

# REGULAR BOARD MEETING MINUTES

February 19, 2019

Chair Ron Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 6:04 PM in the Dover-Eyota High School Media Center. Other Board members present: Don Andring, Julie Austinson, Jessica McFarlan, James Johnson, Matt Wrubel, Superintendent Mike Carolan, and Student Board Member Lexi Schaefer. Absent: Linda Nelson. Also in attendance were High School Principal Todd Rowekamp, Elementary Principal Dr. Jeanne Svobodny, Activities Director/Assistant Principal John Ostrowski, Teaching & Learning Director Nick Truxal, Business Manager Gary Betcher, and Administrative Assistant Tara Dabelstein.

The Pledge of Allegiance was recited.

## Approve the Amended Agenda

A motion was made by Member Johnson, seconded by Member Austinson, and carried unanimously to approve the amended agenda.

## Visitors to Address the Board

Senior Class Officers, Lindsey Hansen and Salem Birkholz, along with Student Board Member Lexi Schaeffer, addressed the Board concerning the 2019 Senior Trip. The senior class proposed an overnight stay at Whitewater State Park. The students advised the Board that they had conducted a survey of the senior class to hear what the seniors thought about changing from the boat cruise (that had been the class event in the past) to an overnight trip to Whitewater. The results were approximately 50/50 of the students who completed the survey. If the students felt they had the support of the Board they would hold a class meeting to discuss more in-depth ideas, and then have a revote on the matter. The student representatives shared with the board the different activities they had planned, their plan for supervision, the facilities at Whitewater, food, cost, phone coverage, and potential problems.

- Activities include; Mr. Ryan McRae as a DJ, possible bon fire, board games, card games, and a hike for interested students.
- Supervision would be a 1-10 chaperone ratio, with about 9 chaperones needed. Chaperones would primarily consist of staff and include few parents.
- The facilities would be the Group Center at Whitewater, which consists of seven cabins. Each cabin has three rooms; the two rooms on the sides have four sets of bunk beds, while the middle room has two single beds. The students thought the middle rooms would be ideal for chaperones. There is a commercial kitchen, dining hall, as well as indoor and outdoor gathering space available for use.
- Food would consist of pizza ordered from Jimmy's Pizza in St. Charles, soda, water, snacks, s'mores in the evening and pasties, fruit, and juice in the morning.
- Cost the seniors figured that the maximum cost, if everyone attended, would still be less than the boat cruise. The boat cruise cost is approximately \$3,800, and the overnight trip to Whitewater would be approximately \$1,500.
- The students shared that there is a phone for use in the Group Center.
- The students acknowledged that there would be concerns about drinking and drug usage, and stated that they had worked with Mr. Todd Rowekamp, determining the best plan was to let parents and students know well in advance that if there are any rules broken or misconduct while on the overnight trip, the student will not be allowed to walk at graduation. They feel this is an adequate consequence, and will encourage best behavior from all students.

The Board members commended the students on how well prepared they were. They did ask what parents thought of the idea, and all three students said that their parents thought it was a good idea, and a great experience that would give the students more time together before they head their separate ways. Overall, the Board had no objections as their concerns were addressed. Superintendent Michael Carolan stated that the students had the authority to move forward with planning.

### Consent – Approve Board Meeting Minutes

A motion was made by Member Andring, seconded by Member Wrubel, and carried unanimously to approve the January 14, 2019 Regular Board Meeting Minutes, and the January 14, 2019 Organizational Board Meeting Minutes..

### Consent – Approve Regular District Bills and Special District Bills

A motion was made by Member Austinson, seconded by Member Wrubel, and carried unanimously to approve the Regular District Bills totaling \$66,168.72, and the Special District Bills totaling \$123,474.40.

### Approve the Treasurer's Report

A motion was made by Member Wrubel, seconded by Member McFarlen, and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$4,371,892.49, and the January electronic transfers.

## **RECOGNITIONS**

Superintendent Michael Carolan recognized the Board Members with a certificate of appreciation for Minnesota School Board Recognition Week. He also recognized Mr. Brian Harris for his years of service as the Dover-Eyota Football Coach.

## **CABINET COMMUNICATIONS**

High School Principal – Mr. Todd Rowekamp shared the following: 1) In addition to the senior class trip, he was approached about open campus for the seniors. Mr. Rowekamp suggested that the previous open campus policy is out of date. Historically, seniors only had open campus during 4<sup>th</sup> quarter. Mr. Rowekamp proposed that open campus would be allowed all year for seniors. They would still have the same stipulations as years before. Mr. Rowekamp suggested a trial run with this year's seniors, for the remainder of the 2018-2019 school year. There was discussion among the Board members, regarding the logistics of open campus in our small community. It was supported by members of the Board saying it helps cultivate responsibility, time management, and safe driving. By allowing open campus all year, Administration is looking for simple way to mimic the experience that the PSEO students get. 2) Update on plans for next year – intervention and modifications to the WIN time plans. Assessing student needs, and then planning interventions, on how to best help the students is the goal. Starting in 2020-2021, where the first semester PLT time spent on really focusing on the problems and finding answers that would get the students the help they need. Second semester would shift to implementation of the in class intervention. Interventions would no longer be at separate times; it would all be keep it in the classrooms. 3) Auditorium stage lights have been delivered, and are waiting for installation. With the theatre practicing for their spring production, an install date is still in the works.

Activities Director/Assistant Principal – Mr. John Ostrowski shared the following: 1) The interviews for Varsity Head Football Coach have taken place. There were six applicants interviewed, by a committee of eight individuals. The committee was happy with applicants, and happy with the selection that was made. 2) Section Football 2019 calendar is struggling to find a good fit. La Crescent has pulled out, which makes scheduling difficult. The first suggested schedule would have football starting with 0 week, which means the season would start early, and practice would start on August 5, 2019. The District Committee sent this idea for vote, and it was voted down. Next attempt, eliminate La Crescent, which means everyone plays 7 games with an open spot to fill, this was sent to District Football Committee, and that was voted down as well. State says you need 66% voting, and both suggestions were at 61%.

Teaching & Learning Director – Mr. Nick Truxal shared the following: 1) He will be sending a note to the community regarding the MCA scores, sharing with them that, due to the piloting of the new MCA structure, along with all the snow days that have been incurred, there may be a dip in the scores. There may be an option to shift the dates on the MCA calendar to give one more week instructional time; this option will be explored further. 2) An article on concurrent enrollment was printed in the *Eagle* stating that we will have 14 courses available for next year; unfortunately, the day after print, Mr. Truxal got a call saying one of the institutions no longer want to partner with us. So, other partnership options are being explored. Registration guides will say we are working on courses, but, that there are no guarantees. There are 10 additional courses in the works. 3) Achievement integration is a three-year agreement, with the state funds used for in classroom professional, Peter Dodds, and with Rochester CTECH, career pathway courses. The CTECH courses will be added to registration guide with limitations of 22 seats. These courses are paid for completely by

Achievement Integration. Achievement Integration has shown 120% growth overall, with 21% growth in each of the six areas.

Elementary School Principal – Dr. Jeanne Svobodny shared the following: 1) February is I Love to Read month, and Reading Interventionist, Jill Magnuson, planned lot of fun activities. 2) February is Random Acts of Kindness Month, which aligns with our social vision statement, “We are kind”. 3) The Elementary Student Council’s Pennies for Patients campaign raises money for leukemia research. 4) PATT held their first BINGO Night. There were approximately 125 participants. 5) Early Childhood Learning Readiness Program sponsored Doughnuts & Dinosaurs with Dad event. There were approximately 125 people for this event, with a lot of fun activities in different rooms. 6) Dr. Svobodny shared that she attended the Minnesota Elementary Principal Convention in the Cities over February 6 and 7. The keynote speaker spoke on childhood trauma (not so much the definition, but what to do about it, which she found to be really nice.) Dr. Svobodny shared that the Elementary is already implementing some of the ideas discussed: calm classroom, responsive classroom, and the 3<sup>rd</sup> – 5<sup>th</sup> grades are starting to self-asses their emotional state. Dr. Svobodny shared that there will be a speaker coming to Dover-Eyota in March to talk about childhood trauma, and how to meet the needs.

#### District Feedback Forms –

Superintendent Michael Carolan shared an e-mail from a parent that was appreciative of our food program, and the information about free and reduced opportunities for families that were affected by the government shutdown.

### **STUDENT BOARD MEMBER COMMUNICATIONS**

Student Board Member Ms. Lexi Schaefer shared these items: 1) FFA Week is February 18 – 22. The FFA scavenger hunt is always a big hit; the students really appreciate it. 2) Knowledge Bowl was at Subsection Regional Competition. 3) Students enjoyed the snow days, but they were getting bored, and believe there may be too many. 4) Students who went on the Close Up trip to Washington D.C. had a great time. 5) Winter sports are coming to a close. 6) Snoball Week was full of snow days, but the dance was well-attended, and a fun event. 7) Ms. Schaefer notified the Board that she will miss the March meeting, due to vacation. 8) Pennies for Patients raised approximately \$1,200.

### **REPORTS**

#### First Reading of SACC Handbook -

Increase cost to help keep us above water. Other than that, much of it has stayed the same.

#### Snow Day Makeup Days

Superintendent Michael Carolan shared his snow day report with information regarding mandated hours, and where Dover-Eyota students stand. It was shared that, due to the senior’s early release from school in May, and the seven snow days, they are short 20 hours. The Board discussed many different options on how to make up the important learning time missed due to snow days. Options included; taking days in March (March 1 and 29) back as school days, having May 24 be an instructional day for seniors, using the two days that are built into the calendar as potential makeup days (April 18 and 22), and taking the late start Wednesdays back. The calendar situation with seniors was discussed, and it was brought to the Boards attention that the 2019-2020 calendar will need to be relooked at.

#### Approval of the March 29<sup>th</sup>, April 18, and April 22 for all students, and May 24 for seniors, be makeup snow days:

A motion was made by Member Andring, seconded by Member Wrubel. A roll call vote was taken with the following voting in favor: Andring, McFarlen, Wrubel and Pagel. Those voting against the same: Austinson and Johnson. The motion carried by majority vote.

### **OLD BUSINESS**

#### Final Approval of the Student Trip to Washington, D.C.

A motion was made by Member Wrubel, seconded by Member Austinson, and carried unanimously to grant final approval of the student trip to Washington, D.C. from February 9-13, 2019.

## **NEW BUSINESS**

### Consent – Accept Resignations and Hires and Donation

A motion was made by Member Austinson, seconded by Member Wrubel, and carried unanimously to:

Accept Resignations, TAYLOR NEUMANN as Early Childhood Paraprofessional,

Accept Hires: BRETT VESEL as Head Football Coach; BRAD HAK as Varsity Girls Soccer Coach

Donations: \$363 from PATT for K-5 crackers, \$100 from Susan or Dana Hakkenson for Band student in need, \$500 from the Eyota American Legion for Close-Up

### Accept Resignation

A motion was made by member Andring, seconded by Member Austinson, and carried unanimously to:

Accept the Resignation of: KAREN SCHULTZ as Business Education teacher

### Approve Request for Open Campus Class of 2019

A motion was made by Member Johnson, seconded by Member Andring, and carried unanimously to approve the request for open campus for the class of 2019

### Approve Request to continue Achievement & Integration plan for next year

A motion was made by Member Austinson, and seconded by Member Johnson, to approve the request to continue Achievement & Integration plan for next year.

## **HEARING OF REPORTS**

Superintendent Michael Carolan relayed the following: 1) There was a good bus garage meeting, where he learned that moving forward with a Construction Management agreement was not needed, but, a General Manager is what will be needed. Bids will need to go out for hiring General Manager, but not need to submit bids for architecture. 2) Baseball softball bids were looked at, at 5 pm February 19, 2019. The committee will be contacting the vendor that came in lowest, and letting them know that we are interested in them, but will not be ready for action until the bus garage project is finalized. 3) Superintendent Michael Carolan informed the Board that the Board Mini Retreat scheduled for February 25, 2019 also falls on conference night, which will make the principals unavailable, as they will be engaged in that. The Board was asked to consider rescheduling the Mini Retreat to March 25, 2019. The Board agreed to move the Mini Retreat to March 25, 2019 at 6pm. 4) Superintendent Michael Carolan also shared that Mr. Rowekamp has invited and arranged for the Minnesota Department of Health to come to the High School on February 25, 2019, and give a vaping presentation to parents.

### Board of Education Committee Reports & Communication

**Andring** – Recognized that Mrs. Karen Schultz is going to be missed as a teacher in the district. He wished good luck to her and stated that she served Dover-Eyota very well. He acknowledged the snow day challenge, and stated that he hoped the right decision was made.

**Nelson** – Absent

**Austinson** – Had no meetings to report on; however, she received a packet of policy updates, and the policy committee will be meeting soon. She commended the Board on their discussions, appreciated that they were always able to keep it professional, communicate, vote, and stand as a group.

**Johnson** – Had no meetings to report on. He mentioned that the co-op hockey team went to state, and he attended the Robotics Competition. There were 54 teams there, and Dover-Eyota was in the top 10. He stated that there were a lot of pretty skilled kids on rink, and in Robotics. He thanked Mrs. Karen Schultz for her service to the community over her long 30+ years. He also thanked Coach Brian Harris for his years of service.

**McFarlen** – Had no meetings to report on. She hopes to connect with her committees.

**Wrubel** – Said that both the Purchasing and Building and Grounds Committees continue to have conversations regarding the bus garage and ball field projects.

**Page** – Stated that the bus garage project is still plugging along. HVED continue with the facility studies, which help give direction to where they are headed. He also thanked Mrs. Karen Schultz for her dedication to Dover-Eyota. He also shared his appreciation for the Board members who made it up to conference this year.

**ADJOURNMENT**

A motion was made by Member Wrubel, seconded by Member Johnson, and carried unanimously to adjourn the meeting at 8:18 PM.

Julie Austinson, Clerk  
Td

**IF YOU WISH TO ADDRESS THE BOARD  
DURING VISITOR COMMUNICATIONS  
PLEASE ALSO SIGN IN HERE  
PRIOR TO THE START OF THE BOARD MEETING  
AND INDICATE YOUR TOPIC.**

Thank you!

February 19, 2019

Name

Topic

Class Officers

Senior Trip

Lindsey Hansen

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Salem Birkholz

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February 19, 2019

## Dover-Eyota School Board Meeting

Thank you for joining us. Please sign in below.

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|----------------------------|-----|
| 1. Tom Flaug               | 23. |
| 2. Damon                   | 24. |
| 3. Becky Kranning          | 25. |
| 4. <del>Dominic K...</del> | 26. |
| 5. Katrina Sobczak         | 27. |
| 6. Heather Queller         | 28. |
| 7. Sara Behner             | 29. |
| 8. Sara Smith              | 30. |
| 9. Nancy Uehler            | 31. |
| 10.                        | 32. |
| 11.                        | 33. |
| 12.                        | 34. |
| 13.                        | 35. |
| 14.                        | 36. |
| 15.                        | 37. |
| 16.                        | 38. |
| 17.                        | 39. |
| 18.                        | 40. |
| 19.                        | 41. |
| 20.                        | 42. |
| 21.                        |     |
| 22.                        |     |