

REGULAR BOARD MEETING MINUTES

December 10, 2018

Chair Ron Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 6:32 PM in the Dover-Eyota High School Media Center. Other Board members present: Don Andring, Julie Austinson, Andrea Lehnertz, Linda Nelson, Todd Peterson, Matt Wrubel, Superintendent Mike Carolan, and Student Board Member Lexi Schaefer. Absent: none. Also in attendance were High School Principal Todd Rowekamp, Elementary Principal Dr. Jeanne Svobodny, Activities Director/Assistant Principal John Ostrowski, Teaching & Learning Director Nick Truxal, Business Manager Gary Betcher, Administrative Assistant Chris Berg, Administrative Assistant Tara Dabelstein, *Eagle* Editor Laura Berndt and James Johnson.

The Pledge of Allegiance was recited.

Approve the Amended Agenda

A motion was made by Member Lehnertz, seconded by Member Peterson, and carried unanimously to approve the amended agenda.

Visitors to Address the Board

None

Consent – Approve Board Meeting Minutes

A motion was made by Member Lehnertz, seconded by Member Andring, and carried unanimously to approve the November 13, 2018 Regular Board Meeting Minutes and the November 19, 2018 Board Mini-Retreat Meeting Minutes.

Consent – Approve Regular District Bills and Special District Bills

With Member Andring abstaining, a motion was made by Member Wrubel, seconded by Member Austinson, and carried unanimously to approve the Regular District Bills totaling \$145,820.90 and the Special District Bills totaling \$117,684.72.

Approve the Treasurer's Report

A motion was made by Member Peterson, seconded by Member Lehnertz, and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$5,259,712.47, and the November electronic transfers.

RECOGNITIONS

Mr. Mike Carolan recognized the Band for a great concert, stating it was "tremendous as usual". He also noted that the Choir concert was scheduled for that week. Mr. Carolan also commented on the excellent presenter on vaping Mr. Todd Rowekamp had present during their faculty meeting.

Mr. Ron Pagel recognized outgoing board members Andrea Lehnertz and Todd Peterson by reading a resolution, and presenting each of them with stone bookends. Member Peterson served on the Board for eight years and Member Lehnertz for four years. Ms. Laura Berndt was there to capture the recognition with pictures.

CABINET COMMUNICATIONS

High School Principal – Mr. Rowekamp shared the following: 1) The vaping situation was growing and becoming more prevalent. He mentioned that a speaker had come and talk to the HS/MS staff about vaping and how it was effecting our students. Mr. Rowekamp hoped to have similar sessions for coaches, and for parents during the February or March conference nights. Mr. Rowekamp stated that the presentation was both "enlightening and scary". 2) Mr. Rowekamp briefly mentioned the auditorium lighting, but stated he would speak more about that during the Reports section of the meeting.

Activities Director/Assistant Principal – Mr. John Ostrowski shared the following: 1) It was the start of the Winter sports season. 2) Meeting with Winona Nursery Friday at 2 PM to get a better scope on the Baseball/Softball field upgrades. 3) The mentor meetings went really well. Mentors were encouraged to create

an environment where any answer is an acceptable answer. Mr. Ostrowski stated that there was good discussion with the new teachers.

Teaching & Learning Director – Mr. Nick Truxal shared the following: 1) Concurrent enrollment is continuing to be developed. They are working on AP Literature and Psychology for next year. As well as developing, Business, Spanish, Math, Science, Music, Agriculture, Food Science, and Child Development. 2) In classroom staff development was at 4.5% last month and is at 6% this month.

Elementary School Principal – Mrs. Svobodny shared the following: 1) Media Specialist, Tami Rhea, applied for mini grant of \$500, which was used to expose students to computer science activities, stimulate their thinking, and help better prepare them for the workforce. Over 250 schools were recognized and awarded with a mini grant. 2) Allison Benike started an after school program, Coding For Girls, which is held on Thursdays. 3) Mrs. Svobodny mentioned the 3rd and 4th grade program which was on Friday at 2 PM with the dress rehearsal at 9:25 AM.

District Feedback Forms -
None

STUDENT BOARD MEMBER COMMUNICATIONS

Student Board Member Lexi Schaefer shared these items: 1) The Band concert was last Thursday and some of the senior students were pretty emotional, as this was their last first concert. 2) Choir concert was Thursday. 3) The students who participated in the Milk Quality Contest got 1st place in region and will advance to the State competition. 4) The Environmental Club completed their toy drive for the second year where the toys will go to Haiti. Sarah Klaehn will bring the toys to Haiti as she did last year. 5) The Sharing Tree was extended to Friday, with the excess food going to the Eyota food pantry. 5) Minnesota Honor Society will participate in Christmas Anonymous and Festival of Trees again this year. 6) RCTC had their finals this week.

REPORTS

Baseball/Softball Field Upgrades

Mr. John Ostrowski gave the stated there was not much response when trying to call the companies for information about proposals. He started with Winona Nursery, which will provide a base to start with. Mr. Ostrowski stated that he felt encouraged by the conversation with Winona Nursery, and that they were open and understanding.

Stage Lighting Proposal Update

Mr. Rowekamp had contacted four companies, and has heard back from three. All three companies tried to make their proposals, comparable. Norcostco quoted 18 fixtures (what we have now) and a quote for six additional fixtures. Gopher contracts with another company for the installation, whereas the other two companies do it themselves.

Mr. Rowekamp also mentioned the Excel AV Group's suggestion of using Chauvet brand LED lighting, which would allow us to reuse our existing lens tubes. Norcostco recommended ETC brand LED lighting, and suggested we could sell our current fixtures, which Mr. Rowekamp found could be as much as \$219 apiece. It was mentioned that there would be labor in salvaging and taking apart the fixtures. Both options were comparable in bids, and the power saving was not a significant/high amount (approximately \$500 per year).

Discussions were had, and it was decided that Mr. Rowekamp would contact the companies and ask for a price freeze. The Auditorium lighting will be discussed at the January Board meeting.

Fitness Center Update

Mr. Mike Carolan discussed the new key fob being installed on the Fitness Center doors. Mr. Dan Vrieze will be working with Mr. Carolan during the process, so the doors are programmed during the correct times. There will be a \$10 deposit required for all key fobs handed out.

NEW BUSINESS

Tentative Approval of the Student Trip to Washington, D.C.

A motion was made by Member Nelson, seconded by Member Andring, and carried unanimously to grant tentative approval of the student trip to Washington, D.C. February 9-13, 2019.

Approve the Final 2018 Payable 2019 Levy

A motion was made by Member Wrubel, seconded by Member Austinson, and carried unanimously to approve the Final 2018 Payable 2019 Levy (Attachment A).

Annual Adoption of the Resolution Establishing a Combined Polling Place

A motion was made by Member Lehnertz, and seconded by Member Wrubel, to adopt the Resolution Establishing a Combined Policy Place (Attachment B). A roll call vote was taken with the following voting in favor: Andring, Nelson, Austinson, Peterson, Lehnertz, Wrubel, and Pagel. Those voting against the same: none. The resolution carried unanimously.

Consent – Accept Resignations and Hires and Donation

A motion was made by Member Nelson, seconded by Member Andring, and carried unanimously to:

Accept Resignations:

None

Accept Hires: MARY MATHIS as Cook's Helper, DAVE EHLENFELDT as LRP AM Route Driver, TARA DABELSTEIN as Administrative Assistant to the Superintendent, JESSICA GROBE as 9th Grade Girls' Basketball Coach, TORI KITTLESON as Footsteps Student Worker, and DANIELLE HAMPEL as HS/MS Lead Secretary;

Donations: \$520 from the DOVER-EYOTA MUSIC ASSOCIATION for Band flip folders; \$200 from the HIAWATHA SNO-SEEKERS to Boys' Basketball; \$480 from middle/high school parents for staff meals during conferences; DOVER-EYOTA EAGLES FOUNDATION gave \$400 to Peer Helpers, \$750 to Model UN, and \$1,000 to Boys' Basketball; and a donation of \$50 each to Boys' Basketball from BENJAMIN & NICOLE WIBSTAD and PAUL & TERESA HACKLER.

HEARING OF REPORTS

Supt. Carolan relayed the following: 1)The cost to run an on-sight, concurrent enrollment course is \$3,000-\$3,200. Mr. Carolan believes that we can do a better quality job on this campus with Dover-Eyota teachers; 2) Dover-Eyota joined STEM Village for a fee of \$577 over a three-year period; 3) Venmar cleaning was recently completed at the high school by MAVO on a weekend. They were cleaned in the past, but not as in depth. Since the cleaning, the systems are working much better. B&C plumbing has been contracted to help maintain air handlers in the building. The plan is to create a schedule to keep units cleaned; 4) Mr. Carolan had contacted the Verndale superintendent about their recent bus garage update. It has been determined that we need an architect to design it so the State can review and approve it and tell us what we need. It was discussed to have a Building Committee meeting before the break where dialog between companies and the committee could take place. Proposals should be ready for January meeting.

Board of Education Committee Reports & Communication

Andring – Member Andring welcomed the new Administrative Assistant Tara Dabelstein, and thanked members Andrea Lehnertz and Todd Peterson for their service. He also wished everyone a merry Christmas.

Nelson – Member Nelson wished Chris Berg well, happiness, and health, and welcomed the new administrative assistant. She also thanked members Andrea Lehnertz and Todd Peterson for their service.

Austinson – Member Austinson thanked Chris Berg for her years of continuity. She also thanked members Todd Peterson and Andrea Lehnertz for their service. She attended the World's Best Work Force and Delegate Assembly meeting, and would e-mail updates to the Board members.

Peterson – Member Peterson wished Chris Berg good luck in retirement. He also thanked the Board, and everyone, for their help over the last 8 years.

Lehnertz – Member Lehnertz wished Chris Berg the best on her retirement, and thanked the Board and administration.

Wrubel –Member Wrubel thanked Chris Berg and welcomed the new administrative assistant. He also thanked member Andrea Lehnertz and Todd Peterson for their dedicated service.

Pagel – Member Pagel thanked members Andrea Lehnertz and Todd Peterson for their years of service. He welcomed the new administrative assistant, and recognized Chris Berg with a golden eagle award.

ADJOURNMENT

A motion was made by Member Peterson, seconded by Member Lehnertz, and carried unanimously to adjourn the meeting at 7:49 PM.

Julie Austinson, Clerk
Td

Minnesota Department of Education
 Levy Limitation and Certification Report
 2018 Payable 2019

District Number-Type: 0533-01
 District Name: Dover-Eyota Public School District
 Home County: OLMSTED

Date Printed: 12/10/18
 Limits Updated: 11/20/18
 Certified Submitted: 12/10/18

	LIMIT	PROPOSED	CERTIFIED
SUBTOTALS BY LEVY CATEGORY			
GENERAL - RMV VOTER - JOBZ EXEMPT	0.00	0.00	0.00
GENERAL - RMV OTHER - JOBZ EXEMPT	626,585.65	626,585.65	626,585.65
GENERAL - NTC VOTER - JOBZ EXEMPT	0.00	0.00	0.00
GENERAL - NTC OTHER GENED - EXEMPT	0.00	0.00	0.00
GENERAL - NTC OTHER - JOBZ EXEMPT	297,979.70	297,979.70	297,979.70
COMMUNITY SERVICE - NTC OTHER - JOBZ EXEMPT	48,992.06	48,992.06	48,992.06
GENERAL DEBT - NTC VOTER - JOBZ NONEXEMPT	1,498,436.58	1,498,436.58	1,498,436.58
GENERAL DEBT - NTC OTHER - JOBZ NONEXEMPT	0.00	0.00	0.00
OPEB DEBT - NTC VOTER - JOBZ NONEXEMPT	0.00	0.00	0.00
OPEB DEBT - NTC OTHER - JOBZ NONEXEMPT	0.00	0.00	0.00
SUBTOTALS BY FUND			
GENERAL FUND	924,565.35	924,565.35	924,565.35
COMMUNITY SERVICES FUND	48,992.06	48,992.06	48,992.06
GENERAL DEBT SERVICE FUND	1,498,436.58	1,498,436.58	1,498,436.58
OPEB/PENSION DEBT SERVICE FUND	0.00	0.00	0.00
SUBTOTALS BY TAX BASE			
REFERENDUM MARKET VALUE	626,585.65	626,585.65	626,585.65
NET TAX CAPACITY	1,845,408.34	1,845,408.34	1,845,408.34
SUBTOTALS BY TRUTH IN TAXATION CATEGORY			
VOTER APPROVED	1,498,436.58	1,498,436.58	1,498,436.58
OTHER	973,557.41	973,557.41	973,557.41
TOTAL LEVY			
TOTAL LEVY	2,471,993.99	2,471,993.99	2,471,993.99

The school district must submit the completed original of this form to the home county auditor by December 28, 2018. A duplicate form must be submitted to Minnesota Department of Education, School Finance Division, 1500 Highway 36 West, Roseville, MN 55113, by January 7, 2019.

The certified levy listed above is the levy voted by the school board for taxes payable in 2019.

Signature of School Board Clerk

Jane Anderson

 12/10/2018

Date of Certification

Signed polling place resolution

**RESOLUTION ESTABLISHING COMBINED POLLING PLACES
FOR MULTIPLE PRECINCTS AND
DESIGNATING HOURS DURING WHICH THE POLLING
PLACES WILL REMAIN OPEN FOR VOTING
FOR SCHOOL DISTRICT ELECTIONS NOT HELD
ON THE DAY OF A STATEWIDE ELECTION**

BE IT RESOLVED by the School Board of Independent School District No.533, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. **Each combined polling place must be a polling place that has been designated by a county or municipality.** The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

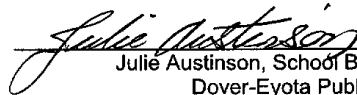
Combined Polling Place: Dover-Eyota High School
615 South Ave. SW
Eyota, MN 55934

"This combined polling place serves all territory in Independent School District No. 533 located in Dover Township, Elmira Township, Eyota Township, Marion Township P-1, Orion Township, Quincy Township, Viola Township; the City of Dover, and the City of Eyota; Olmsted County, Minnesota.

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor, who shall change the registrant's status to "challenged" in the statewide registration system.


Julie Austinson, School Board Clerk
Dover-Eyota Public Schools
December 10, 2018