

BOARD MINI-RETREAT MEETING MINUTES

April 24, 2017

Chair Ron Pagel called the mini-retreat meeting of the Dover-Eyota Board of Education, District #533, to order at 6:32 PM in the Dover-Eyota High School Media Center. Other Board members present: Don Andring, Julie Austinson, Andrea Lehnertz, Todd Peterson, Matt Wrubel, and Superintendent Mike Carolan. Absent: Linda Nelson. Also in attendance were Principal Todd Rowekamp, Principal Jeanne Svobodny, Assistant Principal/Activities Director John Ostrowski, Curriculum Director Jane Johnson, Administrative Assistant Chris Berg, and Science Instructor Brandi Pagel.

The Board recited the Pledge of Allegiance.

APPROVE THE AGENDA

A motion was made by Member Lehnertz, seconded by Member Wrubel, and carried unanimously to approve the agenda.

REPORTS

High School Science Instructor Brandi Pagel gave a Science PLC Presentation. She relayed the focuses of the Science Leadership Team.

Fall 2016 – Prioritizing the state standards, and re-assessing that the curriculum was actually teaching the standards.

Spring 2017 – Focused on a program called “Check Point” for 7th graders and developing Check Points for 8th graders to roll out the Fall of 2017. (Check Point is a new focus and assessment program that allows students to show what they know, and consists of prefixes, vocabulary and Science skills.)

Fall 2017 – Institute 8th grade Check Points, review/revise 7th grade Check Points, and develop targeted strategies for review, reteaching and enrichment at 7th grade.

OLD BUSINESS

Length/Start Time of Board Meetings, Consent Agendas, Limit Report Time

Items mentioned during the discussion:

Length of meetings – An attempt would be made to shorten the meeting time with the target being two hours or less. It was felt that the addition of mini-retreats allows the Board time to have deeper discussion into items of importance. It was also suggested that, rather than a lengthy discussion on an item, the Board would ask the administrators to research and bring back information to the next meeting. Member Austinson indicated she would like more middle school reporting provided.

Start time of meetings – Starting meetings any earlier would cut into attendance at sporting events and other meetings that are held before the Board meeting (Purchasing Committee, Meet & Confer, etc.). It was decided to leave the start time at 7 PM.

Limited report time - Since the Board Members receive and read the administrators’ written reports before the meeting, the administrators have been able to shorten their report time by only highlighting some items at the meeting.

The final discussion was regarding BoardBook, the new way of presenting the agendas. This online program would be used for the May 8 Agenda Notes and the Board Members were encouraged to review the April Agenda Notes as an example.

ADJOURNMENT

A motion was made by Member Peterson, seconded by Member Wrubel, and carried unanimously to adjourn the meeting at 7:30 PM.

Julie Austinson, Clerk
Cb