

REGULAR BOARD MEETING MINUTES

Monday, June 8, 2020

Chair Ron Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 6:02 PM in the Dover-Eyota High School Media Center. Other Board members present: Don Andring, Julie Austinson, Heather Duellman, James Johnson, Jessica McFarlan, Linda Nelson, and Superintendent Mike Carolan. Absent: none. Also in attendance were High School Principal Todd Rowekamp, Elementary Principal Dr. Jeanne Svobodny, Teaching & Learning Director Nick Truxal, Business Manager Gary Betcher, and Administrative Assistant Tara Dabelstein.

The Pledge of Allegiance was recited.

Approve the Agenda

A motion was made by Member Andring, seconded by Member Duellman, and carried unanimously to approve the agenda.

Visitors to Address the Board

None

Consent – Approve Board Meeting Minutes

A motion was made by Member Austinson, seconded by Member Duellman, and carried unanimously to approve the May 11, 2020 Regular Board Meeting Minutes and May 18, 2020 Mini-Retreat Meeting Minutes.

Consent – Approve Regular District Bills and Special District Bills

With Member Andring abstaining, a motion was made by Member Austinson, seconded by Member Johnson, and carried unanimously to approve the Regular District Bills totaling \$64,170.75, and the Special District Bills totaling \$66,714.59.

Approve the Treasurer's Report

A motion was made by Member Austinson, seconded by Member Duellman, and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$5,219,507.24, and the May electronic transfers.

RECOGNITIONS

The School Board noted the employees honored at the Employee Recognition event on Thursday, June 4.

Dr. Jeanne Svobodny recognized Mrs. Suzette Rowen teacher of the year. She also recognized the teachers who resigned this year, Mrs. Vicky Humble, Mrs. Allison Benike, Mrs. Julie Giese, and Mrs. Tracie Bestor.

Mr. Todd Rowekamp recognized Mrs. Nikita Albrecht, and Mrs. Julie Giese, and thanked them for their years of service at Dover-Eyota.

CABINET COMMUNICATIONS

Teaching & Learning Department – Nick Truxal shared the following: 1) The middle school staff would like to reevaluate their recording system to focus on skills and feedback. 2) Winona State University would like for Dover - Eyota to host STEM Village. 3) There have been a lot of teachers signing up to do summer work with Nick and Peter, which is incredible as this will be preparing them for next year.

Elementary School Principal – Dr. Jeanne Svobodny shared the following: 1) It is so different in the buildings not having the students around at the end of year. 2) The parents really stepped up and helped the students out with their daily work during the distance learning. 3) Graduations, both preschool and 5th grade went well. 4) The last faculty meeting had a theme of individual heroes, focusing on how teachers are heroes to their students. 5) There is a Site Council meeting on June 16th. Discussion points will be perspectives of distance learning and if there is anything to work on for distance learning possibly next fall.

High School Principal – Todd Rowekamp shared the following: 1) Graduation went well with a lot of neat things happening. The graduates and parents showed up and participated, enjoying the time and following the guidelines provided. Technology Director, Bryan Berg, completed the graduation video compilations which will be emailed out to students and parents. Thank you to all involved. 2) Middle school teachers will be moving forward with grading for learning. 3) Summer school, credit recovery, began Monday, June 8th with a special session beginning Monday, June 15th for the students who earned a “NE” or not enough evidence grade this quarter being invited to join.

Activities Director/Assistant Principal – was absent

REPORTS

None

OLD BUSINESS

Approval of the Revised 2019-2020 Revenue & Expenditure Budget (Attachment A)–

A motion was made by member McFarlen, seconded by Member Nelson, and carried unanimously to approve the Revised 2019-2020 Revenue & Expenditure Budget.

Business Manager, Gary Betcher made slight changes and went over those changes with the Board.

Approval of the Draft 2020-2021 Preliminary Revenue & Expenditure Budget (Attachment B) –

A motion was made by member Johnson, seconded by Member Austinson, and carried unanimously to approve the Draft 2020-2021 Preliminary Revenue & Expenditure Budget.

Business Manager, Gary Betcher updated a few numbers and went over those areas with the Board.

NEW BUSINESS

Authorize User Access to MDE Secure Website

A motion was made by Member Andring, seconded by Member Austinson, and carried unanimously to name the Superintendent of Schools as the authorized user for our local education agency.

Set Future Mini-Retreat Dates

A motion was made by member Nelson, seconded by Member Johnson, and carried unanimously to set the following Mini-Retreats to begin on Mondays at 6 PM in the Dover-Eyota High School Media Center: August 24, 2020; November 23, 2020; February 22, 2021; and May 24, 2021.

Let Bids for Dairy Products, Fuel Products, and Snow Removal for 2020-21 School Year

A motion was made by member Andring, seconded by Member Johnson, and carried unanimously to let bids for dairy products, fuel products, and snow removal for the fiscal year 2020-2021 and the sealing bid for the elementary parking lot.

First Reading of Policies Requiring Annual Review

There were no changes; the Board will revisit the policies again in July. The Policy Committee will meet to look over all policies and bring any recommended changes to the Board next month.

Consent – Accept Resignations and Hires and Donation

A motion was made by Member Nelson, seconded by Member Johnson, and carried unanimously to accept the:

Resignations: MARIE ROSE, High School Cook;

Hires: LAYKEN KOEHLER, GRACE SCOTT, JACKSON DUELLMAN, LINNEA CLARK, and TARRIN STEPHANS as SACC Program Aides

Donations: CRYSTAL BANY \$200, KAREN & STEVEN WEDEKING \$30, and LORI CLEMENS \$100 for Distance Learning Meals

HEARING OF REPORTS

Supt. Carolan relayed the following: 1) Summer SACC started today. The staff are working really hard to provide a safe environment for the children. 2) High school credit recovery started today. Next week starts the not enough evidence program. 3) Summer music lessons have been free in the past, but he is recommending to shift focus and provide these lessons for a minimal fee. 4) Dan Fitch, from IEA, will provide training to our staff and administration on proper cleaning, sanitizing and disinfecting the buildings. 5) At this time, we are not approving any facility rentals. 6) Great graduation programs were had, all programs did a tremendous job. 7) The City of Eyota will continue to use high school as the voting hall.

Board of Education Committee Reports & Communication

Andring – Had no meetings but congratulated Chair Pagel for his 25 years of service on the Dover-Eyota School Board. He also congratulated Supt. Carolan on 5 years as Superintendent at Dover-Eyota. He shared that a letter of intent to start negotiations had been received.

Nelson – No meetings to report on.

Austinson – Wanted to reiterate congratulations to the students and shared a heartfelt thank you to the teachers, administration and board member for their service. She also noted on the flexibility of the students, staff, and parents during this challenging time.

Johnson – Also wanted to reiterate what Member Austinson had said.

McFarlen – Had no meetings. Shared that Chair Pagel's 25 years of experience is impressive. She thanked Supt. Carolan and the teachers for all their work, stating that she appreciates what Dover-Eyota was able to do during this distance learning period.

Duellman – Had no meetings, but echoes what Members Austinson and Johnson said about the hard work staff and district put into the distance learning.

Pagel – Reiterated what the other members said. He appreciates what the administration, staff, teachers, students, and families have done to move our education forward.

ADJOURNMENT

A motion was made by Member Johnson, seconded by Member Duellman, and carried unanimously to adjourn the meeting at 7:22 PM.

Julie Austinson, Clerk
TD

DOVER-EYOTA PUBLIC
Independent School District #533

2019 - 2020
REVENUE & EXPENDITURE BUDGET

REVISED
June 8, 2020

FUND	REVENUE	EXPENDITURES	NET
GENERAL FUND	\$11,536,649	\$12,388,671	(\$852,022)
<i>Unassigned</i>	<i>\$10,439,782</i>	<i>\$10,629,922</i>	<i>(\$190,140)</i>
<i>H & S / Integ. / Unemp.</i>	<i>\$39,665</i>	<i>\$49,092</i>	<i>(\$9,427)</i>
<i>Long Term Facility Maint.</i>	<i>\$444,691</i>	<i>\$196,715</i>	<i>\$247,976</i>
<i>Oper. Capital</i>	<i>\$267,563</i>	<i>\$656,321</i>	<i>(\$388,758)</i>
<i>Restricted / Assigned</i>	<i>\$344,948</i>	<i>\$856,621</i>	<i>(\$511,673)</i>
FOOD SERVICE	\$608,225	\$664,539	(\$56,314)
COMMUNITY ED.	\$381,722	\$421,638	(\$39,916)
<i>Reserved - CE</i>	<i>\$163,171</i>	<i>\$173,437</i>	<i>(\$10,266)</i>
<i>School Readiness</i>	<i>\$177,485</i>	<i>\$218,012</i>	<i>(\$40,527)</i>
<i>EC Family Ed.</i>	<i>\$38,996</i>	<i>\$27,339</i>	<i>\$11,657</i>
<i>Undesignated</i>	<i>\$2,070</i>	<i>\$2,850</i>	<i>(\$780)</i>

DOVER-EYOTA PUBLIC
Independent School District #533

2020 - 2021
REVENUE & EXPENDITURE BUDGET

PRELIMINARY
June 8, 2020

FUND	REVENUE	EXPENDITURES	NET
GENERAL FUND	\$11,801,430	\$11,516,050	\$285,380
<i>Unassigned</i>	<i>\$10,674,004</i>	<i>\$10,735,610</i>	<i>(\$61,606)</i>
<i>H & S / Integ. / Unemp.</i>	<i>\$61,521</i>	<i>\$66,382</i>	<i>(\$4,861)</i>
<i>Long Term Facility Maint.</i>	<i>\$473,120</i>	<i>\$111,514</i>	<i>\$361,606</i>
<i>Oper. Capital</i>	<i>\$267,962</i>	<i>\$166,350</i>	<i>\$101,612</i>
<i>Restricted / Assigned</i>	<i>\$324,823</i>	<i>\$436,194</i>	<i>(\$111,371)</i>
FOOD SERVICE	\$596,000	\$631,526	(\$35,526)
COMMUNITY ED.	\$424,843	\$453,854	(\$29,011)
<i>Reserved - CE</i>	<i>\$180,817</i>	<i>\$193,636</i>	<i>(\$12,819)</i>
<i>School Readiness</i>	<i>\$203,302</i>	<i>\$228,039</i>	<i>(\$24,737)</i>
<i>EC Family Ed.</i>	<i>\$38,224</i>	<i>\$29,479</i>	<i>\$8,745</i>
<i>Undesignated</i>	<i>\$2,500</i>	<i>\$2,700</i>	<i>(\$200)</i>