

REGULAR BOARD MEETING MINUTES

Monday, July 13, 2020

Chair Ron Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 6:30 PM in the Dover-Eyota High School Media Center. Other Board members present: Don Andring, Julie Austinson, Heather Duellman, James Johnson, Jessica McFarlan, Linda Nelson, and Superintendent Mike Carolan. Absent: none. Also in attendance were High School Principal Todd Rowekamp, Elementary Principal Dr. Jeanne Svobodny, Activities Director/Assistant Principal John Ostrowski, Business Manager Gary Betcher, and Administrative Assistant Tara Dabelstein.

The Pledge of Allegiance was recited.

Approve the Agenda

A motion was made by Member Johnson, seconded by Member McFarlan, and carried unanimously to approve the agenda.

Visitors to Address the Board

None

Consent – Approve Board Meeting Minutes

A motion was made by Member Johnson, seconded by Member Austinson, and carried unanimously to approve the June 8, 2020 Regular Board Meeting Minutes.

Consent – Approve Regular District Bills and Special District Bills

With Member Andring abstaining, a motion was made by Member Austinson, seconded by Member Johnson, and carried unanimously to approve the Regular District Bills totaling \$55,707.96, and the Special District Bills totaling \$54,532.53.

Approve the Treasurer's Report

A motion was made by Member Johnson, seconded by Member Austinson, and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$5,621,734.80, and the June electronic transfers.

RECOGNITIONS

None

CABINET COMMUNICATIONS

Elementary School Principal – Dr. Jeanne Svobodny shared the following: 1) Briefly went through the COVID-19 Health and Safety document she created, outlining a number of the different safety areas that would need to be addressed before school is back in session.

High School Principal – Todd Rowekamp shared the following: 1) Discussed how preparing for next fall is a huge challenge and can feel overwhelming at times. He met with the teacher committee that was developed of 11 teachers, one from each department. This committee will meet to help with planning and to share input on the three different return to school scenarios that need to be created.

Activities Director/Assistant Principal – John Ostrowski shared the following: 1) The baskets, curtains and auto lift inspections in the gyms have been done. There are some repairs that are needed at the elementary that will need to be taken care of. 2) Community Education Coordinator, Susan Keller-Schafer, and John have been working closely together and diligently to let some of the summer activities to begin. 3) The Wall of Fame Committee met and, Robin (Clark) Harps, Eric Ferguson, and the 2015 State Girls Basketball Championship team will be inducted in September. 4) John held a middle school grading meeting, where he met with teachers and talked discussed the interest level in changing how middle school is graded. This idea is still in its infancy stages but will continue to be discussed and worked on. They will try to have a decision and plan in place by the end of 2020-2021 school year.

Teaching & Learning Department – Nick Truxal shared the following: Did not attend the meeting due to scheduled time away.

DISTRICT FEEDBACK FORMS

There were two feedback forms shared with the School Board Members. Both forms were from community members and were compliments to Food & Nutrition Director, Carrie Frank and her team.

REPORTS

First Reading of Handbook Changes

The Board will revisit the handbooks again in August.

OLD BUSINESS

Second Reading and Approval of Policies Requiring Annual Review

A motion was made by member Austinson, seconded by Member Nelson, and carried unanimously to approve the following policies that require annual review:

- 410 Family & Medical Leave
- 413 Harassment & Violence
- 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse
- 415 Mandated Reporting of Maltreatment of Vulnerable Adults
- 506 Student Discipline
- 509 Enrollment of Non-Resident Students
- 522 Student Sex or Gender Identify Nondiscrimination
- 807 Health and Safety Policy

Awarded the 2020-2021 Dairy Products, Fuel Products, Snow Removal Bids and High School/Middle School Parking Lot Sealing.

Supt. Carolan relayed the results of the bids received.

Dairy – Bids were received from Plainview Milk Products Cooperative and Ziebell's Hiawatha Foods, Inc.

A motion was made by Member Nelson, seconded by Member McFarlen, and carried unanimously to award the dairy bid to Ziebell's Hiawatha Foods, Inc.

Fuel – Bids were received from Feils Oil Co. Inc.

A motion was made by Member Andring, seconded by Member McFarlen, and carried unanimously to award the fuel bid to Feils Oil Co. Inc.

Snow Removal – Bids were received from Wigham Trucking, Inc.

A motion was made by Member Andring, seconded by Member Austinson, and carried unanimously to award the snow removal bid to Wigham Trucking, Inc.

HS/MS Parking Lot Sealing – Bids were received from M&M Construction, Inc. and Rochester Asphalt, Inc.

A motion was made by Member McFarlen, seconded by Member Nelson and carried unanimously, to award the parking lot sealing bid to M&M Construction, Inc.

NEW BUSINESS

Approval of the STEM Participation Agreement –

A motion was made by member Austinson, seconded by Member Nelson, and carried unanimously to approve the STEM Participation Agreement.

Approval of the HVED Agreement to Purchase Education Service –

A motion was made by member Andring, seconded by Member McFarlen, and carried unanimously to approve the HVED Agreement to Purchase Education Service.

Approval of the MOU with Family Service Rochester –

A motion was made by member Nelson, seconded by Member McFarlen, and carried unanimously to approve the MOU with Family Service Rochester.

Approval of the 10-year Long-Term Facility Maintenance Revenue/Expenditure Budget –

A motion was made by member Nelson, seconded by Member Andring, and carried unanimously to approve 10-year Long-Term Facility Maintenance Revenue/Expenditure Budget.

Adopt the Resolution Setting the School Board Election Filing Dates –

A motion was made by member Nelson, seconded by Member McFarlen, and carried unanimously to adopt the following resolution:

**NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT NO. 533
DOVER-EYOTA PUBLIC SCHOOLS
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No. 533 shall begin on Tuesday, July 28, 2020, and shall close at 5 o'clock PM on Tuesday, August 11, 2020.

The general election shall be held on Tuesday, November 3, 2020. At that election, three (3) members will be elected to the School Board for terms of four (4) years each.

Affidavits of Candidacy are available from the school district clerk designee, Tara Dabelstein, Dover-Eyota Public Schools, 615 South Avenue SW, Eyota MN 55934. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same general election. Affidavits of candidacy must list the term the candidate is seeking.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5 o'clock PM on August 11, 2020.

A roll call vote was taken with the following voting in favor: Andring, Nelson, Austinson, Johnson, Duellman, McFarlen, and Pagel. Those voting against the same: none. The motion carried unanimously.

Consent – Accept Resignations and Hires and Donation

A motion was made by Member McFarlen, seconded by Member Johnson, and carried unanimously to accept the:

Resignations: WANDA HANSON as 6th Grade Instructor, VICKY HUMBLE as 4th Grade Instructor, AMANDA KRUGER as 5th Grade Instructor.

Hires: JON RENKEN as HS/MS Math Instructor.

Donations: KARRIANN & STEVEN WEDEKING \$30 for Distance Learning Meals

HEARING OF REPORTS

Supt. Carolan relayed the following: 1) The elementary summer school program will be a good attempt and feel for what a hybrid schedule might look like. 2) The middle school summer program is a neat pilot that started up Monday, July 13th. 3) Supt. Carolan met with custodians today, and discussed the importance of cleaning and disinfecting the buildings and areas within each building. Staff and students will be required to wear masks and social distancing will be implemented as best as possible. 4) The Town Hall meeting has been scheduled for the first week in August. This meeting will be held online, which will open it up for more people to attend if desired. 5) July 27th is when the announcement from the Governor and Commissioner will come out regarding school in the fall. 6) A meeting will be scheduled for negotiations with Teamsters, Principals and Cabinet members.

Board of Education Committee Reports & Communication

Andring – Shared he was part of the Purchasing Committee Meeting that met before the School Board Meeting and he will have negotiation meetings coming up.

Nelson – Had no meetings nothing new to report and needed to leave the meeting 8:10 pm.

Austinson – Had no meetings, but shared that she had signed up MSBA series of upcoming workshops.

Johnson – Had no meetings and nothing new to report.

McFarlen – Had nothing additional to report.

Duellman – Had nothing additional to report.

Pagel – HVED negotiated the secretaries and paraprofessional's contracts virtually, and have agreed on a tentative contract.

ADJOURNMENT

A motion was made by Member McFarlen, seconded by Member Andring, and carried unanimously to adjourn the meeting at 8:27 PM.

Julie Austinson, Clerk
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