

REGULAR BOARD MEETING MINUTES

Monday, June 10, 2019

Chair Ron Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 6:02 PM in the Dover-Eyota High School Media Center. Other Board members present: Don Andring, Julie Austinson, James Johnson, Jessica McFarlan, Linda Nelson, Matt Wrubel, and Superintendent Mike Carolan. Absent: none. Also in attendance were High School Principal Todd Rowekamp, Athletic Director/Assistant Principal John Ostrowski, Teaching & Learning Director Nick Truxal, Business Manager Gary Betcher, Tom Flaig, and Administrative Assistant Tara Dabelstein

The Pledge of Allegiance was recited.

Approve the Amended Agenda

A motion was made by Member Austinson, seconded by Member Wrubel, and carried unanimously to approve the amended agenda.

Visitors to Address the Board

None

Consent – Approve Board Meeting Minutes

A motion was made by Member Andring, seconded by Member Wrubel, and carried unanimously to approve the May 13, 2019 Regular Board Meeting Minutes and May 20, 2019 Mini-Retreat Meeting Minutes.

Consent – Approve Regular District Bills and Special District Bills

With Member Andring abstaining, a motion was made by Member Wrubel, seconded by Member Johnson, and carried unanimously to approve the Regular District Bills totaling \$94,346.79, and the Special District Bills totaling \$90,624.70.

There was discussion on the cost of garbage removal. Business Manager Gary Betcher, will verify if there is a city agreement with current provider or if the District is allowed to consider other providers. Mr. Betcher will also pull some numbers from past months/years of garbage disposal fees for comparison.

Approve the Treasurer's Report

A motion was made by Member Wrubel, seconded by Member Johnson, and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$5,399,146.53, and the May electronic transfers.

RECOGNITIONS

The School Board noted the employees honored at the Employee Recognition Breakfast on Wednesday, June 5.

Superintendent Carolan recognized the school board negotiation team and the DEEA negotiation team for the great negotiations and hard work from both sides.

Mr. Ostrowski recognized the two young men from Dover-Eyota, Joe Callahan and Brady Glynn, who qualified and participated in the State Track Meet. Mr. Glynn qualified in the 100 & 200 meter dash and Mr. Callahan qualified in the discus. Mr. Callahan received 5th place at State and Mr. Glynn received 7th place in the 100 meter dash. Congratulations to both of them.

CABINET COMMUNICATIONS

Teaching & Learning Department – Nick Truxal shared the following: 1) Concurrent enrollment English 11 has been approved. 2.) There is a lot of hard working going into the possible partnership with Winona State Education Village, starting with the pre-k through 6th grade range. 3) Mr. Truxal wanted to remind everyone that the summer library is open and people can get books from MS/HS library and pick them up at Elementary.

Elementary School Principal – Dr. Jeanne Svobodny was absent.

High School Principal – Todd Rowekamp shared the following: 1) The close of the year went smoothly, with a lot of celebrating and recognitions. 2) The tradition of having the graduates walk through the elementary halls is a great tradition and well received by all. 3) Mr. Rowekamp shared that his summer work will consist of, hiring FACS instructor, as well as a long term sub for English, and a new paraprofessional. He will also be working on capital purchasing and ordering, teacher workshops and teacher development. He will be attending the Principal Networking Forum, as well as working on handbook revisions, and other items as they come up.

Activities Director/Assistant Principal – John Ostrowski shared the following: 1) He met with 5th graders, (the incoming 6th grade class), and they toured the building with Mrs. Katie Johnson. He also met with 6th graders, (the incoming 7th grade class), to talk about fall sports, and go through a mock schedule. 2) Mr. Ostrowski will be updating the website in regards to the fall sports meetings and offerings soon. 3) Mr. Ostrowski attended his first Minnesota State High School League Board Meeting, and found it to be very interesting.

REPORTS

Bus Garage Project Update

Supt. Carolan updated about the pre bid meeting, which was held last week, and was well attended. The bid opening for this project is Tuesday, June 11, 2019 at 2 pm in the High School Commons. Supt. Carolan also shared that the conditional permit had been approved.

OLD BUSINESS

Approval of the Revised 2018-2019 Revenue & Expenditure Budget (Attachment A) –

A motion was made by Member Nelson, seconded by Member Wrubel, and carried unanimously to approve the Revised 2018-2019 Revenue & Expenditure Budget.

Mr. Betcher made slight changes to the first reading and went over those changes with the Board during this second reading.

Approval of the Draft 2019-2020 Preliminary Revenue & Expenditure Budget (Attachment B)–

A motion was made by Member Johnson, seconded by Member McFarlen, and carried unanimously to approve the Draft 2019-2020 Preliminary Revenue & Expenditure Budget.

Mr. Betcher made slight changes to the first reading and went over those changes with the Board during this second reading.

Final Approval of the Spanish Club trip to Spain July 2019

A motion was made by Member Wrubel, seconded by Member Johnson, and carried unanimously to approve the Spanish Club trip to Spain.

NEW BUSINESS

Authorize User Access to MDE Secure Website

A motion was made by Member Andring, seconded by Member Wrubel, and carried unanimously to name the Superintendent of Schools as the authorized user for our local education agency.

Approve the Auditing Contract with CliftonLarsonAllen

A motion was made by Member Wrubel, seconded by Member Johnson, and carried unanimously to approve the auditing contract with CliftonLarsonAllen.

Set Future Mini-Retreat Dates

A motion was made by Member McFarlen, seconded by Member Austinson, and carried unanimously to set the following Mini-Retreats to begin on Mondays at 6 PM in the Dover-Eyota High School Media Center: August 19, 2019; November 18, 2019; February 24, 2020; and May 18, 2020.

Let Bids for Dairy Products, Fuel Products, and Snow Removal for 2019-20 School Year and Sealing Bid for Elementary parking lot

A motion was made by Member Andring, seconded by Member Wrubel, and carried unanimously to let bids for dairy products, fuel products, and snow removal for the fiscal year 2019-2020 and the sealing bid for the elementary parking lot.

First Reading of Policies Requiring Annual Review

The Board will revisit the policies again in July with the second reading.

Approve 2019-2020 Resolution for Membership in the Minnesota State High School League

A motion was made by member Andring, seconded by Member Austinson, and carried unanimously to approve the 2019-2020 Resolution for Membership in the Minnesota State High School League

Consent – Accept Resignations and Hires and Donation

A motion was made by Member Austinson, seconded by Member Wrubel, and carried unanimously to accept the:

Resignations: SARAH JOHNSON, Family and Consumer Science Instructor; AMANDA MECUM, Special Education Instructor; ROB MASON, 9th grade Boys Basketball Coach; BRIAN HASLEIET, Assistant Cross Country Coach

Hires: Custodian BRANDON NICKLAY; Early Childhood Transition Teacher NICOLE EINSMAN; 1st Grade Teacher CHRISTIN RISLOW; 2nd Grade Teacher KRISTIN LONEY; Agriculture Instructor and FFA Adviser ANGELA NASSIF; JH Girls Soccer Coach AARON JOHNSON; Special Education Instructor SHAUNA GROSKI

Donations: \$75 from EYOTA AMERICAN LEGION for School Patrol Party; \$100 from EYOTA AMERICAN LEGION AUXILIARY for School Patrol Party; \$480 from PATT for 3rd Grade Field Trip; \$500 from PATT for 5th Grade Field Trip; \$20 ANONYMOUS for Track and Field; \$2,000 from BRADLEY AND MYRA WICK for Baseball

HEARING OF REPORTS

Supt. Carolan relayed the following: 1) Shared the letter that Technology Director, Bryan Berg, shared with families regarding the BYOD program. 2) We have been in the news dealing with a sad and frustrating situation. Supt. Carolan shared that he worked with our attorney to help craft statements, and that Mrs. Katie Johnson, Mr. Todd Rowekamp, Mr. John Ostrowski, and Mr. Ryan McRae all did a great job working with the students working through emotions. 3) Excited about the potential with the Winona partnership.

Board of Education Committee Reports & Communication

Andring – Negotiations went well, with great communication and negotiation within the group. He also attended the Conditional Permit Meeting and said that it went well and that the community is very supportive of project

Nelson – No meetings

Austinson – No meetings, but thanked the negotiation committee for their hard work.

Johnson – Negotiations Committee where he felt like both parties were reasonable and the process went really well.

McFarlen – Dollars for Scholars, they awarded \$25,000 in scholarships to just over 40 recipients. She shared that there is a shortage of kids following through with applications, and that the Committee wanted to get the Triple A, (Academic, Art and Athletics), on the Boards radar for acknowledgment of these achievements in the community.

Wrubel – Seconded the notion about negotiations going very well, saying it was a long meeting but it ended well.

Pagel – No meetings, but congratulated the retirees honored at the recognition breakfast, and noted that graduation went well.

ADJOURNMENT

A motion was made by Member Wrubel, seconded by Member McFarlen, and carried unanimously to adjourn the meeting at 7:10 PM.

Julie Austinson, Clerk
TD

DOVER-EYOTA PUBLIC

Independent School District #533

2018 - 2019 REVENUE & EXPENDITURE BUDGET

REVISED
June 10, 2019

FUND	REVENUE	EXPENDITURES	NET
GENERAL FUND	\$11,418,572	\$11,489,665	(\$71,093)
<i>Unassigned</i>	\$10,402,547	\$10,577,657	(\$175,110)
<i>H & S / Integ. / Unemp.</i>	\$35,217	\$42,974	(\$7,757)
<i>Long Term Facility Maint.</i>	\$393,307	\$249,635	\$143,672
<i>Oper. Capital</i>	\$267,696	\$213,560	\$54,136
<i>Restricted / Assigned</i>	\$319,805	\$405,839	(\$86,034)
FOOD SERVICE	\$602,080	\$655,867	(\$53,787)
COMMUNITY ED.	\$406,222	\$434,216	(\$27,994)
<i>Reserved - CE</i>	\$194,039	\$204,979	(\$10,940)
<i>School Readiness</i>	\$172,621	\$196,413	(\$23,792)
<i>EC Family Ed.</i>	\$37,144	\$29,869	\$7,275
<i>Undesignated</i>	\$2,418	\$2,955	(\$537)

DOVER-EYOTA PUBLIC

Independent School District #533

2019 - 2020 REVENUE & EXPENDITURE BUDGET

PRELIMINARY
June 10, 2019

FUND	REVENUE	EXPENDITURES	NET
GENERAL FUND	\$11,542,933	\$11,246,981	\$295,952
<i>Unassigned</i>	\$10,446,290	\$10,560,379	(\$114,089)
<i>H & S / Integ. / Unemp.</i>	\$44,916	\$42,247	\$2,669
<i>Long Term Facility Maint.</i>	\$456,814	\$201,996	\$254,818
<i>Oper. Capital</i>	\$268,753	\$165,039	\$103,714
<i>Restricted / Assigned</i>	\$326,160	\$277,320	\$48,840
FOOD SERVICE	\$602,000	\$674,627	(\$72,627)
COMMUNITY ED.	\$398,900	\$446,900	(\$48,000)
<i>Reserved - CE</i>	\$185,539	\$211,516	(\$25,977)
<i>School Readiness</i>	\$173,054	\$202,066	(\$29,012)
<i>EC Family Ed.</i>	\$38,307	\$30,118	\$8,189
<i>Undesignated</i>	\$2,000	\$3,200	(\$1,200)