

# REGULAR BOARD MEETING MINUTES

Monday, September 12, 2022

Chair Ron Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 6:02 PM in the Dover-Eyota High School Media Center. Other Board members present: Tamara DeMuth (6:05 pm), Heather Duellman, Riley Hammel, James Johnson, Jessica McFarlan, Shawwna Seaquist, and Superintendent Jeremy Frie. Absent: None. Also in attendance were Middle School Principal John Ostrowski, High School Principal Sarah Carlson, Business Manager Gary Betcher, and Administrative Assistant Tara Dabelstein.

The Pledge of Allegiance was recited.

## Approve the Amended Agenda

A motion was made by Member McFarlan, seconded by Member Hammel, and carried unanimously to approve the agenda.

## Visitors to Address the Board

None

## Consent – Approve Board Meeting Minutes

A motion was made by Member McFarlan, seconded by Member Hammel, and carried unanimously to approve the August 15, 2022 Regular Board Meeting Minutes and August 22, 2022 School Board Mini Retreat Meeting Minutes.

## Consent – Approve Regular District Bills and Special District Bills

A motion was made by Member Johnson, seconded by Member McFarlan, and carried unanimously to approve the Regular District Bills totaling \$52,585.46, and the Special District Bills totaling \$228,178.08.

## Approve the Treasurer's Report

A motion was made by Member Hammel, seconded by Member Johnson, and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$6,794,761.86, and the August electronic transfers.

## **RECOGNITIONS –**

Middle School Principal John Ostrowski recognized Business Manager Gary Betcher and his daughter Jackie for their efforts putting together the Amazing Challenge. It is a great experience that the staff really enjoy.

## **CABINET COMMUNICATIONS**

Activities Director – Tim Andring shared the following: Absent due to athletic events

High School Principal – Sarah Carlson shared the following: 1) Attending the Safety Summit was really impactful and has helped the administration start thinking about things differently. 2) It was a great start to the school year last week. Students and staff alike were pretty happy with lots of smiles all around.

Principal Carlson and the School Board Members discussed open campus for the seniors.

A motion was made by Member Johnson, seconded by Member McFarlan, and carried unanimously to approve Open Campus for Seniors this year.

Middle School Principal – John Ostrowski shared the following: 1) The 6<sup>th</sup> grade orientation was split up this year and done a little different. It felt that it was an effective adjustment. 2) The 7<sup>th</sup> grade and mock schedule and open house went well too. 3) Principal Ostrowski, Mr. Midge, Officer Peterson, and Principal Carlson attended the Safety Summit which was an eye-opening experience as usual.

Elementary School Principal – Ben Midge shared the following: Absent due to supervising athletic event.

## **STUDENT BOARD MEMBER COMMUNICATIONS – Absent due to a Soccer Game**

### **REPORTS**

None

### **OLD BUSINESS**

#### Second Reading and Approval of Handbooks –

A motion was made by member Johnson, seconded by Member Hammel, and carried unanimously to approve the following handbooks: HS/MS Faculty Handbook, HSMS Student Handbook, Paraprofessional Handbook, EL Parent & Student Handbook, & DE Middle School/High School Discipline Matrix.

### **NEW BUSINESS**

#### Set Special Meeting Date to go Over the Preliminary 2022-2023 Levy Limitation & Certification-

A motion was made by member Johnson, seconded by Member Hammel, and carried unanimously to set September 20, 2022 at 7:00 AM as a Special Board Meeting to go over the Preliminary 2022-2023 Levy Limitation & Certification.

#### Award Custodial Bids

A motion was made by member Johnson, seconded by Member Seaquist, and carried unanimously to award a one-year custodial contract to Arnold's.

#### Approve the Cabinet, District Office and Miscellaneous Staff Contracts-

A motion was made by member DeMuth, seconded by Member Hammel, and carried unanimously to approve the Cabinet, District Office, and Miscellaneous Staff Contracts.

#### Approve FFA Student Travel to National FFA Convention

A motion was made by member Johnson, seconded by Member DeMuth, and carried unanimously to approve the FFA Student Travel to National FFA Convention.

#### Consent – Accept Resignations and Hires and Donation

A motion was made by Member Johnson, seconded by Member McFarlen, and carried unanimously to accept the:

Resignations: NICOLE KIESE Elementary Cook's Helper, HEATHER LYKE Teaching & Learning Director, BREANNA MacLEOD as Elementary Office Assistant, CADY BATZEL as Elementary Paraprofessional, JON HAUSWALD as 8th Grade Boys' Basketball Coach, DANIELLE HAMPEL as Accounts Payable & Activities Director Secretary, CHRIS MATEJKA as 7th Grade Basketball Coach, BECCA SIMATAA as Head Golf Coach

Hires: TOM DUBBELS as Bus Route Driver, REBECCA BURT as 7th Grade Volleyball Coach, NICOLE EINSMAN as .5 FTE Elementary Physical Education Instructor, ANN FRERICKS as Middle School Principal & Activities Director Secretary, BECKY STAHL as Cashier & Cook's Helper, HARRY ZEITLER as Middle School/High School Facilities Specialist and LARRY ANDERSON as Elementary Facilities Specialists

Donations: MATT JOHNSON all 4th, 5th & 6th Grade Youth Tackle & Flag Football Jerseys

Leave Requests: LAURA KASE FMLA from approximately November 7, 2022 to January 23, 2023.

### **HEARING OF REPORTS**

Supt. Frie relayed the following: 1) There are still some custodial concerns. Mr. Harry Zeitler, Mr. Larry Anderson, Mr. Leo Schuh and Mr. Steve Herrick, along with student worker Wyatt Kirtz and Food & Nutrition worker Naomi Dunlay are the real heroes and because of for their hard work the building are being cleaned and cared for. They have really stepped up in this time of need. 2) Superintendent Frie has been working on starting a School Safety Committee at each building. Their first task will be to update the Crisis Plan as soon

as possible. These committees will be co-led by Mr. Rowekamp and Superintendent Frie. 3) There will be an upgrade to the district's cameras at the middle school/high school building. There will be 27 indoor cameras replaced, and upgraded and there will be 12 new upgraded cameras added both indoors and out. 4) Homecoming week is coming up and he is very impressed and thankful for the Parent Sponsored Youth Activities (PSYA) for stepping up to help make this an exciting week for the students. 5) Accounting Assistant Renee Stanchfield and Business Manager Gary Betcher has a successful implementation of the digital time clock system. 6) The district has someone out to look at the turf and we were told there is about 4-5 years of life left in it at this point. The district did sign up for a once a year maintenance to help maintain the turf. 7) The district has been tracking the enrollment closely and is happy to say that enrollment is up 39 students from last year's enrollment.

#### Board of Education Committee Reports & Communication

**DeMuth** – Shared that she has been working on the Negotiations Committee and the Teamsters are working on final approval. Community Education (CE) is kicking off with fall offerings. The Community Education Youth Football had their recognition night at the first home varsity football game, and there have been multiple generous donations from CE parents this year to help support the CE Youth Football teams. School Age Child Care (SACC) has started off strong this year as well.

**Duellman** – Was part of the Purchasing Committee who looked over the custodial bids, and is part of the ongoing Building and Grounds Committee. She mentioned to High School Principal that she liked the new discipline matrix and how it was very clearly laid out.

**Hammel** – Was part of the Purchasing Committee who looked over the custodial bids, and agreed that Arnold's was a good choice.

**Johnson** – Shared that the Building and Grounds Committee is shifting into phase two contract negotiations with Nexus. They are exploring the contract language in phase one before committing to phase two. They are having a lawyer look over the contracts as well and they should hear back from them shortly.

**McFarlen** – None

**Seaquist** – Was part of the Purchasing Committee who looked over the custodial bids, and agreed that Arnold's was a good choice.

**Pagel** – HVED received a letter of Notice to Withdraw from the 13-member district organization from Houston Public Schools. Houston offers a virtual academy which allows several hundred students to be served virtually anywhere. Houston feel they can support their own students at this time. There is a Level 4 program at Wabasha who is trying their first virtual Special Education Teacher as well. HVED is in the process of putting together a "road show" which would be where three or four locations will be open and available for full boards to go see and learn about what HVED can offer and do for districts. He shared that he enjoyed the Eagle Insight that Principal Carlson sends out each week.

#### ADJOURNMENT

A motion was made by Member Hammel, seconded by Member Johnson, and carried unanimously to adjourn the meeting at 6:59 PM.

Heather Duellman, Clerk  
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