

# REGULAR BOARD MEETING MINUTES

Monday, April 8, 2019

Chair Ron Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 6:11 PM in the Dover-Eyota High School Media Center. Other Board members present: Don Andring, Julie Austinson, James Johnson, Jessica McFarlan, Linda Nelson, Matt Wrubel, Superintendent Mike Carolan, and Student Board Member Lexi Schaefer. Absent: none. Also in attendance were High School Principal Todd Rowekamp, Elementary Principal Dr. Jeanne Svobodny, Teaching & Learning Director Nick Truxal, Business Manager Gary Betcher, Chris Berg, Eric Aeschlimann, Bianca Dodd, Tom Flaig, John Pittenger, Kayla Price, and BK Thomas.

The Pledge of Allegiance was recited.

## Approve the Amended Agenda

Chair Pagel advised of an addition to the agenda: approve construction manager agreement with W.A. Kreofsky Construction for a new bus garage.

A motion was made by Member Wrubel, seconded by Member Johnson, and carried unanimously to approve the amended agenda.

## Visitors to Address the Board

Advisor John Pittenger and Close Up students Kayla Price and Bianca Dodd expressed appreciation of the Board's support of their trip to Washington DC, and gave a short presentation.

## Consent – Approve Board Meeting Minutes

A motion was made by Member Wrubel, seconded by Member Johnson, and carried unanimously to approve the March 11, 2019 Regular Board Meeting Minutes, and the March 25, 2019 Board Mini-Retreat Minutes.

## Consent – Approve Regular District Bills and Special District Bills

A motion was made by Member Wrubel, seconded by Member McFarlan, and carried unanimously to approve the Regular District Bills totaling \$279,408.16, and the Special District Bills totaling \$77,409.43.

## Approve the Treasurer's Report

A motion was made by Member Wrubel, seconded by Member Austinson, and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$4,856,008.47, and the March electronic transfers.

## **RECOGNITIONS**

Teaching & Learning Director Nick Truxal congratulated the Academic Triathlon Team for placing 2<sup>nd</sup> at the state competition.

## **CABINET COMMUNICATIONS**

Teaching & Learning Director – Nick Truxal shared the following: 1) Twenty students were interested in participating in the district's partnership with CTECH; 2) Two additional concurrent enrollment classes had been approved for next year, and eight more were pending; 3) Grade 6-12 teachers held instructional rounds the previous week; 5) Weather impacts resulted in 132 instructional days for grade 3, which was 20% less time than last year.

Elementary School Principal – Dr. Jeanne Svobodny shared the following: 1) MCA testing was a stressful time; 2) On April 3<sup>rd</sup>, the No Bully consultant debriefed staff, made suggestions, and advised that we have a chance of getting a grant for the second year; 3) Classes were visiting a planetarium due to PATT donations; 4) Pointed out the article in the *News & Notes* written by Dan Lecheler about students and social media.

High School Principal – Todd Rowekamp shared the following: 1) The high school No Bully team held their final meeting with the consultant; 2) The first year of the mental health program in the high school was

working out better than he hoped for, and was extremely valuable; 3) The high school currently has four concurrent enrollment classes, two more were approved for next year, and eight additional were pending; 4) PSEO numbers for next year's junior class were down 10% from last year; 5) The stage lighting project was complete and the Board was given a tour. The vendor now recommended a new control board be purchased for easier operation of the lights.

## **STUDENT BOARD MEMBER COMMUNICATIONS**

Lexi Schaefer shared the following: 1) The spring play would be presented on Friday, Saturday and Sunday; 2) Spring sports were off to a good start; 3) Third quarter ended; 4) In March, the Model United Nations group attended their conference in Minneapolis to work on public speaking and debate skills; 5) The Band and Choir contest was held at DE in March, and the Band and Choir ensemble would be held the following day.

## **REPORTS**

### Baseball/Softball Field Update

The individuals were unavailable, and would report in May.

### Bus Garage Project Update

Supt. Carolan advised the Board would be asked to approve the agreement with W.A.K.

That day, a meeting was held with an architect who would submit preliminary drawings of the proposed wood frame/metal building by April 19<sup>th</sup>. A plan would be developed if asbestos were found in the current old bus garage. Rather than a gravel floor, the building would require a concrete floor with drainage.

Once the MN Department of Labor approves the proposal, a bid book would be created by May 1<sup>st</sup> and bids would be let for a 12-bay building, with a cold storage as an addition. A contractor meeting would then be held, and several weeks be allowed for submitting bids. Mr. Carolan was encouraged that the project could still be completed this year.

## **OLD BUSINESS**

### Approve Construction Manager Agreement with W.A. Kreofsky Construction for a New Bus Garage

A motion was made by Member Andring, seconded by Member Wrubel, and carried unanimously to approve the construction manager agreement with W.A. Kreofsky Construction for a new bus garage.

### Second Reading and of the 2019-2020 Board Assumptions

A motion was made by Member Wrubel, seconded by Member McFarlen, and carried unanimously to grant final approval of the 2019-2020 Board Assumptions (Attachment A).

## **NEW BUSINESS**

### Tentative Approval of the High School Marching Band Trip to Black Hills, SD and Colorado Springs, CO

A motion was made by Member Andring, seconded by Member Wrubel, and carried unanimously to grant tentative approval of the Marching Band Trip.

Member Johnson talked about the importance of the Band maintaining a social contact with area groups. Member Wrubel talked about the importance of school spirit helping to make making the high school experience what it should be.

### Approval of Amended 2019-2020 Calendar

Supt. Carolan advised that the only changes were the last senior day was moved to Thu., May 28, 2020 and graduation was moved to Sun., May 31, 2020.

A motion was made by member Johnson, seconded by Member McFarlen, and carried unanimously to approve the Amended 2019-2020 Calendar (Attachment B).

### Approve the Reduction Resolution

Supt. Carolan advised that this annual resolution allows the district, if needed, to make changes/reductions due to student population reductions.

A motion was made by Member Wrubel, seconded by Member Austinson, and carried unanimously to approve the following resolution:

**RESOLUTION DIRECTING THE ADMINISTRATION  
TO MAKE RECOMMENDATIONS FOR REDUCTIONS  
IN PROGRAMS AND POSITIONS AND REASONS THEREFOR.**

WHEREAS, there may be a reduction in student enrollment within certain programs, and,  
WHEREAS, this decrease in student enrollment within certain programs may include  
discontinuance of positions and discontinuance or curtailment of programs, and

WHEREAS, a determination must be made as to which teachers' contracts must be terminated  
and not renewed, and which teachers may be placed on unrequested leave of absence without pay or  
fringe benefits in effecting discontinuance of positions,

BE IT RESOLVED, by the School Board of Independent School District No. 533, as follows:  
That the School Board hereby directs the Superintendent of Schools and administration to consider the  
discontinuance of programs or positions as a result of a reduction in enrollment within certain programs, and  
to make recommendations to the school board for the discontinuance of programs, curtailment of programs,  
discontinuance of positions or curtailment of positions.

A roll call vote was taken with the following voting in favor: Andring, Austinson, Nelson, Johnson, McFarlen,  
Wrubel, and Pagel. Those voting against the same: none. The motion carried unanimously.

Consent – Accept Resignations and Hires and Donation

A motion was made by Member Nelson, seconded by Member Wrubel, and carried unanimously to:

Accept Resignations: RYAN OHL as Bus Route Driver; CARLETON BRAEM as Custodian; MARY  
MATHIS as Cook's Helper;

Accept Hires: ZACH CHARETTE as 9<sup>th</sup>/JV Football Coach; GRETCHEN PLUIM as Long-Term Substitute  
Learning Readiness Instructor; STEPHANIE HOLLIDAY as Long-Term Sub Special Education  
Preschool Instructor, TED HALBAKKEN as Bus Route Driver;

Donations: \$500 from HIAWATHA SNO-SEEKERS for Dover-Eyota Trap Team; \$100 from an  
ANONYMOUS DONOR for Magic Club; \$750 from EYOTA DAYS for Theatre Lighting.

HEARING OF REPORTS

Supt. Carolan relayed the following: 1) He was working on setting a community meeting to share the results  
of the water testing. B&C Plumbing would assist in adding more filtered bottle fillers in both buildings;  
2) The elementary students were missing the monkey bars that were removed, and PATT would donate  
funds toward a \$7,000-8,000 piece of new equipment; 3) There would be no asbestos mitigation this  
summer. There would be lighting and ceiling replacement in rooms that were mitigated last summer;  
4) An anonymous complaint had been received. Because it was anonymous, the issue can't be investigated,  
however, he would make certain that the person's voice was heard; 5) The district would not be using the  
snow relief bill and would recapture the three important learning days; 6) He and Jessica McFarlen had  
attended Phase IV training, and would attend Phase III.

Board of Education Committee Reports & Communication

**Andring** – Relayed that the bus garage meeting that day went very well. The goal was to have bids out  
by the end of May. John Ostrowski had made the first cut as a regional representative of the MSHSL and  
could become a representative for Region 1 and Region 2.

**Nelson** – Congratulated Lexi Schaefer on being accepted to St. Olaf College.

**McFarlen** – Thanked Business Manager Gary Betcher for spending time going over the budget with her, and  
to Teaching & Learning Director Nick Truxal on explaining acronyms and the work his department does.

**Pagel** – He attended the bus garage meeting that day, and also advised that the HVED negotiations were  
beginning.

ADJOURNMENT

A motion was made by Member Wrubel, seconded by Member McFarlen, and carried unanimously to  
adjourn the meeting at 7:20 PM.

Julie Austinson, Clerk  
CB

**2019-2020 Dover-Eyota School Board Assumptions**  
 School Board approved March 8, 2019

2019 - 2020 Budget Revenues

1. Enrollments:

March, 2019	Weight Factor	Total Enrollment	Weighted (WADM*)
Kindergarten	1.0	83	83.0
Grades 1-6	1.0	512	512.0
Grades 7-12	1.2	512	614.4
<b>Total</b>		<b>1,107</b>	<b>1,209.4</b>
Projected 2019-2020	Weight Factor	Total Enrollment	Weighted (WADM*)
Kindergarten	1.0	80	80.0
Grades 1-6	1.0	512	512.0
Grades 7-12	1.2	515	618.0
<b>Total</b>		<b>1,107</b>	<b>1,210.0</b>

NOTE: Hcp. Pre-K counts are highly unpredictable for our district. We will leave these out of the revenue consideration as a cushion for our calculations.

2. General Education Revenue Summary:
  - a. Basic Formula Allowance for 2019-2020 is expected to be \$6,312 PPU.
  - b. Total other formula categorical revenues - \$1,040
  - c. Approximate General Ed. Revenue Restrictions & Uses:
    1. Staff Development (2% Restriction) - Staff Training - \$150,000
    2. Learning & Development (K-6 WADM's) - Elem. Class Size - \$250,000 est.
    3. Basic Skills (F/R Lunch #'s) - LEP/Interventionists - \$115,000 est.
    4. Gifted & Talented (K-12 WADM's) - Academic Competitions - \$20,000 est.
    5. Operating Capital (Bldg. Age) - Capital Expenditures - \$250,000 est.
    6. Long-Term Facility Maintenance - \$441,601.69
3. Federal aids: Title I, II estimated to be \$67,500 - \$71,259.
4. Athletic fees same as 2018-2019: 7-8 @ \$60, 9-12 @ \$85.
5. Most special program revenues will attempt to cover 100% of the special program expenditures (i.e., Footsteps, Community Education classes, etc.). District revenues will cover some Title I services & LRP transp.
6. Estimated interest revenue is based on a rate of 0.25%.
7. Meal rates: Lunch - \$2.25 elementary, \$2.50 middle/high school, and \$3.75 adults; Breakfast - \$1.40 K-12, and \$1.95 adult. Milk - \$.45. Breakfast, lunch, and milk prices will be determined by USDA guidelines at a later date.
8. Utilities based on square footage & a portion of support services will continue to be charged to food service.
9. The Community Education athletic fees for grades K-6 would remain at up to \$45 per sport, except for football, which would be \$50. The Community Education Director will set fees according to the expenses.
10. Monthly Pre-school Fees will be: ECFE Footsteps Mon/Thurs \$40, Look at Me I'm Three 3-Yr olds - \$90, Learning Readiness 4-Yr olds - 3x/AM \$195, 5x/PM \$260, Transition Class - \$295. Payments are made in ten installments.
11. The band instrument rental fee will remain at \$100.
12. Miscellaneous Fees including Penalty Fees would remain as follows:
  - a) per copy fee of 15¢ for each 8.5"x11" or 11"x17" copy on white or color paper;
  - b) per color printer copy fee of 25¢ for each 8.5"x11" or 11"x14" copy on white or color paper;
  - c) penalty fee of \$100 per violation for being on the roof of any school district facility without permission;
  - d) when the Denver Boot is applied to the tire of a vehicle incorrectly parked in a school district parking lot, the violator will pay a fee of \$15 to have it removed;

e) penalty fee of \$5 per violation will be assessed students, and the cell phone or other electronic device confiscated, for the remainder of the day for inappropriate use of any such device.

13. The building rental rates would remain as follows:

	<u>District per day</u>	<u>Non-District per day</u>
Gyms/Multi-Purpose/Commons Hourly rate:	Up to 1.5 Hrs - \$20,	
	Up to 3 Hrs - \$40, Up to 4.5 Hrs - \$60, 4.5-full day - rates below	
Elementary Gym/Multi-Purpose	100.00	190.00
Elementary Kitchen (plus Cook Charge)	75.00	175.00
High School Commons	100.00	150.00
High School Kitchen (plus Cook Charge)	100.00	200.00
High School Gym	200.00	390.00
High School Auditorium	150.00 1 <sup>st</sup> Hr	300.00 1 <sup>st</sup> Hr
	& 50.00 per hour thereafter	& 100.00 per hour thereafter
	(a light/sound person may also be required depending on the extensive need of this equipment)	
MSHS Multi-Purpose Room/Media Ctr.	50.00	100.00
All Classrooms (per room)	20.00	40.00
Ball Fields (baseball, softball, soccer & grassy areas)	No charge	25.00 Per Hour, Per Field
Athletic Complex (track & turf facilities)		70.00 Per Hour
	plus any clean up/repair time by buildings and ground staff, signed copy of field usage rules, and proof of liability insurance.	
Custodian Charge (2-hour minimum)	30.00 Per Hour	
Cook Charge (2-hour minimum)	30.00 Per Hour	
Lighting/Sound Technician (2-hour minimum)	30.00 Per Hour	
Deposit	250.00 for non-district rental	

The school district reserves the right to deny the facilities to any individual or group.

Groups and individuals may use the high school indoor concession stand refrigerator and sink at no charge, rather than renting the kitchen facilities.

A 10% fuel surcharge will be added to building rental rates from November through March.

14. Athletic ticket prices would follow conference guidelines (\$6 for adults, \$4 students in all sports, annual student pass \$40, annual adult pass \$70 and annual family pass \$150, free Golden Age Passes for senior citizens (age 62 and older) residing in and out of our district. The school district will follow the Three Rivers Conference rules in regard to whether or not admissions are charged at the various levels of each sport.

15. SACC fees would change as shown below. Rates:

AM - flat \$5 or \$7 for drop in  
 PM - flat rate of \$7 for 2:50-4:30 PM, 10 for 2:50-6 PM, \$9 for drop in until 4:30 PM, and \$12 for drop in until 6 PM  
 Wednesday late start - \$5 for 6:30-7:30 AM and Free from 7:30-8:30 AM  
 Other late starts - \$5 for 8:00-9:00 AM and \$9 for 8:00-10:00 AM  
 School Year Early Release - \$9 flat rate for 12:50 - 2:50 pm  
 Non-School Days - \$32 for full day (over 5.5 hours) and \$24 for half day (5.5 hours or less)  
 Summer - \$32 for full day (over 5.5 hours), \$24 for half day (5.5 hours or less), \$34 for full day drop in, \$26 for half day drop in  
 Late Pick-up (after 6 PM) - \$5 for each five minutes starting at 6:01 PM  
 Late Notice/No Show - full regular fee  
 Registration fee - \$35 per family annual registration fee.

**2019-2020 Budget Expenditures**

1. Class size student/teacher ratio guidelines are as follows (exceptions may be required for specific circumstances):
 

	<u>Highest Avg.</u>	<u>Lowest Avg.</u>
Kindergarten & Grade 1	23	18
Grades 2-4	26	20
Grades 5,6	30	23
Gr 7-12 Required Core Subjects/Classes	32	18
Gr 7-12 Electives	25	10

Band/Choir will be as enrolled, with board examination if needed.
2. Staffing costs for 2019-2020 are based on negotiated contracts for the Dover-Eyota Education Association and the Bus Driver Agreement. Contracts are not set for the Teamsters, Principals, Superintendent and Cabinet/DO Staff.
3. The District will strive to maintain the following staff, subject to available resources:
 

**Elementary:** 1 building principal, 2 secretaries, 1 media asst., 1 nurse, 1 lead custodian, 1 custodian, 1 school keeper, .8 FTE social worker, .375 FTE media generalist, .25 LEP

**Middle School/High School:** 1.5 building principals, 2 secretaries, 1 counselor, 1 dean of students/social worker, 1 media asst., 1 lead custodian, 2 FTE custodians, 1.5 FTE school keeper (housekeeper), .81 FTE health assistant, .375 FTE media generalist, 1.0 FTE Literacy Specialist and instructional assistants based on student enrollment.

**District Wide:** 1.2 FTE psychologist, 1 accounting assistant (HR), .5 accounts payable, 1.0 Eagle Editor/Reporter/district office receptionist, 1 Superintendent's Admin. Asst., 1 Business Mgr., 1 Superintendent, .5 FTE Activities Director, .375 FTE community education co-coordinator, 1.0 FTE Dir. Of Teaching and Learning, 1.0 Teaching and Learning Specialist, 2 FTE Technology support staff; 11.0 FTE Special Education Instr. Staff; 1.0 FTE Special Ed. Program Support, and 1 FTE Technology Integrationist, .75 FTE SACC, .30 Special Ed. Billing.

**Food Service:** 1.0 Director, 1 Site Manager @ 8 hrs/day/4 days a week, 2 cooks @ total of 14.5 hrs/day, and cook's helpers including clerks to total 35 hrs/day.

**Transportation/Grounds:** 1 Director, 1.0 Grounds, .5 Asst. to Transportation Dir., Bus and Van drivers as needed.

**Coaching Staff** - Number of positions as recommended by the Activities Director. The administration may recommend for board approval that an additional coach should be hired or reduced due to number of participants.

	Asst.				
	Head	Head	B	9th	C
Football	1	1	2	1	2
Volleyball	1		1	1	2
Cross Country	1		1		
Wrestling	1		1		1
Golf	1				1
Baseball	1		1		2
Boys' Basketball	1		1	1	2
Girls' Basketball	1		1	1	2
Track	2		3		
Softball	1		1		2
Weightlifting	1				
Cheerleading					
Danceline	1		1		
Girls' Soccer	1		1		1
Boys' Soccer	1		1		1

4. Full-time athletic trainer at \$21,930.
5. All utility & bus fuel costs budgeted at 2017-2018 Revised Budget levels.
6. Instructional Supply budgets will remain at 2018-2019 levels:
 

Elementary	\$70 PPU
Middle/High School	\$93 PPU

Operations supply budgets for 2019-2020 are:

Custodial	26.5 cents Per Sq. Ft.	(\$70,000)
Grounds	\$ 5,500	
Transportation	\$11,000	

7. Athletic, co-curricular activities and extra-curricular activities program budget for 2019-2020 are: \$61,805 (includes referees, extra-curricular workers, phone, supplies, uniforms, coaching clinics, travel, etc.). Transportation costs, including drivers' salaries and fringes, will remain at \$37,500.
8. General Fund Contingency will be maintained at \$20,000.
9. Curricular purchases new and replacement est. at \$57,000.
10. Misc. expenditures, misc. supply budgets and purchased services will be maintained at 2018-2019 budget levels.
11. Food and milk costs estimated at a 5% increase from 2018-2019 actual amounts.
12. Technology for 2019-2020 is \$30,000 for services, supplies, repairs, etc.
13. All repair & maintenance budgets for 2019-2020 are:  
Custodial at 12 cents/sq. foot: \$14,100 at the elementary (117,500) and \$17,628 at the high school (146,900), transportation at \$37,500, and grounds at \$11,000 includes "services").
14. The testing budget for 2019-2020 is \$15,000 for the entire district.
15. Acronym references:
  - ADED = All Day Every Day (kindergarten)
  - DAPE = Disabled Adaptive Physical Education (Special Ed.)
  - DCD-S = Developmental Cognitive Disability - Severe (Special Ed.)
  - DCD-M = Developmental Cognitive Disability - Mild to Moderate (Special Ed.)
  - DO = District Office
  - EBD = Emotional Behavioral Disorder (Special Ed.)
  - ECFE = Early Childhood Family Education (Footsteps)
  - ECSE = Early Childhood Special Education
  - F/R = Free and Reduced (for lunches and funding formulas)
  - FTE = Full Time Equivalency
  - FY = Fiscal Year
  - IEP = Individualized Educational Plan (Special Ed.)
  - LD = Learning Disability (Special Ed.)
  - LEP = Limited English Proficiency
  - LRP = Learning Readiness Program (Pre-School)
  - LTFM = Long-Term Facility Maintenance
  - MDE = Minnesota Department of Education
  - MSHS = Middle School/High School
  - PPU = Per Pupil Unit (same as WADM)
  - SACC = School Age Child Care (before and after school)
  - WADM = Weighted Average Daily Membership (same as Pupil Unit)

Amended 4/2019

TBD: 7-12 Open House and two evening 6-12 Parent Contact Days (approx. 4 hrs each)

### Dover-Eyota Schools 2019-2020 Calendar

Mon/Fri, TBD	New Staff Workshop (5 days)
Mon, August 26	K-12 Teacher Workday/Inservice (Monday or Thursday option)
Tue, August 27	K-12 Teacher Workday/Inservice Employee Breakfast, 7:30 AM
Wed, August 28	K-12 Teacher Workday/Inservice
Thu, August 29	K-12 Teacher Workday/Inservice (Thursday or Monday option)
Mon, September 2	Labor Day – Buildings Closed
Tue, September 3	<b>Grades 6-12 First Day of School</b> – No School for Grades K-5 Due to Scheduled Conferences/Assessments
Wed, September 4	No School for Grades K-5 Due to Scheduled Conferences/Assessments
Thu, September 5	<b>Grades K-5 First Day of School</b> (1/2 day for K with parents)
Mon, October 14	Regular School Day – K-12 Parent/Student/Teacher Conferences (see below)
Tue, October 15	Regular School Day – K-12 Parent/Student/Teacher Conferences (see below)
Wed, October 16	No School – K-5 Parent/Student/Teacher Conferences (see below)
Thu-Fri, Oct. 17-18	No School – Teacher Convention
Fri, November 1	<b>End of 1<sup>st</sup> Quarter</b>
Mon, November 4	No School – K-12 Teacher Inservice/Workday
Wed, November 27	No School
Thu, November 28	No School – Thanksgiving – Buildings Closed/No Student Activities
Fri, November 29	No School – Buildings Closed
Mon, Dec. 23 – Tue, Jan. 1	No School – Winter Holiday – Buildings Closed 12/24, Buildings Closed/No Student Activities 12/25 & 1/1
Thu, January 2	School Resumes
Fri, January 17	<b>End of 2<sup>nd</sup> Quarter, Early Out - Teacher Work</b>
Mon, January 20	No School – K-12 Teacher Workday/Inservice
Mon, February 24	Regular School Day - K-12 Parent/Student Teacher Conferences (see below)
Thu, February 27	Regular School Day - K-5 Parent/Student/Teacher Conferences (see below)
Fri, February 28	No School
Thu, March 26	<b>End of 3<sup>rd</sup> Quarter</b>
Fri, March 27	No School – K-12 Teacher Work Day/Inservice
Thu, April 9 – Mon, April 13	No School – Bldgs Closed/No Student Activities 4/10 (Potential Snow Makeup Days April 9 & April 13)
Tue, April 14	School Resumes
Mon, May 25	No School – Memorial Day – Buildings Closed
Thu, May 28	Last Day of Classes for Seniors
Sun, May 31	Graduation, 1:30 PM
Wed, June 3	<b>End of 4<sup>th</sup> Quarter</b> – Last Day for Students – Early Out - Teacher Work Day
Thu, June 4	K-12 Teacher Workday/Inservice
Fri, July 3	Buildings Closed

### Dover-Eyota Parent/Student/Teacher Conference Schedule

<b>High School (Fall)</b> Grades 6-12
Mon, October 14 – Conferences time 3:30-7:30 PM
Tue, October 15 – Conferences time 3:30-7:30 PM
TBD – 7-12 Open House, 3:30-7:30 PM
<b>High School (Winter)</b> Grades 6-12
TBD – Evening Parent Contact Days 3:30-7:30 PM
Mon, February 24 – Conferences time 3:30-7:30 PM

<b>Elementary (Fall)</b> Grades K-5
Mon, October 14 – Conferences 3:30-7:00 PM
Tue, October 15 – Conferences 3:30-7:00 PM
Wed, October 16 – Conferences 7:30 AM-3:30 PM
<b>Elementary (Winter)</b> Grades K-5
Mon, February 24 – Conferences 3:30-7:00 PM
Thu, February 27 – Conferences 3:30-7:00 PM

	Reg Att Days	Early Outs	1 Hr Late Starts
Q1	41		
Q2	43	1/17	Wednesdays 9/11
Q3	47	& 6/3	through 5/27
Q4	44		
<b>TOTALS</b>	<b>175</b>		



**Student contact days: 175**  
**P/T conference days (24 hours)**

Inservice	Workday
8/26 (.5)	8/26
8/27 (.5)	8/27
8/28 (.5)	8/28
11/4 (.5)	11/4
1/20 (.5)	1/20
3/27 (.5)	3/27
6/4 (.5)	6/4

3.5 days of each

*Work/Inservice days may be adjusted by the individual building.*

Q1 = 41 days  
 Q2 = 43 days  
 Q3 = 47 days  
 Q4 = 44 days

**KEY:** EO = Early Out (EL @ 12:55. HS @ 1:07)      [diagonal lines] = vacation or holiday  
 NS = No School      LS = 1-Hr Late Start      [horizontal lines] = buildings closed  
 I = Inservice for teachers      \* = Potential Snow Makeup Day      [solid black] = buildings closed & no student activities  
 W = workday for teachers

*No School for Gr K-5 on Sept 4 & 5 due to scheduled conferences/assessments*

Dover-Eyota Public Schools  
2019-2020 Calendar

AUGUST 2019					SEPTEMBER 2019					OCTOBER 2019				
			1	2	3	4	5	6		1	2	3	4	
					6-12 First Student Day		K-5 First Student Day				LS			
5	6	7	8	9	9	10	11	12	13	7	8	9	10	11
							LS					LS		
12	13	14	15	16	16	17	18	19	20	14	15	NS 16	17	18
	Primary Elections (no activities from 6-8 pm)						LS			K-12 PM Conferences	K-12 PM Conferences	K-5 Conferences	Teacher Convention	
19	20	21	22	23	23	24	25	26	27	21	22	23	24	25
							LS					LS		
26	27	28	29	30	30					28	29	30	31	
W/I	W/I	W/I	W/I									LS		

  

NOVEMBER 2019					DECEMBER 2019					JANUARY 2020				
				1	2	3	4	5	6			NS 1	2	3
				End 1st Quarter			LS					Bldgs closed-No Activities		School Resumes
4	5	6	7	8	9	10	11	12	13	6	7	8	9	10
NS			LS				LS					LS		
Election Day (no activities from 6-8 pm)					16	17	18	19	20	13	14	15	16	17
							LS					LS		EOW End 2nd Quarter
11	12	13	14	15	23	24	NS 25	26	27	20	21	22	23	24
Veteran's Day Observed (no evening meetings)					NS	Bldgs closed-No Activities	Bldgs closed-No Activities	NS	NS	NS	W/I	LS		
18	19	20	21	22	30	31				27	28	29	30	31
		LS			NS	NS						LS		
25	26	27	NS 28	29										
		NS	Bldgs closed-No Activities	NS										

  

FEBRUARY 2020					MARCH 2020					APRIL 2020					
3	4	5	6	7	2	3	4	5	6			1	2	3	
	Caucuses (no activities from 6-8 pm)	LS				Presidential Primary (no activities from 6-8 pm)	LS					LS			
10	11	12	13	14	9	10	11	12	13	6	7	8	9	10	
		LS				Township Elections (no activities from 6-8 pm)	LS					LS	NS 10	Bldgs closed-No Activities	
17	18	19	20	21	16	17	18	19	20	13	14	15	16	17	
		LS					LS			NS	School Resumes	LS			
24	25	26	K-5 PM Conferences	27	28	23	24	25	26	27	20	21	22	23	24
K-12 PM Conferences		LS		NS				LS	End 3rd Quarter	NS	W/I				
					30	31				27	28	29	30		

  

MAY 2020					JUNE 2020					JULY 2020					
				1	1	2	3	4	5			1	2	3	
							EOW 3	W/I							
4	5	6	7	8	8	9	End 4th Quarter	10	11	12	6	7	8	9	10
		LS													
11	12	13	14	15	15	16	17	18	19	13	14	15	16	17	
		LS													
18	19	20	21	22	22	23	24	25	26	20	21	22	23	24	
		LS													
25	26	27	28	29	29	30				27	28	29	30	31	
NS	Bldgs closed	LS	Last day for seniors												

Graduation May 31