

# BOARD MINI RETREAT MEETING MINUTES

September 23, 2019

Chair Ron Pagel called the mini retreat meeting of the Dover-Eyota Board of Education, District #533, to order at 6:05 PM in the Dover-Eyota High School Media Center. Other Board members present: Don Andring, Julie Austinson, James Johnson, Jessica McFarlan, Linda Nelson, and Superintendent Mike Carolan. Absent: None. Also in attendance were High School Principal Todd Rowekamp, Elementary Principal Dr. Jeanne Svobodny, Teaching & Learning Director Nick Truxal, Administrative Assistant Tara Dabelstein, and Patrick Gordon.

The Pledge of Allegiance was recited.

## Approve the Agenda

A motion was made by Member Johnson, seconded by Member McFarlan, and carried unanimously to approve the agenda.

## **NEW BUSINESS**

### Adopt the Proposed 2019 Payable 2020 Levy

Supt. Carolan advised that, at the current time, the levy indicated a 5.6% increase, which according to Tom Melcher at MDE, the state average is between 5-6%; however, the levy could change after the county auditor adjustments are made. He recommended the Board approve the maximum proposed levy at this time. Supt. Carolan relayed that the Board could decrease it in December when approving the final levy, but could not increase it at that time.

A motion was made by Member Austinson, seconded by Member Andring, and carried unanimously to adopt the maximum proposed 2019 Payable 2020 Levy (Attachment A).

### Review New Teacher Observation & Feedback Model

Supt. Carolan went over the new model for teacher observation and feedback. Sharing that there has been positive feedback from the staff regarding the new model and telling the Board Members that they will continue to be informed and updated as this new model is implemented.

### Approve the School Board Interim Member

Supt. Carolan shared that there were two letter of interest submitted by community members, Tyrel Clark and Heather Dulleman. It was discussed that both were exceptional candidates and that they would both make excellent additions to the School Board.

A motion was made by Member Nelson and seconded by Member Johnson, to vote on the new member. The vote was a spit vote resulting in a roll call vote. Members voting for Tyrel Clark were Andring and Johnson, Members voting for Heather Dulleman were McFarlan, Austinson, and Nelson with Chair Pagel abstaining from the roll call vote.

### Future Planning

Supt. Carolan shared with the Board that he had met with the softball/baseball groups to discuss the field conditions and requested updates. There will be future planning meetings with the goal to get the project started on a smaller scale while continuing to be fiscally responsible.

Supt. Carolan shared with the Board that the Venmar units in the older part of the High/Middle School building were older and becoming increasingly difficult to maintain. Parts are becoming increasingly difficult to order and many need to be custom made, as the units are no longer sold. IEA will be conducting a study on the air quality in the rooms, Supt. Carolan wanted this situation to be on the Boards radar for future planning, as it will need to be addressed in the future.

Supt. Carolan shared that the Calendar Committee had met just before the Board Meeting to discuss the 2020-2021 and 2021-2022 school calendars. There is a desire to look at starting school earlier the next couple of years as Labor Day falls later into September. A flexible learning year calendar was also looked at and would like to be considered for the 2021-2022 school year. The Calendar Committee will have a draft calendar for the Board to tentatively approve at the October Board Meeting.

**ADJOURNMENT**

A motion was made by Member Johnson, seconded by Member McFarlen, and carried unanimously to adjourn the meeting at 7:22PM.

Julie Austinson, Clerk  
TD

Minnesota Department of Education  
Levy Limitation and Certification Report  
2019 Payable 2020

District Number-Type: 0533-01  
District Name: Dover-Eyota Public School District  
Home County: OLMSTED

Date Printed: 9/23/19  
Limits Updated: 9/23/19  
Proposed Submitted:  
9/23/19

**LIMIT**

**PROPOSED**

**SUBTOTALS BY LEVY CATEGORY**

GENERAL - RMV VOTER - JOBZ EXEMPT  
GENERAL - RMV OTHER - JOBZ EXEMPT  
GENERAL - NTC VOTER - JOBZ EXEMPT  
GENERAL - NTC OTHER GENED - EXEMPT  
GENERAL - NTC OTHER - JOBZ EXEMPT  
COMMUNITY SERVICE - NTC OTHER - JOBZ EXEMPT  
GENERAL DEBT - NTC VOTER - JOBZ NONEXEMPT  
GENERAL DEBT - NTC OTHER - JOBZ NONEXEMPT  
OPEB DEBT - NTC VOTER - JOBZ NONEXEMPT  
OPEB DEBT - NTC OTHER - JOBZ NONEXEMPT

The School Board has voted to certify the MAXIMUM levy authority.

After October 1st, the county auditor should consult the Minnesota Department of Education (MDE) website for the district's current levy limitation and use this amount for the Truth in Taxation notices.

**SUBTOTALS BY FUND**

GENERAL FUND  
COMMUNITY SERVICES FUND  
GENERAL DEBT SERVICE FUND  
OPEB/PENSION DEBT SERVICE FUND

If there is a change to the district's levy limitation after October 1st, the county will be notified by MDE via email. Before finalizing tax computations for the Truth in Taxation notices, counties should double check the MDE website to be sure no changes have been made to the district's levy limitation that the county is not already aware of through this email process.

**SUBTOTALS BY TAX BASE**

REFERENDUM MARKET VALUE  
NET TAX CAPACITY

**SUBTOTALS BY TRUTH IN TAXATION CATEGORY**

VOTER APPROVED  
OTHER

**TOTAL LEVY**

TOTAL LEVY

The school district must submit the completed original of this form to the home county auditor by September 30, 2019. A duplicate form must be submitted to Minnesota Department of Education, School Finance Division, 1500 Highway 36 West, Roseville, MN 55113, by October 7, 2019.

The certified levy listed above is the levy voted by the school board for taxes payable in 2020.

Signature of School Board Clerk

Julia Austerson

Date of Certification

9-23-19