

Communication to the School Board

Excerpt from Dover-Eyota Public Schools Policy 206 – Public Participation in School Board Meetings/Complaints About Persons at School Board Meetings and Data Privacy Considerations (The complete policy can be found on the school website: desch.org or call 507-545-2125 or 507-932-5080 for a copy.)

It is the policy of the school board to encourage discussion by citizens of subjects related to the management of the school district during Open Forums or during Visitor’s Communications at school board meetings. The school board may adopt reasonable time, place and manner restrictions on public expression in order to facilitate free discussion by all interested parties.

Upon request, an Open Forum may be held one-half hour prior to a scheduled board meeting to facilitate the discussion of a current topic. This meeting may be called by the chair or superintendent. Any person requesting an Open Forum should do so in writing to the superintendent or chair no less than seven (7) calendar days prior to a scheduled board meeting. (Board packets are mailed to members five [5] calendar days prior to a regular meeting so seven days allows time to add Open Forum information to the packet.)

An individual may speak to the Board during their regularly scheduled meeting in one of the following ways:

- a) Complete a “Communication to the School Board” form that should be submitted to the Superintendent of Schools one week prior to the meeting. Such prior notice would allow time to be allotted on the Board agenda for such communication.
- b) A Visitor’s Communication time is allotted during open board meetings. Visitors who wish to speak during “Visitor’s Communication” are requested to register their name and topic on a sign-in sheet prior to the start of the board meeting. The visitor will then be allowed a period of two minutes to speak to the board. The board would not be required to respond to the topic at the meeting.

The school board shall, as a matter of policy, protect the legal rights to privacy and due process of employees and students.

This form must be received by the Superintendent of Schools the Monday before the regularly scheduled School Board meeting. The Superintendent may contact you for more information or clarification.

Name _____

Address _____

Telephone _____

I wish to speak to the Board at their next regularly scheduled meeting about the following subjects: