

REGULAR BOARD MEETING MINUTES

May 8, 2017

Chair Ron Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 7:01 PM in the Dover-Eyota High School Media Center. Other Board members present: Don Andring, Julie Austinson, Andrea Lehnertz, Linda Nelson, Todd Peterson, Matt Wrubel, Student School Board Member Kalli Schaefer, and Superintendent Mike Carolan. Absent: none. Also in attendance were Principal Jeanne Svobodny, Principal Todd Rowekamp, Curriculum Director Jane Johnson, Assistant Principal/Activities Director John Ostrowski, Business Manager Gary Betcher, Administrative Assistant Chris Berg, Eric Aeschlimann, Ryan Anderson, Madison Field, Katie Johnson, Theo Nguyen, Nicole Pochron, Susan Keller-Schaefer, Elias Stroope, Brian Todd, Mikki Tuma, Hailee Welsh, Jackson Welsh, Missy Welsh, and Peyton Welsh.

The Board recited the Pledge of Allegiance.

Approve the Amended Agenda

Chair Pagel advised of these additional hires – Sierra Nguyen as Student SACC Worker, and effective the 2017-18 school year, Catherine Vicknair as Elementary EBD Instructor and Roberta Shappel-Harris as Speech-Language Pathologist.

A motion was made by Member Andring, seconded by Member Lehnertz, and carried unanimously to approve the amended agenda.

Visitors to Address the Board

No visitors wished to address the Board.

Board Meeting Minutes

A motion was made by Member Lehnertz, seconded by Member Andring, and carried unanimously to approve April 10, 2017 Regular, April 24, 2017 Special, and April 24, 2017 Mini-Retreat Board Minutes.

Consent – Approve Regular Bills and Special Bills

With Member Andring abstaining, a motion was made by Member Austinson, seconded by Member Peterson, and carried unanimously to approve the Regular District Bills totaling \$89,941.52, and the Special District bills totaling \$94,874.32.

Approve Treasurer's Report

A motion was made by Member Peterson, seconded by Member Wrubel, and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$4,140,549.29 and the April electronic transfers.

RECOGNITIONS

Employees KATIE JOHNSON, NICOLE POCHRON, and JOHN PITTENGER (not in attendance) were honored for their efforts which resulted in saving the life of student Hailee Welsh.

Student School Board member KALLI SCHAEFER was recognized for her service on the School Board.

Dr. Jeanne Svobodny recognized SUSAN KELLER-SCHAEFER for her leadership in Parents and Teachers Together (PATT) over the past 13 years. Her efforts have helped, along with lots of others, the group to give almost \$200,000 to the elementary.

CABINET COMMUNICATIONS

Assistant Principal/Activities Director – Mr. John Ostrowski shared the following: 1) Upcoming events included the Middle School Awards on May 23 with Athletic Trainer Shauna Hoff as the speaker, and the Middle School Track & Field Day on May 19; 2) He was determining if the Renaissance Program would be used during advisory time next year. Also, Carol Olson books on energizing students would be purchased for use on Fridays during the middle school advisory time; 3) The May 2nd video shown to 6-8th graders was “Be Phenomenal” and urged kids to do their best.

High School Principal – Mr. Todd Rowekamp shared the following: 1) May is a busy time of year as students complete testing, attend prom, and prepare for graduation activities; 2) Mr. Rowekamp thanked the teachers that he works with and added, “It is a rough time to be a teacher. The job has gotten harder and sometimes the resources are fewer, and expectations and accountability keep increasing”; 3) A Professional Learning Team presentation was given by Band Instructor Ryan Anderson for the Music Department. He indicated their major motive this year was working on creating a culture that kids could and wanted to improve. He explained the processes they were using to reach that goal.

Elementary Principal – Dr. Svobodny shared the following: 1) The ADSIS funds were renewed for the next two years, which would allow the district to pay for three interventionists and a para to assist students who have significant behavior issues; 3) The faculty had been meeting to discuss the use of next year’s mental health therapist, which would be of no cost to the district; 4) Mrs. Svobodny had been meeting with the department supervisors to plan for the Back-to-School Assessment/Conference Day; 5) The staff had asked her to relay their thanks for the D-E umbrellas given out for Staff Appreciation Week.

STUDENT SCHOOL BOARD MEMBER COMMUNICATIONS

Student School Board Member Representative Kalli Schaefer reported the following: 1) She attended the Spanish field trip to Gage Elementary School in Rochester to view their immersion program. She appreciated the opportunity to see elementary students fluently speaking Spanish; 2) The Student Council provided an appreciation breakfast for high school staff; 3) The mock crash sponsored by Peer Helpers was “very successful and impactful on a lot of students.” The activities also included driving pedal car simulated driving while intoxicated, a seatbelt challenge, and speaker Matt Logan who impressed the students with his message about texting and driving; 4) She was unable to attend Prom but heard the students had fun. Kalli attended the Post Prom Party; 5) Upcoming events included the Band Concert on Friday, May 12th and the Choir Concert on Monday, May 15th; 6) The students were looking forward to the end of school year and graduation; 7) Kalli ended her report by thanking the Board for the “great experience” and relaying that she would be attending the University of Minnesota – Twin Cities for bioengineering.

REPORTS

Student Trip to Washington, DC

Students Madison Field, Theo Nguyen and Elias Stroope thanked the Board for providing the bus transportation to and from the airport. They provided a slide presentation of the various monuments and government buildings they visited, as well as the activities in which they participated (12-mile bike tour, met with Representative Tim Walz, etc.).

First Reading of the Draft 2017-2018 Preliminary Revenue & Expenditure Budget

Business Manager Gary Betcher provided the Board with details of the Draft 2017-2018 Preliminary Revenue & Expenditure Budget, which would be brought back to them at the June meeting for approval.

OLD BUSINESS

Seal Coating the High School Parking Lot

Supt. Carolan advised that two bids were obtained for seal coating the high school parking lots -- one offered only one coat of sealant while the other offered two. Elementary bond funds and Long-Term Facility Maintenance funds would be used for the project.

A motion was made by Member Peterson, seconded by Member Lehnertz to direct Supt. Carolan to obtain references for Burton Asphalt, and obtain bids from Rochester Sand & Gravel and Rochester Asphalt.

Mr. Carolan indicated that elementary bond funds could also be used for additional elementary lighting upgrades, as well as for security cameras and a flag pole on the athletic field. He would seek a second bid for the lighting proposal.

Second Reading and Approval of the 2017-2018 Board Assumptions

A motion was made by Member Nelson, seconded by Member Andring, and carried unanimously to approve the 2017-2018 Board Assumptions with a corrected ADM of 1210 (Attachment A).

Final Approval of the Spanish Club Trip to Spain June 11 - June 22, 2017

A motion was made by Member Andring, seconded by Member Austinson, and carried unanimously to grant final approval for the Spanish Club trip to Spain June 11 - June 22, 2017.

Final Approval of the Band Trip to New York City June 26 - July 2, 2017

Band Instructor Ryan Anderson have a brief explanation of the trip activities, cost, etc.

A motion was made by Member Lehnertz, seconded by Member Andring, and carried unanimously to grant final approval for Band Trip to New York City June 26 - July 2, 2017.

NEW BUSINESS

Grant Diplomas to the Class of 2017

A motion was made by Member Andring, seconded by Member Austinson, and carried unanimously to grant diplomas to the Class of 2017 (Attachment B).

Annual Resolutions for Transfer of Funds

A motion was made by Member Peterson, and seconded by Member Wrubel to adopt the following resolution:

RESOLUTION FOR THE TRANSFER OF FUNDS

WHEREAS, Minnesota Laws 2011, First Special Session, Chapter 11, Article 5, Section 11 as amended by Laws 2013, Chapter 116, Article 7, Section 19 defines a process for Minnesota school districts to apply for and initiate a funds transfer pending approval of the Commissioner of the Minnesota Department of Education; and

WHEREAS, the School Board of Independent School District No. 533 has determined that a transfer of funds is necessary for the continued operation of the school district and such transfer will not diminish the instructional opportunities for the students of Independent School District No. 533;

BE IT HEREBY RESOLVED, by the School Board of Independent School District No. 533 that an application to the Commissioner of the Minnesota Department of Education be made to **transfer \$10,000 from the Early Childhood Family Education Programs fund to the School Readiness fund** and that such transfer be made immediately upon receiving approval from the Commissioner.

A roll call vote was taken with the following voting in favor: Andring, Nelson, Austinson, Peterson, Lehnertz, Wrubel and Pagel. Those voting against the same: none. The motion carried unanimously.

A motion was made by Member Peterson, and seconded by Member Lehnertz to adopt the following resolution:

RESOLUTION FOR THE TRANSFER OF FUNDS

WHEREAS, Minnesota Laws 2011, First Special Session, Chapter 11, Article 5, Section 11 as amended by Laws 2013, Chapter 116, Article 7, Section 19 defines a process for Minnesota school districts to apply for and initiate a funds transfer pending approval of the Commissioner of the Minnesota Department of Education; and

WHEREAS, the School Board of Independent School District No. 533 has determined that a transfer of funds is necessary for the continued operation of the school district and such transfer will not diminish the instructional opportunities for the students of Independent School District No. 533;

BE IT HEREBY RESOLVED, by the School Board of Independent School District No. 533 that an application to the Commissioner of the Minnesota Department of Education be made to **transfer \$10,000 from the Community Education Programs fund to the School Readiness fund** and that such transfer be made immediately upon receiving approval from the Commissioner.

A roll call vote was taken with the following voting in favor: Andring, Nelson, Austinson, Peterson, Lehnertz, Wrubel and Pagel. Those voting against the same: none. The motion carried unanimously.

Request for Turf Rental Fee Reduction

Supt. Carolan relayed that Frank Spaeth of the Med City FC (a new Rochester-based men's soccer franchise) was seeking reduced turf fees. In exchange for this reduction, the Med City FC group offered to host a free soccer clinic for our youth and provide volunteers for elementary events (read to children, help with Track & Field Day, etc.).

Mikki Tuma, whose husband was a member of the team, relayed the benefits they have seen as two of the team foreign exchange players are living with them. She felt that allowing the team to use the fields would be of great benefit to the school district.

The Board talked about setting a precedent of reducing fees, as well as the opportunity for increased community involvement and integration, and the chance for younger children to see the soccer skills of these players. The board discussed a multiple-use rate rather than hourly rate. Certain caveats would need to be met including making certain there would be no expense to the district (i.e., they would need to provide a porta potty), the group would clean up after each use, the group would respect the turf and track, and would pay for any damages to facilities. If facility use were misused, the contract could be terminated at any time. These factors would be incorporated into an agreement.

A motion was made by Member Andring, seconded by Member Wrubel, and carried unanimously to grant a one-year trial contract at the rate of \$1,200 to Med City FC with the caveats mentioned above.

Enrollment Cap for Grade 7 and Grade 8 the Fall of 2017

Principal Todd Rowekamp relayed that requests for open enrollments the Fall of 2017 would push grade 7 and grade 8 over the enrollment cap. The families wishing to enroll have siblings in other grades.

A motion was made by Member Peterson, seconded by Member Andring, and carried unanimously to make enrollment cap exceptions for these families.

Approve Curriculum Director Position Reduction to .5 FTE

Supt. Carolan relayed that Jane Johnson's request to reduce to half-time would enable the district to merge the other half of her duties and those of Karen Frye's duties into an Assistant to the Curriculum Director position. It would be a "cost neutral" move.

A motion was made by Member Austinson, seconded by Member Nelson, and carried unanimously to reduce the Curriculum Director position held by JANE JOHNSON to .50 FTE, per her request.

Leave of Absence Request

A motion was made by Member Lehnertz, seconded by Member Wrubel, and carried unanimously to approve the leave of absence of DOUG ZARS beginning May 11, 2017 and returning on June 5, 2017.

Consent – Accept Retirement, Resignations, Approve New Hires, and Accept Donations

A motion was made by Member Andring, seconded by Member Austinson, and carried unanimously to accept the:

Retirement of VICKY LABARE after 27 years of service;

Resignations of JORDAN JENSEN as B Squad Football Coach, JILL WOODARD as Cook's Helper, and NIKITA ALBRECHT as 9th Grade Volleyball Coach;

Hire of Summer School Instructors GRETCHEN BRINKMAN, JILL MAGNUSON, CHRISTINE KOBBS, LINCOLN GERGEN, CHELSEY JOHNSON, and ROSANN EISENMAN; **Summer School Instructional Assistants** KEELI REDIG and KIMM OLSON; **SACC Student Workers** SYDNEY AESCHLIMANN, TYLER AESCHLIMANN, and SIERRA NGUYEN; **Staff to begin in the fall** CATHERINE VICKNAIR as Elementary EBD Instructor and ROBERTA SHAPPEL-HARRIS as Speech-Language Pathologist.

Donations of \$500 from HIAWATHA SNO-SEEKERS to the Boys' Basketball team; \$50 from the EYOTA AMERICAN LEGION to the School Patrol; \$400 from DOVER-EYOTA EAGLES FOUNDATION to Peer Helpers.

Member Andring relayed his appreciation to Vicki LaBare for 27 years of service to the district.

HEARING OF REPORTS

Supt. Carolan relayed the following: 1) The City of Dover approved the purchase agreement for the Dover building, so he would contact the district's attorney to set a closing date. Prior to the sale, the district would need to remove some unwanted items from the facility; 2) A mini library would be located in Dover; 3) Dover-Eyota Education Association negotiations had begun; 4) This summer, the custodians would work 8-hour days, and office staff would work 10-hour days, with the offices open 5 days a week; 5) A one-day job shadow program was being developed with the assistance of the Rochester Chamber of Commerce. We would be engaging local businesses to participate in the job shadow program; 6) The Lions Club was interested in re-establishing themselves in Eyota.

Board of Education Committee Reports & Communication

Andring – The Negotiations Committee's first meeting with the Dover-Eyota Education Association (DEEA) representatives was a "good start." Mr. Andring congratulated the graduates and to Kalli Schaefer he said, "We will miss you next year! Thank you for providing supper." He relayed that an EMT person told him the mock crash scenario was one of the best they had seen.

Nelson – Mrs. Nelson thanked Susan Keller-Schaefer and Kalli Schaefer for the supper they provided and said she was looking forward to the graduation ceremonies.

Austinson – Member Austinson congratulated the graduates. She thanked Kalli Schaefer for serving on the board and called her a "strong leader of the students in our district."

Peterson – Mr. Peterson had attended the first negotiations session with the DEEA representatives and said, "They set the tone on how negotiations would proceed." The second session would be held on May 15th.

Lehnertz – She had also attended the first negotiations with the DEEA. That evening she had met with Susan Keller-Schaefer and reported that Community Education had kicked off their summer registration. The spring dance offering had been well attended, as well as the final recital being held that evening. The adult classes (Driver Improvement, Boot Camps, and Cardio Jazz) were going well, and the registration page had a "new look." Member Lehnertz congratulated Kalli Schaefer and all of the other graduates. She also thanked her for the supper. She ended her report by extending accolades to Katie Johnson and Nichole Pochron and added, "It was amazing and they should be very proud."

Wrubel – Mr. Wrubel congratulated Kalli Schaefer and wished her luck at the University of Minnesota – "a great school."

Pagel – The Hiawatha Valley Education District was making reductions and moving ahead with their budget to keep costs to member districts down, and were also entering negotiations with staff. Mr. Pagel congratulated Kallie Schaefer and thanked her for her service. He also congratulated Nicole Pochron, Katie Johnson, and John Pittenger for their efforts in saving Hailee's life. "This event shows that the past and current administration put the tools in place for something like that to happen. Training was provided so staff knew how to use it. We should never complain about writing check for batteries and pads (for AEDs) and I hope we never have to use them again."

ADJOURNMENT

A motion was made by Member Lehnertz, seconded by Member Peterson, and carried unanimously to adjourn the meeting at 8:55 PM.

Julie Austinson, Clerk
Cb

2017-18 Dover-Eyota School Board Assumptions

Board Approved May 8, 2017

2017 - 2018 Budget Revenues

1. Enrollments:

April, 2017	Weight Factor	Total Enrollment	Weighted (WADM*)
Kindergarten	1.0	78	78.0
Grades 1-6	1.0	530	530.0
Grades 7-12	1.2	500	600.0
Total		1,108	1,208.0

Projected 2017-18	Weight Factor	Total Enrollment	Weighted (WADM*)
Kindergarten	1.0	84	84.0
Grades 1-6	1.0	513	513.0
Grades 7-12	1.2	511	613.2
Total		1,108	1,210.2

NOTE: Hcp. Pre-K counts are highly unpredictable for our district. We will leave these out of revenue consideration as a cushion for our calculations.

2. General Education Revenue Summary:

- a. Basic Formula Allowance for 2017-18 is expected to be \$6,067 PPU. We expect some increase but not know until the final state budget is determined.
- b. Total other formula categorical revenues - \$1,040
- c. Approximate General Ed. Revenue Restrictions & Uses:
 1. Staff Development (2% Restriction) - Staff Training - \$150,000
 2. Learning & Development (K-6 WADM's) - Elem. Class Size - \$250,000 est.
 3. Basic Skills (F/R Lunch #'s) - LEP/Interventionists - \$115,000 est.
 4. Gifted & Talented (K-12 WADM's) - Academic Competitions - \$15,000 est.
 5. Operating Capital (Bldg. Age) - Capital Expenditures - \$250,000 est.
 6. Long-Term Facility Maintenance - \$328,230.00

3. Federal aids: Title I, II was estimated to be \$67,500 - \$71,259.

4. Athletic fees same as 2016-17: 7-8 @ \$60, 9-12 @ \$85.

5. Most special program revenues will attempt to cover 100% of the special program expenditures (i.e. Footsteps, Community Education classes, etc.). District revenues will cover some Title I services, LRP transp.

6. Estimated interest revenue is based on a rate of 0.25%.

7. Current rates: Lunch - \$2.25 elementary, \$2.50 middle/high school, and \$3.75 adults; Breakfast - \$2.00 K-12, and \$1.95 adult. Milk - \$.45. Breakfast, lunch, and milk prices will be determined by USDA guidelines at a later date.

8. Utilities based on square footage & a portion of support services will continue to be charged to the service.

9. The Community Education athletic fees for grades K-6 would remain at up to \$40 per sport, except tackle football which would be \$50. The Community Education Director will set fees according to expenses.

10. Monthly Pre-school Fees will be: ECFE Footsteps Mon/Thurs \$38.00, *new offering Footsteps Express only \$28.00. Look at Me I'm Three 3-Yr olds - \$97.00, Learning Readiness 4-Yr olds - 3x/AM \$190.00, new offering 5x/PM \$253, Transition Class - \$285.00

11. The band instrument rental fee will remain at \$100.
12. Miscellaneous Fees including Penalty Fees would remain as follows:
 - a) per copy fee of 15¢ for each 8.5"x11" or 11"x17" copy on white or color paper;
 - b) per color printer copy fee of 25¢ for each 8.5"x11" or 11"x14" copy on white or color paper;
 - c) penalty fee of \$100 per violation for being on the roof of any school district facility without permission;
 - d) when the Denver Boot is applied to the tire of a vehicle incorrectly parked in a school district parking lot, the violator will pay a fee of \$15 to have it removed;
 - e) penalty fee of \$5 per violation will be assessed students, and the cell phone or other electronic device confiscated, for the remainder of the day for inappropriate use of any such device.
13. The building rental rates:

	<u>District per day</u>	<u>Non-District per day</u>
Gyms/Multi-Purpose/Commons Hourly rate: Up to 1.5 Hrs - \$20, Up to 3 Hrs - \$40, Up to 4.5 Hrs - \$60, 4.5-full day - rates below		
Elementary Gym/Multi-Purpose	100.00	190.00
Elementary Kitchen (plus Cook Charge)	75.00	175.00
High School Commons	100.00	150.00
High School Kitchen (plus Cook Charge)	100.00	200.00
High School Gym	200.00	390.00
High School Auditorium	150.00 1 st Hr	300.00 1 st Hr
	& 50.00 per hour thereafter	& 100.00 per hour thereafter
(a light/sound person may also be required depending on the extensive need of this equipment)		
MHS Multi-Purpose Room/Media Ctr.	50.00	100.00
Dover Gym	50.00	100.00
All Classrooms (per room)	20.00	40.00
Ball Fields (baseball, softball, soccer & grassy areas)	No charge	25.00 Per Hour, Per Field
Athletic Complex (track & turf facilities)		70.00 Per Hour
plus any clean up/repair time by buildings and ground staff, signed copy of field usage rules, and proof of liability insurance.		
Custodian Charge (2-hour minimum)	30.00 Per Hour	
Cook Charge (2-hour minimum)	30.00 Per Hour	
Lighting/Sound Technician (2-hour minimum)	30.00 Per Hour	
Deposit	250.00 for non-district rental	

The school district reserves the right to deny the facilities to any individual or group.

Groups and individuals may use the high school indoor concession stand refrigerator and sink at no cost rather than renting the kitchen facilities.

A 10% fuel surcharge will be added to building rental rates from November through March.

14. Athletic ticket prices would follow conference guidelines (\$6 for adults, \$4 students in all sports), annual student pass \$40, annual adult pass \$70 and annual family pass \$150, free Golden Age Pass for senior citizens (age 62 and older) residing in our district, *Recommending we eliminate the \$40 senior citizens (age 62 and older) residing outside of our district. The school district will follow the Three Rivers Conference rules in regard to whether or not admissions are charged at the various levels of each sport.
15. SACC fees would change as shown below. Rates:
 - AM - flat \$4 or \$5 for drop in
 - PM - flat rate of \$5 for 2:50-4:30 PM, \$9 for 2:50-6 PM, \$6 for drop in until 4:30 PM, and \$7 for drop in until 6 PM
 - Wednesday late start - \$4 for 6:30-7:30 AM and Free from 7:30-8:30 AM
 - Other late starts - \$4 for 8:00-9:00 AM and \$7 for 8:00-10:00 AM
 - School Year Early Release - \$7 flat rate
 - Non-School Days - \$30 for full day (over 5.5 hours) and \$18 for half day (5.5 hours or less)
 - Summer - \$30 for full day (over 5.5 hours), \$20 for half day (5.5 hours or less), \$32 for full day drop in, \$22 for half day drop in

Late Pick-up (after 6 PM) - \$5 for each five minutes starting at 6:01 PM
 Late Notice/No Show - full regular fee
 Registration fee - \$35 per family annual registration fee. **(was twice a year)**

2017-2018 Budget Expenditures

1. Class size student/teacher ratio guidelines are as follows (exceptions may be required for special circumstances):

	<u>Highest Avg.</u>	<u>Lowest Avg.</u>
Kindergarten & Grade 1	23	18
Grades 2-4	26	20
Grades 5,6	30	23
Gr 7-12 Required Core Subjects/Classes	32	18
Gr 7-12 Electives	25	10

Band/Choir will be as enrolled, with board examination if needed.

2. Staffing costs for 2017-18 are based on negotiated contracts for Teamsters, Principals, and Cabot staff. Contracts are not set for the Dover-Eyota Education Association and the Bus Driver Agreement 2016-17 salaries being rolled forward, and each 1% increase equal to \$59,300 for teachers and \$22,000 for bus drivers.

3. The District will strive to maintain the following staff, subject to available resources:

Elementary: 1 building principal, 2 secretaries, 1 media asst., 1 nurse, 1 lead custodian, 1 custodians, 1 school keeper, .8 FTE social worker, .375 FTE media generalist, LEP

Middle School/High School: 1.5 building principals, 2 secretaries, 1 counselor, 1 dean of students, 1 worker, 1 media asst., 1 lead custodian, 2 FTE custodians, 1.5 FTE school keeper (housekeeper), health assistant, .375 FTE media generalist, 1.0 FTE Literacy Specialist, and instructional assistant based on student enrollment.

District Wide: .9 FTE psychologist, 1 accounting assistant (HR), .5 accounts payable, .75 **Eagle**/Special Ed. billing/district office receptionist, .25 **Eagle** Editor, 1 superintendent's Admin. Asst., 1 bus mgr., 1 superintendent, .5 FTE activities director, .375 FTE community education coordinator, 1.0 curriculum/continuous improvement/assessment/staff development/gifted & talented director and coordinator, 2 FTE technology support staff; 11.0 FTE Special Education Instr. Staff; 1.0 FTE Special Ed. Program Support, and 1 FTE Technology Integrationist, .75 FTC SACC.

Food Service: 1.0 FTE director, 2 lead cooks @ total of 15 hrs./day, 2 cooks @ total of 14.5 hrs./day, and cook's helpers including clerks to total 35 hrs./day.

Transportation/Grounds: 1.0 director, 1.0 grounds, .5 Asst. to Transportation Dir., Bus drivers as needed.

Coaching Staff - Number of positions as recommended by the Activities Director. The administrative staff recommend for board approval that an additional coach should be hired or reduced due to number of participants.

	Head	Asst. Head	B	9th	C
Football	1	1	2	1	2
Volleyball	1		1	1	2
Cross Country	1		1		
Wrestling	1		1		1
Golf	1				1
Baseball	1		1		2
Boys' Basketball	1		1	1	2
Girls' Basketball	1		1	1	2
Track	2		3		
Softball	1		1		2
Weightlifting	1				
Cheerleading					
Danceline	1		1		
Girls' Soccer	1		1		1
Boys' Soccer	1		1		1

4. Athletic trainer full time at \$21,400.
 5. All utility & bus fuel costs budgeted at 2016-17 Revised Budget levels.
 6. Instructional Supply budgets will remain at 2016-17 levels:

Elementary	\$70 PPU	
Middle/High School	\$93 PPU	
Operations supply budgets for 2017-18 are:		
Custodial	26.5 cents Per Sq. Ft.	(\$70,000)
Grounds	\$ 5,500	
Transportation	\$11,000	

7. Athletic, co-curricular activities and extra-curricular activities program budget for 2016-17 \$61,805 (includes referees, extra-curricular workers, phone, supplies, uniforms, coaching cli travel, etc.). Transportation costs, including drivers' salaries and fringes, will remain at \$37,500.
8. General Fund Contingency will be maintained at \$20,000.
9. Misc. expenditures, misc. supply budgets and purchased services will be maintained at 2016-17 levels.
10. Food and milk costs estimated at a 5% increase from 2016-17 actual amounts.
11. Technology for 2017-18 is \$30,000 for services, supplies, repairs, etc.
12. All repair & maintenance budgets for 2017-18 are:
Custodial at 12 cents/sq. foot: \$14,100 at the elementary (117,500) (check this) and \$17,62 high school (146,900), transportation at \$37,500, and grounds at \$11,000 includes "services"
13. The testing budget for 2017-18 is estimated to be \$15,000 for the entire district.
14. Acronym references:

ADED = All Day Every Day (kindergarten)
 DAPE = Disabled Adaptive Physical Education (Special Ed.)
 DCD-S = Developmental Cognitive Disability - Severe (Special Ed.)
 DCD-M = Developmental Cognitive Disability - Mild to Moderate (Special Ed.)
 DO = District Office
 EBD = Emotional Behavioral Disorder (Special Ed.)
 ECFE = Early Childhood Family Education (Footsteps)
 ECSE = Early Childhood Special Education
 F/R = Free and Reduced (for lunches and funding formulas)
 FTE = Full Time Equivalency
 FY = Fiscal Year
 IEP = Individualized Educational Plan (Special Ed.)
 LD = Learning Disability (Special Ed.)
 LEP = Limited English Proficiency
 LRP = Learning Readiness Program (Pre-School)
 LTFM = Long-Term Facility Maintenance
 MDE = Minnesota Department of Education
 MSHS = Middle School/High School
 PPU = Per Pupil Unit (same as WADM)
 SACC = School Age Child Care (before and after school)
 WADM = Weighted Average Daily Membership (same as Pupil Unit)

Class of 2017

Attachment B

Sydney Nicole Aeschlimann

Amina Naji Al-Saeed

Heather Lynn Alexander

Mckinzie Sue Bale

Paige Elizabeth Bruening

Benjamin Jacob Callahan - **Salutatorian**

Jennifer Lynn Craig

Alejandro Keith Decaire

Mitchell Blaine Eckhart

Kayla Mae Erickson

Madison Marie Field

Haley Louise Finstuen

Rylee Renae Forshee

Abby Lee Golish

Alexis Skye Golish

Joseph Daniel Groski

Shannon Dawn Gudlin

Nathaniel Benson Gunter - **Valedictorian**

Emily Grace Hallett

Camille Rose Hammel

Kendra Marry Hansen

Landon Craig Hanson

Brayden Russell Hart

Joseph Ross Heaser

Kelsi Rose Helgerson

Noelle Christianna Himrich

Ryan Lance Hoffmann

Emma Belle Horman

Grace Elizabeth Huber

Leah Marie Johnson

Colin Wayne Jorde - **Valedictorian**

Sydney Dora Keach

Taylor Marie Keeran

Brooke Ann Kendall

James Bradford King

Delaney Lynn Koehler

Dorothy Ann Lastine

Kane Michael Lemke

Andrew Michael Littlefield

Brooke Marie Mayer

Michael Joseph Mckay

Isaac Joseph Meyer

Jordan Elizabeth Meyers

Trevor Allen Meyers

David Miller

Liberty Marie-Hong Nguyen

Theo Khoi Nguyen

Ryan Michael Ohl

Ashlee Kathleen Olson

Brady Scott Pankonin

Jacob John Peterson

Skylar Colleen Peterson

Donte Malik Pickens

Kale Deven Pike

Emma Elizabeth Ponto

Corbin John Powrie

Joshua Kenneth Rahn

Colton James Rathbun

Megan Olivia Redalen

Tanner James Rhone

Corinne Mary Riess

Jack Thomas Roseboom

Ciara Ann Ryan

Charles Jay Sachs

Kalli Keller Schaefer

Keaton Jacob Schaefer

Shantel Lynn Scofield

Reid David Seelhammer

Gabriel James Shephard

Elias Arthur Stroope

Breanna Marie Tews

Tayla Kathleen Theel

Sabrina Alyssa Thompson

Herbert Michael Tyler

Nicholas Reid Vang

Savanah Ann Waltzer

Dylan Robert Ward

Zachary Louis Ward

Haley Elaine Week

Colton Connor Welsh

Grahm Nicholas Wibstad