on August 30th, the staff will be having a workshop called "6 Traits + 1 Writing Teacher". The CLIMB Theatre Lyceum for the elementary students is scheduled for September 29, 2006.

Mr. Moriarty updated the board regarding the grant application process through the State of Minnesota for the possibility of the school district building an underground tunnel under Highway 44/76. It was the consensus of the board to have the school district get a rough estimate on the cost of an underground tunnel being built and report back to the board in August. Mr. Moriarty stated that the area school districts are working on getting a unified policy in place in case there is an epidemic with the bird flu. On August 17th, School Securities will be at the school district to do a presentation. Michael's Engineering will be evaluating the looping of our ground source energy heat pump. He stated that Mrs. Runnigen is working on the Community Ed Fall Brochure. Mrs. Runnigen will be taking a more prominent role in the Adult Education Program in the Southeast Minnesota area. There are currently thirty-four children registered for the School Age Childcare Program this fall. The ITV equipment has arrived and the school district has been approved to offer the CNA class at the Caledonia Care Center through Minnesota State College – Southeast Technical.

NEW BUSINESS ITEMS

The first reading of the Use of School District Facilities and Equipment Policy #901 was done. The board requested a building facility usage report prior to the next school board meeting.

Mr. Moriarty informed the board that the elementary computer lab is complete with the technology upgrades and that John Lukach and Jennifer Snook will be working on the CLS last next week. The technology survey is still in process. Mr. Lukach has also installed the new servers.

Mr. Moriarty informed the board that the MS/HS signage above the entrance door is in place and looks very nice.

Barbara Hurley, Clerk