

REGULAR BOARD MEETING MINUTES

Monday, December 14, 2020

Chair Ron Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 6:30 PM in the Dover-Eyota High School Media Center and via Microsoft Teams. Other Board members present: Don Andring, Julie Austinson, Heather Duellman, James Johnson, Jessica McFarlen, Linda Nelson, and Superintendent Mike Carolan. Absent: none. Also in attendance were High School Principal Todd Rowekamp, Elementary Principal Dr. Jeanne Svobodny, Activities Director/Assistant Principal John Ostrowski, Business Manager Gary Betcher, and Administrative Assistant Tara Dabelstein.

The Pledge of Allegiance was recited.

Approve the Agenda

A motion was made by Member Johnson, seconded by Member Austinson, and carried unanimously to approve the agenda.

Visitors to Address the Board

None

Consent – Approve Board Meeting Minutes

A motion was made by Member Andring, seconded by Member Johnson, and carried unanimously to approve the November 2, 2020 Special Board Meeting Minutes, November 9, 2020 Regular Board Meeting Minutes, November 13, 2020 Special Board Meeting Minutes and November 23, 2020 Mini – Retreat Board Meeting Minutes.

Consent – Approve Regular District Bills and Special District Bills

A motion was made by Member Austinson, seconded by Member Johnson, and carried unanimously to approve the Regular District Bills \$166,033.14, and the Special District Bills totaling \$122,959.82.

Approve the Treasurer's Report

A motion was made by Member Johnson, seconded by Member Austinson, and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$5,356,300.78, and the November electronic transfers.

RECOGNITIONS

Superintendent Carolan recognized Member Nelson for her eight years of service on the Dover-Eyota School Board along with Member Austinson for her 12 years of service on the Dover-Eyota School Board.

CABINET COMMUNICATIONS

High School Principal – Todd Rowekamp shared the following: He has been in communication and meeting with other principals in the area and around the state and the failure rates and what can be done to help students succeed during COVID-19 is a big discussion topic. 2) He congratulated and thanked Members Nelson and Austinson for their time on the school board.

Activities Director/Assistant Principal – John Ostrowski shared the following: 1) He, along with Superintendent Carolan and Member Duellman met with the students from UW Platteville to go over their final project regarding the Dover-Eyota field renovation. The students did a great job especially since they were unable to do a field study here at Dover-Eyota due to COVID-19. 2) The State High School League has been working with the winter sports schedules to allow spring sports to hold a regular schedule due to missing their season last year. 3) He thanked Members Nelson and Austinson for their years of service and input over the years.

Teaching & Learning Department – Nick Truxal was absent.

Elementary School Principal – Dr. Jeanne Svobodny shared the following: 1) We are continuing to provide support to teachers and students for overall wellbeing and mental health along with building maintenance and

cleanliness. 2) Things seem to be settling into a routine and teachers and parents seem to be finding what will work best for them and their students. 3) Due to the pre-school students missing the opportunity for peer interactions, the decision was made to pause tuition during distance learning time. 4) The elementary started a small group session, which consists of five kindergarten students, who are higher risks, who come to the building from 8-10 am. On Friday's two preschool students join this group. 5) Member Johnson asked about concerns and what isn't going well. Dr. Svobodny shared that the technology glitches are the main issue but teachers state that 90-100% of students show up and turn in their work.

DISTRICT FEEDBACK FORMS

None

REPORTS

Presentation of the 2019-2020 Audit by Clifton/Larson/Allen

Luke Greden of CliftonLarsonAllen gave a quick summary of the 2019-2020 Audit Report. A summary of the fund balances:

- Fund Balances: General Fund Unassigned Balance was \$1,467,731 (down), Restricted was \$204,441 (up), Operating Capital was \$150,894 (down), Long-term Facilities Maintenance was \$688,381 (up), Food Service was \$252,035 (up), Community Services was at \$30,744 (down), and Debt Service was \$328,484 (down).
- The General Fund Revenue consisted of 87.23% from state sources, 7.92% from local property taxes, 3.77% from other sources, and 1.08% from federal sources.

A complete audit report will be available in the Superintendent's Office upon request.

A motion was made by Member Andring, seconded by Member Austinson, and carried unanimously to accept the 2019-2020 Audit.

COVID-19 Updates: Nothing new to present at this time.

OLD BUSINESS

None

NEW BUSINESS

Approve the Final 2020 Payable 2021 Levy

A motion was made by Member Johnson, seconded by Member Andring, and carried unanimously to approve the Final 2020 Payable 2021 Levy (Attachment A).

Annual Adoption of the Resolution Establishing a Combined Polling Place

A motion was made by Member Austinson, seconded by Member Johnson, and carried unanimously to adopt the Resolution Establishing a Combined Polling Place (Attachment B) A roll call vote was taken with the following voting in favor: Andring, Nelson, Austinson, Pagel, Johnson, and Duellman. Those voting against the same: none. The resolution carried unanimously.

Approve the 2020-2022 Labor Agreement with Local No. 320 Teamsters

A motion was made by Member Andring, seconded by Member Johnson, and carried unanimously to approve the 2020-2022 Labor Agreement with Local No. 320 Teamsters.

Approve the 2020-2022 Master Agreement with Dover-Eyota Principal's Association

A motion was made by Member Austinson, seconded by Member Andring, and carried unanimously to approve the 2020-2022 Master Agreement with Dover-Eyota Principal's Association.

Approve Cabinet, District Office and Miscellaneous Contracts

A motion was made by Member Nelson, seconded by Member Austinson, and carried unanimously to approve the Cabinet, District Office and Miscellaneous Contracts.

Consent – Accept Resignations and Hires and Donation

A motion was made by Member Nelson, seconded by Member Johnson, and carried unanimously to accept the:

Resignations: 8th grade Softball Coach & 7th Grade Volleyball Coach SIDNEY SCHOTT

Hires: None

Donations: LUAN DANIELS \$25, KELLY ALLEN \$100, MARK & RENEE STANCHFIELD \$100, KIMBERLY AMUNDSON \$25, and DERRICK & AMBER HARDTKE \$50 for the Sharing Tree; BARBARA BARRETT \$1,460 & THOMAS & JAN BERNSTORF \$100 in memory of Warren Barrett to Dover-Eyota Football; JERRY FINLEY \$100 in memory of Gary Elzen to Dover-Eyota Wrestling; DON'S ELECTRIC \$602.42 to Dover-Eyota Schools; JAMES & SHERRY NIGON \$100 in memory of Joan Wilcox and \$100 in memory of Helen Isensee Swore to the Angel Account

HEARING OF REPORTS

Supt. Carolan relayed the following: 1) The tiles in a science room have been replaced due to asbestos. 2) Food and Nutrition Manager Carrie Frank is doing a great job in her department with about 4500 meals being prepared on a weekly basis. 3) Critical Worker Child Care (CWCC) is going well overall. Computers have been purchased so students can do school work while in SACC. 4) Work on the next strategic plan will begin with more information coming in January. 5) The MSBA Leadership conference is in January.

Board of Education Committee Reports & Communication

Andring – Negotiations went really well his year and he complimented Member Johnson on his leadership on that committee. He wished everyone a Merry Christmas and Happy New Year. And thanked Member Nelson for her 8 years of service and input and Member Austinson for her 12 years of service and input, noting that he appreciated them very much.

Nelson – Thanked everyone for their kindness, stating that it has been a great 8 years. She welcomed the new and not so new board members and wished them all the luck and success. She thanked Superintendent Carolan for his support and kindness.

Austinson – Stated that 12 years is a long time. It was a privilege and an honor and she really enjoyed being on the board. She was able to utilize her education and skills, and enjoyed that growth. She stated that she appreciated Member Andring and Chair Pagel for taking her under their wing when she first started. It has been a joy to work with the different groups of people and committees. She stated that it was so nice to work with staff and to see consistence solid gold star staff. She wished everyone luck in the future.

Johnson – Share that the COVID-19 Advisory Committee meetings continue to be good collaboration meetings, and he shared that the Negotiation Committee meetings with the Teamsters and the Principals went well.

McFarlen – None

Duellman – Shared that it has been interesting to attend COVID-19 meetings and that it was fun to be an observer to the meeting with the students from UW Platteville.

Pagel – Shared that a past board member, John Ferrier, had passed away. He also thanked Members Nelson and Austinson for their time and dedication to the board and the things that they brought to that table, he wished them both well.

ADJOURNMENT

A motion was made by Member Austinson, seconded by Member Nelson, and carried unanimously to adjourn the meeting at 8:21 PM.

_____, Clerk

TD

Minnesota Department of Education
Levy Limitation and Certification Report
2020 Payable 2021

District Number/Type: 0533-01
District Name: Dover-Eyota Public School District
Home County: OLMSTED

Date Printed: 12/14/20
Limits Update: 11/12/20
Certificat Submitted: 12/14/20

	LIMIT	PROPOSED	CERTIFIED
SUBTOTALS BY LEVY CATEGORY			
GENERAL - RMY VOTER - JOBZ EXEMPT	0.00	0.00	0.00
GENERAL - RMY OTHER - JOBZ EXEMPT	643,591.44	643,591.44	643,591.44
GENERAL - NTC VOTER - JOBZ EXEMPT	0.00	0.00	0.00
GENERAL - NTC OTHER GENED - EXEMPT	0.00	0.00	0.00
GENERAL - NTC OTHER - JOBZ EXEMPT	355,322.06	355,322.06	355,322.06
COMMUNITY SERVICE - NTC OTHER - JOBZ EXEMPT	51,684.59	51,684.59	51,684.59
GENERAL DEBT - NTC VOTER - JOBZ NONEXEMPT	1,555,144.81	1,555,144.81	1,555,144.81
GENERAL DEBT - NTC OTHER - JOBZ NONEXEMPT	0.00	0.00	0.00
OPER DEBT - NTC VOTER - JOBZ NONEXEMPT	0.00	0.00	0.00
OPER DEBT - NTC OTHER - JOBZ NONEXEMPT	0.00	0.00	0.00
SUBTOTALS BY FUND			
GENERAL FUND	998,913.50	998,913.50	998,913.50
COMMUNITY SERVICES FUND	51,684.59	51,684.59	51,684.59
GENERAL DEBT SERVICE FUND	1,555,144.81	1,555,144.81	1,555,144.81
LIABILITY DEBT SERVICE FUND	0.00	0.00	0.00
SUBTOTALS BY TAX BASE			
REFERENDUM MARKET VALUE	613,591.44	613,591.44	613,591.44
NET TAX CAPACITY	1,962,151.46	1,962,151.46	1,962,151.46
SUBTOTALS BY TRUTH IN TAXATION CATEGORY			
VOTER APPROVED	1,555,144.81	1,555,144.81	1,555,144.81
OTHER	1,057,598.39	1,050,598.39	1,050,598.39
TOTAL LEVY			
TOTAL LEVY	2,605,742.90	2,505,742.90	2,605,742.90

The school district must submit the completed original of this form to the home county auditor by December 28, 2020. A duplicate form must be submitted to Minnesota Department of Education, School Finance Division, 1500 Highway 36 West, Roseville, MN 55113, by January 7, 2021.

The certified levy listed above is the levy voted by the school board for taxes payable in 2021.

Signature of School Board Clerk



Date of Certification

12-14-2020

**RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD
ON THE DAY OF A STATEWIDE ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 533, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. **Each combined polling place must be a polling place that has been designated by a county or municipality.** The following combined polling places are established to serve the precincts specified for a school district special and general elections not held on the same day as a statewide election:

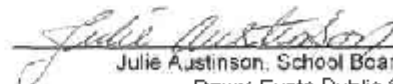
Combined Polling Place: Dover-Eyota High School
615 South Ave. SW
Eyota, MN 55934

This combined polling place serves all territory in Independent School District No. 533 located in Dover Township, Elmira Township, Eyota Township, Marion Township P-1, Orion Township, Quincy Township, Viola Township; the City of Dover, and the City of Eyota; Olmsted County, Minnesota.

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a nonreturnable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor, who shall change the registrant's status to "challenged" in the statewide registration system.


Julie Austinson, School Board Clerk
Dover-Eyota Public Schools
December 14, 2020