

REGULAR BOARD MEETING MINUTES

August 14, 2017

Chair Ron Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 7:05 PM in the Dover-Eyota High School Media Center. Other Board members present: Don Andring, Julie Austinson, Andrea Lehnertz, Linda Nelson, Todd Peterson, Matt Wrubel, and Superintendent Mike Carolan. Absent: none. Also in attendance were Principal Jeanne Svobodny, Principal Todd Rowekamp, Curriculum Director Jane Johnson, Assistant Principal/Activities Director John Ostrowski, Business Manager Gary Betcher, Administrative Assistant Chris Berg, Bryan DeFrang, Sydney DeFrang, Tami DeFrang, Taylor DeFrang, Dom Kellen, Katie Kellen, Kylie Reynolds, Wendy Reynolds, Jacob Robinson, Emili Tebay, Abby Troke, and Terry Waletzki.

The Board recited the Pledge of Allegiance.

Approve the Amended Agenda

Chair Pagel advised of these additions: 12D - Resignations of Kristi Judisch and Brandon Evans as Instructional Assistants; and 12E - Consider approval of 2 additional open enrollments.

A motion was made by Member Lehnertz, seconded by Member Andring, and carried unanimously to approve the amended agenda.

Visitors to Address the Board

Bryan DeFrang talked about the bad condition of our baseball field. He said it would be about \$30,000 to returf and regrade the baseball field and about \$4,000 for the softball field.

Head Softball Coach Ryan Scheevel talked about the unsafe conditions of both baseball and softball fields, which he believes have been under-maintained and abused. He talked about a field project he had been involved in at Fillmore-Central.

Mr. DeFrang indicated that Supt. Carolan had shared with him the discussion of a 50' tall netting along the first base line. He was not certain how effective that would be and, to alleviate the problem, he suggested not scheduling track and ball games at the same time. He would rather see the money spent on the ballfields.

Mr. Ostrowski added that irrigation would be required to keep the fields intact or they would be just as hard as the football field used to be.

Mr. DeFrang and Mr. Scheevel would reach out to groups and organizations to help fund the project which could perhaps be started the Fall of 2018.

Girl Scout Troop 43045, represented by Kylie Reynolds, Abby Troke, and Emili Tebay, relayed that the troop was starting a food pantry at Holy Redeemer Church in Eyota. The project would rely on public donations and organizations in town. Distribution of the food would be on the 3rd Sunday of every month from 3:00 to 5:00 pm. Donations boxes would be placed in the lobbies or cafeterias of each building and collected once a month. The scouts asked talked about the need for staff volunteers to help run the pantry.

John Ostrowski said it would be a great Middle School Advisory activity in the spring and would be the contact person for the troop.

Approve Board Meeting Minutes

A motion was made by Member Lehnertz, seconded by Member Wrubel, and carried unanimously to approve the July 10, 2017 Regular Board Minutes.

Consent – Approve Regular Bills and Special Bills

With Member Andring abstaining, a motion was made by Member Nelson, seconded by Member Wrubel, and carried unanimously to approve the Regular District Bills totaling \$76,644.48, and the Special District bills totaling \$169,350.99.

Approve the Treasurer's Report

A motion was made by Member Lehnertz, seconded by Member Wrubel, and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$4,479,064.92 and the July electronic transfers.

RECOGNITIONS

Supt. Carolan relayed that 15 teaching staff would be attending a staff development day in the Kasson/Mantorville School District that week.

CABINET COMMUNICATIONS

High School Principal – Mr. Todd Rowekamp shared the following: 1) The projected middle/high school enrollment was at 612 students; 2) The high school had a late resignation and no applicants to fill a part-time Spanish teaching position. The district would use Mundo Learning (online program) for Spanish III (two sections) and Spanish IV (a few students). It would allow us to offer Spanish IV as an Advanced Placement course. A search would be held later in the year to hire a teacher for second semester.

Assistant Principal/Activities Director – Mr. John Ostrowski shared the following: 1) The coaches' meeting and fall sports meeting had been held and fall sports began this week; 2) One of our families is involved in the MN High School Equestrian Association, and this group is asking DE if they would allow the students to letter if they meet the set criteria. The Board agreed to accept equestrian letters for students; 3) The selection of candidates for the Wall of Fame had taken place and write ups are being completed; 4) The fire proof mats were being installed in the high school Multi-Purpose Room; 5) Concussion baseline screening had been completed; 5) St. Charles had requested, and Mr. Ostrowski had approved, their use of our turf for a home football game because of their air conditioning renovation; 6) In order to temporarily alleviate foul ball concerns from the baseball field, games have been moved in the spring so that track and baseball are not held at the same time.

Elementary Principal – Dr. Svobodny shared the following: 1) It is always hard losing staff but she was excited about the high quality teaching staff acquired to replace them; 2) Instead of having an open house, the elementary would hold half-hour conference/assessment times between teachers and parents on September 5th and 6th; 3) The Learning Readiness Program had expanded their offerings from 3 to 5 times a week; 4) On August 30th, Anne Wenisch would lead teachers in Guided Reading practices and on August 29th, they will have a presenter on Seven Mindsets.

REPORTS

MCA Test Results

Curriculum Director Jane Johnson reported on the Minnesota Comprehensive Assessment results.

OLD BUSINESS

Approve the 2017-2019 Bus Driver Agreement

A motion was made by Member Nelson, seconded by Member Andring, and carried unanimously to approve the 2017-2019 Bus Driver Agreement.

Approval Handbooks

A motion was made by Member Nelson, seconded by Member Austinson, and carried unanimously to approve the following handbooks: Elementary Parent & Student, Staff, and Para; Middle School/High School Student, Para, Staff and One-to-One; Athletics Coach and Activities.

Approve Policy Changes

A motion was made by Member Austinson, seconded by Member Peterson, and carried unanimously to approve changes to the following policies: 509 Enrollment of Nonresident Students, 525 Violence Prevention, 603 Curriculum Development, 604 Instructional Curriculum, 612.1 Development of Parental Involvement, 618 Assessment of Student Achievement, and 1002 School Closings.

NEW BUSINESS

Approve Community Resource Officer Contract

Chief Deputy Terry Waletzki came before the Board and said they reviewed all of the contracts and the county board gave them permission to increase them up to 6%, if need be. Contract for our resource officer did not need to be increased. The cost distribution was 25% county, 48.42% city and 26.58% school district.

A motion was made by Member Andring, seconded by Member Nelson, and carried unanimously to approve 2018-19 Community Resource Officer Contract.

Set Board Mini-Retreats

The School Board set Mini-Retreats to begin at 6:30 PM in the DEHS Media Center on the Mondays of September 25, November 20, February 26, and May 21.

Approve Agreements with the Hiawatha Valley Education District

A motion was made by Member Austinson, seconded by Member Peterson, and carried unanimously to approve the agreements with the Hiawatha Valley Education District for ALC Learning Year (Targeted Services or Satellite) Programs and Education Services.

Consent – Accept Retirements, Resignations, Approve New Hires, and Accept Donations

A motion was made by Member Peterson, seconded by Member Nelson, and carried unanimously to accept the:

Retirement of CHERYL ADKINS as Spanish Instructor;

Resignations of Instructional Assistants HEATHER HOFFMAN, AMANDA WATKINS, KRISTI JUDISCH, and BRANDON EVANS;

Hire of LAURA BERNDT as District Office Assistant/*Eagle* Editor/Reporter, GAIL ROLLIE as Food & Nutrition Operations Manager, TIFFANY ANDERSON as Assistant Dance Coach, AMANDA KRUGER as 5th Grade Instructor, CHRISTINE PETERSON as ½-time Elementary Art Instructor; CAROL BENISH as High School Special Education Instructor, and JOSHUA LAPLANTE as B Football Coach.

Open Enrollment Exceptions for Grade 7 and Grade 8

Mr. Rowekamp advised that, if approved, 8th grade would be at 100 students and the 7th grade would be at 98 students. He felt the Board had set the cap with the target goal to have 100 students per grade level. The open enrollments for approval included one for a foster child with siblings attending, and the other had a sibling already attending.

A motion was made by Member Austinson, seconded by Member Nelson, and carried unanimously to make an enrollment cap exception at Grade 7 and at Grade 8.

HEARING OF REPORTS

Supt. Carolan relayed the following: 1) The district is nearing the finish line in the sale of the Dover line; 2) A dumpster will be located at the Dover building to clear out unwanted items; 3) Last month, the district established a one-mile walk zone. An appeal by parents and community members caused reflection about the safety of students. Without adjusting the established regular bus routes, Transportation Dustin Pagel developed in-town stops after regular routes were complete. The in-town students would be delivered a little late to school and take them home a little earlier in the afternoon; 4) The district website continues to be fine tuned and a new phone application was being piloted that would allow easier access to various pages; 5) He and Chair Ron Pagel had personally accepted a \$1,700 grant from People's Energy Cooperative for purchase of AED/CPR training equipment; 6) Technology Director Bryan Berg gave parent meetings about the One-to-One program. Two individuals at the Board meeting expressed the problems they occurred when purchasing their devices from Best Buy; 7) The Building & Grounds Committee would meet to discuss district needs and the use of Long-Term Facility Maintenance funds.

Board of Education Committee Reports & Communication

Andring – Mr. Andring would be attending the Building & Grounds Committee meeting the following day.

Nelson – Mrs. Nelson thanked Dustin Pagel for being flexible regarding the bus issue. She added, "He worked hard to find a solution." Member Nelson expressed the emotion she had felt as she read the resignation letter of Cheryl Adkins and wished her the very best in the future.

Wrubel – Suggested that an agenda items for the September 25th Mini-retreat be discussion of what actually should be considered a Board issue and which topics require a Board decision. Mr. Wrubel added, "I would like to see us make our agenda more efficient."

ADJOURMENT

A motion was made by Member Austinson, seconded by Member Wrubel, and carried unanimously to adjourn the meeting at 9:15 PM.

Julie Austinson, Clerk
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