

# **SCHOOL BOARD MINUTES**

**Monday, January 22, 2007**

The Board of Education of Independent School District #299, Caledonia, Minnesota, met in a regular school board meeting in the Caledonia Area Elementary Media Center.

The meeting was called to order by Chair Naomi Fruechte at 6:00 p.m. Members present were Naomi Fruechte, Matt Hendel, Joyce Knutson, Michelle Werner and Charlie Wray. Also present were Superintendent Michael Moriarty, Nancy Runnigen, and Principals Brian Doty, Ronald Helmers, and Connie Hesse. Others present were Bill Woolley, Barb Meyer, Karen Schiltz, David Heiller, Mike Pieper, Brad Pecinovsky from Tri County Electric, and David Waffenschmidt, Jack Bly, and Jeffrey Ihnen from Michael's Engineering. Absent were Directors Barbara Hurley and Jean Meyer.

Chair Naomi Fruechte shared with the board members two grounds rules that she would like the board to follow: 1. Respect, Work and Belong (respect each other's opinions, respect each other as fellow board members, and work for the betterment of others). 2. All agenda items are to be submitted to the superintendent's office by the Monday prior to the board meeting.

## **APPROVAL OF AGENDA**

Moved by Charlie Wray, seconded by Matt Hendel to approve the agenda as presented. Motion carried by a unanimous vote.

## **APPROVAL OF PAST MEETING MINUTES**

Moved by Charlie Wray, seconded by Matt Hendel to approve the minutes of the December 18, 2006, regular school board meeting and the January 8, 2007, organizational school board meeting. Motion carried by a unanimous vote.

## **TREASURER'S REPORT & AUTHORIZATION OF ACCOUNTS PAYABLE**

Moved by Michelle Werner, seconded by Matt Hendel to approve the electronic transfers and bills due and payable amounting to \$1,084,406.24, including check numbers 44294 through 44483 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$500,000.00. Motion carried by a unanimous vote.

## **PUBLIC COMMENT**

Jeffrey Ihnen from Michael's Engineering presented to the board the energy feasibility study for the middle/high school building. David Waffenschmidt from Michael's Engineering presented to the board the proposal for engineering services associated with the modifications to the ground source heat pump system in the middle/high school building.

Moved by Joyce Knutson, seconded by Matt Hendel to hold a school board meeting on Monday, February 5, 2007, at 7:00 p.m. in the elementary media center to discuss and consider action on the Michael's Engineering proposal as presented at the board meeting. Motion carried by a unanimous vote.

## **PERSONNEL ITEMS**

### **New Hires**

Moved by Charlie Wray, seconded by Joyce Knutson to ratify a contact for Angela Risch as the part-time high school English teacher beginning January 19, 2007, through June 4, 2007, at \$7,998.50 at BA/0. Motion carried by a unanimous vote.

Resolution Directing the Administration to Make Recommendations for Reductions in Programs and Positions and Reasons Thereof

Member Charlie Wray introduced the following resolution and moved its adoption:

**RESOLUTION DIRECTING THE ADMINISTRATION TO MAKE RECOMMENDATIONS FOR REDUCTIONS IN PROGRAMS AND POSITIONS AND REASONS THEREFORE**

WHEREAS, there has been a reduction in student enrollment, and,

WHEREAS, this decrease in student enrollment must include discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated and not renewed and which teachers may be placed on unrequested leave of absence without pay or fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District No. 299 as follows:

That the School Board hereby directs the Superintendent of Schools and administration to consider the discontinuance of programs or positions and as a result of a reduction in enrollment make recommendations to the school board for the discontinuance of programs, curtailment of programs, discontinuance of positions or curtailment of positions.

The motion for the adoption of the foregoing resolution was duly seconded by Member Michelle Werner. Upon vote being taken thereon, the following voted in favor thereof: Naomi Fruechte, Matt Hendel, Joyce Knutson, Michelle Werner, and Charlie Wray. The following voted against the same: None. Absent were Directors Barbara Hurley and Jean Meyer. Whereupon said resolution was declared duly passed and adopted.

Superintendent's Contract

Moved by Charlie Wray, seconded by Joyce Knutson to direct the Board Administrative Negotiations Committee to begin negotiations on a three year contract with the Superintendent to begin July 1, 2007. Motion carried by a unanimous vote.

**ACTION ITEMS**

2007-2008 School Calendar

Moved by Matt Hendel, seconded by Charlie Wray to approve the 2007-2008 school calendar. Motion carried by a unanimous vote.

5<sup>th</sup> Grade Transition Retreat

Moved by Michelle Werner, seconded by Matt Hendel to approve the fifth grade students to attend the Transition Retreat on Friday, May 4, 2007, through Saturday, May 5, 2007, at Camp Decorah in Holmen, Wisconsin. Motion carried by a unanimous vote.

**ADMINISTRATIVE REPORTS**

Mr. Doty shared with the board the testing calendar dates for the remainder of the 2006-2007 school year. He stated that the middle school students in science have a great opportunity to track the progress of Will Steger's expedition in the extreme north of North America.

Mr. Helmers informed the board that he is meeting with the department heads on the curriculum course offerings for the next school year and that the counseling office is working on scholarships that were awarded to students last spring.

Mrs. Hesse informed the board that the fifth grade classes did a nice job honoring Dr. Martin Luther King Jr. at the lyceum on January 15<sup>th</sup>. She updated the board regarding the January 19<sup>th</sup> inservice. Teachers are currently working on second quarter report cards.

Superintendent Moriarty and Directors Fruechte and Wray updated the board on the MSBA Leadership Conference they attended in Minneapolis. Superintendent Moriarty shared with the board a consolidated financial statement from the Minnesota Department of Education pertaining to ISD #299.

Mrs. Runnigen informed the board that the winter/spring catalogue will be mailed out the week of January 22<sup>nd</sup>. The Community Education Advisory Chair is Terry Nelson, Vice Chair is Father Greg Leif, Secretary is Kay Paulson. The SAC Program is beginning to plan for the summer program and the equipment supplies from grants have arrived. The school has been allocated \$3,500 in Perkins Funds and \$500 in Tech Prep Funds. There are currently seven students registered for second semester for the Honors Online Program through Minnesota State College Southeast Technical. The Minnesota Student Survey will be administered in February to students in grades 6, 9, and 12, and the information on the survey will be mailed home to parents. She is currently working on a Drug Free Communities Grant. She shared with the board a report from Mrs. Busta regarding the ECFE/LR Programs.

#### **NEW BUSINESS ITEMS**

The board reviewed an informational document from the Staff Development District Advisory Committee.

#### **DIRECTOR'S REPORTS**

Chair Fruechte shared with the board the idea of having the school board review the District No. 299 Policy Manual at the regular board meetings when there are not a lot of things on the agenda. It was the consensus of the board to begin this process at school board meeting on February 26<sup>th</sup> with reviewing Sections 100 and 200.

#### **ADJOURNMENT**

Moved by Joyce Knutson, seconded by Michelle Werner to adjourn the meeting at 7:55 p.m. Motion carried by a unanimous vote.

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Barbara Hurley, Clerk