

## **Board Meeting Minutes February 19, 2019**

The Board of Education of Independent School District No. 299, Caledonia, Minnesota, met in a regular school board meeting in the Middle/High School Media Center. The meeting was called to order by Chair Kelley McGraw at 6:00 p.m. The Pledge of Allegiance was said. The school board members present were Jared Barnes, Matt Blocker, Melissa Marschall, Emily McGonigle, Kelley McGraw, Wendy Woyczik, and Spencer Yohe. Also present were student school board representatives Isabel Allen and Noah King, Superintendent Craig Ihrke, Gina Meinertz, Barb Meyer, Dan McGonigle, Janelle Field Rohrer, Erin Hammell, John Wahlstrom, and Sahnje McGonigle. Absent were Mary Morem and Nancy Runningen.

### **ADOPTION OF AGENDA**

Moved by Spencer Yohe, seconded by Wendy Woyczik to approve the agenda as presented. Motion carried by a unanimous vote.

### **WARRIOR PRIDE**

Thank you to Merchants Bank for the monetary donation to the Caledonia Area Elementary and Middle/High School buildings. Thank you to Bonnie Tollefson for the donation of a Super Slime Basket to the Caledonia Area Elementary School. Thank you to MAAD Alley, LLC., for allowing the middle/high school students to bowl on January 22<sup>nd</sup>.

### **SCHOOL BOARD RECOGNITION WEEK**

Superintendent Ihrke informed everyone that February 18<sup>th</sup> through February 22<sup>nd</sup> is School Board Recognition Week and took this opportunity to thank each of the board members for spending countless hours away from their families and jobs and for their hard work they continue to demonstrate for our school district so that our students can prepare for a bright future!

### **STUDENT SCHOOL BOARD MEMBER REPORT**

Ms. Allen informed the board that with the weather-related snow and flexible learning days, there has not been a full week of school for second quarter. Director McGraw asked the school board representatives about the flexible learning days. They stated that they like them and that the work they do on these days pertains to what they are doing at the high school level. She also informed the board that the students enjoy having the Chromebooks.

### **CONSENT AGENDA**

Moved by Emily McGonigle, seconded by Jared Barnes to approve the following consent agenda items:

- Approval of the December 17, 2019, regular school board meeting minutes and the January 7, 2019, organizational school board meeting minutes.
- Approval of the electronic transfers and bills due and payable amounting to \$1,070,494.30 including check numbers 64122 through 64384 along with electronic transfers from MSDLAF to Merchants Bank in the amount of \$1,200,000.00.
- Accept the resignation of Matison Scanlan as a part-time special education para effective February 11, 2019, with thanks for her one and one-half years of service to our school district.
- Ratify the hiring of Mark Peter as a full-time facilities technician at 1/4 years at \$15.05 per hour beginning February 4, 2019.

- Approve the revised Purchase of Service Agreement for the Transportation of Children and Youth in the Foster Care Placement.

Motion carried by a unanimous vote.

## **ACTION ITEMS**

### **Spring Sport Coaching Contracts for the 2018-2019 School Year**

Moved by Spencer Yohe, seconded by Jared Barnes to approve the following spring sport coaching contracts for the 2018-2019 school year contingent upon participation numbers in each of the sports:

- **Baseball:**
  - Brad Augedahl, head coach, IV/3 at \$3,094.98
  - Brandon Meiners, assistant coach, II/2 at \$1,973.29
  - Zach Hauser, junior high coach, I/10 at \$2,103.03
- **Softball:**
  - Michelle Anderson, head coach, IV/6 at \$3,448.83
  - Chad Augedahl, assistant coach, II/1 at \$2,071.95
  - Jennifer Classon, junior high, I/1 at \$1,836.64
- **Boys' & Girls' Golf:**
  - Jeremy Leis, head boys' golf coach, IV/13 at \$3,621.27
  - Mitch Mullins, head girls' golf coach, IV/27 at \$3,621.27
- **Boys' & Girls' Track:**
  - Carl Fruechte, head boys' track coach, IV/19 at \$3,621.27
  - Reese Wait, head girls' track coach, IV/14 at \$3,621.27
  - Ryan Pitts, assistant boys' and girls' track, II/2 at \$2,071.95

Motion carried by a unanimous vote.

## **ADMINISTRATIVE REPORTS**

Mrs. Meinertz informed the board that everyone has had a great transition back to school after the winter break. Everyone has worked diligently to adjust and adapt to behavior plans, and we are getting such wonderful results from all of our students. She welcomed Ms. Hayes as our Mental Health Practitioner and informed the board that with her education, experience and way of working with students and adults she has been an attribute to this position. She updated the board regarding the natural playground and the Circle of Security trainings. She stated that on behalf of the staff, she recommends that the specials classes for kindergarten and first grade are divided for three sections like they are for their academic lessons. She updated the board regarding the Personalized Professional Development days being held. She informed the board that the elementary has signed on for a three-year commitment with Edvisions, which is a great opportunity for offering coaching and professional development opportunities for the staff. She informed the board that we have changed the space and the structure for the Makerspace room this school year and that Ms. Sivertson continues to create awesome problem solving challenges for our students on a weekly basis.

Mrs. Morem was absent but in her report she submitted she shared with the board some staff collaboration things that are happening in the schools as it relates to the school district's core values.

Mrs. Runnigen informed the board that she is working on the winter/spring community ed classes. She met with Head Start administration to review partnership. She informed the board that the partnership with the MN Reading Corp has made for a lot of changes and has been a lot of work, but we are seeing very positive results in our assessments. She is updating the Hand in Hand Preschool information for 2019-2020. Registration for 2019-2020 will begin in March. SAC and Surround Care programs continue to accept registrations and working summer programming. She updated the board regarding testing and ADSIS. She has

submitted the Minnesota Reading Corp application for the 2019-2020 school year. She submitted Summer Reads VISTA application for the summer of 2019, which is a partnership with the Caledonia Public Library.

Superintendent Ihrke discussed with the board the making up of snow days for the 2018-2019 school year. It was the consensus of the board to schedule a school board retreat on Tuesday, February 26, 2019, at 5:00 p.m. in the superintendent's office to discuss this topic. It was also the consensus of the board to schedule another school board retreat in the future to discuss and review our school district's BOLD steps. He also updated the board with regard to the plans for the resurfacing of CSAH 3 through Caledonia this summer.

Mrs. Meyer has filed the levy reports with the different agencies. She attended the health and safety meeting where they discussed the new lead in water requirements and the changes our school district will need to make. She is working on Perkins reimbursements, processing the 1099 and W-9 forms, sales tax reporting, and local and collaborative time study reporting and trainings. She is checking into bank charged fees and credit card processing. Kwik Trip has changed their process on how employees and volunteers charge on the school account. She is working the Dependable Solutions on Erate quotes. She attended the Teachers on Call informational meeting in Spring Grove and is working on the paperwork to submit to Teachers on Call. She is working with Winona State University for co-teaching reimbursements. Our school district has started to receive donations from the Class of 1953 for tree planting.

#### **OLD BUSINESS ITEMS**

##### **2019-2020 Working Calendars**

The 2019-2020 working school calendars were tabled until the March board meeting.

#### **NEW BUSINESS ITEMS**

##### **School Policies**

The board held the first reading of the new Pupil Staff Ratio Policy #651. This policy will replace what the board previously approved at the April 16, 2018, regular school board meeting with regard to the administrative recommendations for guidelines for class sizes for grades kindergarten through 5. The second reading and adoption of this policy will be held at the regular school board meeting in March.

#### **BOARD MEMBER REPORTS**

The school board directors shared with each other information they gathered while attending the MSBA Leadership Conference. Directors Barnes and Blocker updated the board regarding the facilities committee meeting. Director McGraw welcomed Sahnje McGonigle as the new Caledonia Argus reporter. Director Woyczik updated the board regarding the activities committee meeting.

#### **ADJOURNMENT**

Moved by Jared Barnes, seconded by Emily McGonigle to adjourn the meeting at 7:15 p.m. Motion carried by a unanimous vote.

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Spencer Yohe, Clerk