

# REGULAR BOARD MEETING MINUTES

Monday, September 14, 2020

Chair Ron Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 6:03 PM in the Dover-Eyota High School Media Center. Other Board members present: Don Andring, Julie Austinson, Heather Duellman, James Johnson, Jessica McFarlan, Linda Nelson, and Superintendent Mike Carolan. Absent: none. Also in attendance were High School Principal Todd Rowekamp, Elementary Principal Dr. Jeanne Svobodny, Activities Director/Assistant Principal John Ostrowski, Teaching & Learning Director Nick Truxal, Business Manager Gary Betcher, and Administrative Assistant Tara Dabelstein.

The Pledge of Allegiance was recited.

## Approve the Amended Agenda

A motion was made by Member Johnson, seconded by Member McFarlan, and carried unanimously to approve the amended agenda.

## Visitors to Address the Board

None

## Consent – Approve Board Meeting Minutes

A motion was made by Member Johnson, seconded by Member McFarlan, and carried unanimously to approve the August 10, 2020 Regular Board Meeting Minutes and the August 24, 2020 Mini Retreat Board Meeting Minutes.

## Consent – Approve Regular District Bills and Special District Bills

With Member Andring abstaining, a motion was made by Member Johnson, seconded by Member Austinson, and carried unanimously to approve the Regular District Bills totaling \$315,231.61, and the Special District Bills totaling \$186,845.47.

## Approve the Treasurer's Report

A motion was made by Member Johnson, seconded by Member Duellman, and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$5,662,864.58, and the August electronic transfers.

## RECOGNITIONS

Superintendent Carolan recognized the teachers for continually doing an amazing job teaching in these very trying times.

## CABINET COMMUNICATIONS

Activities Director/Assistant Principal – John Ostrowski shared the following: 1) The 6<sup>th</sup> grade lacked an Open House this year due to COVID-19. The 6<sup>th</sup> grade teachers created a really nice video to introduce themselves and show a virtual tour of the building, and Mr. Ostrowski gave five or six separate tours for 6<sup>th</sup> grade families. 2) The locker rooms are open with a number of restrictions and stipulations in place. They will now basically be a changing room. This plan has seemed to work well so far. 3) There will be a Minnesota State High School League Board workshop and meeting in the first part of October.

Teaching & Learning Department – Nick Truxal shared the following: 1) The teachers are learning how to utilize technology as well as how to teach in two physically different places at the same time, all while trying to provide social, emotional, mental health, and trauma informed classrooms. 2) Thank you to the Technology Department, Bryan Berg and Nathan Masching, who continue to impress Mr. Truxal as the staff continue to have unique technology needs.

Elementary School Principal – Dr. Jeanne Svobodny shared the following: 1) The Nursing Team did a great job giving information to the staff during their, "Let's talk about COVID-19" presentation. 2) There have been many logistical changes at the elementary all for the purpose of creating a safe environment for the students and staff to keep them in the building and in the in-person model.

High School Principal – Todd Rowekamp shared the following: 1) Teachers are working really hard to make the school days run smoothly. Wednesdays are turning out to be a good things for teachers, as it offers them opportunities to regroup, plan, solve problems, and offer student support. 2) There are Faculty meeting on Wednesday afternoons. 3) The senior open campus was allowed from the beginning of the year during the 2019-20 school year, Mr. Rowekamp will get the paperwork for that started again soon for the seniors this school year. 4) There is a lot of time being spent on COVID-19 related situations as well as a lot of learning and process sharing.

### **DISTRICT FEEDBACK FORMS**

None

### **REPORTS**

COVID-19 Updates: Supt Carolan opened the discussion on COVID-19 related items, thoughts, questions, and concerns. There was good discussion among the board members and administrative team about policies, procedures, and how different scenarios are or will be handled. This will be a consistent report item on all future agendas during COVID-19.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

#### Adopt the Proposed 2020 Payable 2021 Levy

Supt. Carolan advised that, at the current time, the levy indicated a -1.52% decrease, the levy could change after the county auditor adjustments are made. Supt. Carolan recommended the Board approve the maximum proposed levy at this time. Supt. Carolan relayed that the Board could decrease it in December when approving the final levy, but could not increase it at that time.

A motion was made by Member Austinson, seconded by Member Andring, and carried unanimously to adopt the maximum proposed 2020 Payable 2021 Levy (Attachment A).

#### Consent – Accept Resignations and Hires and Donation

A motion was made by Member Nelson, seconded by Member Johnson, and carried unanimously to accept the:

Resignations: Media Center Instructional Assistant KATIE VAN METER, Route Bus Driver/LRP Route Driver SABRINA KONKEL, at end of 2020 season 8th grade Volleyball and 7/8th grade Softball Coach SHAUNA GROSKI, Instructional Assistant SHEILA SEARCY.

Hires: HEATHER LYKE as Teaching & Learning Specialist, SARAH KLAEHN as Instructional Assistant, JESSAMY JONES as Instructional Assistant, ANNIE BADE as 5th Grade Instructor, BOBBI WATERS as Behavior Interventionist, ISAAC VESEL as Full-time Substitute for 2020-2021 school year, JAMES JENSEN as HS/MS Custodian, SHANNON DOHRN Instructional Assistant.

Donations: MANNAKEE GROUP LLC \$1,200 for Girls Soccer, A A ALLERS & D M ZARS \$250 for D-E Meals, and Correction to the \$2,100 from BRAD & MYRA WICK (it is for Dover-Eyota general fund).

### **HEARING OF REPORTS**

Supt. Carolan relayed the following: 1) The current A/B group schedules at the high/middle school were discussed as well as Wednesday schedules. 2) The SACC program is the hardest to staff at this time. With COVID restrictions and staffing it has proven to be quite difficult. 2) He corrected the mileage on vans stated in his report to 210,000 miles on the vans that were replaced. 3) The Teamster negotiation meetings have begun and teachers have requested dates in October, January, and April or May, for Meet and Confer meetings to take place.

#### Board of Education Committee Reports & Communication

**Andring** – Negotiation meeting last week and again after the Board Meeting.

**Nelson** – No meetings

**Austinson** – No meetings

**Johnson** – Negotiations and COVID-19 Advisory Committee meetings. Both had good collaboration and conversations.

**McFarlen** – Negotiations are happening for teamsters

**Duellman** – UW Platteville Engineering students are going to come and help with the ballfields project. They will help design and draw it up improvement plans as their final project.

**Page** – All HVED programs have started and are running in person, face to face. The new level four program in Hokah was able to run for three days before they were delayed due to firewall issues. Other than that, things are going well there for students.

### **ADJOURNMENT**

A motion was made by Member Andring, seconded by Member Austinson, and carried unanimously to adjourn the meeting at 7:30 PM.

Julie Austinson, Clerk  
TD

LINE	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE	AVG. PRICE	AVG. PRICE
1000	GENERAL	1000	1000.00	1,000,000	1000.00	1000.00
1001	TECHNICAL SERVICE	1000	1000.00	1,000,000	1000.00	1000.00
1002	GENERAL USER SERVICE	1000	1000.00	1,000,000	1000.00	1000.00
1003	OPER. DEPT. SERVICE	1000	1000.00	1,000,000	1000.00	1000.00

LINE	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE	AVG. PRICE	AVG. PRICE
1004	GENERAL	1000	1000.00	1,000,000	1000.00	1000.00
1005	TECHNICAL SERVICE	1000	1000.00	1,000,000	1000.00	1000.00
1006	GENERAL USER SERVICE	1000	1000.00	1,000,000	1000.00	1000.00
1007	OPER. DEPT. SERVICE	1000	1000.00	1,000,000	1000.00	1000.00

LINE	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE	AVG. PRICE	AVG. PRICE
1008	GENERAL	1000	1000.00	1,000,000	1000.00	1000.00
1009	TECHNICAL SERVICE	1000	1000.00	1,000,000	1000.00	1000.00
1010	GENERAL USER SERVICE	1000	1000.00	1,000,000	1000.00	1000.00
1011	OPER. DEPT. SERVICE	1000	1000.00	1,000,000	1000.00	1000.00

2019-2020  
 2020-2021  
 2021-2022  
 2022-2023  
 2023-2024  
 2024-2025  
 2025-2026  
 2026-2027  
 2027-2028  
 2028-2029  
 2029-2030