

SPECIAL BOARD MEETING MINUTES

August 22, 2016

Chair Ron Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 6:01 PM in the Dover-Eyota High School Media Center. Board members present: Don Andring, Molly Hofschulte, Andrea Lehnertz, Linda Nelson, Todd Peterson, and Superintendent Mike Carolan. Absent: Julie Austinson. Also in attendance was Administrative Assistant Chris Berg.

Pledge of Allegiance

The Board recited the Pledge of Allegiance.

Approve the Agenda

A motion was made by Member Andring, seconded by Member Hofschulte, and carried unanimously to approve the agenda.

Adopt the Election Resolution

A motion was made by Member Hofschulte, and seconded by Member Nelson to adopt the Resolution Relating to the Election of School Board Members and Calling the School District Election (Attachment A). A roll call vote was taken with the following voting in favor: Nelson, Andring, Peterson, Pagel, Lehnertz, and Hofschulte. Those voting against the same: none. The motion was carried unanimously.

Dover Building

Chair Pagel shared the discussion with Dover City Council members about their interest in purchasing the Dover building. The Council was concerned about the condition of the building and the purchase cost to the community. They indicated they wished to obtain all of the parcels of land except for the bus garage area. It is believed that the additional lots could provide the means to offset the cost of the building and future maintenance/upkeep.

Supt. Carolan shared that, when the Valley View Learning Center moved out of the building, they removed the internet and phone connections. This resulted in the unintentional elimination of access to the building and the fitness area by Dover residents, as well as discontinuation of the alarm system. Both of those concerns were being addressed. He also indicated that unneeded, excess school district equipment was being moved to the Dover building for a silent auction on Sat., October 1.

The Board discussion included the following:

- The Dover building had exhausted its use as a school facility.
- Would the district need any of the Dover properties in the future?
- Would it be fair to the cities of Eyota and Viola to “give away” the Dover building? The old Eyota Elementary building and property had been sold for \$10,000.
- There would be a significant reduction in Long-Term Facility Maintenance monies if the Dover building were no longer on our rolls.
- If the district were to keep the Dover building, there could be potentially future large maintenance/repair costs out of the Long-Term Facility Maintenance monies.
- The district or the City of Dover could potentially sell the additional parcels.
- If the district did not sell the additional parcels, they should consider updating the tennis court.

No action was taken.

Miscellaneous – City of Eyota Request to Place Tiling on School District Property

Chair Ron Pagel reminded the Board of the City of Eyota’s request to consider tiling on school property to eliminate the wet basement issue on the southwest side of town. Recent discussions included a proposal to place a 10” underground tile across school property to our tile line, which connects to the 12” tile line that goes under County Road 142. Mr. Pagel noted concerns about the underground fiber optic cable and path in that area, and the fact that trees must be at least 50’ away from tiling (some trees along the field would need to be removed or relocated).

During the ensuing discussion, it was noted that there would still be water running across the school district; however, it would dry up faster if tiling were installed. The Board members were in consensus that the district could possibly accommodate the City with this request. Further information about the proposed project would be brought to the Board.

ADJOURMENT

A motion was made by Member Peterson, seconded by Member Lehnertz, and carried unanimously to adjourn the meeting at 6:40 PM.

Julie Austinson, Clerk
Cb

Signed by Chair Ron Pagel, Acting Clerk

**RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS
AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 533, State of Minnesota as follows:

1. It is necessary for the school district to hold its general election for the purpose of electing three (3) school board members for terms of four (4) years each.

The clerk shall include on the ballot the names of the individuals who file affidavits of candidacy on said general election during the period established for filing such affidavits, as though they had been included by name in this resolution.

The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

2. Even Year: The general election is hereby called and elected to be held in conjunction with the state general election on Tuesday, the 8th day of November, 2016.

3. Even Year: Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as for the state general election.

4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause two sample ballots to be posted in each polling place on election day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the school district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on election day.

5. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with election authorities conducting other elections on that date. The clerk and members of the administration are authorized and


directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate election officials regarding preparation and distribution of ballots, election administration and cost sharing.

6. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

SCHOOL DISTRICT BALLOT

INDEPENDENT SCHOOL DISTRICT NO. 533
DOVER-EYOTA PUBLIC SCHOOLS
GENERAL ELECTION
NOVEMBER 8, 2016

INSTRUCTIONS TO VOTERS

To vote, completely fill in the oval(s) next to your choice(s), like this: 

SCHOOL BOARD MEMBER
VOTE FOR UP TO FOUR*

- Molly Rieke-Hofschulte
- Julie Austinson
- Matthew Wrubel
- Linda Nelson
- _____
write-in, if any
- _____
write-in, if any
- _____
write-in, if any
- _____
write-in, if any

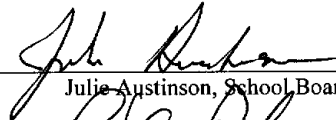
Optical scan ballots must be printed in black ink on white material, except that marks to be read by the automatic tabulating equipment may be printed in another color ink. The name of the precinct and machine-readable identification must be printed on each ballot. Voting instructions must be printed at the top of the ballot on each side that includes ballot information. The instructions must include an illustration of the proper mark to be used to indicate a vote. Lines for initials of at least two election judges must be printed on one side of the ballot so that the judges' initials are visible when the ballots are enclosed in a secrecy sleeve.

7. The name of each candidate for office at this election shall be rotated with the names of the other candidates for the same office in the manner specified in Minnesota law.

8. If the school district will be contracting to print the ballots for this election, the clerk is hereby authorized and directed to prepare instructions to the printer for layout of the ballot. Before a contract in excess of \$1,000 is awarded for printing ballots, the printer shall furnish, in accordance with Minnesota Statutes, Section 204D.04, a sufficient bond, letter of credit, or certified check acceptable to the clerk in an amount not less than \$1,000 conditioned on printing the ballots in conformity with the Minnesota election law and the instructions delivered. The clerk shall set the amount of the bond, letter of credit, or certified check in an amount equal to the value of the purchase.

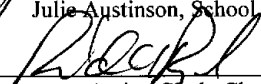
9. Even Year: The individuals designated as judges for the state general election shall act as election judges for this election at the various polling places and shall conduct said election in the manner described by law. The election judges shall act as clerks of election, count the ballots cast and submit them to the school board for canvass in the manner provided for other school district elections. The general election must be canvassed between the third and the tenth day following the general election.

10. The School District clerk shall make all Campaign Financial Reports required to be filed with the school district under Minnesota Statutes, Section 211A.02, and received on or after November 15, 2016, available on the school district's website. The clerk must post the report on the school district's website as soon as possible, but no later than thirty (30) days after the date of the receipt of the report. The school district must make a report available on the school district's website for four years from the date the report was posted to the website. The clerk must also provide the Campaign Finance and Public Disclosure Board with a link to the section of the website where reports are made available.



Julie Austinson, School Board Clerk

Signed by



Acting Clerk, Chair Ron Pagel
Dover-Eyota Public Schools
August 22, 2016