

# REGULAR BOARD MEETING MINUTES

Monday, February 14, 2022

Chair Ron Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 6:01 PM in the Dover-Eyota High School Media Center. Other Board members present: Tamara DeMuth, James Johnson, Jessica McFarlan, Shawna Seaquist and Superintendent Mike Carolan. Absent: Heather Duellman. Also in attendance were High School Principal Todd Rowekamp, Assistant Principal John Ostrowski, Elementary Principal Dr. Jeanne Svobodny, Teaching & Learning Director Heather Lyke, and Administrative Assistant Tara Dabelstein.

The Pledge of Allegiance was recited.

## Approve the Agenda

A motion was made by Member Johnson, seconded by Member DeMuth, and carried unanimously to approve the amended agenda.

## Visitors to Address the Board

Andrea Lehnertz addressed the board regarding the fitness center and asked them to reconsider the closure of this facility. Superintendent Carolan responded by saying that the closure was never meant to be permanent, and would reach out to Mrs. Lehnertz in regards to what is needed to get the fitness center ready to be reopened to the community.

## Consent – Approve Board Meeting Minutes

A motion was made by Member Johnson, seconded by Member DeMuth, and carried unanimously to approve the January 10, 2022 Organizational Board Meeting Minutes, and the January 10, 2022 Regular Board Meeting Minutes.

## Consent – Approve Regular District Bills and Special District Bills

A motion was made by Member DeMuth, seconded by Member Johnson, and carried unanimously to approve the Regular District Bills totaling \$52,085.61, and the Special District Bills totaling \$189,928.95.

## Approve the Treasurer's Report

A motion was made by Member Johnson, seconded by Member McFarlan, and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$4,460,889.47 and the January electronic transfers.

## **RECOGNITIONS**

Elementary Principal Dr. Jeanne Svobodny recognized Mrs. Jill Magnuson, Mrs. Bobbie Waters, and Mrs. Kate Rislw on the tremendous job they do serving the students that need extra support with reading, math and/or behavioral issues. She shared that they are all masters at data collection and data analyzing. They have been working like troopers collecting and analyzing data, and she appreciates their professionalism and hard work.

Teaching and Learning Director Heather Lyke recognized Mr. Damon Hammel for his work with Math Wizards, Mr. Alberto Vera for his work with Knowledge Bowl, and Mrs. Tami Rhea for her work with Girls Who Code and Page Masters. Noting that these extracurricular groups couldn't happen without their hard work and dedication.

## **CABINET COMMUNICATIONS**

Teaching & Learning Department – Heather Lyke shared the following: Teaching & Learning Specialist Sarah Carlson has been working with secondary clerical staff to create substitute folders. Trying to make it more inviting and exciting to get and keep substitutes at Dover-Eyota. She shared an example of a substitute folder and the contents that are in them to help the substitutes navigate the process at Dover-Eyota. Feedback on these folders has been really good. Mrs. Lyke wanted to celebrate the hard work Mrs. Carlson has been doing behind the scenes as well as recognize Mr. Todd Rowekamp for helping with this project.

Elementary School Principal – Dr. Jeanne Svobodny shared the following: 1) The parent and community engagement this month has been wonderful. The elementary is running Pennies for Patients as well as the Wall of Honor, which offers the students an opportunity to submit a name of a family member or loved one who has been affected by cancer. They can donate one dollar and a heart goes on the wall. All proceeds from both events go towards cancer research. 2) The Valentine’s Day parties with parent volunteers went really well. 3) Monday, February 21, 2022 and Thursday, February 24, 2022 are Parent Teacher Conferences. 4) The elementary school is celebrating “I Love to Read” month, and almost 90% of students wore their pajamas the first Wednesday of the month for the dress up day. She shared that PATT (Parent and Teachers Together) will have a book fair during conferences to help encourage families to read. 5) She also shared that PATT recently donated \$10,500 back to the elementary from their fall fundraiser profits. Sharing that \$200 went to each classroom teacher, \$500 went to art, \$500 to media, \$500 went to physical education, \$500 music, and there was much more that was given to other areas and departments. She noted that PATT is so generous.

High School Principal – Todd Rowekamp shared the following: Staffing is a serious, serious issue. Not only at Dover-Eyota, but nationwide. Dover-Eyota is working to help teachers be successful, creating substitute folders, and holding mentor/mentee meetings are a couple examples of support being offered.

Assistant Principal – John Ostrowski shared the following: There was a mentor/mentee meeting on February 7, 2022. The meeting went well. Mr. Ostrowski shared “The Blue Shirt Story” with the board reflecting on how you never know what kind of effect you may have on someone.

## **REPORTS**

Nexus Update - Ms. Hazel Reinhardt presented a PowerPoint to the school board regarding enrollment projections, and Mr. Rob Brown with Nexus gave a brief Nexus update, stating that they will be wrapping up the comprehensive report soon.

COVID 19 Updates- The masks policy was adjusted from masks being mandatory to masks being highly recommended, and there have not been many complaints regarding this change. There have been some concerns voiced regarding students and staff choosing to wear the mask but feeling pressured to take them off, and the administration and nursing staff are still working on some of the other factors that go along with the new masks highly recommended policy.

First Reading of the Draft 2022-2023 Board Assumptions

First Reading of the 2022-2023 School-Age Child Care (SACC) Handbook Changes  
Community Education Coordinator, Mrs. Susan Keller-Schaefer, presented to changes being suggested and answered any questions the Board Members had.

First Reading of new Policy (previously was a procedure) 534 School Meals Policy

First Reading of updated Policy 533 Wellness

First Reading of new Policy 722 Public Data Requests

## **OLD BUSINESS**

Assign Members for the 2022 Committees

No action was taken on this item, it will be brought before the School Board again March 14, 2022.

### Board Committees

Meet and Confer	Andring, Johnson, Seaquist
Negotiations	Johnson, Andring, DeMuth
Purchasing	Andring, Duellman, Seaquist
Legislative	Johnson, McFarlen
Policy	McFarlen, DeMuth

### Advisory Committees/Task Forces

Minnesota School Board Association	Johnson
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Minnesota State High School League	Andring
Assessment	Duellman
Building & Grounds	Andring, Pagel, Duellman
Calendar	McFarlen, Duellman
Community Education Advisory	Duellman
Crisis	Duellman, McFarlen
Curriculum Committee	Johnson
Dollars for Scholars	McFarlen
Early Childhood	Seaquist
Environmental Health & Safety	Andring
Gifted & Talented Advisory	Johnson
Hiawatha Valley Education District	Pagel
Technology	Johnson
Wellness	McFarlen
World's Best Workforce	McFarlen, Duellman
Written & Visual Resource Review	Seaquist (Theater/Text) Pagel (District Media)

Elected Offices

Three Rivers Conference	Pagel
MSBA Delegate Assembly Representative	

It was noted that the Negotiating Team negotiates with the DEEA, Principals, and Teamsters Union. The Head Board Negotiator and Chair negotiates with the Superintendent. The Superintendent negotiates with all other groups.

**NEW BUSINESS**

Tentative Approval of D-E Marching Band Trip to Disney World, Florida from June 25 – July 1, 2022

A motion was made by Member McFarlen, seconded by Member Seaquist, and carried unanimously to approve D-E Marching Band Trip.

Consent – Accept Resignations and Hires and Donation

A motion was made by Member McFarlen, seconded by Member DeMuth, and carried unanimously to accept the:

Resignations: Physical Education & Health Instructor ALEX KVANLI, Paraprofessional ASHLY HERNANDEZ, Cook's Helper LINDA NIGON, Junior High Baseball Coach NATHAN ASPER, KATIE BROWN as Agriculture Teacher & FFA Advisor

Hires: JON HAUSWALD as Varsity Football Coach, GREG CARLSON as Bus Route Driver, SHAUNA HOFF as Long Term Sub Health Instructor, LYNN WEINSCHENK as Secondary Level Building Substitute

Donations EYOTA AMERICAN LEGION \$1,600 for the Band Trip, PATT \$10,650 for multiple areas district wide, ZUMBRO VALLEY ARMS COLLECTORS \$2,000 for Dover-Eyota Trap Team, SAM'S CLUB \$100 gift card that went towards the Minnesota Honor Society's Cereal Box Dominoes food drive for the Eyota Pantry

**HEARING OF REPORTS**

Supt. Carolan relayed the following: 1) He sent out a message on Friday, February 11, 2022 regarding the mask policy change. 2) He shared that the COVID-19 booster clinic that was held at the high school went well with both students and community members getting their booster shot. 3) The second Strategic Planning Task Force meeting is coming up on February 22, 2022. The first sessions had great participation from both community members and students. 4) The superintendent search is moving forward.

Board of Education Committee Reports & Communication

**DeMuth** – None

**Duellman** – Absent

**Johnson** – Asked about the school board mini-retreat that is scheduled for February 28, 2022, wondering if it was necessary to keep this date. The board decided to cancel that meeting but agreed that if discussion points came up and a meeting was needed, a special meeting could be called in March or April.

**McFarlen** – Has no meetings, but mentioned the student board representative and asked how to get one back on the school board. Chair Pagel suggested a junior student who could represent the student body for the remainder of this school year, and also sit on the school board for their senior year. Principal Rowekamp said he could have a student start as early as the March board meeting.

**Seaquist** – None

**Pagel** – Asked the other board members to go and listen to the Q & A session from the MSBA Superintendent search which can be found on the school website.

**ADJOURNMENT**

A motion was made by Member McFarlen, seconded by Member Johnson, and carried unanimously to adjourn the meeting at 7:50 PM.

Heather Duellman, Clerk  
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