

REGULAR BOARD MEETING MINUTES

May 11, 2020

Chair Ron Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 6:04 PM virtually via Microsoft Teams. Other Board members present: Don Andring, Julie Austinson, Heather Duellman, James Johnson, Jessica McFarlen, Linda Nelson, Superintendent Mike Carolan, and Student Board Member Kylie Clark. Absent: none. Also in attendance were High School Principal Todd Rowekamp, Elementary Principal Dr. Jeanne Svobodny, Activities Director/Assistant Principal John Ostrowski, Teaching & Learning Director Nick Truxal, Business Manager Gary Betcher, and Administrative Assistant Tara Dabelstein. Also in attendance were community members Jenna Skrukud, Darci Rice, Susan Keller-Schaefer, Katie Kellen, and Dom Kellen.

The Pledge of Allegiance was recited.

Approve the Amended Agenda

A motion was made by Member Austinson, seconded by Member McFarlen, and a roll call vote was taken and carried unanimously to approve the amended agenda.

Visitors to Address the Board

None

Consent – Approve Board Meeting Minutes

A motion was made by Member Nelson, seconded by Member McFarlen, and a roll call vote was taken and carried unanimously to approve the April 13, 2020 Regular Board Meeting Minutes.

Consent – Approve Regular District Bills and Special District Bills

With Member Andring abstaining, a motion was made by Member Johnson, seconded by Member Nelson, and a roll call vote was taken and carried unanimously to approve the Regular District Bills totaling \$82,192.28, and the Special District Bills totaling \$87,613.12.

Approve the Treasurer's Report

A motion was made by Member Andring, seconded by Member McFarlen, a roll call vote was taken and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$4,530,423.47, and the April electronic transfers.

RECOGNITIONS

On behalf of the School Board, Superintendent Carolan recognized Student School Board Member Kylie Clark for her service and presented her with a token of appreciation from the Board.

Superintendent Carolan also recognized the food service staff for their tremendous job. Food & Nutrition Director, Carrie Frank, has done a remarkable job running her operation by making connections and doing what she can to help our community. Superintendent Carolan stated that he was impressed with the dedication she has shown.

Dr. Jeanne Svobodny recognized and thanked the paraprofessionals who have helped by working in child care area.

Superintendent Carolan recognized SACC Coordinator Jenna Skrukud for the tremendous job she has done running the emergency child care program, and for working hard to keep it a safe place for the kids.

CABINET COMMUNICATIONS

Activities Director/Assistant Principal – John Ostrowski shared the following: 1) The locker clean out and pick up happened on Monday, May 4, 2020. It was a successful day with only about 60 bags left to be picked up. The office staff will reach out to those families and try to schedule a time for them to pick the bags up. 2) The middle school awards are being worked on and plans are being made on how to do the ceremony virtually, and send awards home via the mail. 3) The Athlete of the Year award is being worked on as well. This award will be virtually handed out during the high school awards night.

Teaching & Learning Department – Nick Truxal shared the following: 1) Kudos to the staff. He noted their resilience and continued strength during this time and noted that as the world changes we are forced to change as well. 2) He was invited to join the International Leaders Zoom meeting. And one thing he came away from that meeting with is, how can the community help support the transition back to school? He has started to think about what this might look like.

Elementary School Principal – Dr. Jeanne Svobodny shared the following: 1) Some of the elementary staff participated in the Eyota Fire Department's parade. It was a neat way to stay connect and visible with students. 2) The staff really appreciated the tote bags that they received during Teacher/Staff Appreciation Week. 3) The Site Council has been meeting and has asked teachers, as teams, to share positive items from distance learning that have occurred and then discuss how to continuing using these positives once we return to the classroom. They have also been looking at three different scenarios possible for the fall. These scenarios are: 1) School will be back in session will everyone back in the buildings, 2) No one is able to come back and the districts continue distance learning, or 3) There is a hybrid situation with some in classroom and some distance learning. 4) If anyone is available to volunteer for the wood chip project happening Friday, May 15th in the morning, between 8 AM and 12 PM, they could help spread wood chips on the school woods path.

High School Principal – Todd Rowekamp shared the following: 1) He echoed Teaching & Learning Department Nick Truxal's statement on how the teachers really continue to step up during this difficult time. They have been calm, patient, creative and have really been going the extra mile to reach the students who are not engaging. 2) Graduation: he had a meeting with seniors. He felt it was a good meeting, and he was impressed with their level of understanding and communication. The result of the meeting was a survey to the senior class about postponing graduation in hopes of being able to have a gathering at a later date. At this time Mr. Rowekamp went through the survey results with the Board Members. He also shared that on Friday, May 8th Minnesota Department of Education (MDE) sent out graduation guidelines, stating that indoor ceremonies or in stadiums or football fields are not allowed. The School Board discussed these guidelines and the graduation plans. Mr. Rowekamp will seek further guidance from MDE about the fine details of their guidelines. 3) He thanked Mrs. Nikita Albrecht for her six years of outstanding service as Vocal Music Instructor. Stating that she was a model of a good teacher both in being proficient and as a person. She was able to relate and connect with students. 4) Member Johnson asked about grades and how it may look at the end of the year due to distance learning. Member Duellman asked about engagement or lack thereof by students and how that may impact grades. Mr. Rowekamp discussed these issues and that MDE has given some guidance.

District Feedback form – None.

STUDENT BOARD MEMBER COMMUNICATIONS

Kylie Clark shared the following: 1) She thanked the School Board for the opportunity to be part of the School Board, stating that she enjoyed the opportunity. 2) On behalf of the senior class she thanked the community for everything they have done to help support them during this time, and she stated that the seniors understand it is hard to plan graduation during the pandemic, and they appreciate all that has gone into the planning and the meeting to include the senior class. A lot of seniors anxious to hear what is going to happen but understand that all decisions will need a lot of consideration.

Chair Pagel thanked her for her service over the last year and for sharing the student perspective.

REPORTS

First Reading of the Revised 2019-2020 Revenue & Expenditure Budget (Attachment A) – Business Manager Gary Betcher went through the document to explain areas and amounts.

First Reading of the Draft 2020-2021 Preliminary Revenue & Expenditure Budget (Attachment B) – Business Manager Gary Betcher went through these numbers as well and answered questions and explained line items.

OLD BUSINESS

Approve the Purchase of Two New School Busses

A motion was made by Member Andring, seconded by Member Nelson, a roll call vote was taken and carried unanimously to approve the purchase of two new school busses.

NEW BUSINESS

Grant Diplomas to the Class of 2020

A motion was made by member Nelson, seconded by Member Austinson, a roll call vote was taken and carried unanimously to grant diplomas to the Class of 2020 (Attachment C) pending completion of requirements.

Consent – Accept Resignations, Hires, and Donations

A motion was made by Member Austinson, seconded by Member Nelson, a roll call vote was taken and carried unanimously to:

Accept Resignations: TRACIE BESTOR as Elementary Behavior Interventionist; NIKITA ALBRECHT as Vocal Music Instructor, ALLISON BENIKE as 4th Grade Instructor, BARB HAWN as substitute paraprofessional, and JULIE GIESE English as Language Learner Instructor

Accept Hires: CLARE MALINOWSKI Choir Instructor

Donations: To the Dover-Eyota Food & Nutrition Department for Feeding the Community \$150 from PHILIP & NISSA KRALING, \$100 from B. PEDERSEN, \$200 from PEACE LUTHERAN CHURCH, \$400 from JUDITH & RICHARD KOPERSKI, \$200 from DAVID & MALINDA HANSON, \$75 from ALYSSA & ALEXANDER HOLMQUIST, \$111 from AA ALLERS & DM ZARS, and \$250 from SHEA DESIGN; to Dover-Eyota School District \$100 from DEAN & NANCY SCHUMANN in memory of Al Schumann.

HEARING OF REPORTS

Supt. Carolan relayed the following: 1) They are continuing to work on getting details for the Summer SACC program. They are working under the notion that we will be able to offer this program. 2) We are unsure about Food & Nutrition and if that service will need to continue for summer. The biggest challenge is that it is not staffed during the summer. 3) There has not been any guidance or word on the Emergency Child Care and if that will need to be provided through the summer or if it will end when the school year does. 4) On Friday, May 15th, volunteers are needed to help with the school woods projects. 5) There are many neat things going on in the community for the seniors: the Dover & Eyota Fire Department have planned parades to honor the seniors, an adopt a senior program was started and all 66 seniors were adopted, the community donated money so all graduates can get a graduation cake from a local bakery, and there are no concrete graduations plan as of yet. 6) Distance learning will wrap up May 22 at the elementary with May 26th through June 3rd being dates teachers and staff contact individual students and parents. The high school will wrap up distance learning on May 28th with May 29th through June 3rd being dates for teachers and staff to reach out to students and families. 7) There was a Curriculum Committee meeting today as well as a Purchasing Committee meeting. 8) The School Board Mini Retreat is on Monday, May 18th. 9) There are still some tough decisions that will need to be made about graduation. There are concerned seniors and parents, anxious for answers. There is a desire to postpone, however; postponing may not be the answer.

Board of Education Committee Reports & Communication

Andring – Thanked Mrs. Nikita Albrecht for her great 6 years as the Vocal Music Instructor. He also thanked Kylie for her board commitment and working with the School Board as the Student Board Member.

Nelson – Had no meetings

Austinson – Congratulated the seniors and voiced her sympathy for the change of plans in graduation and the end of their senior year.

Johnson – Shared that he had a Curriculum Committee meeting and that they are looking at different investments in curriculum. He also congratulated the class 2020, stating that what a crazy year it has been and that his heart goes out to them. He also stated that he appreciates the work that team working on graduation plans has put into trying to make a graduation ceremony that will be able to recognize all of the senior's achievements and keep people safe. He also thanked Kyle for her work on the School Board and wished her good luck in her future endeavors. He thanked Mrs. Nikita Albrecht and Mrs. Carrie Frank for their service.

McFarlen – Had no meetings

Duellman – Had no meetings, and voiced her sympathy for the seniors stating that the end of their senior year and being unable to have a traditional graduation ceremony has been big loss to them.

Pagel – Thanked the teachers and staff asking them to keep up good work. He also thanked Member Johnson for taking over the meeting due to technical difficulties with his microphone.

ADJOURNMENT

A motion was made by Member Nelson, seconded by Member Austinson, a roll call vote was taken and carried unanimously to adjourn the meeting at 8:09 PM.

Julie Austinson, Clerk
TD

DOVER-EYOTA PUBLIC
Independent School District #533

2019 - 2020
REVENUE & EXPENDITURE BUDGET

REVISED
May 11, 2020

FUND	REVENUE	EXPENDITURES	NET
GENERAL FUND	\$11,536,649	\$12,388,671	(\$852,022)
<i>Unassigned</i>	\$10,439,782	\$10,629,922	(\$190,140)
<i>H & S / Integ. / Unemp.</i>	\$39,665	\$49,092	(\$9,427)
<i>Long Term Facility Maint.</i>	\$444,691	\$196,715	\$247,976
<i>Oper. Capital</i>	\$267,563	\$656,321	(\$388,758)
<i>Restricted / Assigned</i>	\$344,948	\$856,621	(\$511,673)
FOOD SERVICE	\$608,225	\$664,539	(\$56,314)
COMMUNITY ED.	\$381,722	\$421,638	(\$39,916)
<i>Reserved - CE</i>	\$163,171	\$173,437	(\$10,266)
<i>School Readiness</i>	\$177,485	\$218,012	(\$40,527)
<i>EC Family Ed.</i>	\$38,996	\$27,339	\$11,657
<i>Undesignated</i>	\$2,070	\$2,850	(\$780)

DOVER-EYOTA PUBLIC
Independent School District #533

2020 - 2021
REVENUE & EXPENDITURE BUDGET

PRELIMINARY
May 11, 2020

FUND	REVENUE	EXPENDITURES	NET
GENERAL FUND	\$11,801,430	\$11,516,050	\$285,380
<i>Unassigned</i>	<i>\$10,674,004</i>	<i>\$10,735,610</i>	<i>(\$61,606)</i>
<i>H & S / Integ. / Unemp.</i>	<i>\$61,521</i>	<i>\$66,382</i>	<i>(\$4,861)</i>
<i>Long Term Facility Maint.</i>	<i>\$473,120</i>	<i>\$111,514</i>	<i>\$361,606</i>
<i>Oper. Capital</i>	<i>\$267,962</i>	<i>\$166,350</i>	<i>\$101,612</i>
<i>Restricted / Assigned</i>	<i>\$324,823</i>	<i>\$436,194</i>	<i>(\$111,371)</i>
FOOD SERVICE	\$596,000	\$631,526	(\$35,526)
COMMUNITY ED.	\$424,843	\$453,854	(\$29,011)
<i>Reserved - CE</i>	<i>\$180,817</i>	<i>\$193,636</i>	<i>(\$12,819)</i>
<i>School Readiness</i>	<i>\$203,302</i>	<i>\$228,039</i>	<i>(\$24,737)</i>
<i>EC Family Ed.</i>	<i>\$38,224</i>	<i>\$29,479</i>	<i>\$8,745</i>
<i>Undesignated</i>	<i>\$2,500</i>	<i>\$2,700</i>	<i>(\$200)</i>

Graduation Class of 2020

Mahala Leigh Anderson

Miette Jene Anderson

Carter James Andring

Diego Alonso Barajas

Karlee Jean Barlow

Blake Richard Blattner

Luke Elbert Borst

Taylor Ann Brown

Courtney Ann Burrichter

Isaac Christopher Burshem

Joseph Micah Callahan

Kylie Elizabeth Clark

Meghan Eve Cooper

Kevin Coppock

Gavin Hunter Dabelstein

Alexa Ann Dahl

Jamison Michael Dahl

Sydney Lynn DeFrang

Taylor William DeFrang

Isaac Lee Eckdahl

Lindsay Lynn Field

Amanda Irene Franke

Cory Ryan Franklin

Nathaniel John Garity

Brian Christopher Halvorson

Kaylee Jo Hammel

Macy Jo Hanenberger

Caden James Hanley

Gabriel Noah Heaser

Brayden Michael Henry

Gregory Gene Holst

Micheala Marie Holthus

Isabella Jean Hyatt

Colton Henry Kimery

Ashley Marie Kramer

Olivia Kimberly Krisik

Zack Connor Kromminga

Reece Harrison Lemke

Annicca Joann MacMonegle

Lylee Belle McCready

Jasmine Renae Moeller

Dylan Curtis Moravec

Colton Lee Mulholland

David Scott Myers

Kelsey Mae Nigon

Joshua George Peterson

Nolan Christian Ratz

Noah Randall Rice

Logan Arnold Riley

Juan Carlos Ruiz

Shaun Michael Ryan

Caleb Robert Sand

Caleb Thomas Scheel

Kaylee Brienne Schloegel

Mikayla Grace Stellpflug

Kylie Marie Swee

Anna Rose Theel

Kami Lynn Theel

Jenna Nicole Timbeross

Breeana Emily Todd

Mason Thomas Upton

Marcus Jakob Uthke

Alexandra Gen Williams

Brady Wayne Williams

Tucker Adam Williams

Madison Mary Wiskow