

# REGULAR BOARD MEETING MINUTES

January 9, 2017

Chair Ron Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 7:07 PM in the Dover-Eyota High School Media Center. Board members present: Don Andring, Julie Austinson, Andrea Lehnertz, Linda Nelson, Todd Peterson, Matt Wrubel, Student School Board Member Kalli Schaefer, and Superintendent Mike Carolan. Absent: none. Also in attendance were Principal Jeanne Svobodny, Business Manager Gary Betcher, Administrative Assistant Chris Berg, Dan Johnson, John Pittenger, and Terry Sinn.

## Approve the Agenda

Chair Pagel advised of two additional hires: CINDY BANDEL as Cook's Helper and KELI GEIB as Instructional Assistant.

A motion was made by Member Lehnertz, seconded by Member Austinson, and carried unanimously to approve the amended agenda.

## Visitors to Address the Board

There were no visitors to address the Board.

## Board Meeting Minutes

A motion was made by Member Austinson, seconded by Member Lehnertz, and carried unanimously to approve December 12, 2016 Regular School Board Meeting Minutes.

## Regular District Bills

A motion was made by Member Nelson, seconded by Member Austinson, and carried unanimously to approve the Regular District Bills totaling \$86,705.34.

## Special District Bills

A motion was made by Member Austinson, seconded by Member Nelson, and carried unanimously to approve the payment of the Special District Bills totaling \$234,175.78.

## Treasurer's Report

A motion was made by Member Andring, seconded by Member Austinson, and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$4,392,638.55 and the December electronic transfers.

## Recognitions

Supt. Carolan commented on the great holiday concerts and added, "I am always impressed to hear the kids perform. She (Kathryn Kabes) can get the kids to belt out the songs and they are so into it."

Dr. Jeanne Svobodny relayed that Grade 5 Instructor Deb Donnay had been nominated for the Rochester Area Math Science Partnership Educator of the Year award. Although she didn't win the award, it was an honor to be nominated and recognized for the work she has done.

On behalf of Principal Rowekamp who was absent from the meeting, Mr. Carolan noted that Alex Bushman and Valorie Ziemer had been nominated for the ExCEL award, and Madison Field and Colin Jorde were nominated for the Triple 'A' award. Both awards are sponsored by the Minnesota State High School League.

## **CABINET COMMUNICATIONS**

Elementary Principal – Dr. Svobodny handed out an overview document and shared a video she had produced that gave an example of what happens during the Wednesday morning late start. She shared the student activities and also what two Professional Learning Teams accomplished during a recent late start. She indicated that each week all of her teams share their discussions and, as she reviews those documents, she finds that they are on task and using the time appropriately and effectively. She thanked the Board for providing the Wednesday morning PLT time for staff to collaborate.

Member Austinson felt there was a need to demonstrate to the public the value of the late starts for the Professional Learning Teams. Supt. Carolan suggested linking videos to our website that would show these teams in action.

#### District Feedback Forms

No forms had been received.

### **STUDENT SCHOOL BOARD MEMBER COMMUNICATIONS**

Student School Board Member Representative Kalli Schaefer reported the following: 1) The students had enjoyed the holiday break; 2) She attended the 5<sup>th</sup> grade play and said it was “wonderful;” 3) The high school and middle school students were under pressure as they readied for finals on January 19-20; 4) The sports teams were doing “pretty good” as they were part way through the season and would soon switch to tournament play; 5) Next week, students in the senior government class would start their debates on current political topics, including the last election; 6) Peer Helpers hosted a teacher appreciation breakfast and student compliments written on note cards were given to staff; 7) The Student Council was planning a dodgeball tournament and final lip sync battle between the teacher groups during Snoball; 8) In regard to the change in the January attendance calendar, she hadn’t heard any negative comments.

### **NEW BUSINESS**

#### Grant Tentative Approval for the Student Trip to Washington, DC

Advisor John Pittenger indicated that the group was exploring the opportunity of visiting New York City for a day during their trip to Washington, DC. Therefore, he asked the Board to pull the request and he would resubmit it in February.

The item was tabled by Chair Pagel.

#### Consent – Accept Resignations

A motion was made by Member Nelson, seconded by Member Austinson, and carried unanimously to accept the resignations of CASEY LARSON as Elementary Special Education & Footsteps Instructional Assistant, and SHAWN GREEN as Cook’s Helper.

#### New Hire

A motion was made by Member Andring, seconded by Member Peterson, and carried unanimously to hire PAM SIEGENTHALER as a High School Instructional Assistant, KELI GEIB as Instructional Assistant, and CINDY BANDEL as Cook’s Helper.

#### Consent Accept Donations

A motion was made by Member Peterson, seconded by Member Lehnertz, and carried unanimously to accept the \$25 donation from LJ & RM JOHNSON to Michelle Kent’s Band Trip account, and \$200 from ROGER BUCK to the Yearbook.

### **HEARING OF REPORTS**

Supt. Carolan relayed the following: 1) The City of Dover had received their asbestos report of the Dover building. They would hold a community meeting to discuss the asbestos report and potential purchase of the building; 2) The district’s asbestos report found items at the high school that could easily be resolved (chair mats in rooms with 9” floor tiles, securing some pipe joints, and replacing an Ag Department table top); 3) The incorrect building age and square footage information on the Minnesota Department of Education website had been corrected. Since we still own the Dover building, it can be counted in age/footage; 4) A Strategic Town Hall Planning Meeting would be held on Thu., January 26 with various stakeholders; 5) The MSBA Leadership Conference would be held that week and he and Mr. Wrubel would attend Phase II training; 6) Meet and Confer was scheduled for Mon., January 16; 7) A Minnesota School Board Association (MSBA) Negotiations Seminar was scheduled for February 10; 8) The Southeast Service Cooperative would host a Legislative Forum and Breakfast on February 4; 9) An MSBA officer’s workshop would be held on February 17; 9) The School Board Mini-Retreat on Mon.,

January 16 would include a technology report, and an elementary proposal regarding the start of the school year.

Board of Education Committee Reports & Communication

**Andring** – Mr. Andring welcomed Matt Wrubel to the Board. He also advised that he was looking forward to attending the MSBA Leadership Conference that week as “it is always a good learning experience.”

**Nelson** – Mrs. Nelson welcomed Mr. Wrubel

**Austinson** – Member Austinson welcomed Member Wrubel.

**Peterson** – Member Peterson congratulated both the St. Charles and Dover-Eyota boys' basketball teams for their sportsmanship with student Josh Rahn. He added, “It was pretty classy” what they had done.

**Lehnertz** – Mrs. Lehnertz welcomed Mr. Wrubel. She had attended a lot of good events before the holidays and said that the 5<sup>th</sup> grade play was entertaining.

**Wrubel** – Mr. Wrubel appreciated the warm welcome and looked forward to the huge learning curve ahead of him.

**Pagel** – Mr. Pagel welcomed Member Wrubel. The Hiawatha Valley Education District's bookkeeper Letty Hornberg was retiring and potential replacements were being interviewed. Member Pagel relayed that he also was looking forward to attending the Leadership Conference that week.

**ADJOURNMENT**

A motion was made by Member Peterson, seconded by Member Lehnertz, and carried unanimously to adjourn the meeting at 8:13 PM.

Julie Austinson, Clerk

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