

## **SCHOOL BOARD MINUTES**

**Monday, May 15, 2006**

The Board of Education of Independent School District #299, Caledonia, Minnesota, met in a regular school board meeting in the Caledonia Area Elementary Media Center.

The meeting was called to order by Chair Mary Frank at 7:03 p.m. Members present were Mary Frank, Naomi Fruechte, Barbara Hurley, Joyce Knutson, Jean Meyer, Chuck Schulte, and Charlie Wray. Also present were Superintendent Michael Moriarty, Nancy Runningen, and Principals Brian Doty, Ronald Helmers, and Connie Hesse arriving at 7:50 p.m. Others present were Amy Schmidt, Karen Schiltz, Janelle Field-Rohrer; and Jane Palen.

### **APPROVAL OF AGENDA**

Moved by Jean Meyer, seconded by Joyce Knutson to approve the agenda as amended to remove the members of the Football Boosters Club attending the meeting and to include Director Chuck Schulte under Directors' Reports. Motion carried by a unanimous vote.

### **APPROVAL OF PAST MEETING MINUTES**

Moved by Naomi Fruechte, seconded by Chuck Schulte to approve the minutes of the April 24, 2006, regular school board meeting. Motion carried by a unanimous vote.

### **TREASURER'S REPORT & AUTHORIZATION OF ACCOUNTS PAYABLE**

Moved by Naomi Fruechte, seconded by Charlie Wray to approve the electronic transfers and bills due and payable amounting to \$468,707.35 including check numbers 42806 through 42968, the electronic transfers from MSDLAF to Merchants Bank in the amount of \$500,000.00, and to include the check made payable to Esch Construction in the amount of \$6,728.88 to be paid on June 10, 2006. Motion carried by a unanimous vote.

### **PERSONNEL ITEMS**

#### Resignations

Moved by Charlie Wray, seconded by Barbara Hurley to accept the following resignations with thanks for their services: Angie Zaiger as the one-half time junior class advisor effective at the end of the 2005-2006 school year; Tom Voshart as a part-time middle/high school janitor effective May 19, 2006, and Amy Schmidt as the accountant/controller effective June 15, 2006. Motion carried by a unanimous vote.

Directors Mary Frank, Joyce Knutson, and Chuck Schulte will serve on the hiring committee for the accountant/controller position.

### **ACTION ITEMS**

#### District Wide Wellness Policy #718

Moved by Naomi Fruechte, seconded by Barbara Hurley to approve the District Wide Wellness Policy #718. Motion carried by a unanimous vote.

#### Approval of Phase I Middle/High School Outdoor Sign

Mr. Chuck Schulte shared with the board the signage committee's ideas for the outdoor island at the middle/high school building. He stated that he has approximately \$7,000.00 raised to cover the costs of this project.

Moved by Jean Meyer, seconded by Barbara Hurley to approve the lettering "Home of the Warriors" above the main entrance of the middle/high school building with the Roman font in the amount of \$1,516.00 to be paid out

of the \$5,000.00 school district commitment for building signage and the middle/high school outdoor island as presented by the signage committee. Motion carried by a unanimous vote.

Adding Position to the ISD #299 Curriculum Committee and Remove the Position of Graduation Standard Technician

Moved by Chuck Schulte, seconded by Charlie Wray to make the following changes to the ISD #299 Curriculum Committee: to add the positions of Middle School Principal/Testing Coordinator and Superintendent to the ISD #299 Curriculum Committee, to remove the position of Graduation Standard Technician, to remove individual names from the document so it will only reflect the positions of the committee, and to increase the membership from sixteen to seventeen members. Motion carried by a unanimous vote.

**ADMINISTRATIVE REPORTS**

Mr. Doty updated the board with regard to testing. The middle school end of the year functions are in process such as Rewards/Awards Program, Young Authors, end of the year orientation with the fifth graders, and Extended School Year Program. The board discussed student attendance with the administrators. Superintendent Moriarty will give the school board members an updated report on student attendance.

Mr. Helmers informed the board that he has taken a number of students through truancy court this year and that the court system has worked well with the school district. He updated the board with regard to scheduling and stated that he would like to have a schedule given to each student prior the school year ending. The District Improvement Team surveys have been distributed to all the parents, staff, and students. The prom events went well.

Mrs. Hesse presented to the board the final budget for the After School Program this year. She informed the board that kindergarten through second grade will be adopting Newbridge social studies textbooks and that third grade through fifth grade will be adopting Harcourt social studies textbooks. There were over 100 thank you's mailed to elementary volunteers in recognition of Volunteer Week. The kindergarten through second grade spring concert was held on May 11<sup>th</sup>, and the third grade through fifth grade spring concert will be held on May 18<sup>th</sup>. The fifth graders had a great time at the Transition Retreat last week. Fifth grade graduation will be held on June 1<sup>st</sup> at 7:00 p.m.

Superintendent Moriarty informed the board that the school district would like to dispose of some used shop equipment. It was the consensus of the board to post this list of equipment internally and on the website and to let anyone who is interested to return a sealed bid to the district office, but to state that this equipment will be sold as is condition and may be less than working order. He stated that the cement pads at the middle/high school building will need to be replaced this summer. The school district will be relocating a hot water heater closer to the kindergarten area so this area will get hot water. The school district will need to purchase a seven-passenger van this summer. He informed the board that the family social worker program is changing, as Houston County Collaborative will no longer have funding to support this program over the next couple of years. He stated that the school district is working on an alternative source to offset the money the school district is going to lose from Houston County Collaborative, as this is a very valuable program that the school district needs to keep in place.

Mrs. Runnigen attended the Adult Basic Education Grant Workshop, a training on the Minnesota ABE Reporting and Collection System, and the Houston County Child Abuse Prevention Council. She is working on the Summer Community Ed Brochure. The SAC Program is having an open house on May 16<sup>th</sup>. She informed the board that Carrie Ott has been approved by the state to attend the Train the Trainer for nursing assistant instructors. The ECFE end of the year picnic will be held on May 24<sup>th</sup>. The School Readiness Program will be having an open house on May 16<sup>th</sup>. She is working with the Caledonia Public Library to set up a summer reading program. There were approximately seventy adults who attended the Adult Prom on April 30<sup>th</sup>.

## **OLD BUSINESS ITEMS**

### **Concession Stand Update**

The steel countertop for the concession stand will be arriving this week. Director Frank heard many positive compliments this weekend about the concession stand. They will be working on an open house/ceremony possibly for this fall.

## **DIRECTORS' REPORTS**

Director Schulte informed the board that he will not be seeking re-election this fall as a school board member.

## **ADJOURNMENT**

Moved by Naomi Fruechte, seconded by Jean Meyer to adjourn the meeting at 8:50 p.m. Motion carried by a unanimous vote.

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Barbara Hurley, Clerk