

BOARD MINI-RETREAT MINUTES

October 24, 2016

Chair Ron Pagel called the mini-retreat of the Dover-Eyota Board of Education, District #533, to order at 6:33 PM in the Dover-Eyota High School Media Center. Board members present: Don Andring (6:34 PM), Julie Austinson, Molly Hofschulte, Andrea Lehnertz, Linda Nelson, Todd Peterson, and Superintendent Mike Carolan. Absent: none. Also in attendance were Principal Todd Rowekamp, Activities Director/Asst. Principal John Ostrowski, Curriculum Director Jane Johnson, and Administrative Assistant Chris Berg.

Pledge of Allegiance

The Board recited the Pledge of Allegiance.

Approve the Agenda

A motion was made by Member Austinson, seconded by Member Peterson, and carried unanimously to approve the agenda.

District Sources for Measuring Student Academic Performance

Curriculum Director Jane Johnson shared the 2016-17 District Assessment Schedule and the variety of tests used to measure our students' performance and progress (PSAT, MCA, FastBridge, STAR, ACT, etc.).

Supt. Carolan referred to Garth Larson's presentation entitled "13 Steps to Target Based Grading & Reporting, in which Mr. Larson had provided discussion points for our teachers using Marzano.

504 Process

Supt. Carolan advised that Section 504 of the Rehabilitation Act of 1973 prohibits discrimination against public school students with disabilities, including learning and attention issues. A 504 Plan outlines how a child's specific needs are met with accommodations, modifications and other services, and removes the barriers to learning.

Mr. Carolan shared Dr. Jeanne Svobodny's presentation on how the 504 process was used at the elementary school.

- 1) obtain student's diagnosed medical condition
- 2) hold a 504 planning meeting with parents, teachers, and other appropriate people
- 3) review additional information such as student's test results
- 4) develop a 504 Plan and share it with the teachers
- 5) give the 504 Plan to the middle school staff as the students move up to 6th grade

Most 504 needs are identified at the elementary level, and the discussion by the Board and administrators included the need to formulate a district-wide process for developing and monitoring 504 Plans.

Supt. Carolan shared one of the Minnesota Department of Education model forms to use when developing a 504 Plan.

District Strategic Plan

Supt. Carolan shared an overview of the work done toward a strategic plan and talked about the "Bold Steps" developed by the committee. The district's current challenge was to create a strategic plan that would provide direction when making critical decisions on curricular, cultural, economic, and staffing needs. The plan would include benchmark indicators and provide flexibility to respond to changing conditions.

The next step in developing the plan was to seek staff, student, parents and community input in order to put the Bold Steps into action. Mr. Carolan shared some survey results he had received from staff and School Board members. Nine people who completed the survey indicated their willingness to participate in further development of the strategic plan.

Adjournment

A motion was made by Member Austinson, seconded by Member Hofschulte, and carried unanimously to adjourn the meeting at 8:15 PM.

Julie Austinson, Clerk
Cb