

REGULAR BOARD MEETING MINUTES

Monday, August 21, 2023

Chair Ron Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 6:00 PM in the Dover-Eyota High School Media Center. Other Board members present: Heather Duellman, Sara Halvorson, James Johnson, Riley Hammel, Shawwna Seaquist, and Superintendent Jeremy Frie. Also, in attendance were High School Principal Sara Carlson, Middle School Principal John Ostrowski, Elementary Principal Ben Midge, Business Manager Jackie Paradis, Administrative Assistant, Diane Welch and Aiden Gasper- new student board member

The Pledge of Allegiance was recited.

Approve the Agenda

A motion was made by Member Hammel, seconded by Member Johnson, and carried unanimously to approve the agenda.

Visitors to Address the Board

None

Consent – Approve Board Meeting Minutes

A motion was made by Member Johnson, seconded by Member Seaquist, and carried unanimously to approve the July 17, 2023 Regular Board Meeting Minutes and the August 7th, 2023 Mini-Retreat Board Meeting Minutes agenda.

Consent – Approve District Bills

With Member Halvorson Abstaining

A motion was made by Member Johnson, seconded by Member Hammel, and carried unanimously to approve the District Bills totaling \$2,231,478.61.

Approve the Business Manager's Report

A motion was made by Member Johnson, seconded by Member Hammel, and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$52,274.92 and the July electronic transfers.

RECOGNITIONS

Supt. Frie recognized Elementary Principal Ben Midge for his effort in elementary project with effort to step up and be a servant example. John and Lori Pagel stepped up with helping with workshop and to build cabinets. Bryan Berg and Leo Schuh putting in many extra hours to help elementary launch and middle school/high school ready.

REPORTS

Ryan Anderson shared with the board the newly developed Dover-Eyota Music Association (DEMA) calendar app. It is a one stop shop for activities – DEMA Calendar APP for Dover-Eyota activities. Activities will update as the changes occur. Possibly the first school in the area with this option. The app will have the option to view both week and monthly activities Local businesses can advertise on it. Tim shared that they will need to select the specific event. Currently pending the option to have push notification on the app. Working on promo video to share with the community. Jeremy Frie shared the goals with the one stop for the calendar.

OLD BUSINESS

Approve Second and Final Reading of the Dover-Eyota Elementary Handbook

A motion was made by member Johnson, and seconded by Member Hammel, and carried unanimously to approve the Second and Final Reading of the Dover-Eyota Elementary Handbook

Award 2023-2024 Snow Removal Bid

A motion was made by member Johnson, and seconded by Member Duellman, and carried unanimously to approve the 2023-2024 Snow Removal Bid, Wiggem was the one bid received and after discussion they agreed to not increase due to the reduction in parking with the construction project.

NEW BUSINESS

Approve First Reading of the Dover-Eyota Middle School / High School Handbook

A motion was made by Member Hammel, and seconded by Member Seaquist, and carried unanimously to approve the First Reading of the Dover-Eyota Middle School/High School Handbook. Principle Ostrowski spoke of school hours and students not entering earlier than 7:50. Principles' Carlson and Ostrowski spoke with students on first day about school hours and needing to be here for activities and if not here for school purpose to not be present in the school. Principle Carlson spoke in detail about free lunches, pets, school emergencies, attendance with truancy, grad requirements, matching many things with consistency. They both added links into the handbook to find information since they may change, example coaches. Seaquist spoke on grab and go carts, Principle Ostrowski shared requirements for grab and go. Principle Carlson detailed clarification on announcements to be on screen and announced.

Approve First Reading of the Dover-Eyota Employee Handbook

A motion was made by Member Hammel, and seconded by Member Seaquist, to approve the First Reading of the Dover-Eyota Employee Handbook. High School Principal Carlson and Middle School Principal Ostrowski discussed the updates and changes to the Employee Handbook. Discussed combining staff handbooks with same information. Paraprofessionals now have listed expectations added to handbook, adjusted length of watching movie and sharing clip with a purpose. Detailed more information on sexual misconduct and added indecent exposure. Discussion on social media policy and any expected limitations. Supt. Frie spoke on looking into policy and Member Halvorson discussed a lawyer coming to speak on options for this in September. Principle Ostrowski shared the "three strikes you're out" importance and you know what the consequences will be. "Act like a good human." Member Hammel requested if this also carries on to the bus, Member Halvorson would like to see a plan with working with the bus drivers.

Approve First Reading of the Dover-Eyota Athletic Handbook

A motion was made by Member Johnson, and seconded by Member Seaquist, to approve the First Reading of the Dover-Eyota Athletic Handbook Tim noted not many changes, new coach hires were added.

Approve Joint Powers Agreement for Hiawatha Valley Education District (HVED) Mall Purchase

A motion was made by Member Hammel, and seconded by Member Seaquist, to table the Joint Powers Agreement for Hiawatha Valley Education District (HVED) Mall Purchase until the next meeting. Ron shared changes, adjustment to taxes to pay off in a shorter time frame, price reduced on land, A lengthy discussion took place among board members. Member Pagel- How are we going to get this info out to the public, Duellman/Johnson on sub committee

Approve 2023 Minnesota Legislative Policy Changes

A motion was made by Member Hammel, and seconded by Member Johnson, and carried unanimously to approve the 2023 Minnesota Legislative Policy Changes. Policies were discussed by Superintendent Frie for current approval, Policy 102, Policy 418, Policy 419, Policy 424, Policy 425, Policy 506, Policy 507, Policy 509, Policy 513, Policy 514, Policy 516.5, Policy 524, Policy 532, Policy 534, Policy 601, Policy 602, Policy 603, Policy 613, Policy 616, Policy 617, Policy 618, Policy 620, Policy 621, Policy 708, Policy 709, and Policy 806. Removed Policy 504 to discuss at this meeting and will plan to follow up in a future meeting

Approve Revised Long-Term Facility Maintenance (LTFM) Plan – Roll Call

A motion was made by Member Seaquist, and seconded by Member Johnson, and carried unanimously to approve the Revised Long-Term Facility Maintenance (LTFM) Plan.

Consent – Accept Resignations and Hires and Donation

Pagel and Hammel abstained from vote.

A motion was made by Member, Johnson seconded by Member Seaquist, and carried unanimously to accept the:

1) Accept Resignations:

a. CHELSIE DINGES as Elementary Secretary, DIANE WELCH as Administrative Assistant/Accounts Payable, KAREN RUIZ as Elementary Foodservice Cook, JOSH DEFRANG as Junior High Football Coach

2) Accept New Hires:

a. CHELSIE DINGES as Administrative Assistant/Accounts Payable, LORI PAGEL as Ag Teacher, MORGAN HAMMEL as District Support Specialist, KAREN ELLSWORTH as Elementary Paraprofessional, KIMBERLY HALFOND as Footsteps Educator

CABINET COMMUNICATIONS

High School Principal – Sarah Carlson shared the following: 1) Discussed schedule adjustments and policy changes with staff during a busy scheduled workshop week. Worked with guiding students on correct door to enter and guided drop off to make sure cars were using the one-way direction.

Middle School Principal – John Ostrowski shared the following: 1) Spoke that 49 members did the tours of the school. Shared information about the mock tour and details of the room numbers and where to be. Students were given activities to do during the mock day. PBIS team traveled to St. Mary's. Teacher workshop/John's house with bean bag tournament. Back to school presentation for 6, 7 and 8th happened on first day of school.

Elementary School Principal – Ben Midge shared the following: 1) Moving boxes out of gym and hopeful to be out of gym by Wednesday. Will be at CPI training with a teacher Wednesday to learn changes. Principle Ostrowski has students coming Wednesday to help move teachers back in. Back to school open house next week and hopefully everyone will be ready. Gym floor was used by construction and too dusty at this time to determine if any damage. Bleachers will be delayed until mid-September which may affect gym usage.

Activities Director – Tim Andring shared the following: 1) Sports are underway. Fall sports meeting went over guidelines and expectations, "Be a good human." Concussion training happened; with hot weather some practices have been cancelled. Due to heat advisors, sports practiced are being shortened and rescheduled.

HEARING OF REPORTS

Superintendent Frie relayed the following: 1) August 30th for open house in pm (6:30-8). Board members will be asked to help with tour and welcoming visitors. Chillers will be added to roof during MEA break and elementary will be closed due to construction equipment that will be on site to complete work. Boiler and water heaters are in and look great. High School building project to break this week expect high work on future to prepare. Teachers Union contract is at a verbal agreement and waiting on vote, both groups walked away pleased. Great back to school workshop, thank board members Shauna and Heather, presented. Building a powerful "be a good human," with teachers as the leader when the class door shuts. Discussed high expectations, relationships and intensity for wanting to do a good job.

Board of Education Committee Reports & Communication

DeMuth – Absent

Duellman – Buildings and grounds meeting, enjoyed thorough meeting and updates with Nexus

Halvorson – No committee reports, finalize scoreboard to go in July 2024, and currently have a donation for one of score boards.

Hammel – No committee reports. Frie and Hammel discussed with Tyrel Clark about pedestrian crosswalk sign by Bush Court. Waiting for city to come back and plan to split cost with school.

Johnson – Negotiation is a fantastic group and discuss solution focused. Working with teamsters next month.

Seaquist – Negotiations comments went well. Presented to teachers during back to school workshop and feedback and appreciation comments were given for the school board stepping up.

Pagel – Shared some updates on building and grounds. Many changes in elementary, saved money with closets and changed door size from 9 to 8 feet. Was noted that it will be positive change orders. Working on HVED and get grounding in place.

Student Aiden Gasper- Discussed first day of school, dress code, phone, new schedule (8 classes) and not enough time with certain teachers. Food carts went well for first day. Agreed that they will benefit for open campus being used for study hall. Sports are very well, scrimmages have started for multiple sports.

ADJOURNMENT

A motion was made by Member Johnson, seconded by Member Seaquist, and carried unanimously to adjourn the meeting at 8:34 PM.

Heather Duellman, Clerk
CD