

REGULAR BOARD MEETING MINUTES

Monday, May 10 2021

Chair Ron Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 6:03 PM in the Dover-Eyota High School Media Center. Other Board members present: Don Andring, Tamara DeMuth, Heather Duellman, James Johnson, Shawna Seaquist, and Superintendent Mike Carolan. Absent: Jessica McFarlan. Also in attendance were High School Principal Todd Rowekamp, Elementary Principal Dr. Jeanne Svobodny, Teaching & Learning Director Nick Truxal, Business Manager Gary Betcher, and Administrative Assistant Tara Dabelstein.

The Pledge of Allegiance was recited.

Approve the Agenda

A motion was made by Member Johnson, seconded by Member DeMuth, and carried unanimously to approve the agenda.

Visitors to Address the Board

None

Board Meeting Minutes

A motion was made by Member Johnson, seconded by Member Andring, and carried unanimously to approve the April 12, 2021 Regular Board Meeting Minutes.

Consent – Approve Regular District Bills and Special District Bills

With Member Andring abstaining, a motion was made by Member Johnson, seconded by Member DeMuth, and carried unanimously to approve the Regular District Bills totaling \$76,771.66, and the Special District Bills totaling \$82,783.93.

Approve the Treasurer's Report

A motion was made by Member Johnson, seconded by Member Seaquist, and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$5,677,939.84 and the April electronic transfers.

RECOGNITIONS

Food & Nutrition Director Carrie Frank attended the meeting with some of her staff. She took time to recognize her Food & Nutrition Department staff, and commended them on their flexibility and ability to work with and within the pandemic. She stated that they are a phenomenal team! May 7th was School Lunch Hero Day and she stated that they are all heroes. It has been a very challenging time, but they have prevailed and have risen to all the challenges.

High School Cook Dan Archer presented Mrs. Frank with a token of appreciation from the food service staff. Recognizing her for her hard work and leadership. Mr. Archer stated that she is a great leader of her team, the core of the food service department, and that she has always gone above and beyond to help.

Mrs. Frank closed out by thanking the School Board for allowing her to be there to honor her staff.

Dr. Principal Jeanne Svobodny recognized the school nurses sharing that Wednesday, May 12th is National School Nurse Day. She noted that the Dover-Eyota School nurses, Nicole Pochron, Chris Eck, and Joyce Peterson, have done a phenomenal job during this pandemic. They have worked very, very hard, keeping up on the day to day issues as well as adding all the Covid related items to their list.

Superintendent Michael Carolan shared that the elementary staff reached out to him and wanted to be sure that Dr. Principal Jeanne Svobodny was recognized for all the work she had done. Superintendent Carolan added that all the administrators have done so much to get through this pandemic. He wanted to make them aware that it is noticed and appreciated.

Teaching & Learning Director Nick Truxal recognized Mrs. Jenny Thompson, stating she was amazing and is going to be missed. Dr. Svobodny added that Dover-Eyota has been the only school district Mrs. Thompson has taught in.

CABINET COMMUNICATIONS

Activities Director/Assistant Principal – John Ostrowski shared the following: Absent

Teaching & Learning Department – Nick Truxal shared the following: There are 95 official opt outs for the MCAs this year, whereas in a normal year is 6. There are about 50 students who just didn't show up for tests, and a large amount of testing students who have opted themselves out. This means that Dover-Eyota will be getting scores that will not accurately reflect the learning at Dover-Eyota.

Elementary School Principal – Dr. Jeanne Svobodny shared the following: 1) In past years for summer school, the elementary was lucky to get 35-40 students to attend. This year the acceptance rate is up to 65 students. Dr. Svobodny believes this is due to the district being able to provide transportation this year. There will be smaller classes this year for summer school to better hone in on skills the students missed during the school year. 2) Field trips are underway, all of them being outdoors. 3) PATT has a book fair as well as a small clothing sale going on. 4) There is one 1st grade class that is quarantined, due to one student who tested positive for covid. This class will be out until May 21st. 5) There will be 2 babies arriving this week, which bring a need for long-term substitutes. One of the long-term substitutes is a former graduate and, she will be the art long-term substitute teacher. The other teacher is a Special Education teacher and kudos to the special education department. They have divided up the students of the teacher on leave, and will be absorbing them into their daily caseloads in her absence. Dr. Svobodny shared there had been difficulty finding substitute teachers and paraprofessional substitutes. She thanked her staff for stepping up and filling in where they could, stating they have been so gracious about filling in, and she really appreciates them.

High School Principal – Todd Rowekamp shared the following: 1) A lot of his time has been spent with hiring, prom and graduation. 2) With the hiring needed, Dover-Eyota was fortunate that we were made aware early as to who would not be returning, so we were able to get some solid candidates. Mr. Rowekamp stated that he offered last position to a candidate that afternoon and he should know if they accept the offer tomorrow. 3) There are changes moving in the positive direction. There have been college visits, senior night out is planned, there are field trips scheduled, all good things happening. 4) Prom and graduation restrictions have been lessened and hopefully all will go well. The students wanted an outside prom, but graduation is leaning more towards indoor. It is looking like we should be able to have a more typical graduation, masks will still be required but seating limitations have opened up more. 5) Mr. Rowekamp wanted to echo Dr. Svobodny's statement on the difficulty finding substitutes, stating that the HS/MS teachers have really stepped up to help cover the needs as well.

District Feedback Forms - None

REPORTS

Dover-Eyota Eagles Foundation Update – No update.

2021-2022 Academic Calendar Review and Suggested Changes (Attachment A)

Superintendent Carolan went over the calendar and discussed the changes that were made.

A motion was made by Member Johnson, seconded by Member Duellman, and carried unanimously to approve the revised 2021- 2022 Academic Calendar.

First Reading of the Revised 2020-2021 Revenue & Expenditure Budget (Attachment B) – Business Manager Gary Betcher went through the document to explain areas and amounts.

First Reading of the Draft 2021-2022 Preliminary Revenue & Expenditure Budget (Attachment C) –Business Manager Gary Betcher went through these numbers as well and answered questions from the Members.

Review Levy and Health & Safety Projects – It was decided that the district will hold back on the asbestos project until next year. They will get some cost projections for some of the other health and safety projects that are needed as well, and make a decision on how to move forward in the coming months.

COVID-19 Updates: Superintendent Carolan shared the following: 1) He discussed the newest updates from the MDE stating that May 7th and May 28th are both big dates for restrictions being lifted. He noted that we still need to be safe and cautious, and that we are not out of the woods yet. 2) The FDA has now approved the Pfizer vaccine for 12-15 year olds. 3) Superintendent Carolan went over and shared the results of the survey he had sent out to the community regarding the COVID vaccine clinic held here at Dover-Eyota.

OLD BUSINESS

Second Reading and approval of the 2021-2022 School Year SACC Handbook

A motion was made by Member Andring, seconded by Member Johnson, and carried unanimously to approve the 2021-2022 School Year SACC Handbook.

NEW BUSINESS

Grand Diplomas to the Class of 2021(Attachment D)

A motion was made by Member Andring, seconded by Member Johnson, and carried unanimously to grant diplomas to the Class of 2021 pending completion of requirements.

Let Bids for Trash Services

A motion was made by Member Johnson, seconded by Member Duellman, and carried unanimously to let bids for trash services.

Approve Senior Class Cruise

A motion was made by Member Andring, seconded by Member Seaquist, and carried unanimously to approve the Senior Boat Cruise.

Approve Community Resource Officer Contract

A motion was made by Member Andring, seconded by Member Seaquist, and carried unanimously to approve the Community Resource Officer Contract.

Consent – Accept Resignations, Hires, and Donations

A motion was made by Member Andring, seconded by Member Johnson, and carried unanimously to:

Accept Retirement: JENNIFER THOMPSON Third Grade Teacher, 33 years at Dover- Eyota. The Board thanked Mrs. Thompson for her years of service noting she is was a great teacher and a great individual.

A motion was made by Member Johnson, seconded by Member Andring, and carried unanimously to:

Accept Retirement: STEVE HERRICK HS/MS Custodian, 5 years at Dover- Eyota

Accept Hires: MICHELLE ANDERSON HS/MS Secretary; PETER HINTZ HS/MS English Teacher; XAVIER RISER Industrial Technology Teacher; KATERINA BROWN Agriculture Teacher & FFA Advisor; CADY NIELSON, KEELI REDIG, KATIE KAHN & MARY HANSEN as Summer School Paraprofessionals; KRISTEN SHAPPELL, NICOLE EINSMAN, GRETCHEN BRINKMAN, ROSANN EINSMAN, BRITTNEY JARLAND as Summer School Teachers; NICOLE WOLF & JILL MAGNUSON as Targeted Services Summer School Teachers

Donations: HIAWATHA SNO-SEEKERS, INC. \$250 for Clay Target

HEARING OF REPORTS

Superintendent Carolan relayed the following: 1) The Esser funds the districts have gotten for Covid funding have regulations stating 20% of the funds need to go towards addressing learning loss. These will be used for summer school. 2) The Covid numbers in Olmsted continue to rise a little. 3) Negotiations Committee will meet on May 13th. 4) He shared that a retired teacher Dave Starnes, donated \$10,000 to Dollars for Scholars for scholarship for students who want to become math teachers. 5) Community Education is starting to open up classes again and they are filling up.

Board of Education Committee Reports & Communication

Andring – Shared that he has had no meetings, noting that Dave Starnes was a long time math teacher, who he has a lot of respect for.

DeMuth– Shared that she has completed the MSBA trainings, and she has the Negotiations Committee Meeting this week.

Duellman – Shared that she has completed the MSBA trainings. She also shared that she was part of the Calendar Committee, and she thinks they did a really good job considering and looking at all different angles. She also shared that she loved seeing the food staff here, noting that it is pretty impressive what they have done during this pandemic.

Johnson – Shared that he had nothing to report, but that he will be attending the Negotiations Committee Meeting as well as the Meet & Confer Meeting. He also asked about School Board representation at graduation, and it was decided that Members, Johnson, DeMuth, and Andring, who all have children/grandchildren graduating will be on stage along with Chair Pagel.

McFarlen – absent

Seaquist – Share that she has completed the MSBA trainings, and she has the Meet & Confer Meeting.

Pagel – Shared that HVED is continuing to struggle with finding substitutes as well. They are short staffed but pulling it together to make it to the finish line with their focus being on meeting the needs of the students. He shared that he appreciated Mrs. Frank and the Food Service Staff and all the work they have done. He also shared that Dave Starnes was a great math teacher and coach; he was top notch in character. He is pleased that Dave would extend that scholarship offer to D-E students who want to be a math teacher.

ADJOURNMENT

A motion was made by Member Johnson, seconded by Member DeMuth, and carried unanimously to adjourn the meeting at 8:04 PM.

Heather Duellman, Clerk
TD

Final Board Approved 5/10/2021

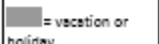
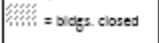
No School for Gr K-5 on September 7 & 8 due to scheduled conferences/assessments
No School for Gr K-12 on October 20 due to scheduled conferences and assessments

**Dover-Eyota Public Schools
2021-2022 Calendar**

Student contact days: 174
 P/T conference days (24 hours)
 Inservice Workday
 8/30 8/30
 8/31 8/31
 9/1 9/1
 9/2 9/2

Work / Inservice days may be adjusted by the individual building.

Q1 = 42 days
 Q2 = 44 days
 Q3 = 43 days
 Q4 = 45 days

KEY:
 NS = No School
 I = Inservice for teachers
 W = Workday for teachers
 EO = Early Out (EL @ 12:55, HS @ 1:07.)
 LS = 1-Hr Late Start
 = vacation or holiday
 = bldgs. closed
 Graduation 5/29

August 2021

2	3	4	5	6
9	10 Primary Bldgs (No work/No 6:00AM)	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31 W/I			

September 2021

		1 W/I	2 W/I	3
6 NS Labor Day Bldgs Closed	7 6-12 First Student Day	8	9 K-5 First Student Day	10
13	14	15 LS	16	17
20	21	22 LS	23	24
27	28	29 LS	30	

October 2021

				1
4	5	6 LS	7	9
11	12	13 LS	14	15
18	19 K-12 PM Conferenc es	20 K-12 PM Conferenc es/assess ments	21 NS MEA	22 NS
25	26	27 LS	28	29

November 2021

1	2 General Bldgs (No work/No 6:00AM)	3 LS	4	5 End 1 st Quarter
8 NS W/I	9	10 LS	11 Vocavac Day (No working days)	12
15	16	17 LS	18	19
22	23	24 NS	25 NS Bldgs Closed	26 NS Bldgs Closed
29	30			

December 2021

		1 LS	2	3
6	7	8 LS	9	10
13	14	15 LS	16	17
20	21	22 LS	23 NS	24 NS Bldgs Closed
27 NS Bldgs Closed	28 NS	29 NS	30 NS	31 NS Bldgs Closed

January 2022

3 School Resumes	4	5 LS	6	7
10	11	12 LS	13	14
17 Martin Luther King Jr. Day	18	19 LS	20	21 EO/W End 2 nd Quarter
24 NS W/I	25	26 LS	27	28
31				

February 2022

	1 General Bldgs (No work/No 6:00AM)	2 LS	3	4
7	8	9 LS	10	11
14	15	16 LS	17	18
21 K-12 PM Conferenc es	22	23 LS	24 K-5 PM Conferenc es	25 NS
28				

March 2022

	1	2 LS	3	4
7	8 Primary Bldgs (No work/No 6:00AM)	9 LS	10	11
14	15	16 LS	17	18
21	22	23 LS	24	25 End 3 rd Quarter
28 NS W/I	29	30 LS	31	

April 2022

				1
4	5	6 LS	7	8
11	12	13 LS	14 NS	15 NS Bldgs Closed
18 NS	19 School Resumes	20 LS	21	22
25	26	27 LS	28	29

May 2022

2	3	4 LS	5	6
9	10	11 LS	12	13
16	17	18 LS	19	20
23	24	25 LS	26 Last Day for Seniors	27
30 NS Bldgs Close	31			

June 2022

		1	2	3 EO/W End 4 th Quarter
6 W/I	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

July 2022

				1
4 Bldgs Closed	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

DOVER-EYOTA PUBLIC
Independent School District #533

2020 - 2021
REVENUE & EXPENDITURE BUDGET

Revised
May 10, 2021

FUND	REVENUE	EXPENDITURES	NET
GENERAL FUND	\$12,134,999	\$11,808,786	\$326,213
<i>Unassigned</i>	<i>\$10,929,992</i>	<i>\$10,963,960</i>	<i>(\$33,968)</i>
<i>H & S / Integ. / Unemp.</i>	<i>\$61,521</i>	<i>\$66,382</i>	<i>(\$4,861)</i>
<i>Long Term Facility Maint.</i>	<i>\$473,120</i>	<i>\$111,514</i>	<i>\$361,606</i>
<i>Oper. Capital</i>	<i>\$267,962</i>	<i>\$166,350</i>	<i>\$101,612</i>
<i>Restricted / Assigned</i>	<i>\$402,404</i>	<i>\$500,580</i>	<i>(\$98,176)</i>
FOOD SERVICE	\$501,928	\$545,897	(\$43,969)
COMMUNITY ED.	\$318,225	\$392,109	(\$73,884)
<i>Reserved - CE</i>	<i>\$129,644</i>	<i>\$178,316</i>	<i>(\$48,672)</i>
<i>School Readiness</i>	<i>\$150,802</i>	<i>\$204,401</i>	<i>(\$53,599)</i>
<i>EC Family Ed.</i>	<i>\$35,279</i>	<i>\$5,096</i>	<i>\$30,183</i>
<i>Undesignated</i>	<i>\$2,500</i>	<i>\$4,296</i>	<i>(\$1,796)</i>

DOVER-EYOTA PUBLIC
Independent School District #533

2021 - 2022
REVENUE & EXPENDITURE BUDGET

Preliminary
May 10, 2021

FUND	REVENUE	EXPENDITURES	NET
GENERAL FUND	\$12,043,678	\$11,770,057	\$273,621
<i>Unassigned</i>	<i>\$10,784,252</i>	<i>\$10,985,617</i>	<i>(\$201,365)</i>
<i>H & S / Integ. / Unemp.</i>	<i>\$66,521</i>	<i>\$66,382</i>	<i>\$139</i>
<i>Long Term Facility Maint.</i>	<i>\$473,120</i>	<i>\$111,514</i>	<i>\$361,606</i>
<i>Oper. Capital</i>	<i>\$267,962</i>	<i>\$166,350</i>	<i>\$101,612</i>
<i>Restricted / Assigned</i>	<i>\$451,823</i>	<i>\$440,194</i>	<i>\$11,629</i>
FOOD SERVICE	\$616,000	\$653,329	(\$37,329)
COMMUNITY ED.	\$433,480	\$462,567	(\$29,087)
<i>Reserved - CE</i>	<i>\$189,454</i>	<i>\$202,349</i>	<i>(\$12,895)</i>
<i>School Readiness</i>	<i>\$203,302</i>	<i>\$228,039</i>	<i>(\$24,737)</i>
<i>EC Family Ed.</i>	<i>\$38,224</i>	<i>\$29,479</i>	<i>\$8,745</i>
<i>Undesignated</i>	<i>\$2,500</i>	<i>\$2,700</i>	<i>(\$200)</i>

<u>FirstName</u>	<u>LastName</u>	<u>FirstName</u>	<u>LastName</u>
PORSHA	ABRAHAMSON	KAYLEE	SALERNO
GRACE	ALLEN	SHAYNA	SALERNO
JESSE	ALLEN	TYLER	SHEA
KENNEDY	ALLEN	ABIGAIL	SPELTZ
TAYLOR	ALLEN	TARRIN	STEPHANS
JADEN	ANDRING	TYLER	STEPHANS
SPENCER	ARENDT	ANTHONY	SWENSON
CAMRYN	AXLEY	EMILI	TEBAY
ERIKA	BANITT	TAYAN	THOMAS
NOLAN	BUSHMAN	WILLIAM	THOMAS
KYRA	COURSON	ALLISON	THOMPSON
MADALYN	DE YOUNG	COLTEN	TROGSTAD
LANDON	DeMUTH	ABIGAIL	TROKE
SADIE	DeROUIN	McKRAY	TUMA
CRYSTAL	DOCKEN	ERIN	TWERNBOLD
CHRISTOPHER	GREEN	THOMAS	WALLER
DUSTIN	HAGER	HALEY	WALSH
ALEX	HANSEN	OLIVIA	WATSON
WILLIAM	HARVEY	SPENCER	WELSH
ALEXUS	HEINS	NGAO SHOUA	WHITETHORN
ABIGAIL	HEINZELMAN	ADAM	WIBSTAD
DOMINIC	HOFFMAN	ERIC	WICKELGREN
COREY	HOLST	LEXY	WILLIAMS
OLIVIA	IHRKE	MATTHEW	WORLEY
OLIVIA	JANET	ADDISYN	YOUNG
LINDSEY	JOHNSON	LUKE	ZIEMER
TYLER	JOHNSON		
ZAKARY	KELLEN		
KYLIE	LACEY		
BLAKE	LEHNERTZ		
SHELBI	LONG		
RYLEE	MAKI		
PEYTON	MARTIN		
ROBERT	MASON		
DAWSON	McLAUGHLIN		
GRACE	McNALLAN		
MAKENZIE	MENTLICK		
SKYE	NELSON		
SAMUEL	NORENBERG		
MARIAH	PALMBY		
CAMIELLE	PETERSON		
BLAKE	PONTO		
LUKE	RASMUSSEN		
KYLIE	REYNOLDS		
HAILEY	RIEKE		
MITCHELL	RUBOW		