

# REGULAR BOARD MEETING MINUTES

September 10, 2018

Chair Ron Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 7:00 PM in the Dover-Eyota High School Media Center. Other Board members present: Don Andring, Julie Austinson, Andrea Lehnertz, Linda Nelson, Todd Peterson, Matt Wrubel, and Superintendent Mike Carolan. Absent: none. Also in attendance were Elementary Principal Jeanne Svobodny, High School Principal Todd Rowekamp, Activities Director/Assistant Principal John Ostrowski, Teaching & Learning Director Nick Truxal, Business Manager Gary Betcher, Administrative Assistant Chris Berg, and James Johnson.

The Pledge of Allegiance was recited.

## Approve the Agenda

A motion was made by Member Lehnertz, seconded by Member Peterson, and carried unanimously to approve the agenda.

## Visitors to Address the Board

None

## Consent – Approve Board Meeting Minutes

A motion was made by Member Andring, seconded by Member Wrubel, and carried unanimously to approve the August 13, 2018 Regular Board Meeting Minutes, and the August 20, 2018 Mini-Retreat Meeting Minutes.

## Consent – Approve Regular District Bills and Special District Bills

With Member Andring abstaining, a motion was made by Member Lehnertz, seconded by Member Wrubel, and carried unanimously to approve the Regular District Bills totaling \$193,605.50, and the Special District Bills totaling \$56,814.65.

## Approve the Treasurer’s Report

A motion was made by Member Peterson, seconded by Member Wrubel, and carried unanimously to approve the Treasurer’s Report with liquid assets totaling \$5,511,853.60 and the August electronic transfers.

## **RECOGNITIONS**

Supt. Carolan said the Administrative Team had done a “tremendous” job launching the school year, and had prepared the teachers for a new beginning and a very positive start. He also noted that the Bremer Bank tailgate party was “nicely done” with the assistance of Perry Dental. Mr. Carolan mentioned the work of Transportation Director Dustin Pagel to make the garage available for the event.

Dr. Jeanne Svobodny relayed that the elementary teachers had worked hard in mid-August, as well as during the Assessment/Conference days, to prepare for the school year.

## **CABINET COMMUNICATIONS**

Activities Director/Assistant Principal – Mr. John Ostrowski shared the following: 1) Mentioned the nutrition talk for high school teams through the district’s athletic trainer. A similar event would be held during the winter sports meeting; 2) Advised that the athletic games and contests were “cranking up”; 3) There had been good attendance at the 6<sup>th</sup> Grade Open House, possibly because they were getting used to the building after touring it in May; 4) At the second New Teacher Induction meeting held that morning, the group reviewed the plan for the year; 5) Mr. Ostrowski and Mr. Brad Hak had smoked pork for the staff workshop luncheon on August 28; 6) The small indentation in the turf had been fixed, and the track repair team would arrive sometime at the end of the summer season.

Teaching & Learning Director – Mr. Nick Truxal shared the following: 1) He and Peter Dodds had participated in 11 days of training in the past month, 3 for new staff and 2 for all staff. Fifty-four percent of the elementary staff said that the Benchmark Assessment training was most useful; 46% of districtwide staff said the No Bully training was most useful; and 26.6% said the in-classroom professional development was the most immediately useful; 2) Mr. Truxal talked about the Benchmark Assessments.

Elementary School Principal – Mrs. Svobodny shared the following: 1) It was a calm and positive start of the school year; 2) There were many helpful trainings for staff before school started, including No Bullying, which taught staff how to interrupt bullying; 3) She shared results of a parent survey about the conference/assessment days.

High School Principal – Mr. Rowekamp shared the following: 1) The high school also had a calm and positive start to the school year; 2) The 3 new high school teachers had asked a lot of questions during the New Teacher Workshop; 3) Mr. Rowekamp gave kudos to his teachers for being focused and starting the year with a positive culture; 4) During the No Bullying training, the high school staff were very engaged and asked a lot of questions of the speaker; 5) With no Lead Secretary on duty the first few days of school, he found himself covering the desk and realized that many good procedures were in place making it a smooth start; 6) Parents were able to register their students online for classes this year through the JMC program, as well as update their information; 7) Student interest and enthusiasm was “huge” for the theatre program, as shown by the many students who auditioned with new Theatre Director Tim Chappell.

## **REPORTS**

### 2017-18 MCA Results

Teaching & Learning Director Nick Truxal provided the MCA results, as well as the hypothesis as to the changes, and the actions being taken to improve results.

### Preliminary Information on the 2018-2019 Levy Limitation and Certification

Supt. Carolan advised that the Minnesota Department of Education (MDE) had posted the levy information; however, they needed to be provided with information to facilitate corrections. He would be attending a levy meeting at the Southeast Service Cooperative with Tom Melcher of MDE on September 21. The proposed levy must be approved by September 30.

### First Reading of Policy Changes

The Board held their first reading of policy changes:

- 513 Student Promotion, Retention
- 525 Violence Prevention (Staff & Students)
- 601 School District Curriculum & Instruction Goals
- 616 School District System Accountability
- NEW 931 Animals on School Property

Supt. Carolan felt that Animals on School Property be reformatted to make it procedural rather than a policy, and then he would develop a service animal policy.

## **NEW BUSINESS**

### Set a Special Meeting to Adopt the Proposed Levy

A motion was made by Member Peterson, seconded by Member Lehnertz, and carried unanimously to set a special meeting for Tue., September 25, 2018 at 6:00 PM in the Dover-Eyota High School Media Center to adopt the Proposed 2018 Payable 2019 Levy.

### Consent – Accept Resignations and Hires

A motion was made by Member Nelson, seconded by Member Peterson, and carried unanimously to:

Accept Resignations: JOHN CHESNEY as Van Driver, SARAH KLAEHN as Sub Caller, HEIDI CUMMINGS-RICHTER as HS/MS Lead Secretary, BRIAN HASLEIET as Track Coach, and DIANE SCHMIDT as LRP Route Driver;

Accept Hires: CHRISTINA BLOCK as JV Girls' Soccer Coach; BRIANNA PETRON as 8<sup>th</sup> Grade Volleyball Coach; Instructional Assistants COLLEEN DIETZ, ELLEN SCOFIELD, WENDY NORMAN, and SHELBEY RAMTHUN and BROOKE MOELLER; SABRINA KONKEL as Van Driver; JOHN

OSTROWSKI as Sub Caller; AMANDA KRUGER as 5<sup>th</sup> Grade Math Wizards Coach; JULIE THEEL as PM LRP Bus Driver; LINDSEY BARTEL as HS/MS Lead Secretary; and TAMI RHEA as MS/HS Girls Who Code Coach.

### **HEARING OF REPORTS**

Supt. Carolan relayed the following: 1) His back-to-school presentation included a progress overview of the Strategic Plan; 2) Heather Mathison was the new school-based therapist at the middle/high school; 3) Mr. Carolan was looking forward to the community engagement at the World's Best Workforce meeting on September 17; 4) He continued to work on starting podcast presentations with invited guests and had approximately 30 subject areas from which to choose; 5) One of the High Academic Achievement Aims included embedding professional development with the use of the Teaching and Learning Specialist and teacher-guided Instructional Rounds; 6) Supt. Carolan shared the administrators' book study "Focus".

### **Board of Education Committee Reports & Communication**

**Andring** – Welcomed back the staff and added, "I am glad to hear school is off to great start."

**Nelson** – Mrs. Nelson said she was thankful for all of the Dover-Eyota employees, and was glad the start of the school year went well.

**Austinson** – She would be attending the upcoming World's Best Workforce meeting. Mrs. Austinson agreed that a separate animal policy needed to be developed for service animals.

**Peterson** – Mr. Peterson had nothing to report.

**Lehnertz** – Mrs. Lehnertz would be attending the Calendar Committee meeting on September 13<sup>th</sup>.

**Wrubel** – Mr. Wrubel had toured the bus garage with Dustin Pagel to educate himself on the project. He added, "It is important to let people know that we are fiscally responsible and have set money aside for the project."

The Board discussion included doing a tour of the old bus garage after the Tue., September 25<sup>th</sup> Special School Board meeting.

**Pagel** – Mr. Pagel mentioned upcoming meetings of the Hiawatha Valley Education District.

### **ADJOURNMENT**

A motion was made by Member Wrubel, seconded by Member Peterson, and carried unanimously to adjourn the meeting at 8:16 PM.

Julie Austinson, Clerk  
Cb