

# REGULAR BOARD MEETING MINUTES

Monday, October 10, 2022

Chair Ron Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 6:00 PM in the Dover-Eyota High School Media Center. Other Board members present: Tamara DeMuth, Heather Duellman, Riley Hammel, James Johnson, Jessica McFarlan, Shawna Seaquist, and Superintendent Jeremy Frie. Absent: None. Also in attendance were Elementary Principal Ben Midge, Middle School Principal John Ostrowski, High School Principal Sarah Carlson, Activities Director Tim Andring, Maintenance & Grounds Director Dustin Pagel, Facilities Manager Leo Schuh, Business Manager Gary Betcher, and Administrative Assistant Tara Dabelstein.

The Pledge of Allegiance was recited.

## Approve the Amended Agenda

A motion was made by Member Hammel, seconded by Member McFarlan, and carried unanimously to approve the agenda.

## Visitors to Address the Board

None

## Consent – Approve Board Meeting Minutes

A motion was made by Member Johnson, seconded by Member Hammel, and carried unanimously to approve the September 12, 2022 Regular Board Meeting Minutes and September 20, 2022 Special Board Meeting Minutes.

## Consent – Approve Regular District Bills and Special District Bills

A motion was made by Member McFarlan, seconded by Member Johnson, and carried unanimously to approve the Regular District Bills totaling \$85,747.32, and the Special District Bills totaling \$328,353.41.

## Approve the Treasurer's Report

A motion was made by Member Hammel, seconded by Member Johnson, and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$6,590,022.10, and the September electronic transfers.

## **RECOGNITIONS –**

Member McFarlan recognized Football Coach Jon Hauswald and Athletic Trainer Shauna Hoff for their communication and professionalism, stating that they are doing a great job, and her kids are 100% excited about sports this year.

Member Seaquist recognized Elementary Principal Ben Midge for doing a fantastic job as the new elementary principal, sharing that her kids think he is great and think he is so much fun. She said that she believes he is living up to all expectations, and thanked him for making the transition smooth.

## **CABINET COMMUNICATIONS**

High School Principal – Sarah Carlson shared the following: 1) Parent Sponsored Youth Activities (PSYA) knocked it out of the park with homecoming preparations and activities this year. She thanked all the volunteers stating it was an amazing community experience and engaging for everyone who came out. 2) Teachers on Call (TOC) is moving, Middle School Principal John Ostrowski and High School Lead Secretary Diane Welch have been working really hard to be sure we have substitute coverage in the meantime. The projected launch date for TOC is November 7<sup>th</sup>. 3) The attendance feature in JMC has been implemented and is scheduled to start calling towards at the end of 4<sup>th</sup> block and office secretaries are calling during 1<sup>st</sup> block if necessary. 4) She shared that there are a lot of neat things happening in the classrooms, and that the Introduction to Education course kicked off with their partnership in the elementary classrooms. She shared that this is a great partnership and helps to build up the students in the high school and it is a mentorship with the elementary students. Mrs. Shira's cooking classes have their first food truck coming up. The Independent Living class went to Front and Center and helped out there, she noted there are just a lot of interactive opportunities for our students. 5) She has been attending professional development over the last couple of weeks, and shared that it has been very impactful.

Middle School Principal – John Ostrowski shared the following: 1) There was a mentee meeting held on September 13, 2022. Mr. Ryan Anderson was the presenter, and presented on relationship building, setting the tone, and routines that work, and Mr. Ostrowski shared a slide show on getting ready for conferences. 2) He shared that they held bus safety meeting with the middle school the second week of school. A video was showed and bus tours and information were provided. Bus driver Julie Theel and Transportation Coordinator Cheryl Gardner talked with students during the bus tour portion. 3) Eagle Bluff will be happening November 2<sup>nd</sup> through November 4<sup>th</sup>, 2022. Mr. Ostrowski will start meeting with the 8<sup>th</sup> graders in preparation for this experience in the upcoming weeks.

Elementary School Principal – Ben Midge shared the following: 1) The elementary has been practicing their fire drills, and experienced a soft lockdown. He was impressed with where the staff in the building were at with the soft lockdown procedures, stating that the staff knew the plan and did a good job. He stated that there are always ways to improve, but he was impressed with how quickly it came together. 2) The use of walkie talkies has been useful in keeping playground and PE staff able to have access to communicate with the office. They are using them more regularly. 3) He shared that the school woods have great opportunities out there, and that there was a group working to get it cleaned up and the paths walkable again. 4) The Social Emotional Learning (SEL) Team went through trainings and he would like to have them come present before the board one meeting. He shared that they have been teaching social emotional learning in the elementary building, and he is proud of the work they are doing and the strides they are making. 5) He commented that it has been great getting to know the students and his goal is to know all the students.

Activities Director – Tim Andring shared the following: 1) The fall sports will be wrapping up, with soccer payoffs starting this week and volleyball and football with a couple more weeks left to go. 2) On Friday, October 14, 2022 three new people/team will be inducted into the Dover-Eyota Wall of Fame, Tom Bernstoff a former Dover-Eyota teacher and coach, Ben Barrone a Dover-Eyota graduate and 3 sport athlete, and the 2001 Boys' Track Class A 4x200 Relay State Champions, Nick Dick, Trevor Mielke, Tyler Jeche, and Reece Vega. 3) The work that had been done on the gym floors is being monitoring. 4) Boys' Basketball head coach position was offered to and accepted by Brett Blattner. Mr. Andring stated that he will be working on the other coaching positions that need to be filled for winter sports. He shared that he has been able to go to practices and see how great our coaches are and see them working with our students.

Transportation/Grounds – Building & Grounds Director Dustin Pagel shared the following: 1) Shared that the district continues to have a bus driver shortage. Currently the district only has enough drivers to get by if everyone shows up. Mr. Pagel is in a bus each morning and afternoon. He believes it is the split shift and low wages that make this a hard position to fill. He stated that increasing driver pay would be a step in the right direction. 2) The school woods have had a bit of work done to it recently. It had gotten over grown so we partnered with a company to come in to help clean it up so the paths were widened and wood chips were delivered and spread out. 3) Mr. Pagel shared that the big mower was down this summer, it is back up and running, but does still have some issues due to the age. Mr. Pagel shared that he had reached out to his representative to see what a replacement mower would cost. He shared that to keep one the size the district currently has would be about \$ 119,000. A smaller would be roughly \$78,000. He also shared that due to the current market, it will take roughly a year to get a new mower. 4) Mr. Pagel shared that the new buses that were purchased should be delivered in December. He also shared that he has been looking into the cost for leasing versus purchasing new buses. 5) He shared that the district will need to make a van purchase before March of 2023. The oldest van in the district's fleet has an expiration date of March 2023. The next expiration date after that is not until October 2027. The current van model the district has gone with, the Dodge Grand Caravan, has been discontinued and the replacement would be Chrysler Pacifica. He has not had a chance to look into availability but they would run approximately \$40-50,000. He also shared that the district could look into used Caravans. 6) The school bus stop arm cameras have been ordered. They will work with current camera systems and will be very beneficial.

Facilities – Leo Schuh shared the following: 1) Upon his hire he started looking through HVS invoices to understand why we were using two companies instead of one, and found some things that were missed or not followed up on. He has been working with the contractors to get these items fixed. 2) He found four air handlers at the secondary building that were not working properly, and two failed motors on air handlers at the elementary, all were found in time and were able to fix versus needing to be replaced. 3) He stated that even though Dover-Eyota was terribly understaffed in the custodial department, the team did a great job getting the schools ready for the school year. He mentioned that Building & Grounds Director Dustin Pagel helped by getting scrap metal and auction items out of the building. 4) He shared that the technology department created an interactive list that all staff can access and list different facilities needs or areas in

need of attention. This form is also color coded to indicate what is being worked on and what has been completed. 5) He shared that he has stayed rather busy between the two buildings since starting here working on some of the following issues. There are neglected exhaust fans, which he is working with a HVAC contractor to fix. Different roof leaks, which have been repaired and are being monitored. The gym mezzanine roof has vents for fresh air which have been damaged from wind, they have been caulked for now but will need a more permanent fix. He shared some ideas for how to correct this in the future, and he has been working with a contractor on flow control for the chiller system. Member Johnson asked about Arnold's and how they are working out so far. Mr. Schuh shared that so far from what can see and has been told, it has been good and improved cleaning has been noticed. Superintendent Frie commended Mr. Schuh for the great hold he has on both the buildings and a job being well done.

### **STUDENT BOARD MEMBER COMMUNICATIONS**

Student Board Member Reed Hammel shared the following: 1) Homecoming was well received this year, and many students commented on how much they liked the new way the activities were scheduled with the bonfire after soccer and the dance after football game. 2) The football team is experiencing an exciting season with a 3/2 record, which is better than it has been in a long time. 3) Both Boys and Girls Soccer have Sections Wednesday, October 12<sup>th</sup> with the boys away and the girls playing at home. 4) He thanked Mr. Andring and Principal Carlson for supervising the different sporting events and promoting a great student cheering section. 5) The Fall musical, Beauty & The Beast is half way through their scheduled rehearsal times with the performance scheduled in November. 6) Peer Helpers talked with younger classes about suicide awareness, and received positive feedback from teachers and students. 7) Minnesota Honor Society will be welcoming their newest members at the end of the month. They have already begun their volunteer efforts by cleaning the ditches between Dover and Eyota and will be volunteering at Channel One coming up. 8) The referendum was well received by the student body, they are excited about better temperature control among other things.

### **REPORTS**

Business Insurance Summary for 2022-2023 – Superintendent Frie shared that he and Business Manager Gary Betcher met with Insurance Agent Greg Smith from Greenwood Agency. Superintendent Frie shared the report regarding the business insurance and what the district is valued at. He shared that the district pays \$139,000 annually for insurance, which covers pretty much everything from physical assets to cyber assets. It was decided that the district will send out for insurance bids before renewing again next year.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

#### Nexus Fee Structure & Building Project Update-

Chair Pagel started this discussion by sharing that the Building & Grounds Committee had met with Nexus with the intentions of negotiating a new fee structure. Mr. Russ Schumacher of Nexus shared the design project update and that there are site visits that have been set up at St. Charles, Chatfield, Pine Island and Kasson to see new projects that have been done in local districts. Michael David, a Nexus representative, went through a presentation with the full School Board that showed comparisons, broke down fee structures and gave options for risk management. After the presentation was complete, Nexus opened it up for questions and discussion. The Board Members used this time to ask many questions, seek clarification, and share their comments, concerns, personal research findings, and listen to each other's concerns, comments, and suggestions.

A motion was made by Member Johnson, and seconded by Member DeMuth to continue to pursue the contractual agreement with Nexus, allowing the attorneys to work out the details with the language, but committing to the \$4,104,718 in fees. A roll call vote was taken with the following voting in favor: Seaquist, Johnson, DeMuth and Pagel. Those voting against the same: Hammel, Duellman, and McFarlen. The motion passed with majority vote.

#### Approve Principals' Contract 2022-2023

A motion was made by member McFarlen, seconded by Member Seaquist, and carried unanimously to approve the Principals' Contract 2022-2023.

#### Approve 2023-2024 Academic Calendar-

A motion was made by member DeMuth, seconded by Member McFarlen, and carried unanimously to approve 2023-2024 Academic Calendar. (Attachment A)

Fundraising Request: Footsteps plans to sell candles to raise money for field trip experiences and to purchase Footsteps toys, books, and other misc. items.

A motion was made by member McFarlen, seconded by Member Johnson, and carried unanimously to approve the fundraising request.

Consent – Accept Resignations and Hires and Donation

A motion was made by Member Johnson, seconded by Member Hammel, and carried unanimously to accept the:

Resignations: JACOB ROBINSON as 7th Grade Basketball Coach, XAVIER RISER as Assistant Wrestling Coach, POLLY JOHNSON as Assistant Cook

Hires: ZOEY TARANTINO as Long-Term Substitute for 5th Grade, CHELSIE DINGES as Elementary Office Assistant, VALLAVEE MURPHY as Elementary Cooks Helper, BEVERLEY MYERS as Dishwasher/Cook's Helper, BECKY STAHL as AM Crossing Guard, GAVIN STEWART as Dishwasher/Cook's Helper, SHAYLEE ELLIOTT as Footsteps Paraprofessional, BRETT BLATTNER as Varsity Boys' Basketball Coach

Donations: None

Leave Requests: ELIZABETH STROBEL 5 weeks from December 20, 2022 to February 1, 2023, KIRSTEN BAKKE 11 weeks from February 25, 2023 to May 15, 2023

## **HEARING OF REPORTS**

Supt. Frie relayed the following: 1) Last Friday the Middle School/High School Safety Committee met and spent 8 hours thoroughly going over and improving/revamping the lock down procedures. The committee consisted of two teachers, both principals, the social worker and SRO. He is proud of the group and the great discussions that were had. 2) Homecoming week went great. 3) There has been a template put together for walk throughs with teachers. Each teacher will have four walk throughs as well as formal evaluation. 4) The digital leave slip program is up and going. He gave a big thank you to Accounting Assistant Renee Stanchfield and Business Manager Gary Betcher for their hard work with this new system. 5) He wished the fall athletes good luck going into playoffs, shared he is excited to see the musical in the auditorium, and complimented the Building and Grounds Committee for their thorough efforts and digging in regarding the referendum project.

## **Board of Education Committee Reports & Communication**

**DeMuth** – Stated that she appreciates the conversation and discussion and open and honest dialog the School Board Members have been able to have over the last couple months. Negotiations Committee is in the final stages of the Teamsters contract.

**Duellman** – Acknowledged the great discussion and understanding all board members have had. The Calendar Committee met and has some fun things being talked about for future years.

**Hammel** – Nothing

**Johnson** – Echo all comments regarding the open discussion and honest dialog. He noted that it has been a ton of work and thanked Chair Pagel and Member Duellman for their work and conversations as part of the Building and Grounds Committee. He noted that these discussion and conversations are a testament of the passion the group has for the district and the students in the district. He ended by saying, “we are going to have an amazing building”.

**McFarlen** – Shared that she was part of many different facets of helping with the Luke Bryan concert parking lot fundraiser and \$2,300 was raised for the Spanish Club's trip to Ecuador. She stated that there is so much stuff going on, and it is a tumultuous time, but encouraged the board to keep pushing. She shared that her son had told her that the football team has the potential to have a record it has not had before in 10 years. She shared that she feels that the kids are back to being proud to be Eagles again along with the teachers and staff. She commended the other board members for doing a great job getting through the difficult stuff.

**Seaquist** – Shared that she appreciates the discussion and thorough look through regarding the referendum.

**Pagei** – Had no other comments. He applauded the board on the good discussion regarding the referendum topic and thanked the Building and Grounds Committee on their good, respectful discussions.

**ADJOURNMENT**

A motion was made by Member McFarlen, seconded by Member Johnson, and carried unanimously to adjourn the meeting at 9:04 PM.

Heather Duellman, Clerk  
TD



## Dover-Eyota Schools 2023-2024 Calendar

Mon/Fri, TBD	New Staff Workshop (5 days)
Mon, August 28	K-12 Teacher Workday/Inservice
Tue, August 29	K-12 Teacher Workday/Inservice
Wed, August 30	K-12 Teacher Workday/Inservice
Mon, September 4	Labor Day – Buildings Closed
Tues, September 5	<b>Grades 6-12 First Day of School – No School for Grades K-5 Due to Scheduled Conferences/Assessments</b>
Wed, September 6	No School for Grades K-5 Due to Scheduled Conferences/Assessments
Thurs, September 7	<b>Grades K-5 First Day of School (1/2 day for K with parents)</b>
Mon, October 16	Regular School Day – K-12 Parent/Student/Teacher Conferences (see below)
Tue, October 17	Regular School Day – K-12 Parent/Student/Teacher Conferences (see below)
Wed, October 18	No School – K-5 Parent/Student/Teacher Conferences (see below)
Thu-Fri, Oct. 19-20	No School – Teacher Convention
Fri, November 3	<b>End of 1<sup>st</sup> Quarter</b>
Mon, November 6	No School – K-12 Teacher Inservice/Workday
Wed, November 22	No School
Thu, November 23	No School – Thanksgiving – Buildings Closed/No Student Activities
Fri, November 24	No School – Buildings Closed
Mon, Dec. 25-Mon, Jan 1	No School – Winter Holiday–Buildings Closed 12/24, 12/25, 12/26 & 1/1 Bldgs. Closed/No Student Activities 12/25 & 1/1
Tues, January 2	School Resumes
Thurs, January 18	<b>End of 2<sup>nd</sup> Quarter</b>
Fri, January 19	No School – K-12 Teacher Inservice/Workday
Mon, February 19	Regular School Day - K-12 Parent/Student Teacher Conferences (see below)
Thu, February 22	Regular School Day - K-5 Parent/Student/Teacher Conferences (see below)
Fri, February 23	No School
Wed, March 27	<b>End of 3<sup>rd</sup> Quarter</b>
Thurs, March 28	No School – K-12 Teacher Work Day/Inservice
Thurs, April 6	No School
Fri, March 29	No School – Buildings Closed/No Student Activities
Mon, April 1-Fri, April 5	No School – Spring Break
Mon, April 8	School Resumes
Mon, May 27	No School – Memorial Day – Buildings Closed
Thu, May 30	Last Day of Classes for Seniors
Sun, June 2	Graduation, 1:30 PM
Thurs, June 6	<b>End of 4<sup>th</sup> Quarter – Last Day for Students – Early Out - Teacher Work Day</b>
Fri, June 7	K-12 Teacher Workday/Inservice

### Dover-Eyota Parent/Student/Teacher Conference Schedule

**High School (Fall)** Grades 6-12  
 Mon, October 16 – Conferences time 3:30-7:30 PM  
 Tue, October 17 – Conferences time 3:30-7:30 PM  
 TBD – 7-12 Open House, 3:30-7:30 PM

**High School (Winter)** Grades 6-12  
 TBD – Evening Parent Contact Days 3:30-7:30 PM  
 Mon, February 19 – Conferences time 3:30-7:30 PM

**Elementary (Fall)** Grades K-5  
 Mon, October 16 – Conferences 3:30-7:00 PM  
 Tue, October 17 – Conferences 3:30-7:00 PM  
 Wed, October 18 – Conferences 7:30 AM-3:30 PM

**Elementary (Winter)** Grades K-5  
 Mon, February 19 – Conferences 3:30-7:00 PM  
 Thu, February 22 – Conferences 3:30-7:00 PM

	Reg Att Days	Early Outs	1 Hr Late Starts
Q1	41		
Q2	44		Wednesdays 9/13
Q3	47	6/6	through 5/29
Q4	43		
TOTALS	175		