

REGULAR BOARD MEETING MINUTES

Monday, December 9, 2019

Treasurer Don Andring called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 6:30 PM in the Dover-Eyota High School Media Center. Other Board members present: Julie Austinson, Heather Duellman, James Johnson, Jessica McFarlan, Linda Nelson, and Superintendent Mike Carolan. Absent: None, (Chair Ron Pagel arrived 7:29 PM). Also in attendance were High School Principal Todd Rowekamp, Elementary Principal Dr. Jeanne Svobodny, Teaching & Learning Director Nick Truxal, Business Manager Gary Betcher, Administrative Assistant Tara Dabelstein, community members Tracy Krucker, and Trisha King, students Joe Callahan and Alex Williams, Social Studies teacher John Pittenger, and CliftonLarsonAllen Auditor Luke Greden.

The Pledge of Allegiance was recited.

Approve the Amended Agenda

A motion was made by Member Austinson, seconded by Member Johnson, and carried unanimously to approve the amended agenda.

Visitors to Address the Board

Ms. Tracy Krucker & Ms. Trisha King addressed the Board requesting a review of the bus stops. They requested that either an additional stop be added to the route, being their daycare center, or the current bus stop be adjusted and moved to their daycare center. There are no sidewalks for the children to walk on, and the current bus stop is at the Hmong church, roughly 4 blocks away. There are 10 children in the mornings and 15 in the afternoons, and 18 children when there are early release days, with an additional 6 children that will be starting kindergarten in the fall, that walk from the daycare center to the current bus stop. Ms. Krucker and Ms. King stated that even with multiple staff, the safety of the children is an issue with no sidewalks and busy streets. They stated that the main children at the bus stop are coming from the daycare center and if they were able to change bus stop, there would be 3 other children walking to the new bus stop, versus 15 children having to walk from the daycare center to the current bus stop.

The Board will consider their proposal, and Superintendent Carolan will talk with Transportation Director Dustin Pagel. Superintendent Carolan will let them Ms. Krucker and Ms. King know when the Board will discuss their concerns.

Board Meeting Minutes

A motion was made by Member Johnson, seconded by Member McFarlan, and carried unanimously to approve the November 12, 2019 Regular Board Meeting Minutes and the November 18, 2019 School Board Mini-Retreat Minutes.

Consent – Approve Regular District Bills and Special District Bills

With Member Andring abstaining, a motion was made by Member Johnson, seconded by Member Austinson, and carried unanimously to approve the Regular District Bills totaling \$231,338.33, and the Special District Bills totaling \$81,723.07.

Approve the Treasurer's Report

A motion was made by Member Austinson, seconded by Member Johnson, and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$5,285,299.88 and the November electronic transfers.

RECOGNITIONS

High School Principal Todd Rowekamp recognized three students. Junior Haley Walsh, who couldn't make it to the meeting due to weather/road conditions, was nominated for the ExCEL Program. The criteria for the ExCEL Program are the student needs to be a good student who is participating in fine arts or athletics, is a leader in the school and volunteers in the community. Ms. Walsh is active in student council, volunteering and giving in the school and the community, and she is an outstanding musician, both instrumentally and vocally.

Two students were nominated for the Triple A Award. The criteria to be nominated for the Triple A Award are that you need to be a high school senior, high academics, active in athletics, and in fine arts. Senior Alex Williams was the female nominee this year. Ms. Williams is an outstanding musician, who was selected for All State Band as clarinetist and was the high school soloist with the Rochester Symphony Orchestra. She is involved in Volleyball and is considered a quiet leader by example among students and staff, continually modeling kindness.

The male nominee was Senior Joe Callahan. Mr. Callahan is active in student council was an All-Conference mentionable in Football, is active in Track and Field, in the Disc Throwing, as well as a stand-out musician who has performed in many of the high school musicals.

High School Principal Todd Rowekamp also recognize Social Studies teacher, Mr. John Pittenger, who was selected as the section 1A Boys Soccer Coach of the Year. Mr. Pittenger has also single-handedly organized the Dover-Eyota Veterans Day Program for the past five years running. He is also the organizer of the Homecoming pep fest at the elementary, which is a big hit with the students. Mr. Pittenger stepped up to organize that event and help make it bigger and better each year.

Superintendent Mike Carolan recognized Member Jessica McFarlen for completing all of the MSBA Phase trainings.

Teaching & Learning Director Mr. Nick Truxal recognized Ms. Cheryl Gardner for her assistance in cleaning and inventorying all of the curriculum at the elementary.

CABINET COMMUNICATIONS

High School Principal – Todd Rowekamp shared the following: 1) The students are half way through second quarter. 2) Ms. Vicky Humble asked if a Speech Team could be organized, however; after she attended some meetings and learned more about the group, she has decided to wait one more year.

Activities Director/Assistant Principal – John Ostrowski was absent due to Boys' Basketball games taking place at the HS/MS.

Teaching & Learning Department – Nick Truxal shared the following: 1) The data on the in classroom training shows an 18% growth from beginning of year. 2) Mr. Truxal shared aspects of the Achievement and Integration portion of World's Best Workforce.

Elementary School Principal – Dr. Jeanne Svobodny shared the following: 1) The MTSS team found that there are 11 different support systems in place that students can take advantage of at Dover-Eyota. Dr. Svobodny is proud to have that many support systems for the students. The MTSS team is now conducting an in depth data review to see if there are any students who could benefit from these support systems that are being missed. 2) The elementary held a soft lock down drill on Thursday, December 5, 2019 beginning at 1:25 pm and lasting until 2:05 pm. Deputy Peterson was there and thought it went really well. 3) The 5th & 6th grade Academic Triathlon Team, coached by Ms. Vicky Humble, took 1st and 2nd place.

STUDENT BOARD MEMBER COMMUNICATIONS

Kylie Clark shared the following: 1) The 6th -12th grade band concert was December 5, 2019 and the 6th -12th grade Choir concert is December 12, 2019. 2) The MN Honor Society participated in the Festival of Trees. 3) The Student Council is pairing with the elementary for the Sharing Tree. The HS/MS is fundraising while the elementary gathers the food. 4) Winter sports is fully under way with a Boys' & Girls Basketball both already having games, Wrestling has had their first tournament along with Dance who has had their first competition. 5) RCTC finals are next week with Spring Semester beginning again on January 13.

REPORTS

Presentation of the 2018-2019 Audit by Clifton/Larson/Allen

Luke Greden of CliftonLarsonAllen gave a quick summary of the 2018-2019 Audit Report.

A summary of the fund balances:

- Fund Balances: General Fund Unassigned Balance was \$1,488,017 (down), Restricted was \$21,352 (down), Operating Capital was \$497,166 (up), Long-term Facilities Maintenance was \$446,040 (up),

Food Service was \$245,145 (down), Community Service at \$41,552 (down), and Debt Service was 337,694 (down).

- The General Fund Revenue consisted of 88.5% from state sources, 7.3% from local property taxes, 2.7% from other sources, and 1.5% from federal sources.

A complete audit report will be available in the Superintendent's Office upon request.

A motion was made by Member Johnson, seconded by Member McFarlen, and carried unanimously to accept the 2018-2019 Audit.

OLD BUSINESS

None

NEW BUSINESS

Tentative Approval of the Student Trip to Washington, D.C.

A motion was made by Member Andring, seconded by Member Nelson, and carried unanimously to tentatively approve the Student Trip to Washington, D.C.

Approve the Final 2019 Payable 2020 Levy

A motion was made by Member Austinson, seconded by Member McFarlen, and carried unanimously **DRAFT** to approve the Final 2019 Payable 2020 Levy (Attachment A).

Annual Adoption of the Resolution Establishing a Combined Polling Place

A motion was made by Member Austinson, seconded by Member McFarlen, to adopt the Resolution Establishing a Combined Poling Place (Attachment B). A roll call vote was taken with the following voting in favor: Andring, Nelson. Austinson, Pagel, Johnson, Duellman, and McFarlen. Those voting against the same: none. The resolution carried unanimously.

Approve the Achievement & Integration Program Plan and Budget

A motion was made by Member McFarlen, seconded by Member Nelson, and carried unanimously to approve the Achievement & Integration Program Plan and Budget.

Consent – Accept Resignations, Hires, and Donations

A motion was made by Member Nelson, seconded by Member Johnson, and carried unanimously to:

Accept Resignations: Food & Nutrition Operations Manager GAIL ROLLIE effective December 31, 2019;

Paraprofessional EMILY HANSON-FUNKE.

Accept Hires: SHAUNA GROSKI 7th grade Softball Coach, SIDNEY SCHOTT 8th grade Softball Coach;

Donations: EYOTA AMERICAN LEGION AUXILARY \$150 to the Angel Account.

HEARING OF REPORTS

Supt. Carolan relayed the following: 1) The bus garage is moving along. Doors are on and busses are able to be parked inside. 2) We have been fortunate we have not had use any snow days yet this year. 3) The new toggle fobs have been set up and are being used by the Community Education instructors.

Board of Education Committee Reports & Communication

Andring – Member Andring had no other meetings to report on.

Nelson – Member Nelson had nothing to report on.

Austinson – Member Austinson attended the World's Best Workforce meeting and congratulated Member McFarlen on completing all of the MSBA Phase trainings.

Johnson – Member Johnson has nothing to report on.

Duellman – Member Duellman had nothing to report on.

McFarlen – Member McFarlen had no reports to share.

Pagel – Chair Pagel attended the HVED meeting, where they continue to work through the facility study. He apologized for being late, due to road conditions.

ADJOURNMENT

A motion was made by Member Andring, seconded by Member Johnson, and carried unanimously to adjourn the meeting at 8:02 PM.

Julie Austinson, Clerk
TD

12/10/2019

Levy Certification

Minnesota Department of Education
Levy Limitation and Certification Report
2019 Payable 2020

District Number Type: 0523-01
District Name: Dover-Eyota Public School District
Home County: OLMSTED

Date Printed: 12/10/19
Limits Updated: 11/26/19
Certified Submitted: 12/9/19

	LIMIT	PROPOSED	CERTIFIED
SUBTOTALS BY LEVY CATEGORY			
GENERAL - RMV VOTER - JOBZ EXEMPT	0.00	0.00	0.00
GENERAL - RMV OTHER - JOBZ EXEMPT	675,692.29	675,692.29	675,692.29
GENERAL - NTC VOTER - JOBZ EXEMPT	0.00	0.00	0.00
GENERAL - NTC OTHER GENED - EXEMPT	0.00	0.00	0.00
GENERAL - NTC OTHER - JOBZ EXEMPT	340,356.76	340,356.76	340,356.76
COMMUNITY SERVICE - NTC OTHER - JOBZ EXEMPT	48,554.73	48,554.73	48,554.73
GENERAL DEBT - NTC VOTER - JOBZ NONEXEMPT	1,547,209.35	1,547,209.35	1,547,209.35
GENERAL DEBT - NTC OTHER - JOBZ NONEXEMPT	0.00	0.00	0.00
OPEB DEBT - NTC VOTER - JOBZ NONEXEMPT	0.00	0.00	0.00
OPEB DEBT - NTC OTHER - JOBZ NONEXEMPT	0.00	0.00	0.00
SUBTOTALS BY FUND			
GENERAL FUND	1,016,049.05	1,016,049.05	1,016,049.05
COMMUNITY SERVICES FUND	48,554.73	48,554.73	48,554.73
GENERAL DEBT SERVICE FUND	1,547,209.35	1,547,209.35	1,547,209.35
OPEB/PENSION DEBT SERVICE FUND	0.00	0.00	0.00
SUBTOTALS BY TAX BASE			
REFERENDUM MARKET VALUE	675,692.29	675,692.29	675,692.29
NET TAX CAPACITY	1,936,120.84	1,936,120.84	1,936,120.84
SUBTOTALS BY TRUTH IN TAXATION CATEGORY			
VOTER APPROVED	1,547,209.35	1,547,209.35	1,547,209.35
OTHER	1,064,603.78	1,064,603.78	1,064,603.78
TOTAL LEVY			
TOTAL LEVY	2,611,813.13	2,611,813.13	2,611,813.13

The school district must submit the completed original of this form to the home county auditor by December 28, 2019. A duplicate form must be submitted to Minnesota Department of Education, School Finance Division, 1500 Highway 36 West, Roseville, MN 55113, by January 7, 2020.

The certified levy listed above is the levy voted by the school board for taxes payable in 2020.

Signature of School Board Clerk

Julie Gustafson
12-10-19

Date of Certification

<https://secure.education.mn.gov/LevyCertification/printCertified.jsf>

1/2

**RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD
ON THE DAY OF A STATEWIDE ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 533, State of Minnesota, as follows:

1 Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities

2 Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. **Each combined polling place must be a polling place that has been designated by a county or municipality.** The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election


Combined Polling Place: Dover-Eyota High School
615 South Ave. SW
Eyota, MN 55934

"This combined polling place serves all territory in Independent School District No. 533 located in Dover Township, Elmira Township, Eyota Township, Marion Township P-1, Orion Township, Quincy Township, Viola Township; the City of Dover, and the City of Eyota; Olmsted County, Minnesota.

3 Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.

5. As required by Minnesota Statutes, Section 204B.15, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor, who shall change the registrant's status to "challenged" in the statewide registration system.


Julie Austinson, School Board Clerk
Dover-Eyota Public Schools
December 9, 2019